

AGENDA
Codington County Board of County Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown, SD
Commission Chambers Room #114
9:00 a.m., June 25, 2019

1. **Pledge of Allegiance**
2. **Conflict of interest items**
3. **Call for Public Comment**
4. **Action to approve the agenda**
5. **Action to approve the minutes of June 18, 2019**
6. **Monthly reports**
 - a. **Emergency Management**
 - b. **Sheriff**
7. **Action on sealed bids received for unsold Tax Deed Property**
8. **Note 90th anniversary of the Courthouse Dedication, June 19 & 20, 2019**
9. **Note July 5th closure of all County offices**
10. **Action on change orders submitted for Courthouse Remodel Project**
11. **Action to approve claims for payment**
12. **Action to approve automatic budget supplements**
13. **Action to approve personnel changes**
14. **Action to approve travel requests**
15. **Old Business**
16. **New Business**
17. **Open**
 - a. **Public Comments**
 - b. **Commission Comments**
18. **Action to enter into Executive session per SDCL 1-25-2**
 - (1) **Discussion of personnel issues**
 - (3) **Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
 - (4) **Preparing for contract negotiations or negotiating with employees or employee representatives**

19. **Action to adjourn until 9:00 a.m., Tuesday, June 25th, 2019, at the Codington County Courthouse**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

June 25, 2019

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 25, 2019, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman, Myron Johnson, presiding. Emergency Management Director, Jim Sutton, led the pledge of allegiance.

CONFLICT OF INTEREST ITEMS

There were no conflict of interest items to note.

CALLS FOR PUBLIC COMMENT

Chairman Johnson called for public comments for the Open, none were forthcoming.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of June 18, 2019; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, updated the Board on the FEMA Disaster Declaration process with a kick-off meeting scheduled for 3:00 p.m., Wednesday, July 10th at the Codington County Extension Center Complex. Mr. Sutton also reported the new Search and Rescue truck is now fully equipped; a Regional Emergency Management meeting will be held in Watertown on July 17th; preparations continue for assisting with the July 3rd fireworks event at the Redlin Center; STOP the Bleed education is being provided to School Officials and staff; STOP the Bleed kits will be delivered around the start of the new school year; Search and Rescue will assist with the Rec. Center mini triathlon on July 13th along with Camp Chance on July 10th, 17th, and 24th; and Codington County will be hosting ICS300 class on October 29-31, ICS400 class on November 12-13, and Public Information Officer class on January 28-29, 2020. **Sheriff, Brad Howell**, provided the Board with the following statistics, compiled during the month of April 2019, for the Detention Center and Sheriff's Office: 554 cases/calls for service; response to 9 accidents; 79 arrest warrants served; 212 sets of civil papers served; 3,589 inmate transport miles; average daily inmate population 66.67 (high of 72 and low of 54); 20 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 51 individuals testing twice daily for PBT'S; 68 individuals reporting twice weekly for UA Drug testing; 1 person on a sweat patch; 224 bookings; \$18,650.45 collected in fees for out of county prisoner contracts; \$7,470.00 collected in work release fees; \$5,201.00 collected in fees for the 24/7 program; and \$3,781.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General. Sheriff Howell also provided the following statistics for the month of May: Fees collected in the amount of \$9,060.50 were retained by the County; 663 cases/calls for service; response to 12 accidents; 86 arrest warrants served; 283 sets of civil papers served; 4,124 inmate transport miles; average daily inmate population 59.87 (high of 65 and low of 54); 19 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 55 individuals testing twice daily for PBT'S; 63 individuals reporting twice weekly for UA Drug testing; 1 person on a sweat patch, 255 bookings; \$14,178.00 collected in fees for out of county prisoner contracts; \$5,800.00 collected in work release fees; \$6,376.00 collected in fees for the 24/7 program; and \$4,377.00

Codington County, June 25, 2019

collected in SCRAM fees, which were remitted to the office of the SD Attorney General. The Sheriff's office has received grant funds, through the Watertown Community Foundation, in the amount of \$2,800.00, for the purchase of vests for reserve participants; National Night out for Law Enforcement is scheduled for August 6th; the restroom remodel for the 24/7 participants has greatly improved efficiency; spring training has been completed for PPCT (pressure point and control tactics), Taser, and firearms; SWAT training has recently taken place; preparations are in place for traffic control for the July 4th parade in Kranzburg; the sally port floor project has been completed; and the grant fund application for Alternatives to Juveniles Detention has been approved. Sheriff Howell recently attended the National Sheriff's Conference. Sheriff Howell report the following stats for the court security check point recently put into service on the ground floor of the Courthouse: Average daily pass through 409, with a high of 683, and low of 270. An average of 18.2 weapons per day have been turned away and two persons have been escorted from the building for refusal to comply with procedures. 309 blade weapons, 9 cans of mace, and 37 other weapons have been detected by the equipment.

