

AGENDA
Codington County Board of County Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown, SD
Commission Chambers Room #114
9:00 a.m., January 29, 2019

1. Pledge of Allegiance
2. Conflict of interest items
3. Action to approve the agenda
4. Action to approve the minutes of January 22, 2019
5. Monthly reports
 - a. Sheriff
6. Action to approve the purchase of two patrol vehicles as budgeted
7. Discussion/possible action to publish an RFP for Jail Inmate Health Services
8. Action to approve 2019 camping fees
9. Action to approve application for Homeland Security grant funds for Courthouse grounds security cameras
10. Action to approve a notice to bidders for Highway Dept. pole building
11. Action to approve abatement applications
12. Action to approve Watertown Lion's Club raffle
13. Discussion regarding proposed MOU between Codington County and Midwest Developers, Inc.
14. Discussion with representatives of Punished Women's Lake Assn. regarding culver & outlet
15. Action to approve change orders for Courthouse Remodel Project
16. Action to approve claims for payment
17. Action to approve automatic budget supplements
18. Action to approve personnel changes
19. Action to approve travel requests

20. Old Business
21. New Business
22. Open
 - a. Public Comments
 - b. Commission Comments
23. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues
 - (3) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
 - (4) Preparing for contract negotiations or negotiating with employees or employee representatives**
24. Action to adjourn until 9:00 a.m., Tuesday, February 5th, 2019, at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

January 29, 2019

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 29, 2019, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman Johnson presiding. Chairman Johnson led the pledge of allegiance.

CONFLICT OF INTEREST ITEMS

There was no conflict of interest items to note.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of January 22, 2019; all voted aye; motion carried.

PUNISHED WOMAN LAKE ASSOCIATION

Matt Whitney, representing the Punished Woman Lake Association, met with the Board to discuss correspondence dated November 27, 2018, which the Lake Association received from County Highway Supt., Rick Hartley, regarding responsibility for future potential damage to County Road 3-1. Highway Supt., Rick Hartley, was also present for this discussion. On June 19, 2018 PWLA representatives appeared before the Board with a request for the County to share in the cost to clean a spillway out by digging out an area between an outlet and the County's culvert on County Road 3, shape up the south side, and lay down fabric and rock to prevent future wash outs. Upon completion of the project the Highway Supt. notified the Association with his concerns regarding the size of rock used for the project and potential future damage to the culverts or the County's right of way and responsibility for same. PWLA notified the County Commissioners on December 7th, 2018, that the Association would have no responsibility for any future damage as the project was discussed thoroughly and at no time were any concerns noted regarding specifications or details on how the project was to be completed. The Board asked the Highway Superintendent to prepare a report of the risk to the culvert and road and report back at a future meeting.

MONTHLY REPORTS

Sheriff, Brad Howell, submitted the following statistics, compiled during the month of December 2018, for the Detention Center and Sheriff's Office: Fees collected in the amount of \$6,420.50 were retained by the County; 526 cases/calls for service; response to 14 accidents; 79 arrest warrants served; 160 sets of civil papers served; 3,361 inmate transport miles; average daily inmate population 61.39 (high of 69 and low of 55); 23 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 71 individuals testing twice daily for PBT'S; 69 individuals reporting twice weekly for UA Drug testing; 3 individuals wearing sweat patches, 233 bookings; \$12,100.87 collected in fees for out of county prisoner contracts; \$4,970.00 collected in work release fees; \$4,713.00 collected in fees for the 24/7 program; and \$4,502.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General. Sheriff Howell presented yearly data for 2018 including an average daily inmate population of 67.88; 2,970 bookings; and \$79,941 collected in 24/7 fees. Sheriff Howell reviewed additional statistics as well as \$673,771.24 in other monies and fees collected during 2018.

Codington County, January 29, 2019

LAW ENFORCEMENT VEHICLES

Motion by Hanten, second by Gabel, to authorize Sheriff Howell to purchase the following vehicles as budgeted: 2019 Dodge Grand Caravan SE (transport vehicle), \$22,048.00 from Watertown Ford and Chevrolet Tahoe Pursuit Rated, \$35,230.00 from the State bid list (contract 17254) with Beck Motors.

INMATE HEALTH SERVICES REQUEST FOR PROPOSALS

Motion by Gabel, second by Waterman, to post a “Request for Proposals” for jail inmate health services on the County’s website, publish a notification for same in the local newspaper and make the same available in the Auditor’s office; all voted aye; motion carried.

2019 MEMORIAL PARK CAMPGROUND RATES

Memorial Park Campground Manager, Carol Ford, met with the Board to discuss 2019 campground rates. Motion by Hanten, second by VanDusen, to approve the rates as recommended by the Campground Manager; all voted aye; motion carried.

Full Hook-up 50 amp: \$24.00 per day; \$144.00 per week; and \$552.00 per 30-day month.
Electric Only 50 amp: \$22.00 per day; \$132.00 per week; and \$506.00 per 30-day month.
Building Rental: \$57.00 per day with the exception of Kampeska Hall @\$75.00 per day
Picnic Shelters: \$20.00 reservation fee.
Firewood: \$4.00 per bundle.

