

AGENDA
Codington County Board of County Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown, SD
Commission Chambers Room #114
9:00 a.m., February 19, 2019

1. **Pledge of Allegiance**
2. **Conflict of interest items**
3. **Action to approve the agenda**
4. **Action to approve the minutes of February 12, 2019**
5. **Monthly reports**
 - a. **Highway Superintendent**
 - b. **Facilities Manager**
6. **Action to award bids for Highway supplies and Weed chemicals**
7. **Acknowledgment of Watertown Elks raffles**
8. **Note CPI (Consumer Price Index) for property taxes payable in 2020**
9. **Action to declare printers surplus to be destroyed**
10. **Action to approve purchase of furniture for Courthouse security checkpoint**
11. **Action to approve change orders for Courthouse Remodel Project**
12. **Action to approve claims for payment**
13. **Action to approve automatic budget supplements**
14. **Action to approve personnel changes**
15. **Action to approve travel requests**
16. **Old Business**
17. **New Business**
18. **Open**
 - a. **Public Comments**
 - b. **Commission Comments**
19. **Action to enter into Executive session per SDCL 1-25-2**
 - (1) **Discussion of personnel issues**

(3) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters

(4) Preparing for contract negotiations or negotiating with employees or employee representatives

20. **Action to adjourn until 9:00 a.m., Tuesday, February 26th, 2019, at the Codington County Courthouse**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

February 19, 2019

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 19, 2019, at the Codington County Courthouse. Commission members present were: Lee Gabel (present per teleconference from Pierre), Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman Johnson presiding. Highway Supt., Rick Hartley, led the pledge of allegiance.

CONFLICT OF INTEREST ITEMS

There was no conflict of interest items to note.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of February 12, 2019; all voted aye; motion carried.

MONTHLY REPORTS

Highway Supt., Rick Hartley, reported on moving snow and mechanical issues with snow removal/moving equipment. **Facilities Manager, Milo Ford**, reported on the following: Memorial Park – some online reservations have been received, an Eagle Scout has taken on tree planting at Memorial Park, as an Eagle Scout Project, with hopes of raising donations for fifty 1” diameter trees, and the Memorial Trees for Memorial Park project will tie in this project. Ag. Building – the Farm Show was recently wrapped up. Mr. Ford expressed thanks to Ag. Building staff, the Highway Dept., and City of Watertown Depts. for assistance with moving snow during the event. Mr. Ford noted a number of large events are slated for the facility in the next few months. Courthouse – the remodel project is near completion with the security checkpoint part of the project slated for completion in March. Moving snow continues to keep the Courthouse staff busy. Detention Center – an ongoing problem with melting snow in the sally port has caused water leaking issues in the Emergency Management office. Plans continue for the addition of a restroom for UA testing.

ANNUAL BIDS – HIGHWAY SUPPLIES AND WEED CHEMICAL

The Board opened and announced the following bids at their meeting held on February 12, 2019. The Board delayed action to accept bids until this time.

Concrete Pipe, Pre-Stressed Bridge Deck, and Concrete Box Culverts

Forterra Concrete Products, Rapid City, SD

- a. Concrete Pipe: 24” CL3, \$31.06 plf; 36” CL2 \$56.86 plf; 60” CL2 \$158.49 plf
- b. Pre-Stressed Concrete Bridge Deck: 40’x23” \$4,722.00 each; 50’x30” \$6,860.00 each
- c. Concrete Box Culverts: 8’x8’ \$481.00 plf; 10’x10’ \$595.00 plf

Cemcast Pipe & Precast, Hartford, SD

- a. Concrete Pipe: 24” RCP 3, \$27.00 plf; 36” RCP 3 \$52.00 plf; 60” RCAP 3 \$215.00 plf
- b. Pre-Stressed Concrete Bridge Deck: no bid
- c. Concrete Box Culverts: no bid

Motion by Hanten, second by Waterman, to accept the bid for **Concrete Pipe** from Cemcast; all voted aye; motion carried. Motion by VanDusen, second by Waterman, to accept the **Pre-Stressed Concrete**

Bridge Deck bid from Forterra; all voted aye; motion carried. Motion by Hanten, second by Gabel, to accept the **Concrete Box Culverts** bid from Forterra; all voted aye; motion carried.

