

**AGENDA**  
**Codington County Board of County Commissioners**  
**Codington County Courthouse, 14 1<sup>st</sup> Ave SE, Watertown, SD**  
**Commission Chambers Room #114**  
**9:00 a.m., May 28, 2019**

1. **Pledge of Allegiance**
2. **Conflict of interest items**
3. **Call for Public Comment**
4. **Action to approve the agenda**
5. **Action to approve the minutes of May 21, 2019**
6. **Monthly reports**
  - a. **Emergency Management**
  - b. **Weed Supervisor**
7. **Action to approve the minutes of the combined Planning/Zoning and Commissioners meeting of April 15th**
8. **Action to approve a request to hold church services at Memorial Park**
9. **Action to act as the pass-through agency for a Historic Preservation grant**
10. **Action to approve grant agreement for W.I.C. funding**
11. **Action to approve a project to complete landscaping on west side of north Courthouse entrance**
12. **Action on change orders submitted for Courthouse Remodel Project**
13. **Action to approve claims for payment**
14. **Action to approve automatic budget supplements**
15. **Action to approve personnel changes**
16. **Action to approve travel requests**
17. **Old Business**
18. **New Business**
19. **Open**
  - a. **Public Comments**
  - b. **Commission Comments**
20. **Action to enter into Executive session per SDCL 1-25-2**

- (1) Discussion of personnel issues**
- (3) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (4) Preparing for contract negotiations or negotiating with employees or employee representatives**

21. **Action to adjourn until 9:00 a.m., Tuesday, June 4<sup>th</sup>, 2019, at the Codington County Courthouse**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.**

**Official Proceedings  
County of Codington, Watertown, South Dakota  
Codington County Courthouse  
14 1<sup>st</sup> Ave SE**

May 28, 2019

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 28, 2019, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman, Myron Johnson, presiding. Auditor, Cindy Brugman, led the pledge of allegiance.

**CONFLICT OF INTEREST ITEMS**

There were no conflict of interest items to note.

**CALLS FOR PUBLIC COMMENT**

Chairman Johnson called for public comments for the Open, none were forthcoming.

**AGENDA APPROVED**

Motion by Hanten, second by VanDusen, to approve the agenda as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Hanten, second by Waterman, to approve the minutes of May 21, 2019; all voted aye; motion carried.

**MONTHLY REPORTS**

**Weed Supervisor, Steve Molengraaf**, updated the Board on the following: equipment is ready for the season, spraying has taken place on several private properties, the wet weather has delayed spraying in other areas, a Hemlock larvae collection will take place in Sturgis, the Emerald Ash Borer workshop has been held, Mr. Molengraaf is currently sitting as the interim at large member on the board of the State Weed Supervisor's Association, the Mosquito machine has been calibrated, and the Weed Supervisor attended a workshop on the development of mosquitos.

**COMBINED COUNTY COMMISSIONER/PLANNING BOARD MINUTES**

Motion by VanDusen, second by Hanten, to approve the minutes of the combined County Commissioner/Planning Board meetings held on April 15<sup>th</sup>, 2019 and April 29<sup>th</sup>, 2019; all voted aye; motion carried.

**LAKESIDE WORSHIP SERVICES AT MEMORIAL PARK**

Motion by Hanten, second by Waterman, to allow the Lutheran Church of our Redeemer to conduct worship services at Memorial Park during the 2019 park season, from May 26<sup>th</sup> through September 1st, 2019; all present voted aye; motion carried.

**HISTORIC PRESERVATION GRANT AWARD ALLOCATION**

Motion by VanDusen, second by Gabel, to authorize Codington County to act as the Sub-Recipient for a Historic Preservation grant award allocation, SD-19-10023, through the State of South Dakota, in the amount of \$1,272.00, for the Codington County Historic Preservation Commission; all present voted aye; motion carried.

**FY2020 WIC CONTRACT**

Motion by Hanten, second by Gabel, to approve the FY2020 WIC Contract, between the South Dakota Dept. of Health and Codington County, in an amount not to exceed \$45,000.00, for the time period June 1, 2019 through May 31, 2020, for the provision of WIC clerical services; all present voted aye; motion carried.

**COURTHOUSE LANDSCAPING PROJECT**

Motion by Hanten, second by Gabel, to approve a budgeted project, as submitted by Facilities Manager, Milo Ford, estimated cost \$3,210.00, to finish the landscaping project at the north entrance of the Courthouse which was started in 2018; all voted aye; motion carried.