HOMELAND SECURITY GRANT FUNDS – COURTHOUSE CAMERAS

Motion by Waterman, second by VanDusen, to authorize Facilities Manager, Milo Ford, to apply for Homeland Security Grant funds to install cameras around the Courthouse grounds; all voted aye; motion carried.

NOTICE TO BIDDERS HIGHWAY DEPARTMENT POLE BUILDING

Motion by VanDusen, second by Waterman, to approve a notice to bidders for a pole building for the Highway Department as budgeted; all voted aye; motion carried. Bids will be opened at the Board’s meeting on February 26th, 2019.

PROPERTY TAX ABATEMENTS

Motion by Hanten, second by Gabel, to approve the following abatement applications for taxes payable in 2019; all voted aye; motion carried: Record #10465 - \$107.96, #8699 - \$596.62, #12942 - \$433.06, #8872 - \$1183.52, and #6337 - \$405.80.

WATERTOWN LIONS CLUB RAFFLE

The Board received and acknowledged a written notice, per SDCL 22-25-25, regarding the “Sink the Lion” raffle sponsored by the Watertown Lions Club. There were no objections to the raffle.

MIDWEST DEVELOPERS, INC.

Amy Mosley, President of Midwest Developers, Inc., and **Codington County Register of Deeds, Ann Rasmussen**, met with the Board to discuss a Memorandum of Understanding, proposed by Midwest Developers, Inc., for the copying of uncertified copies of recorded instruments in the Codington County Register of Deeds Office. Ms. Mosley noted she has a title company in Brookings County and is registered with the State Board of Abstractors. Discussion was held regarding the need to adopt a resolution to set the fees to be paid by the title company during this process. The Board requested that the Register of Deeds prepare documents for action at a future meeting.

CLAIMS

Motion by Hanten, second by VanDusen, to approve the following claim for payment; all voted aye; motion carried: Watertown City Finance \$20253.93 November 911 surcharge collections.