Corrugated Metal Pipe

True North Steel, Huron, SD

- a. 2 2/3' x 1/2" corrugation helical
 - 18"x16 ga. \$14.70 plf
 - 24"x16 ga. \$18.62 plf
 - 30"x14 ga. \$29.40 plf
 - 36"x14 ga. \$35.28 plf
- b. 5"x1" corrugation helical
 - 60"x14 ga. \$60.77 plf
 - 72"x12 ga. \$99.91 plf
 - 96"x12 ga. \$133.90 plf
 - 108"x12 ga. \$150.38 plf
- c. 5"x1" corrugation arch helical:
 - 60" class 66"x51" 12 ga. \$79.38 plf
 - 72" class 81"x59" 12 ga. \$95.06 plf
 - 108" class 128"x83" 12 ga. \$143.08 plf

Motion by VanDusen, second by Waterman, to accept the bids for **Corrugated Metal Pipe** from True North Steel; all voted aye; motion carried.

Bridge Lumber

True North Steel, Huron, SD

- a. Plank 3"x12'x16-24' partial truck load from stock \$3,060.00 per M'BF
- b. Creosote Piling 35' to 40' lengths – no bid
- c. Wood Posts 4" to 5"x12' – no bid

Motion by Hanten, second by Gabel, to accept the bid for **Bridge Lumber** from True North Steel; all voted aye; motion carried.

Diesel Fuel and Gasohol

Sioux Valley Coop, Watertown, SD

Watertown Shop

- a. Diesel Fuel #2, \$2.41 per gal
- b. E-10 \$2.22 per gal
- c. E-30 \$2.12 per gal
- d. E-85 \$1.69 per gal

Out Shops

- a. Diesel Fuel #2, \$2.51 per gal
- b. E-10 \$2.32 per gal
- c. E-30 \$2.22 per gal
- d. E-85 \$1.79 per gal

Option #2 – Stay with current bid of .06 cents per gallon off all products of posted cash price minus the federal tax of .244 cents on diesel and .184 on gas. **Total deduct would be .304 on diesel, and .244 on gas.**

Motion by VanDusen, second by Waterman, to accept the bid for **Diesel Fuel**, Watertown and Out Shops, from Sioux Valley Coop.; all voted aye; motion carried. Motion by Hanten, second by Watertown, to accept the bid for **E-10**, Watertown and Out Shops, from Sioux Valley Coop.; all voted aye; motion carried.

Liquid Asphalt

Flint Hills Resources, Marshall MN

- a. MC800 \$654.64 per ton delivered; MC3000 \$599.64 per ton delivered; AE150s \$416.17 per ton delivered; CSS-1H \$431.17 per ton delivered.

Motion by VanDusen, second by Gabel, to accept the bids for **MC3000 and AE150 thru 200** from Flint Hills Resources; all voted aye; motion carried.

Pea Gravel

Northern Con-Agg. LLP, Plymouth, MN

- a. \$5.50 per ton F.O.B. Rauville, SD

Motion by Hanten, second by Gabel, to accept the bid for **Pea Gravel** from Northern Con-Agg. LLP; all voted aye; motion carried.

Gravel Crushing (crushing only)

Brownlee Construction, Inc., Watertown, SD

- a. 1/2" \$2.98 per ton; 3/4" \$2.20 per ton; 5/8" 2.58 per ton

Motion by Hanten, second by VanDusen, to accept the bid for **Gravel Crushing** from Brownlee Construction; all voted aye; motion carried.

ASPHALT PATCHING MATERIAL

Duininck, Prinsburg, MN

- a. Cold Mix \$129.00 per ton
- b. Hot Mix: 3/4" Mix Design (30% RAP) PG 58-28 \$67.50 per ton; 1/2" Mix Design (20% RAP) PG 58-28 \$69.50; 1/2" Mix Design (Virgin) PG 58-28 \$74.50 per ton

Motion by Waterman, second by VanDusen, to accept the bid for **Asphalt Patching Material** from Duininck; all voted aye; motion carried.

