

AGENDA
Codington County Board of County Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown, SD
Commission Chambers Room #114
9:00 a.m., April 23, 2019

1. **Pledge of Allegiance**
2. **Conflict of interest items**
3. **Action to approve the agenda**
4. **Action to approve the minutes of April 16, 2019**
5. **Ordinance #69, 2nd reading and action to adopt**
6. **Action on a request to sell alcohol at a private event at the Extension Center Complex**
7. **Monthly reports**
 - a. **Emergency Management Director**
 - b. **Sheriff**
8. **Action to approve the purchase of sand bags**
9. **Opening of Asphalt Mat Constructions bids and possible action to award a bid**
10. **Action to authorize the Chairman to sign a contract with Zack Wipf Construction for the Highway Dept. pole building project**
11. **Action to declare tax deed property surplus to be sold at public auction**
12. **Action to act as sub recipient pass through for Historic Preservation Commission grant**
13. **Action on change orders submitted for Courthouse Remodel Project**
14. **Action to approve claims for payment**
15. **Action to approve automatic budget supplements**
16. **Action to approve personnel changes**
17. **Action to approve travel requests**
18. **Old Business**
19. **New Business**
20. **Open**
 - a. **Public Comments**
 - b. **Commission Comments**

21. **Action to enter into Executive session per SDCL 1-25-2**
 - (1) Discussion of personnel issues**
 - (3) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
 - (4) Preparing for contract negotiations or negotiating with employees or employee representatives**

22. **Action to adjourn until 9:00 a.m., Tuesday, May 7th, 2019, at the Codington County Courthouse**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

April 23, 2019

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 23, 2019, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman Johnson presiding. Auditor, Cindy Brugman, led the pledge of allegiance.

CONFLICT OF INTEREST ITEMS

There were no conflict of interest items to note.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of April 16, 2019; all voted aye; motion carried.

ORDINANCE #69 2ND READING AND ADOPTION

The Board held the 2nd reading of Ordinance #69. The first reading and public hearing on Ordinance #69 was held at a joint meeting of the Codington County Commissioners and Codington County Planning and Zoning Board on Monday, April 15th, 2019, at the Codington County Extension Center Complex as advertised. Zoning Officer, Luke Muller, gave the reading of the title of Ordinance #69 at this time. Mr. Muller also reviewed the ordinance which is related to Concentrated Animal Feeding Operations in Codington County. Motion by Hanten, second by Gabel, to adopt Ordinance #69 as presented; all voted aye; motion carried.

GRABOW WEDDING RECEPTION AT CODINGTON COUNTY EXTENSION COMPLEX

Renee Grabow and Jared Schilling appeared before the Board to request authorization for alcohol sales at the Extension Center Complex during the event of their wedding reception on May 4, 2019. The liquor license from 2nd Street Station has been transferred to the Extension Center Complex for this event. Motion by Hanten, second by VanDusen, to approve the aforementioned request to sell alcohol; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, updated the Board of following: Progress of the filing of Township documents for FEMA disaster relief; working with the State and FEMA regarding the historic snow event in Codington during the time period April 10th through April 12th and the possibility of disaster relief; recognition of Severe Weather Awareness week April 22nd through April 26th, 2019, and the testing of local tornado sirens; resumption of the weekly siren testing on Fridays in the City of Watertown beginning April 26th; attending the rural municipal council meetings to address any concerns for assistance that the County can provide; 4/29 Watertown Dept. Head meeting; and reviewing of Homeland Security grant projects to prioritize local requests per funding availability.

SAND BAGS PURCHASE

Motion by Gabel, second by VanDusen, to authorize the Emergency Management Director to purchase 50,000 sand bags utilizing the current State bid; all voted aye; motion carried.

Codington County, April 23, 2019

2019 ASPHALT MAT CONSTRUCTION BIDS

The following bid was received, opened and announced by Highway Supt., Rick Hartley, as previously advertised, for 2019 Asphalt Mat Construction:

Duininck, Inc., Prinsburg, MN; bid bond included;

Bid option	Virgin product	Recycled product
A – 5800 tons	\$ 85.88 per ton	
B – 5800 tons		\$ 75.25 per ton
C – 1500 tons	\$ 96.43 per ton	
D – 1500 tons		\$ 85.82 per ton
E – 500 tons	\$ 74.50 per ton	
F – 500 tons		\$ 59.00 per ton
Total project per product:	\$954,815.00	\$835,480.00

Highway Supt., Hartley, reviewed the bids for accuracy, and recommended acceptance of the bid for recycled material from Duininck, Inc; Motion by Hanten, second by Waterman, to accept the bid per the recommendation of the Highway Supt; all voted aye; motion carried.

HIGHWAY DEPT. POLE BUILDING PROJECT

Motion by Hanten, second by Waterman, to authorize the Chairman to sign a contract with Zack Wipf Construction for the building portion of the Highway Dept. pole building project, from bids awarded on March 12, 2019; all voted aye; motion carried.

TAX DEED SURPLUS PROPERTY

Motion by Hanten, second by Waterman, to declare the following tax deed property surplus to be sold at public auction on May 7th; 2019; all voted aye; motion carried.

Lake Township

The West 49.5 Feet of The North 39 Feet of The South 1650 Feet of The West 275 Feet, Except the West 16.5 Feet of The Northwest Quarter (NW ¼) Of Section 24, Township 117 North, Range 53 West of the 5th P.M.

City of Watertown

Lot 5, Block 19, Syndicate Addition (705 N. Broadway)

Henry Village

The West 100' of Lots 17 and 18, Block 6, Railroad Addition (307 2nd St.)

The West 68' of Outlot 43, Section 8, Township 116, Range 55, Henry Outlots (401 4th St.)

Kranzburg Village

North 15' of the South 173' of the East 22.3' of Outlot L, Kranzburg Outlots (near 203 St. Peters St.)

South 158' of the East 22.3' of Outlot L, Kranzburg Outlots (near 203 St. Peters St.)

HISTORIC PRESERVATION GRANT AWARD ALLOCATION

Motion by Gabel, second by Waterman, to authorize Codington County to act as the Sub-Recipient for a Historic Preservation grant award allocation, SD18-023, through the State of South Dakota, in the amount of \$1,272.00, for the Codington County Historic Preservation Commission; all present voted aye; motion carried.

CLAIMS

Motion by Hanten, second by Gabel, to approve claims in the amount of 3,488.51 payable to Reliabank VISA for trav/sup/misc.; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by VanDusen, second by Waterman, to approve the following personnel changes: Jacki Manning, Register of Deeds Clerk, anniversary step increase 5/1/2019, to step 13/\$20.09 per hour and Doug Torstenson, Highway Maintenance II, anniversary step increase 5/1/2019, to 5/\$20.62 per hour; all voted aye; motion carried.

TRAVEL REQUESTS

Motion by Hanten, second by Gabel, to approve the following travel requests: Deputy States Attorneys, States Attorney Conference and Weed and Pest Supervisor, Emerald Ash Borer Commercial Applicators Workshop and Treatment Program; all voted aye; motion carried.

E-911 QUARTERLY REPORT

Commissioner Hanten provided the Board with a quarterly report from the City of Watertown E-911 board meeting she recently attended.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by VanDusen, to adjourn at 9:56 a.m., until 9:00 a.m., Tuesday, May 7th, 2019; all voted aye; motion carried.

ATTEST:

Cindy Brugman
County Auditor

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