

AGENDA
Codington County Board of County Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown, SD
Commission Chambers Room #114
9:00 a.m., June 11, 2019

1. **Pledge of Allegiance**
2. **Conflict of interest items**
3. **Call for Public Comment**
4. **Action to approve the agenda**
5. **Action to approve the minutes of June 4, 2019**
6. **9:00 a.m., Public hearing/possible action to re-open a previously vacated section line in Elmira Township**
7. **Monthly reports**
 - a. **Auditor**
 - b. **Director of Equalization**
8. **Action to approve the Auditor's Acct. w/Treasurer and note monthly Register of Deeds fees**
9. **Action to authorize a notice for sealed bids for tax deed property**
10. **Note letter of intent to conduct a raffle/game of chance**
11. **Action on change orders submitted for Courthouse Remodel Project**
12. **Action to approve claims for payment**
13. **Action to approve automatic budget supplements**
14. **Action to approve personnel changes**
15. **Action to approve travel requests**
16. **Old Business**
17. **New Business**
18. **Open**
 - a. **Public Comments**
 - b. **Commission Comments**
19. **Action to enter into Executive session per SDCL 1-25-2**
 - (1) Discussion of personnel issues**
 - (3) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or**

pending litigation or contractual matters

(4) Preparing for contract negotiations or negotiating with employees or employee representatives

20. **Action to adjourn until 9:00 a.m., Tuesday, June 18th, 2019, at the Codington County Courthouse**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

June 11, 2019

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 11, 2019, at the Codington County Courthouse. Commission members present were: Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Commissioner Lee Gabel, absent; Chairman, Myron Johnson, presiding. Commissioner Waterman led the pledge of allegiance.

CONFLICT OF INTEREST ITEMS

There were no conflict of interest items to note.

CALLS FOR PUBLIC COMMENT

Chairman Johnson called for public comments for the Open, none were forthcoming.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by VanDusen, to approve the minutes of June 4, 2019; all voted aye; motion carried.

PUBLIC HEARING ON ELMIRA TOWNSHIP VACATED ROAD

The Board held a public hearing, as advertised and duly noted, to hear testimony on a request to re-open a section line located in Elmira Township that was previously vacated, by resolution, by the Codington County Board of Commissioners, on May 13, 1975. Attorney, Tom Burns, present on behalf of the County, gave a brief history of the vacated section line. The section line is described as: a vacated section line highway from the South end of Section 7, in Township 117 North of Range 52 West of the 5th P.M. northerly for a distance of 2,640 feet from the Southwest corner of Section 7. The following property owners were recorded as in attendance for this hearing: Don Riley, Doris Riley, John Mahlen, Maxine Krause, Harry LaQua, Sharon LaQua, and Sarah Cameron. The following Elmira Township officers, represented by Attorney, Jay Liebel, were also in attendance: Brian Olson, Terry J. Sutton, and Chris Stein. The following property owners spoke in favor of re-opening the section line with full maintenance: Harry LaQua, Don Riley, John Mahlen, Sharon Laqua, Maxine Krause, Doris Riley and Sarah Cameron. Attorney, Jay Liebel, who spoke on behalf of Elmira Township officials, expressed the Township's concerns about the re-opening of the section line due to current statute and the fact that the road is a private road at this time. Mr. Liebel informed the Board that Elmira Township officials are opposed to any action, by the County, to turn this private road into a Township road. Chairman Johnson closed the public hearing at this time and turned to the Board for further discussion. Commissioner Hanten questioned if this road has been listed for maintenance at the annual meetings of the Elmira Township Board. Commissioner Waterman questioned whether this road would be added to the County road system if the Board took action to re-open. Motion by Waterman to table action on this matter. Motion failed for lack of a second. Motion by Hanten, second by VanDusen, to postpone action on this matter until the Board's meeting scheduled for June 18th, to allow time for the study of applicable statutes; all voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported on progress of the 2020 Provisional budget and assisting with the Watertown City election. **Director of Equalization, Shawna Constant**, reported on progress within the re-appraisal area, updating sales and plats.

AUDITOR'S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES

Motion by Hanten, second by VanDusen, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of May 2019, all present voted aye; motion carried.