SEALED BIDS FOR TAX DEED PROPERTY

The Board received the following sealed bids for tax deed property as published:

BIDS RECEIVED FROM	AMOUNT	PROPERTY RECORD
Corey Jans	\$7,000.00	#4782, 401 4 th St, Henry, SD
Corey Jans	\$4,000.00	#4839, 307 2 nd St, Henry, SD
Terry Adler	\$ 50.00	#16105, near 203 St. Peters St., Kranzburg

Motion by VanDusen, second by Gabel, to accept the bid for property record #4782; all voted aye; motion carried. Motion by Hanten, second by VanDusen, to accept the bid for property record #4839; all voted aye; motion. Motion by Hanten, second by Gabel, to accept the bid for property record #16105; all voted aye; motion carried.

COURTHOUSE DEDICATION ANNIVERSARY

The Board noted the 90th anniversary of the dedication of the Courthouse on June 19th and 20th, 2019.

INDEPENDENCE DAY OFFICE CLOSURES

The Board noted per previously adopted policy the Courthouse and all County offices will be closed on July 4th & 5th, 2019.

CLAIMS

Motion by Hanten, second by Gabel, to approve payment of a claim in the amount of \$22813.17 to the City of Watertown for April 911 surcharge collections; all voted aye; motion carried.

SALARY CLAIMS

Motion by VanDusen, second by Hanten, to approved for payment the following salary claims for the month of June; all voted aye; motion carried: Commissioners: 10,242.62 total salaries. Auditor: 20,921.76 total salaries; Jodi Pearson 3789.72 step increase. Co. Treasurer: 30,327.74 total salaries. States Attorney: 37,836.48 total salaries. Gov. Buildings: 18,629.52 total salaries. Dir. Equalization: 41,450.04 total salaries; Michelle Pederson 4323.90 step increase. Reg. of Deeds: 20,613.56 total salaries. Veterans Service: 10,179.02 total salaries. Sheriff: 88,534.37 total salaries; Mike Morgan 4064.64 step increase; Shane Yost PT 21.89 per hr. step increase. Co. Jail: 103,407.76 total salaries; Marcy Rossow 3293.32 step increase; Jonathan Sheehan PT 18.95 per hr. step increase. Coroner: 1,453.27 total salaries. Welfare: 6,537.85 total salaries. County Nurse: 4,588.45 total salaries. Co. Park: 10,496.85 total salaries. Ag. Bldg.: 9,006.76 total salaries. Co. Extension: 9,542.22 total salaries. Weed Control: 8,975.57 total salaries; John Engels 17.27 per hr. seasonal; Tom Stanley 15.54 per hr. seasonal. Planning Board: 279.22 total salaries. Road & Bridge: 92,491.53 total salaries; Loren Haug 14.25 per hr. seasonal. Emergency

Management: 12,071.20 total salaries. **Crime Victim:** 6,563.67 total salaries. **W.I.C.:** 4,170.55 total salaries; Sara Aman 3088.50 step increase. Total 548,320.01. Breakdown of withholding amounts which are included in the above: S.D. Retirement 49,020.72; S.D. Retirement 161.52 spouse option; S.D. Supplemental Retire. 4,985.00 suppl. retire.; Sanford 67,656.31 ins.; Reliance Standard Life Insurance 445.54 life ins.; Delta Dental 6,397.90 ins.; Avesis 858.89 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 519.20 employee union dues; AFLAC 3,876.56 ins.; John Hancock 4,100.00 suppl. retire.; AFLAC 595.77 ins.; Watertown United Way 65.00 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 23,295.00 employee payments; Cod. Co. Treasurer 32,200.00 employee monthly draw; SDRS Supplemental Retirement 4,450.00 Roth retirement; Teamsters Local Union 120 163.00 employee union dues; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 35,911.28 federal withholding; ReliaBank Dakota 62,878.76 social security; Accounts Management 150.00 employee garnishment; Credit Collections Bureau 155.75 employee garnishment; Barbara Curtis 800.00 employee payment, Sanford 154.16 employer share Weed Dept. May premium.

PERSONNEL CHANGES

Motion by VanDusen, second by Waterman, to approve the following personnel changes; all voted aye; motion carried: Jeff Argo, Highway Maintenance II, anniversary step increase 7/1/2019, to step 4/\$19.98 per hour; Robyn Riter, Highway Maintenance II, anniversary step increase 7/1/2019, to step 7/\$21.99 per hour; and Mitch Kallhoff, Highway Maintenance II, 6 mos. step increase 7/1/2019, to step 2/\$18.68 per hour.

TRAVEL REQUEST

Motion by Hanten, second by Waterman, to approve a travel request, for the Highway Supt. to attend an Equipment and Demo Day in Lincoln County; all voted aye; motion carried.

OTHER

Commissioner Gabel updated the Board on a recent meeting of the CCJAC, the possibility of updating the CCJAC charter to provide for a coordinating function, and a proposed resolution, to submit to the SD Legislature, on behalf of Counties, to minimize taxpayer costs by maximizing flexibility when funding County infrastructure construction.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by VanDusen, to adjourn at 9:57 a.m., until 9:00 a.m., Tuesday, July 2nd, 2019; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of \$ _____