

**AGENDA**  
**Codington County Board of County Commissioners**  
**Codington County Courthouse, 14 1<sup>st</sup> Ave SE, Watertown, SD**  
**Commission Chambers Room #114**  
**9:00 a.m., January 22, 2019**

1. **Pledge of Allegiance**
2. **Conflict of interest items**
3. **Action to approve the agenda**
4. **Action to approve the minutes of January 15, 2019**
5. **Action to approve a request for sale of alcohol at the Extension Center for the annual Codington County Pro Pheasant's event**
6. **Annual report from Todd Kays, Executive Director of the First District Association of Local Govts.**
7. **Monthly reports**
  - a. **Emergency Management Director**
8. **Action to approve rosters for various volunteers for workers' compensation purposes**
9. **Action to authorize the Chairman to sign the Title VI Policy Statement and publication of same**
10. **Discussion/action to appoint members to Weed Board**
11. **Action to approve change orders for Courthouse Remodel Project**
12. **Action to approve claims for payment**
13. **Action to approve automatic budget supplements**
14. **Action to approve personnel changes**
15. **Action to approve travel requests**
16. **Old Business**
17. **New Business**
18. **Open**
  - a. **Public Comments**
  - b. **Commission Comments**
19. **Action to enter into Executive session per SDCL 1-25-2**
  - (1) **Discussion of personnel issues**
  - (3) **Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**

**(4) Preparing for contract negotiations or negotiating with employees or employee representatives**

20. **Action to adjourn until 9:00 a.m., Tuesday, January 29, 2019, at the Codington County Courthouse**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.**

**Official Proceedings**  
**County of Codington, Watertown, South Dakota**  
**Codington County Courthouse**  
**14 1<sup>st</sup> Ave SE**

January 22, 2019

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 22, 2019, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman Johnson presiding. Commissioner Hanten led the pledge of allegiance.

**CONFLICT OF INTEREST ITEMS**

There was no conflict of interest items to note.

**AGENDA APPROVED**

Motion by Hanten, second by Gabel, to approve the agenda; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by VanDusen, second by Hanten, to approve the minutes of January 15, 2019; all voted aye; motion carried.

**PRO-PHEASANT EVENT**

Jason Roehrich, representing the Codington County Pro Pheasants organization, met with the Board to request authorization to sell alcohol at the Pro Pheasants banquet which will be held at the Codington County Extension Center Complex on February 15<sup>th</sup>, 2019. Mr. Roehrich noted Second Street Station will be responsible for the sale of alcohol at this event. Motion by Hanten, second by Waterman, to allow the Pro Pheasants organization to sell alcohol at their banquet at the Codington County Extension Center Complex; all present voted aye; motion carried.

**FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS ANNUAL REVIEW**

Todd Kays, Executive Director with the First District Association of Local Governments, appeared before the Board to give an update on staff activities and economic development activities of the First District in 2018. Mr. Kays briefly outlined the history of the First District from its inception in 1971 and provided the Board with a copy of First District's activities and services within Codington County in 2018; reviewed funding sources for the First District and grant and business loan results within Codington County; and reviewed current staffing levels within First District's organization. Mr. Kays noted in the past year First District assisted dues paying members in obtaining State and Federal grants/loans in the amount of \$28,800,000 in 2018 as well as approximately \$65,000,000 since 2008. Mr. Kays noted First district assists the County with GIS management, E-911 addressing, Zoning services, maintains the County's parcel data set, assisted in development of County Wind Energy Systems Ordinance amendments, and development of a Pre-Disaster Mitigation Plan along with a number of other on-going projects. The Board expressed their thanks for the invaluable services of the First District.

**MONTHLY REPORTS**

**Emergency Management Director, Jim Sutton**, updated the Board on the following: progress of the STOP the Bleed program; Regional Emergency Management meeting on 1/29; First Responders Pipeline Safety Training on 2/6; and a Search and Rescue recent call for assistance in Clark County.

**VOLUNTEER ROSTERS**

Motion by Hanten, second by Gabel, to approve current rosters for Search and Rescue, Weather Spotters, and Camp Chance volunteers for workers compensation purposes, and the annual LEPC roster; as required and presented by Emergency Management Director, Jim Sutton; all voted aye; motion carried.

**TITLE VI POLICY STATEMENT**

Motion by Gabel, second by Hanten, to authorize the Chairman to sign Codington County's Title VI Policy Statement as submitted by Title VI Coordinator, Jim Sutton and to authorize publication of the corresponding notice of public rights; all present voted aye; motion carried.

**WEED BOARD APPOINTMENTS**

Motion by Waterman, second by Gabel; to approve the following Weed Board appointments: Jim Thyen, term expires 12/31/2021 and Bret Henricks, term expires 12/31/2021; all voted aye; motion carried.

**COURTHOUSE REMODEL PROJECT CHANGE ORDER**

Motion by Gabel, second by Hanten, to approve Courthouse Remodel Project change order PR20, as presented by Commissioner Gabel. This change order includes integrating the Courthouse current Polycom interface with the new A/V system at a proposed added cost of \$6,018.00. Commissioner Gabel noted Law Library funds will be used for this change order, not property tax dollars. Upon vote of the Board; all voted aye; motion carried.

**CLAIMS**

Motion by VanDusen, second by Hanten, to approve the following claims for payment; all voted aye; motion carried: Crawford Funeral Chapel 2575.00 svc and Reliabank VISA 402.76 trav/sup.

**PERSONNEL CHANGES**

Motion by Hanten, second by Waterman, to approve the following personnel changes; all voted aye; motion carried: Ashley Lindner, Treas. Clerk, anniversary step increase 2/15/19 to step 6/\$17.75 per hour; Rebecca Morlock Reeves, States Attorney, increase 1/1/19 to step 8/\$49.74 per hour; Janelle Nygaard, Sheriff Criminal Civil Support, anniversary step increase 1/1/19 to step 11/\$21.12 per hour; Jerrod Olson, Deputy Sheriff, anniversary step increase 1/1/19 to step 10/\$27.10 per hour; Tyler Varns, Deputy Sheriff, anniversary step increase 1/15/19 to step 3/\$22.71 per hour; Jamie Dolen, Highway Maintenance III, anniversary step increase 11/1/18 to step 6/\$21.46 per hour; and Lynn Solberg, Asst. Highway Supt., increase 1/1/2019 to \$27.20 per hour.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 9:41 a.m., until 9:00 a.m., Tuesday, January 29<sup>th</sup>, 2019; all voted aye; motion carried.

ATTEST:

Cindy Brugman  
Codington County Auditor

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Published once at the total approximate cost of \$ \_\_\_\_\_.