

AGENDA
Codington County Board of County Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown, SD
Commission Chambers Room #114
9:00 a.m., May 14, 2019

1. **Pledge of Allegiance**
2. **Conflict of interest items**
3. **Action to approve the agenda**
4. **Action to approve the minutes of May 7, 2019**
5. **Monthly reports**
 - a. **Extension**
6. **Action to approve resolution 2019-12, May 7th tax deed property auction, and issue quit claim deeds for property sold**
7. **Action to authorize the Chair to sign 2019 Asphalt Mat Construction contract**
8. **Action to approve project to seal coat Courthouse parking lot**
9. **Action to approve purchase of mower for Memorial Park**
10. **Action to declare a Great Dane mower, GEN01481, surplus to be traded**
11. **Action to approve application of West Nile Virus grant funds**
12. **Action on change orders submitted for Courthouse Remodel Project**
13. **Action to approve claims for payment**
14. **Action to approve automatic budget supplements**
15. **Action to approve personnel changes**
16. **Action to approve travel requests**
17. **Old Business**
18. **New Business**
19. **Open**
 - a. **Public Comments**
 - b. **Commission Comments**

20. **Action to enter into Executive session per SDCL 1-25-2**
 - (1) Discussion of personnel issues**
 - (3) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
 - (4) Preparing for contract negotiations or negotiating with employees or employee representatives**

21. **Action to adjourn until 9:00 a.m., Tuesday, May 21st, 2019, at the Codington County Courthouse**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

May 14, 2019

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 14, 2019, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman, Myron Johnson, presiding. 4-H/Youth Program Advisor, Jodi Loehrer, led the pledge of allegiance.

CONFLICT OF INTEREST ITEMS

There were no conflict of interest items to note.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by VanDusen, to approve the minutes of May 7, 2019; all voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, updated the Board on the following: Shooting Sports, Horse Safety program, I Grow Readers Nutrition Program, Bike Safety programs, Youth Quality Care of Animals program, Judging Schools, Clover Buds Camp, and dog practice.

TAX DEED SALE RESOLUTION

The Board took action on Resolution 2019-12 approving the sale of tax deed property at a public auction held on May 7th, 2019, and to authorize the Auditor to issue quit claim deeds for said property.

RESOLUTION 2019-12

APPROVING THE SALE OF COUNTY LAND ACQUIRED BY TAX PROCEEDINGS

WHEREAS, PURSUANT TO DIRECTION FROM the Board of County Commissioners of Codington County, South Dakota, the County Auditor did heretofore offer for sale the hereinafter described real property belonging to said County, which was acquired by said County by tax deed, and

WHEREAS, it now appears from the said County Auditor's report of sale on file herein and from the proof of publication of Notice of Sale attached to said report and on file herein that all the proceedings necessary to a legal sale have been completed and the following have offered the following price for the following described real property to-wit.

<u>DESCRIPTION</u>	<u>PURCHASER</u>	<u>PRICE</u>
Lot 5, Block 19, Syndicate Addn. To the City of Watertown Record #12104	David and Charlotte McElhany Joint Tenants with Rights of Survivorship 510 Arrow Ave NE Watertown, SD 57201	\$16,100.00

South 158' of the East 22.3' of Outlot L, Kranzburg Outlots Addn. to Kranzburg Village
Record #16999 Terry Adler \$539.27
201 St. Peters St
Kranzburg, SD 57245

W49.5' of the N39' of the S1650' Of the W275', except the W16.5' of The NW1/4 of Sec. 24-T117N-R53W
Record #19346 Seth and Rebecca Honeyman, Joint Tenants with Rights of Survivorship \$50.00
2418 Sioux Conifer Road
Watertown, SD 57201

Which full amount of the purchase price has been deposited with the County Treasurer;

NOW THEREFORE, be it and it hereby is resolved by the Board of County Commissioners of Codington County, South Dakota in regular session on the 14th day of May, 2019, that the sale of said premises to the above be and the same is hereby approved and the Chairman of the Board of County Commissioners of said Codington County, South Dakota is hereby authorized and directed to execute and the County Auditor to attest Quit Claim Deeds to said real property in the name of said County, and deliver said Quit Claim Deeds to said purchasers conveying to said purchasers all of the right, title, and interest of said County therein.

