

AGENDA
Codington County Board of Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, July 23, 2019

- 1. Pledge of Allegiance**
- 2. Conflict of interest items**
- 3. Call for Public Comment**
- 4. Action to approve the agenda**
- 5. Action to approve the minutes of July 16, 2019**
- 6. Action to approve a plat resolution, Tract 1 Chapin Addition**
- 7. Monthly reports**
 - a. Planning & Zoning Director**
 - b. Register of Deeds**
 - c. Emergency Management Director**
 - d. Sheriff**
- 8. Review 2020 budget requests**
- 9. Action on change orders submitted for Courthouse Remodel Project**
- 10. Action to approve claims for payment**
- 11. Action to approve automatic budget supplements**
- 12. Action to approve personnel changes**
- 13. Action to approve travel requests**
- 14. Old Business**
- 15. New Business**
- 16. Open**
 - a. Public Comments**
 - b. Commission Comments**
- 17. Action to enter into Executive session per SDCL 1-25-2**
 - (1) Discussion of personnel issues**
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
 - (3) Preparing for contract negotiations with employees or employee's representatives**

18. Action to adjourn until 9:00 a.m., Tuesday, August 6, 2019; at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

July 23, 2019

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 23, 2019, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman, Myron Johnson, presiding. Commissioner Troy VanDusen led the pledge of allegiance.

CONFLICT OF INTEREST ITEMS

There was no conflict of interest items to note.

CALLS FOR PUBLIC COMMENT

Chairman Johnson called for public comments for the Open, none were forthcoming.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of July 16th, 2019; all voted aye; motion carried.

TRACT 1 OF CHAPIN ADDITION PLAT RESOLUTION

Zoning Officer, Luke Muller, presented and reviewed a Plat of the Tract 1 Chapin Addition in Leola Township. The Board approved the following resolution:

RESOLUTION #2019-18

A Resolution to approve the platting of the Tract 1 Chapin Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Tract 1 Chapin Addition located in the West Half (W1/2) of the Southwest Quarter (SW1/4) of section 11 Township 119 North, Range 51 West of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner Gabel; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 23rd day of July, 2019, at Watertown, Codington County, South Dakota

Myron Johnson
Chairman

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2019-18, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 23rd day of July, 2019, at Watertown, Codington County, South Dakota.

Cindy Brugman
County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Zoning Officer, Luke Muller, provided the Board with a mid-year fact sheet including the following information accumulated through June 30th: 55 building permits, 7 conditional use permits, 28 variances, construction value \$7,861,600 and building permit value \$14,683.50. **Register of Deeds, Ann Rasmussen**, reviewed her 2020 budget request and updated the Board on the progress of the title plant copying County records in the basement of the Courthouse. **Emergency Management Director, Jim Sutton**, updated the Board on the July 10th FEMA Kickoff meeting, a meeting later today with a FEMA Official, July 31st City Department Head meeting, July 31st regional E.M. meeting in Aberdeen, progress of the STOP the Bleed program and upcoming hosting of ICS classes. Search and Rescue assisted with the following: July 3rd Redlin Center fireworks event, Camp Chance, water safety for the Recreation Center Triathlon, and had a boat on the water during the water ski show for “Cookin” on Kampeska. **Sheriff, Brad Howell**, provided the Board with the following statistics, compiled during the month of June 2019, for the Detention Center and Sheriff’s Office: Fees collected in the amount of \$8,870.00 were retained by the County; 555 cases/calls for service; response to 12 accidents; 82 arrest warrants served; 223 sets of civil papers served; 3,878 inmate transport miles; average daily inmate population 58.93 (high of 69 and low of 50); 23 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 59 individuals testing twice daily for PBT’S; 72 individuals reporting twice weekly for UA Drug testing; 1 person on a sweat patch; 258 bookings; \$15,094.99 collected in fees for out of county prisoner contracts; \$7,830.00 collected in work release fees; \$5,403.00 collected in fees for the 24/7 program; and \$3,555.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General. Sheriff Howell noted that as of this morning the inmate population was 85 with 4 pretrial inmates that have been held for over one year. Sheriff Howell recently hosted a regional Sheriff’s meeting, a ceiling project is underway in a dorm area, and MendCare service is scheduled to begin on August 1st.

2020 BUDGET REVIEW

The Board reviewed the following 2020 budget requests: Planning and Zoning, Register of Deeds, M&P Relief, Emergency Management, Search and Rescue, Sheriff, Detention Center, 24/7, mandated costs, and non-profit budget requests.

Codington County, July 23, 2019

CLAIMS

Motion by VanDusen, second by Gabel, to approve for payment the following list of claims; all voted aye; motion carried: Brookings County Sheriff 55.00 svc, Cass County Sheriff 80.00 svc, Clerk of Courts 602.00 24/7, AT&T Mobility – FirstNet 45.08 util, Municipal Utilities 301.05 util, Reliabank 200.00 svc, Great Western Bank VISA 1222.03 sup/trav, Reliabank VISA 1675.48 sup/trav, City of Watertown 23176.71 fees 911.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Hanten, second by Waterman, to approve an automatic budget supplement to the Road & Bridge expenditure budget with \$9,358.45 in funds received to offset engineering service fees for wind energy haul road inspections; all voted aye; motion carried.

TRAVEL REQUEST

Motion by Hanten, second by Gabel, to approve the following travel requests: Emergency Management Director and Secretary, Regional meeting in Aberdeen; Register of Deeds, SDACES meeting in Chamberlain; and Commissioner Gabel, White House Intergovernmental Affairs invitation to County officials, in Washington, DC; all voted aye; motion carried.

FIRE SUPPRESSION PROJECT

Commissioner Gabel provided the Board with a draft notice to bidders for the completion of the “Fire Suppression” project for the Courthouse.

VERA INSTITUTE OF JUSTICE - RURAL JAILS RESEARCH AND POLICY NETWORK

Commissioner Hanten provided the Board with information on a project to gather data from 5-10 rural County jails. Commissioner Hanten noted there will be no County Funds expended for the project. To be considered for participation Counties will be required to submit a letter, to the Vera Institute of Justice, indicating support of the project goals, willingness to provide access to jails and relevant data, and openness to participating in round-table discussions on conclusions drawn from the data. The Board was of the general consensus to authorize the Chairman to sign such a letter of support.

EXECUTIVE SESSION

Motion by Hanten, second by VanDusen, to enter into executive session at 10:54 a.m., per SDCL 1-25-2, discussion of personnel issues and preparation for contract negotiations with employees or employee’s representatives; all voted aye; motion carried. The Board returned to regular session at 11:42 a.m., no action was taken. Human Resource Director, Terry Satterlee and Emergency Management Director, Jim Sutton, were present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Waterman, to adjourn at 11:42 a.m., until 9:00 a.m., Tuesday, August 6th, 2019; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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