**CLAIMS**

Motion by Hanten, second by Gabel, to approve a claim payable to the City of Watertown in the amount of \$23,045.33 for March 911 surcharge collections; all voted aye; motion carried.

**SALARY CLAIMS**

Motion by VanDusen, second by Gabel, to approve for payment the following May salary claims; all voted aye; motion carried: Commissioners: 10,242.66 total salaries. Auditor: 20,868.39 total salaries. Co. Treasurer: 30,302.13 total salaries. States Attorney: 37,277.99 total salaries. Gov. Buildings: 18,255.10 total salaries. Dir. Equalization: 41,366.97 total salaries; Diane Merchant 3789.72 step increase; Sarah Tesch 3088.50 step increase. Reg. of Deeds: 20,613.59 total salaries; Jacki Manning 3495.66 step increase. Veterans Service: 10,306.86 total salaries. Sheriff: 91,299.94 total salaries. Co. Jail: 106,228.39 total salaries; Charles Rossow 17.53 per hour step increase. Welfare: 5,002.24 total salaries; Rochelle Rossow 15.27 new hire part time. County Nurse: 4,600.30 total salaries. Co. Park: 9,135.91 total salaries; Sara Beynon 15.27 per hr. seasonal; John Schwandt 15.99 per hr. seasonal; Steve Deville 17.75 per hr. seasonal. Ag. Bldg.: 9,742.21 total salaries. Co. Extension: 9,542.22 total salaries. Weed Control: 5,735.21 total salaries; Steve Molengraaf 3892.38 step increase. Planning Board: 484.08 total salaries. Road & Bridge: 90,352.42 total salaries; Doug Torstenson 3587.88 step increase. Emergency Management: 14,678.35 total salaries. Crime Victim: 6,563.68 total salaries. W.I.C.: 4,065.75 total salaries. Total 546,664.39. Breakdown of withholding amounts which are included in the above: S.D. Retirement 49,307.20; S.D. Retirement 161.52 spouse option; S.D. Supplemental Retire. 4,985.00 suppl. retire.; Sanford 66,956.19 ins.; Reliance Standard Life Insurance 445.54 life ins.; Delta Dental 6,397.90 ins.; Avesis 858.89 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 519.20 employee union dues; AFLAC 3,876.56 ins.; John Hancock 4,100.00 suppl. retire.; AFLAC 635.15 ins.; Watertown United Way 65.00 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 23,980.00 employee payments; Cod. Co. Treasurer 32,200.00 employee monthly draw; SDRS Supplemental Retirement 4,450.00 Roth retirement; Teamsters Local Union 120 163.00 employee union due; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 36,514.22 federal withholding; ReliaBank Dakota 62,694.92 social security; Accounts Management 150.00 employee garnishment; Credit Collections Bureau 155.75 employee garnishment; Barbara Curtis 800.00 employee payment.

**PERSONNEL CHANGES**

Motion by Gabel, second by Hanten, to approve the following as volunteers at the Memorial Park campground for the 2019 season; Darla Storm, Bob Storm, and Ben Wagner; all voted aye; motion carried. Motion by Hanten, second VanDusen, to approve the following personnel changes: Michael Morgan, Deputy Sheriff, anniversary step increase 5/1/2019, to step 4/\$23.36 per hour and Marcy Rossow, Detention Center Cook, anniversary step increase 6/1/2019, to step 10/\$18.93 per hour; all voted aye; motion carried. The Board noted correspondence from the Teamsters Local Union No. 120 (Correctional Officers) requesting negotiations for the purpose of wages and working conditions.

**TRAVEL REQUESTS**

Motion by Hanten, second by Gabel, to approve the following travel requests; Highway Supt., Highway Superintendent's Summer Meeting; Maintenance Staff (3), Hillyard Custodial Seminar; Director of Equalization and Clerical Staff, Sales Ratio Workshop; Director of Equalization and Appraisal Staff, SDAAO School; and Emergency Management Secretary, CRMCS Training; all voted aye; motion carried.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Hanten, second by VanDusen, to adjourn at 9:22 a.m., until 9:00 a.m., Tuesday, June 4<sup>th</sup>, 2019; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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Published once at the total approximate cost of \$ \_\_\_\_\_