Dated this 14th day of May, 2019

Motion by Gabel, second by Hanten, to approve the above and foregoing resolution, all members present voted aye; motion carried.

Myron Johnson
Chairman

ATTEST:

Alissa Harte
Codington County Auditor's Office

ASPHLAT MAT CONSTRUCTION CONTRACT

Motion by Hanten, second by Waterman, to authorize the Chairman to sign the 2019 contract for Asphalt Mat Construction; all voted aye; motion carried.

WEST NILE GRANT FUNDS APPLICATION

Motion by VanDusen, second by Waterman, to authorize Weed Supervisor, Steve Molengraaf, to apply for West Nile Grant Funds in the amount of \$5,000.00; all voted aye; motion carried. The County received funding in 2018 in the amount of \$5,000.00.

COURTHOUSE PARKING LOT SEAL COAT

Facilities Manager, Milo Ford, presented the Board with an estimate from Glacial Lakes Asphalt, LLC, in the amount of \$7,259.88, to seal coat and stripe the Courthouse parking lot. Mr. Ford noted this is a budgeted item and requested authorization to proceed. Motion by Gabel, second by Hanten, to approve the project as requested; all voted aye; motion carried.

MEMORIAL PARK MOWER

Facilities Manager, Milo Ford, requested authorization to purchase a Gravely mower from Watertown Lawn and Garden, in the amount of \$10,422.52, which includes a bid assist discount and trade in. Mr.

Codington County, May 14, 2019

Ford noted this is a budgeted item. Motion by Hanten, second by Waterman, to approve the purchase as requested; all voted aye; motion carried.

SURPLUS MOWER EQUIPMENT

Motion by Hanten, second by VanDusen, to declare GEN01481, a Great Dane Mower, s/n 00124; surplus to be traded; all voted aye; motion carried.