Cash on hand	\$ 11,776.72
Checks in Treasurers' possession	
less than 3 days	\$ 115,192.95
Credit Card Charges	\$ 8,008.86
Cash Items	\$ 525.61
TOTAL CASH ASSETS ON HAND	\$ 135,504.14
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 4,593.00
Reliabank Dakota	\$22,836,702.92
INVESTMENTS	
SD Public Funds Investment	\$ 7,147.12
TOTAL CASH ASSETS	\$22,983,947.18
General Ledger Cash Balance by Funds:	
General	\$13,182,814.62
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 7,335,880.51
Trust & Agency	\$ 1,965,252.05
(schools 1,066,368.94, townships 81,181.55; city/towns 164,870.33)	
TOTAL GENERAL LEDGER CASH	\$ 22,983,947.18

The Board noted \$48,233.95 in fees were collected by the Register of Deeds in the month of May,

NOTICE TO BIDDERS ON TAX DEED PROPERTY

Motion by VanDusen, second by Waterman, to authorize a notice to bidders for tax deed property which did not sell at the Public Auction on May 7th, 2019. The Board received sealed bids, which were recorded at their meeting held on June 4th, 2019, for two pieces of unsold tax deed property. Upon further investigation of surplus property disposal law, it was determined that a notice to bidders must be published before sealed bids can be accepted. Upon vote of the Board; all voted aye; motion carried. The Board will accept sealed bids up until 9:00 a.m., Tuesday, June 25th, 2019; for the following surplus property parcels:

Henry Village

The West 100' of Lots 17 and 18, Block 6, Railroad Addition (307 2nd St.)

The West 68' of Outlot 43, Section 8, Township 116, Range 55, Henry Outlots (401 4th St.)

Kranzburg Village

North 15' of the South 173' of the East 22.3' of Outlot L, Kranzburg Outlots (near 203 St. Peters St.)

NOTICE OF AN INTENT TO HOLD A RAFFLE

The Board noted an intent to hold a raffle/game of chance fundraiser, for the Waverly/South Shore girls and boys basketball teams.

