

AGENDA
Codington County Board of County Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown, SD
Commission Chambers Room #114
9:00 a.m., April 9, 2019

1. **Pledge of Allegiance**
2. **Conflict of interest items**
3. **Action to approve the agenda**
4. **Action to approve the minutes of April 2, 2019**
5. **Monthly reports**
 - a. **Auditor**
 - b. **Director of Equalization**
 - c. **Sheriff**
6. **Action to approve the Auditor's Acct. w/Treasurer and note Register of Deeds fees**
7. **Action to set a tax deed property auction, publish notice of same, and appoint real property owners to appraise said property**
8. **Action to declare patrol vehicles surplus to trade in on new vehicles already on order**
9. **Action to advertise and hire a full-time correctional officer due to a resignation**
10. **Discussion/possible action to authorize the Chair to sign a contract with MeND Correctional Care, PLLC for jail inmate healthcare services**
11. **Action to authorize the Chair to sign a contract with Crestone Builders for the Highway building project**
12. **Discussion/possible action to public a notice for the lease of County property (hay land)**
13. **Action to approve a Fireworks show permit**
14. **Action on change orders submitted for Courthouse Remodel Project**
15. **Action to approve claims for payment**
16. **Action to approve automatic budget supplements**
17. **Action to approve personnel changes**
18. **Action to approve travel requests**
19. **Old Business**
20. **New Business**

21. **Open**
 - a. **Public Comments**
 - b. **Commission Comments**
22. **Action to enter into Executive session per SDCL 1-25-2**
 - (1) **Discussion of personnel issues**
 - (3) **Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
 - (4) **Preparing for contract negotiations or negotiating with employees or employee employees**
23. **Action to adjourn until 9:00 a.m., Tuesday, April 16th, 2019, at the Codington County Courthouse**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

April 2, 2019

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 2, 2019, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman Johnson presiding. Commissioner Lee Gabel led the pledge of allegiance.

CONFLICT OF INTEREST ITEMS

There were no conflict of interest items to note.

AGENDA APPROVED

Motion by Hanten, second by Waterman, to approve the agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by VanDusen, to approve the minutes of March 26, 2019; all voted aye; motion carried.

MONTHLY REPORTS

Veterans Service Officer, Al Janzen, reported 76 walk-ins and appointments, 2 house calls, and 2 trips with Veterans for medical appointments in the month of March. **Weed Supervisor, Steve Molengraaf**, reported on the following: attending several local Counties weed meetings, a Weed Board meeting scheduled for April 24th to review the Weed Dept. 2020 budget request, the State Weed Commission meeting is April 10th, the mosquito fogger will be calibrated, and continued work on identifying County Road rights-of-way. **Welfare Director, Sarah Petersen**, provided the Board with a report of statistics from the Welfare office for the month of January 2019. 33 people were served for the following: 2 ESG (Emergency Services Grant), 4 utilities, 2 transportation, 1 miscellaneous, 3 medical, 10 housing, 4 homeless, 2 economic assistance and 5 burials; there was \$4,670.99 in funds expended by the County for these contacts and \$4,665.00 was saved using other resources. The Welfare Director also reported statistics for February 2019. 28 people were served for the following: 2 ESG, 2 utilities, 7 medical, 1 housing support, 8 housing, 5 homeless, 1 economic assistance, and 2 burials; there were \$4,002.00 in funds expended by the County for these contacts and \$10,807.06 was saved using other resources. Ms. Petersen also reported on the following: recent intensive cases in the Deflection Program, a presentation by the Welfare Office at the Beacon Center, and a recap of the recent NACo Legislative Conference attended by Ms. Petersen. The Welfare Director also provide the Board with data regarding FRAC (Food Research & Action Center), a profile of hunger, poverty and Federal Nutrition programs and a report of County Health Rankings & Roadmaps in South Dakota. **4-H/Youth Program Advisor, Jodi Loehrer**, reported on the following: 4-H Archery, BB Gun, and Air Pistol programs, State Shoot April 26th – 28th in Ft. Pierre, Rocky Mountain Elk Foundation grant award for the BB Gun program, anonymous grant for the Archery program; Fair Entry and 4-H Online required training, I Grow Readers Nutrition Program in Florence, SD 4-H Character All Stars program, and camp registrations. Discussion was also held regarding a Garden Project through NRSC.