CLAIMS

Motion by Hanten, second by Waterman, to approve for payment the following claims; all voted aye; motion carried: A-OX WELDING 118.93 SUPPLIES, A&B BUSINESS SOLUTIONS 1.19 SUP, ADVANCE AUTO PARTS 24.99 SUP, ADVANCED HEALTH, SAFETY & SEC 50.00 REP, JEFFREY ARGO 25.00 UTILITIES, ASPEN TREE SERVICES, LLC 2500.00 REP, AT&T MOBILITY 227.40 UTIL, AUSTIN LAW OFFICES 1595.95 SVC, BEACON CENTER 1000.00 PMT, BECK MOTORS 32751.00 EQUIP, ALLEN BENCK 25.00 UTILITIES, BIERSCHBACH EQUIPMENT 32580.60 EQUIPMENT, BONDELL BOADWINE 50.84 JURY, SCOTT BOHLS 56.72 JURY, BORNS GROUP 3135.60 POST, BOYS & GIRLS CLUB 1458.33 PMT, BRATLAND LAW 883.50 SVC, BRITE 2922.00 EQUIP, RIAN BROMWICH 50.84 JURY, BROWN CLINIC PLLP 904.00 SVC, BURNS LAW OFFICE 4572.70 SVC, BUTLER MACHINERY 3485.94 REPAIRS/MAINT., CARTNEY BEARING & SUPPLY 22.14 REP, JEFF CASE 25.00 UTILITIES, CASHWAY LUMBER INC. 98.32 REP, CENTURYLINK 717.32 UTIL, CHUCK'S LOCK & KEYS 732.70 SUP, CODINGTON-CLARK ELECTRIC COOPE 71.24 UTILITIES, CODINGTON COUNTY HIGHWAY DEPT. 8932.91 SVC, CODINGTON CO. HISTORICAL SOC. 1126.60 PMT, CODINGTON CO. REGISTER DEEDS 60.00 PMT, CODINGTON COUNTY TREASURER 16.83 POST, COLE PAPERS, INC. 1459.60 SUP, COMPASS COUNSELING 3600.00 SVC, CONNECTING POINT COMPUTER CENT 22321.63 SUP, CONNECTING POINT COMPUTER CENT 1633.12 REP, CONSERV FLAG CO 215.82 SUP, SHAWNA CONSTANT 25.00 CELL, COUNTY FAIR FOODS 309.02 SUP, CREATIVE REWARDS 100.00 SUP, CREDIT COLLECTIONS BUREAU 1495.44 PMT, CREDIT COLLECTIONS BUREAU 1359.45 PMT, CRESCENT ELECTRIC SUPPLY CO. 208.39 REP, CULLIGAN WATER CONDITIONING 251.25 SUP, CUSTOM ENGINE MACHINING 17.60 REPAIRS/MAINT., D K DIESEL INJECTION 7.36 REPAIRS/MAINT., DUSTIN DAHLGREN 20.00 WIT, MATTHEW DARGATZ 25.00 UTILITIES, DATA TRUCK 69.98 UTIL, DELYLE'S SOUTH 81 SERVICE INC 2008.87 REP, DEXTER TOWNSHIP 65.75 PMT, JAMIE DOLEN 25.00 UTILITIES, DUGAN SALES & SERVICE 212.85 REP, BIMBO FOODS, INC 1254.18 SUP, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, ELECTRIC MOTORS & MOORE 60.00 REPAIRS/MAINT., ELLYSON LAW OFFICE 595.96 SVC, ENGELSTAD ELECTRIC CO. 1860.76 REP, MARIA ESCAMILLA 40.00 CELL, TRICIA ESCHEN 69.32 JURY, ESRI 400.00 MAINT, EVOLUTION POWERSPORTS 294.94 REP, RANDALL G. FALVEY 25.00 UTILITIES, FAMILY DENTAL CENTER 45.00 SVC, FARNAMS GENUINE PARTS 48.97 SUP, FARNAMS GENUINE PARTS 394.53 SUPPLIES, JANINE FIELDS 52.52 JURY, AT&T MOBILITY - FIRSTNET 48.90 UTIL, BENJAMIN FLEMING 60.08 JURY, TOWN OF FLORENCE-PEGGY LINDAHL 64.25 UTILITIES, ALLISON FORBUSH 25.00 CELL, FOX & YOUNGBERG, P.C. 385.14 SVC, FSA - FARGO 11755.37 SUP, GALLS, LLC 644.91 EQUIP, GCR TIRE CENTER 25.35 REPAIRS/MAINT., GCR TIRES & SERVICE 72.78 REP, BREYANNA GEERDES 51.68 JURY, ALAN GEIER 22.00 REF, GENOA HEALTHCARE/WATERTOWN 545.76 SUP, GLASS PRODUCTS INC. 651.90 REP, GRAINGER 936.92 REP, GREEN, ROBY, OVIATT, 4990.00 SVC, DEBRA GRUPE 55.88 JURY, MICHAEL GUBKA 40.00 CELL, JUSTIN HALAJIAN 25.00 CELL, BRENDA HANTEN 536.35 TRAV, RICK HARTLEY 99.00 UTILITIES, JENNIFER HARTMAN 50.84 JURY, DAVID HEDDING 25.00 UTILITIES, JAMES HEDGES 25.00 CELL, HENRY FOODS, INC 2072.21 SUP, JEFF HERSHMAN 25.00 CELL, HILLYARD/SIOUX FALLS 984.92 SUP, CAMERON HOGLE 20.00 WIT, RICK HOLINKA 25.00 UTILITIES, LARRY HOWARD 40.00 CELL, HUMAN SERVICE AGENCY 4516.87 SVC, HYVEE #1871 ACCTS RECEIVABLE 1854.08 SUP, INTERLAKES COMMUNITY ACTION