CLAIMS

Motion by Hanten, second by VanDusen, to approve payment of the following claims; all voted aye; motion carried: A-OX WELDING SUPPLY 124.04 REP, A-OX WELDING 77.94 SUPPLIES, ADVANCE AUTO PARTS 4.99 REP, ADVANTAGE RV'S 400.00 SUP, AMERICAN LEGION 150.00 PMT, ANDOR, INC. 57.44 REPAIRS/MAINT., AP AUTO PROS 652.85 REP, JEFFREY ARGO 25.00 UTILITIES, AT&T MOBILITY 99.01 UTIL, AUSTIN LAW OFFICES 2720.00 SVC, AXON ENTERPRISE, INC 1194.00 EQUIP, BATTERIES UNLIMITED 95.00 REPAIRS/MAINT., BAUER LAW OFFICE PC 2068.00 SVC, BEACON CENTER 1000.00 PMT, ALLEN BENCK 25.00 UTILITIES, BENCO PRODUCTS, INC 206.81 SUP, ROGER BENTHIN 92.00 SVC, BERNIE'S TELEPHONE AND TECH 75.00 UTILITIES, JANET BEVERS 41.00 TRAV, EUGENE BEYNON 50.00 CELL, SARA BEYNON 50.00 CELL, BIRSCHBACH EQUIPMENT 742.45 SUPPLIES, BINGER LAW OFFICE 3380.09 SVC, BONDELL BOADWINE 50.84 JURY, SCOTT BOHLS 56.72 JURY, BORNS GROUP 3059.79 POST, BOYS & GIRLS CLUB 1458.33 PMT, BRATLAND LAW 3037.30 SVC, BRIAN'S GLASS & DOOR INC. 520.00 REPAIRS/MAINT., BROCK WHITE COMPANY 13020.00 SUPPLIES, BROWN CLINIC PLLP 426.00 SVC, CINDY BRUGMAN 187.50 TRAV, BURNS LAW OFFICE 3000.00 SVC, BUTLER MACHINERY 125808.86 EQUIPMENT, CABINET CONCEPTS, INC 400.00 FURN, CASHWAY LUMBER INC. 1236.10 REP, CHARM-TEX 451.00 SUP, CHUCK'S LOCK & KEYS 401.80 SUP, CLUBHOUSE HOTEL & SUITES 1110.00 TRAV, CODINGTON CO. REGISTER DEEDS 60.00 SVC, CODINGTON CONSERVATION DISTRICT 794.00 SVC, COLE PAPERS, INC. 1509.68 SUP, CONNECTING POINT COMPUTER CENT 6535.90 REP, CONNECTING POINT 291.00 SUPPLIES, SHAWNA CONSTANT 25.00 CELL, COUNTY FAIR FOODS 263.58 SUP, CREATIVE VISIONS 95.00 REP, CREDIT COLLECTIONS BUREAU 1064.68 PMT, CREDIT COLLECTIONS BUREAU 426.40 PMT, CULLIGAN WATER CONDITIONING 197.75 SUP, DAKOTA PORTABLE TOILETS, INC 165.00 RENT, MATTHEW DARGATZ 25.00 UTILITIES, DATA TRUCK 109.97 UTIL, DELYLE'S SOUTH 81 SERVICE INC 44.36 REP, DIAMOND VOGEL 104.28 SUP, JAMIE DOLEN 25.00 UTILITIES, DUDE SOLUTIONS 1210.64 REP, DUGAN SALES & SERVICE 212.85 REP, BIMBO FOODS, INC 1404.35 SUP, EIGHT TEN PROPERTIES, LLC 1740.00 PMT, ELECTRIC MOTORS & MOORE INC 179.00 REP, ELLYSON LAW OFFICE 2350.94 SVC, EMC INSURANCE 94.00 REPAIRS/MAINT., ENGELSTAD ELECTRIC CO. 867.76 REP, MARIA ESCAMILLA 40.00 CELL, TRICIA ESCHEN 69.32 JURY, RANDALL G. FALVEY 25.00 UTILITIES, FAMILY DENTAL CENTER 67.00 SVC, FARNAMS GENUINE PARTS 75.96 SUP, FARNAMS GENUINE PARTS 325.54 SUPPLIES, JANINE FIELDS 52.52 JURY, FIRST DISTRICT ASSN OF LCL GOV 5768.04 SVC, AT&T MOBILITY - FIRSTNET 150.87 UTIL, TOWN OF FLORENCE-PEGGY LINDAHL 63.40 UTILITIES, JUAN FLORES 20.00 WIT, FSA - FARGO 10170.17 SUP, GALLS, LLC 74.95 UNIF, GCR TIRES & SERVICE 106.98 REP, ALLISON FORBUSH 149.00 TRAV, GENOA HEALTHCARE/WATERTOWN 764.48 SUP, BECKY GOENS 60.59 TRAV, GRAINGER 689.23 REP, GREEN, ROBY, OVIATT, 5031.39 SVC, MICHAEL GUBKA 40.00 CELL, GUNDERSON & EVENSON, LLP 450.80 SVC, JUSTIN HALAJIAN 25.00 CELL, RICK HARTLEY 40.00 UTILITIES, DAVID HEDDING 25.00 UTILITIES, JAMES HEDGES 25.00 CELL, HENRY FOODS, INC 2453.21 SUP, JEFF HERSHMAN 25.00 CELL, HILLYARD/SIOUX FALLS 1263.13 SUP, RICK HOLINKA 25.00 UTILITIES, HORN LAW OFFICE 232.00 SVC, LARRY HOWARD 40.00 CELL, HUMAN SERVICE AGENCY 4263.23 SVC, HYVEE #1871 ACCTS RECEIVABLE 913.07 SUP, I STATE TRUCK CENTER 555.96 REPAIRS/MAINT., INTERLAKES COMMUNITY ACTION 1267.42 PMT, LONDON JANISCH 20.00 WIT, JURGENS PRINTING 964.00 SUP, MITCHELL KALLHOFF 25.00 UTILITIES, KARL'S 54.99 SUP, MARK KATTERHAGEN 45.00 SVC, KCH LAW 50.00 SVC, KENNEDY PIER KNOFF LOFTUS, LLP 184.50 SVC, CARL KIMBLER DMD, MD 311.00 SVC, KINGSBURY COUNTY AUDITOR 525.00 PMT, KRUSE LAW OFFICE 202.00 SVC, LAKE CITY FIRE EQUIPMENT 12.25 REP, JEFF LARSON LAW LLP 3375.00 SVC, LEWIS & CLARK BHS 534.00 SVC, LEWNO LAW OFFICE 531.00 SVC, LINCOLN CO TREASURER 75.45 SVC, DARCY LOCKWOOD 45.00 SVC, JODI LOEHRER 176.94 TRAV, STEVEN LOWRY 40.00 CELL, LUTHERAN SOCIAL SERVICES 1566.94