SD DOT NOXIOUS WEED CONTROL CONTRACT

Motion by Gabel, second by Waterman, to authorize the Chairman to sign a contract with the SDDOT to authorize the County Weed Dept. to provide noxious weed control in 2019 within the State highway right of way for an estimated cost of \$24,840.00; all voted aye; motion carried.

Codington County, April 2, 2019

2019 ROAD STRIPING AGREEMENT

Motion by Hanten, second by Waterman, to authorize the Chairman to sign a funding agreement for the 2019 road striping project with the SDDOT. Paper work submitted by Highway Supt., Rick Hartley, indicates approximately 36 miles could be striped at a total cost of \$38,815.20, with the SDDOT providing \$8,704.09 towards the project and the net cost to the County of \$30,111.11. Upon vote of the Board all voted aye; motion carried.

NEXTERA ENERGY CROWN RIDGE HAUL ROAD AGREEMENT

Motion by Hanten, second by Gabel, to authorize the Highway Supt. to sign a haul-road agreement with NextEra Energy Crown Ridge; all voted aye; motion carried.

ASPHALT MAT CONSTRUCTION NOTICE TO BIDDERS

Motion by VanDusen, second by Gabel, to authorize a notice to bidders for 2019 Asphalt Mat Construction; all present voted aye; motion carried. Bids will be opened at the Board's regular meeting scheduled for Tuesday, April 23rd, 2019.

FLOODING UPDATES

Highway Supt., Rick Hartley, updated the Board on 5 sections of County gravel road closures due to flooding. Facilities Manager, Milo Ford, advised the Board that the lakeside camping pads, at Memorial Park, are underwater. Mr. Ford noted the water is receding at this time.

RISING DAMP STUDY

Facilities Manager, Milo Ford, presented to the Board a report of a study recently conducted at the Courthouse by, RENODRY USA. Mr. Ford noted this is a study on the problem of rising damp in the Courthouse. The Study defines rising damp as: a combined problem of dampness and salts affecting masonry at depth. Mr. Ford advised the Board he would budget for this project in 2020, with an estimated cost of \$14,600.00, if the Board has no objection. Mr. Ford did recommend pursuing this project and has contacted a Courthouse on the list of references.

CLAIMS

Motion by Hanten, second by VanDusen, to approve a claim in the amount of \$23,485.39, payable to the City of Watertown, for 911 surcharge collections in the month of January; all voted aye; motion carried.

PERSONNEL CHANGE

Motion by Hanten, second by Waterman, to approve the following personnel change; all voted aye; motion carried: Weed Supervisor, Steve Molengraaf, anniversary step increase 5/1/2019, to step 13/\$22.37 per hour.

TRAVEL REQUESTS

Motion by Gabel, second by Waterman, to approve a travel request to authorize the Welfare Director to attend the 2019 NACo Annual Conference. Commissioner Hanten questioned if committee members are required to attend the conference each year or if committee meeting participation by phone is allowed. Commissioner Hanten suggested the Welfare Director attend one NACo Conference per year. Upon vote of the Board; Gabel, Waterman, Johnson, and VanDusen voted aye; Hanten voted no; motion carried. Motion by Waterman, second by Hanten, to approve the following travel requests; Weed Supervisor, SD Weed Board and Weed Commission meetings and VanDiest 2019 Spring Mosquito Workshop; all voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by VanDusen, to adjourn at 10:25 a.m., until 9:00 a.m., Tuesday, April 9th, 2019; all voted aye; motion carried.

ATTEST:

Jodi Pearson
County Auditor Payroll Officer

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Published once at the total approximate cost of \$_____