1267.42 SVC, INTOXIMETERS 750.00 SUP, MARI JAYCOX 51.68 JURY, JOHNSON CONTROLS, INC. 4781.22 REP, JESSICA JONES 20.00 WIT, JURGENS PRINTING 122.00 SUP, MITCHELL KALLHOFF 25.00 UTILITIES, MARK KATTERHAGEN 52.50 SVC, JESSE KUMPF 30.00 REF, DANA LARSON 50.00 SVC, LAWSON PRODUCTS 311.11 SUPPLIES, LEWNO LAW OFFICE 473.00 SVC, LINCOLN CO TREASURER 2406.91 SVC, LINDNER MUSIC 47.90 SUP, LOCATORS & SUPPLIERS, INC. 278.85 SUPPLIES, DARCY LOCKWOOD 52.50 SVC, JODI LOEHRER 355.80 TRAV, STEVEN LOWRY 40.00 CELL, LUTHERAN SOCIAL SERVICES 1033.30 SVC, MAC'S BLUE TARP CREDIT SERVIC 251.95 SUPPLIES, BLUE TARP FINANCIAL, INC 27.75 SUP, MARCO, INC 375.00 RENT, JACLYN MARKO 54.20 JURY, RUSSELL MATHEWS 40.00 CELL, MELLETTE MEMORIAL ASSOCIATION 5500.00 PMT, MENARDS 906.33 REP, MENARDS 61.32 SUPPLIES, LARRY MERCHANT 25.00 CELL, KIMBERLY MICKEY 20.00 WIT, MICK'S SCUBA 371.99 SUP, MIDCONTINENT COMMUNICATIONS 407.72 UTIL, MIDWEST CARD AND ID SOLUTIONS 650.00 SUP, MOODY COUNTY 77.00 REG, MICHAEL MORGAN 40.00 CELL, MOTOROLA SOLUTIONS, INC 3150.60 EQUIP, MUNICIPAL UTILITIES 11961.85 UTIL, MUNICIPAL UTILITIES 679.58 UTILITIES, NORTHERN BAG AND BOX COMPANY 6750.00 SUP, NORTHWESTERN ENERGY 511.11 UTILITIES, OFFICE PEEPS, INC. 3682.37 SUP, OFFICE PEEPS, INC. 105.65 SUP, OFFICE PEEPS 5.60 SUPPLIES, JERROD OLSON 40.00 CELL, OTTERTAIL POWER CO, 47.12 UTILITIES, HOLLI OWENS 50.84 JURY, MICHELLE PEDERSON 25.00 CELL, PENNINGTON COUNTY JAIL 90.35 TRAV, PERFORMANCE TOWING 450.00 REPAIRS/MAINT., PETERS DISTRIBUTING INC 2910.05 SVC, SARAH PETERSEN 25.00 CELL, PHARMCHEM INC 1410.85 SUP, PMB 0112 142.56 UTIL, CHRIS POWNELL 376.04 TRAV, PRAIRIE LAKES HEALTH CARE CENT 4316.44 SVC, PREMIER BIOTECH 926.05 SUP, THOMAS PRICE INC 2400.00 SVC, PROMAINTEANCE 13213.00 REP, PRO-TEC ROOFING & SHEET METAL 306.12 REP, RAMKOTA HOTEL 202.00 TRAV, RC FIRST AID 63.00 SUPPLIES, ADAM REEVES 40.00 CELL, REBECCA MORLOCK REEVES 40.00 CELL, BECCA REITER 801.44 TRAV, CHRISTOPHER REYNOLDS 20.00 WIT, ROBYN RITER 25.00 UTILITIES, RON'S SAW SHOP 156.99 REP, RUNNING SUPPLY INC. 64.99 SUPPLIES, RUNNINGS 16.16 SUP, SATELLITE TRACKING OF PEOPLE 1885.00 SUP, TERRANCE SATTERLEE 1500.00 SVC, DEAN SCHAEFER COURT REPORTING 192.00 SVC, TREVER SCHIMMEL 155.00 TRAV, SCHUMACHER ELEVATOR COMPANY 712.62 REP, BRAD SCHWINGER 25.00 UTILITIES, SD ATTORNEY GENERAL'S OFFICE 2870.00 PMT, SD ATTORNEY GENERAL'S OFFICE 255.00 PMT, SD DEPARTMENT OF HEALTH 1110.00 PMT, S.D. DEPARTMENT OF REVENUE 1.00 SUP, S.D. FEDERAL PROPERTY 279.50 SUP, SD SHERIFFS ASSOCIATION 170.00 TRAV, SD STATE TREASURER 450487.69 MAY REMITTANCE, SDACO 784.00 PMT, SDEMA 190.00 TRAV, SDN COMMUNICATIONS 1157.23 UTIL, SDSU PRINT LAB 322.45 SUP, MELISSA SEARS 25.00 CELL, SECURUS TECHNOLOGIES 5023.06 SUP, HEIDI SELCHERT 25.00 CELL, JODY SHAEFFER 51.68 JURY, SHERWIN WILLIAMS 7.69 REP, SIOUX RURAL WATER SYSTEM 39.89 UTILITIES, SIOUX VALLEY COOP 8967.67 SUP, SIOUX VALLEY COOP 19702.35 SUPPLIES, SNAP-ON 60.60 SUPPLIES, LYNN SOLBERG 40.00 UTILITIES, BRENT SOLUM 40.00 CELL, TOWN OF SOUTH SHORE 66.00 UTILITIES, SOUTH SHORE GAZETTE 838.73 PUB, STAR LAUNDRY 1444.52 SUP, STAR LAUNDRY 156.30 SUPPLIES, TAMMY STASSEN 66.00 REF, STATE 4-H OFFICE 30.00 SUP, DOUGLAS STORMO 50.84 JURY, STURDEVANTS AUTO PARTS 13.36 REPAIRS/MAINT., SUPERIOR HOOD STEAMERS, INC 600.00 SUP, SUTTON LAW OFFICE PC 17978.71 SVC, SCOTT SWANSON 25.00 CELL, THOMSON REUTERS-WEST 583.14 SVC, PRODUCTIVITY PLUS ACCOUNT 4245.16 REPAIRS/MAINT., T&L QUICKCARE 1855.00 SVC, DOUGLAS D. TORSTENSON 25.00 UTILITIES, TOSHIBA FINANCIAL SERVICES 334.61 RENT, CLARICE VANWELL 50.84 JURY, TYLER VARNIS 40.00 CELL, VAST BUSINESS 599.54 UTIL, VAST BROADBAND 49.95 UTILITIES, VERIZON WIRELESS 616.21 UTIL, GREAT WESTERN BANK 1601.56 TRAVEL & CONF., GREAT WESTERN BANK 538.74 PMT, GREAT WESTERN BANK 913.31 PMT, GREAT WESTERN BANK 44.50 PMT, GREAT WESTERN BANK 135.80 PMT, GREAT WESTERN BANK 20.00 PMT, GREAT WESTERN BANK 473.09 PMT, MARLONIE