SVC, BETHANIE MAAG 20.00 WIT, MAC'S BLUE TARP CREDIT SERVIC 180.33 SUPPLIES,
 BLUE TARP FINANCIAL, INC 342.44 SUP, MACKSTEEL WAREHOUSE, INC. 90.25
 REPAIRS/MAINT., CAROL MALONEY 68.50 TRAV, MARCO, INC 334.12 RENT, JACLYN
 MARKO 54.20 JURY, MARK'S AUTO 67.00 REP, RUSSELL MATHEWS 40.00 CELL, MENARDS
 1141.97 REP, MENARDS 153.16 SUPPLIES, LARRY MERCHANT 25.00 CELL, MIDCONTINENT
 COMMUNICATIONS 407.72 UTIL, MOE OIL COMPANY 726.00 SUPPLIES, MICHAEL MORGAN
 40.00 CELL, MOUNT HOPE CEMETARY 656.00 SVC, MUNICIPAL UTILITIES 11629.23 UTIL,
 MUNICIPAL UTILITIES 1246.73 UTILITIES, NORTHWESTERN ENERGY 334.92 UTILITIES,
 OFFICE PEEPS, INC. 1747.06 SUP, OFFICE PEEPS 19.99 SUPPLIES, JERROD OLSON 40.00 CELL,
 O'REILLY AUTO PARTS 23.99 REPAIRS/MAINT., OTTERTAIL POWER CO, 40.64 UTILITIES,
 HOLLI OWENS 50.84 JURY, MICHELLE PEDERSON 149.00 TRAV, PENNINGTON COUNTY
 JAIL 91.65 TRAV, PETERS DISTRIBUTING, INC 9251.23 EQUIP, SARAH PETERSEN 25.00 CELL,
 PHARMCHEM INC 199.85 SUP, PHEASANTLAND INDUSTRIES 1024.84 SUP, DONNA
 PIESCHKE 20.00 WIT, PMB 0112 142.93 UTIL, PRAIRIE LAKES HEALTH CARE CENT 3588.83
 SVC, PREMIER BIOTECH, INC 893.87 SUP, PRINT 'EM NOW 780.00 SUP, PRINT EM NOW 253.00
 SUPPLIES, PRO MAINTENANCE 3545.70 REP, ANN RASMUSSEN 189.60 TRAV, ADAM
 REEVES 40.00 CELL, REBECCA MORLOCK REEVES 40.00 CELL, BECCA REITER 40.00 CELL,
 ROBYN RITER 25.00 UTILITIES, RUNNINGS 123.72 REP, SANFORD HEALTH 771.00 SVC,
 TERRANCE SATTERLEE 1500.00 SVC, TREVER SCHIMMEL 40.00 CELL, BRAD SCHWINGER
 25.00 UTILITIES, SD ATTORNEY GENERAL'S OFFICE 3080.00 PMT, SD ATTORNEY
 GENERAL'S OFFICE 448.00 PMT, SD DEPARTMENT OF HEALTH 1860.00 SVC, S.D. FEDERAL
 PROPERTY 2456.00 SUP, SD STATE TREASURER 634579.46 JUNE REMITTANCE, SDAAO
 1850.00 REG, SDACC 7625.00 PMT, SDACO 838.00 PMT, SDN COMMUNICATIONS 1157.23
 UTIL, MELISSA SEARS 149.00 CELL, SECURUS TECHNOLOGIES 3089.37 SUP, HEIDI
 SELCHERT 149.00 TRAV, SIOUX RURAL WATER SYSTEM 39.89 UTILITIES, SIOUX VALLEY
 COOP 2056.32 SUP, SIOUX VALLEY COOP 1460.25 SUPPLIES, CHRISTINA SMITH 20.00 WIT,
 SMITTY'S GRAPHICS 311.00 REP, LYNN SOLBERG 40.00 UTILITIES, BRENT SOLUM 40.00
 CELL, TOWN OF SOUTH SHORE 66.00 UTILITIES, SOUTH SHORE GAZETTE 651.80 PUB, STAN
 HOUSTON EQUIPMENT 22.50 REPAIRS/MAINT., STAR LAUNDRY 2245.53 SUP, STAR