SALARY CLAIMS

Motion by Hanten, second by Waterman, to approve for payment the following January salary claims; all voted aye; motion carried: Commissioners: 10,236.51 total salaries; Brenda Hanten 1854.99; Myron Johnson 1954.99; Donald Gabel 1854.99; Harlan Waterman 1854.99; Troy VanDusen 1854.99. Auditor: 20,850.96 total salaries; Cindy Brugman 5548.86; Jodi Pearson 3742.74; Debbie Melville 3452.16; Alissa Harte 3205.08. Co. Treasurer: 29,983.04 total salaries; Carol Maloney 5266.98; Janet Bevers 4078.56; Betty Overlie 3452.16; Lindee Waba 3561.78; Sandy Theye 3187.68; Ashley Lindner 2996.28. States Attorney: 38,666.72 total salaries; Ruth Swenson part time @ 18.86 hr.; Chad Nelson 6119.58; Becky Morlock Reeves 8654.76; Jamie Monson 3605.28; Rene Herke part time @ 18.32 hr.; Rebecca Reiter 5232.18; Lisa Felch 2996.28. Gov. Buildings: 20,895.96 total salaries; Milo Ford 5801.16; Cindy Dargatz part time @ 17.78 hr.; Bryan Bleeker 3333.84; Larry Merchant 2813.58. Dir. Equalization: 41,229.51 total salaries; Shawna Constant 5434.02; Diane Merchant 3742.74; Michelle Pederson 4269.96; Heidi Selchert 3852.36; Barb Martenson 3434.76; Melissa Sears 3796.68; Allison Forbush 3814.08; Sarah Tesch 2996.28. Reg. of Deeds: 20,540.63 total salaries; Ann Rasmussen 5266.98; Mary Fransen 4078.56; Jill Schweitzer 3398.22; Jacki Manning 3452.16. Veterans Service: 10,175.66 salaries; Al Janzen 4343.04; Peggy Raml 3434.76. Sheriff: 100,405.16, total salaries; Adam Reeves 4363.92; Brad Howell 6314.46; Kristi Gast 4139.46; Kathy Young 3730.56; Lonnie Greenfield part time @ 21.18 hr.; Janelle Nygaard 3674.88; Keith Olson part time @ 22.61 hr.; Rusty Mathews 4715.40; Jerrod Olson 4715.40; Mike Gubka 4952.04; Trever Schimmel 4363.92; Cameron Kamlitz part time @ 22.61 hr.; Bradley Howell part time @ 21.18 hr.; Brent Solum 4221.24; Toby Wishard part time @ 22.61 hr.; Steven Lowry 4082.04; Tyler Varns 3826.26; James Bakke part time @ 21.18 hr.; Michael Morgan 3934.14; Boyd Peterson part time @ 21.18 hr.; Shane Yost part time @ 21.18 hr.; Co. Jail: 123,318.10 total salaries; Marie Suman part time @ 21.88 hr.; Lori Mills 4040.28; Cindy Olson part time @ 21.54 hr.; Peggy Novy part time @ 17.81 hr.; Marcy Rossow 3246.84; Renee Howell part time @ 17.81 hr.; Darian Whitlock part time @ 18.37 hr.; Julie Gallisath 3314.70; Jonathan Sheehan part time @ 18.37 hr.; Laurie Smith part time @ 17.81 hr.; Shawna Carter 4057.68; Lindsey Stricherz 4057.68; Jacob Millett part time @ 17.81 hr.; Alex Hansen part time @ 17.81 hr.; Kayla Schomaker 3528.72; Charles Rossow part time @ 17.02 hr.; Janelle Wishard part time @ 17.81; Janelle Olson part time @ 17.81 hr.; Brittini Schliesman 3511.32; Judy Greenfield part time @ 17.81 hr.; Jennifer Matejek 4040.28; Amalia Barrientos part time @ 18.95 hr.; Matt Blackwelder 4779.78; Kyle Lewis 3116.34; Erin Lenzner 3584.40; Wes Jennings 3824.52; Melissa Holtquist 3747.96; Justin Halajian 3586.14; Maria Escamilla 4135.98; Jeff Hershman 3977.64; Kelly Oelrich 3647.04; Megan Olson part time @ 17.81 hr. Care of the Poor: 6,060.67 total salaries; Sarah Petersen 3460.51; Angela Hyde part time @ 17.75 hr. County Nurse: 4,586.44 total salaries; Jeanie Ochsendorf 3434.76. Ag. Bldg.: 9,649.84 total salaries; Scott Swanson 3732.30; James Hedges 2996.28. Memorial Park total salaries: 1,453.43 Carol Ford 656.77; Milo Ford 656.77. Co. Extension: 9,371.63 total salaries; Becky Goens 3742.74; Kim Johnson 3187.68. Weed Control: 5,531.87 total salaries; Steve Molengraaf 3843.66. Planning Board: 262.52 total salaries. Road & Bridge: 94,538.73 total salaries; Allen Benck 4240.38; Brad Schwinger 4240.38; Jeff Case 4292.58; Rick Hartley 6220.50; Todd Warne 4309.98; Dave Hedding 4240.38; Lori Deutsch 3725.34; Rick Holinka 4309.98; Mitch Kallhoff 3145.92; Matt Dargatz 3883.68; Jamie Dolen 3808.86; Robyn Riter 3702.72; Lynn Solberg 4732.80; Doug Torstenson 3476.52; Randy Falvey 3363.42; Lonie Vogelsang 3346.02; Jeff Argo 3363.42. Emergency Management: 12,327.14 total salaries; Jim Sutton 5266.98; Cheri Howell 3088.50; Larry Howard part time 20.00 hr. Crime Victim: 6,561.66 total salaries; Jan Steele 5162.58. W.I.C.: 4,063.72 total salaries; Sara Aman 2996.28. Total: 570,709.90. Breakdown of withholding amounts which are included in the above: S.D. Retirement 49,741.08; S.D. Retirement 163.75 spouse option; S.D. Supplemental Retire. 4,925.00 suppl. retire.; Sanford Health 67,737.31 ins.; Reliance Standard Life Insurance 447.25 life ins.; Delta Dental 6,126.02 ins.; Avesis 873.36 ins.; Nationwide

Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 472.00 employee union dues; AFLAC 3,876.56 ins.; John Hancock 4,345.00 suppl. retire.; AFLAC 635.15 ins.; Watertown United Way 65.00 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 23,385.00 employee payments; Cod. Co. Treasurer 31,750.00 employee monthly draw; SDRS Supplemental Retirement 3,950.00 Roth retire.; Teamsters Local Union 120 325.00 employee union due; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 39,684.57 federal withholding; ReliaBank Dakota 66,047.32 social security; Simpson & Gold 534.03 employee garnishment.

TRAVEL REQUEST

Motion by Hanten, second by Waterman, to approve the following travel request; all voted aye; motion carried: Highway Superintendent, Superintendents Short Course.

PEG MCNULTY – CODINGTON COUNTY TREASURER 1971-1996

The Board noted the passing of former Codington County Treasurer, Margaret “Peg” McNulty, on January 25th, 2019. Mrs. McNulty was elected at the General Election in 1970 and served until her retirement December 31st, 1996.

TAX INCREMENT FINANCE DISTRICT PUBLIC HEARING

The Board received a notice from the Watertown City Finance Office regarding an upcoming public hearing on the creation of Tax Increment Finance District #7, relating to the TEREX Corporation expansion at Mallard Pointe Business Park. The public meeting will be held on Thursday, February 7th, 2019 at 4:15 p.m. in the Council Chambers at Watertown City Hall.

EXECUTIVE SESSION

Motion by Hanten, second by Gabel, to enter into executive session at 10:35 a.m., per SDCL 1-25-2, (1) Discussion of personnel issues; all voted aye; motion carried. The Board returned to regular session at 10:47 a.m., no action was taken. Campground Manager, Carol Ford, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:47 a.m., until 9:00 a.m., Tuesday, February 5th, 2019; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.