VOGELSANG 25.00 UTILITIES, LINDEE WABA 42.00 TRAV, WALFORD PROPERTIES 400.00 RENT, WALMART COMMUNITY 128.00 SUP, WARNE PLUMBING & HEATING 10851.79 REP, TODD B WARNE 25.00 UTILITIES, WATERTOWN AMBULANCE 500.00 SVC, WATERTOWN BOX 40.00 SUP, WATERTOWN FORD 72.43 REP, WATERTOWN LAWN & GARDEN 379.00 REP, WATERTOWN MOTOR COMPANY 29357.00 EQUIP, WATERTOWN PARK & REC 250.00 RENT, WATERTOWN PUBLIC OPINION 1354.58 PUB, WATERTOWN WHOLESALE 238.86 SUPPLIES, NICHOLAS WATSON 50.84 JURY, TOBY WISHARD 115.00 TRAV, WATERTOWN LANDFILL 4.50 SVC, WW TIRE SERVICE INC 103.08 REP, WW TIRE SERVICE INC. 27.90 REPAIRS/MAINT., XEROX CORPORATION 123.69 SUPPLIES, YANKTON CO. SHERIFF 150.00 SVC, YANKTON CO TREASURER 110.50 SVC, GARY YOUNG 51.68 JURY, ZACK WIPF CONSTRUCTION 72023.53 SUPPLIES/REPAIRS, ZIP AND STITCH 22.50 UNIF.

PERSONNEL CHANGES

Motion by VanDusen, second by Gabel, to approve the following personnel changes: Diane Merchant, Director of Equalization Office Coordinator, anniversary step increase 5/1/2019, to step 13/\$21.78 per hour; Sarah Tesch, Director of Equalization Clerk, anniversary step increase 5/15/2019, to step 6/\$17.75 per hour; and Rochelle Rossow, Welfare Assistant new hire 5/14/2019, step 1/\$15.27 per hour. Subsequent motion by Hanten to exclude the Welfare Assistant personnel change due to lack of signatures. Hanten's motion failed for lack of a second. Human Resource Director, Terry Satterlee, secured the signature from the Welfare Director. Upon vote of the Board, on Commissioner VanDusen's original motion; all voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 9:32 a.m., until 9:00 a.m., Tuesday, May 21st, 2019; all voted aye; motion carried.

ATTEST:

Alissa Harte

Election Clerk, County Auditor's Office

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