 LAUNDRY 104.20 SUPPLIES, STEIN SIGN DISPLAY 490.68 SUP, MICKALA STICKLER 20.00
 WIT, STURDEVANTS AUTO PARTS 74.47 SUPPLIES, SUTTON LAW OFFICE PC 17441.04 SVC,
 SCOTT SWANSON 25.00 CELL, SYSTEM TWO DETECTION TECH 187.50 SUP, LANDAN
 THORSON 56.72 JURY, PRODUCTIVITY PLUS ACCOUNT 55.98 REPAIRS/MAINT., T&L
 QUICKCARE 3790.00 SVC, DOUGLAS D. TORSTENSON 25.00 UTILITIES, TOSHIBA
 FINANCIAL SERVICES 390.25 RENT, TRANSOURCE 910.56 SUPPLIES, TRUENORTH STEEL
 5692.12 SUPPLIES, TWO WAY SOLUTIONS, INC 165.99 EQUIP, TYLER TECHNOLOGIES, INC
 70.00 MAINT, US POSTAL SERVICE 134.00 POST, VAN DIEST SUPPLY COMPANY 5856.35 SUP,
 CLARICE VANWELL 50.84 JURY, TYLER VARNIS 185.00 TRAV, VAST BUSINESS 593.03 UTIL,
 VAST BROADBAND 49.95 UTILITIES, VERIZON WIRELESS 616.31 UTIL, GREAT WESTERN
 BANK 36.75 REPAIRS/MAINT., GREAT WESTERN BANK 39.40 PMT, GREAT WESTERN BANK
 1005.03 PMT, GREAT WESTERN BANK 74.30 PMT, MARLONIE VOGELSANG 25.00 UTILITIES,
 WALFORD PROPERTIES 750.00 RENT, WALMART COMMUNITY 346.04 PMT, WALMART
 COMMUNITY 226.96 SUPPLIES, SCARLETT WANNA 20.00 WIT, WARNE PLUMBING &
 HEATING 1166.53 REP, TODD B WARNE 25.00 UTILITIES, WATERTOWN AMBULANCE 500.00
 SVC, WATERTOWN CITY FINANCE OFFICE 16458.75 SVC, WATERTOWN FORD 2280.21 REP,
 WATERTOWN LAWN & GARDEN 10422.52 EQUIP, WATERTOWN PARK & REC 250.00 RENT,
 WATERTOWN PUBLIC OPINION 3570.89 PUB, WATERTOWN PUBLIC OPINION 172.00
 TRAVEL & CONF., WATERTOWN WHOLESALE 256.76 SUPPLIES, NICHOLAS WATSON 50.84
 JURY, WHEELCO 62.88 REP, WHEELCO 271.43 SUPPLIES, WILES & RYLANCE, LLP 2735.40
 SVC, BROOKE WIRT 20.00 WIT, WW TIRE SERVICE INC 57.90 REP, WW TIRE SERVICE INC.

1076.71 SUPPLIES, YANKTON CO. SHERIFF 300.00 SVC, YANKTON CO TREASURER 383.75 SVC.

NEW BUSINESS

The Board noted that the Department of School and Public Lands will conduct a public auction, for two parcels of land located in the southwestern area of the City of Watertown, in the County Commissioner chambers at 11:00 a.m., Wednesday, July 17th, 2019. The County Auditor will act as clerk of this auction.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Waterman, to adjourn at 10:03 a.m., until 9:00 a.m., Tuesday, June 18th, 2019; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____