Weed Chemicals

VanDiest, Pierre, SD

Rodeo or Equivalent \$13.83 per gal
Roundup Pro or Equivalent \$11.34 per gal
Plateau or Equivalent \$103.99 per gal, BASF Plateau
Plateau or Equivalent \$98.99 per gal, Alligare Panoramic
2-4D Amine, Aquatic Labeled \$9.98 per gal; 250-gallon tote
2-4D Ester or Equivalent \$9.98 per gal; 250-gallon tote
Tordon 22K or Equivalent \$43.98 per gallon; 2.5-gallon container
Tordon 22K or Equivalent \$43.98 per gallon; 30-gallon container
Grazon Next \$46.14 per gal
Nonionic Surfactant \$10.39 Brewer 90/10; \$20.62 Premier 90

Hefty, Watertown, SD

Rodeo or Equivalent \$19.00 per gal
Roundup Pro or Equivalent \$13.40 per gal
Plateau or Equivalent \$138.50 per gal
2-4D Amine, Aquatic Labeled \$9.10 per gal; 265-gallon tote
2-4D Ester or Equivalent \$16.10 per gal; 265-gallon tote
Tordon 22K or Equivalent \$50.40 per gallon; 2.5-gallon container
Tordon 22K or Equivalent \$50.25 per gallon; 30-gallon container
Grazon Next \$36.50 per gal
Nonionic Surfactant \$10.80 per gal

Motion by Hanten, second by Waterman, to accept the bids for Rodeo or Equivalent, Roundup Pro or Equivalent, Plateau or Equivalent, Tordon 22K or Equivalent 2.5-gallon containers and 30-gallon containers, and Nonionic Surfactant from VanDiest; and the bids for 2-4D Amine Aquatic, 2-4D Ester or Equivalent, and Grazon Next from Hefty; all voted aye; motion carried.

ELKS RAFFLE

The Board noted correspondence from the Watertown Elks Lodge #838 of their intent to conduct raffles on or about March 26th – Fishing Equipment raffle; April 1st – Queen of Hearts raffle, and September 30th – the Past Exalted Rulers Gun raffle.

CONSUMER PRICE INDEX PROPERTY TAXES PAYABLE IN 2020

The Board noted correspondence from the South Dakota Dept. of Revenue, indicating the CPI (Consumer Price Index) for taxes payable in 2020 is 2.4%. This will allow Codington County to levy an increase of \$198,503.44 in property tax revenue in addition to any growth percentage, which percentage will not be available until August of this year.

SURPLUS PRINTERS

Motion by Hanten, second by VanDusen, to declare the following printers, from the Director of Equalization Office, surplus to be destroyed: GEN01393, HP Laserjet P4015tn, s/n CNDY401753 and HP Laserjet P4515x, s/n CNDYB64890. Upon vote of the Board; all voted aye; motion carried.

SECURITY CHECKPOINT FURNISHINGS

Motion by Gabel, second by VanDusen, to approve the purchase of furniture for the Courthouse Security Checkpoint project, in the amount of \$5,282.00. Discussion was held regarding two different proposals with two different total costs for this project. Commissioner Gabel amended his motion to postpone action on the purchase until the discrepancy between the two proposals can be resolved, all voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Hanten, second by VanDusen, to approve an automatic budget supplement, to the Emergency Management expenditure and revenue budgets, in the amount of \$3,000.00, with Homeland Security grant reimbursement funds; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Hanten, second by Gabel, to approve the following personnel changes; all voted aye; motion carried: Erin Lenzner, Criminal Support Coordinator, anniversary step increase to step 10/\$20.91 per hour, 2/15/2019. Steve DeVille, temporary Building Maintenance, step 6/\$17.75 per hour. Julie Gallisath, Correctional Officer, anniversary step increase to step 4/\$19.66 per hour, 3/1/2019.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 9:56 a.m., until 9:00 a.m., Tuesday, February 26th, 2019; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County, February 19, 2019

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