

**AGENDA**  
**Board of County Commissioners**  
**Codington County**  
**Codington County Courthouse**  
**January 4, 2012**

- ✓1. 9:00 a.m. action to convene as a Board of County Commissioners
- ✓2. Action to approve the agenda and ask that cell phones are turned off
- ✓3. Action to approve the minutes of December 28, 2011
- ✓4. Old Business
- ✓5. Action to adjourn sine-die
- ✓6. Nominations and action for Chairman and Vice Chairman for 2012
- ✓7. Monthly reports
  - ✓a. Extension
  - b. Health
  - c. Veterans Service
  - ✓d. Weed
  - ✓e. Welfare
- ✓8. Action to designate legal papers for Codington County publications
- ✓9. Action to set Commissioners salaries for 2012
- ✓10. Action to set County employee wages for 2012
- ✓11. Action to set compensation for Election judges for 2012
- ✓12. Action to set compensation for Coroner
- ✓13. Action to set compensation for Planning, Weed and Extension Board members
- ✓14. Discussion/action to appoint members to Extension, Planning and Weed Boards
- ✓15. Action to approve Commissioner Board Appointments
- ✓16. Action to approve bank depositories for 2012
- ✓17. Action to set indigent burial fees
- ✓18. Action to appoint Housing and Redevelopment board members and set a meeting date
- ✓19. Action to appoint Watertown-Codington County Regional Railroad Authority members
- ✓20. Review of delinquent tax lists

- ✓21. Action to approve a cell phone stipend for the SDSU 4-H Youth Program Advisor, Jodi Loehrer
- ✓22. Action to approve claims
- ✓23. Action to approve an order for law enforcement patrol vehicles
- ~~24.~~ Action to approve personnel changes
- ~~25.~~ Action to approve travel requests
- ✓26. Old Business
- ✓27. New Business
- ✓28. Open
- ✓29. Action to enter into Executive Session
- 30. Action to adjourn until 9:00 a.m., Tuesday, January 10<sup>th</sup>, 2012

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.**

January 4, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Wednesday, January 4<sup>th</sup>, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

**AGENDA APPROVED**

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

**MINUTES APPROVED**

Motion by Hanten, second by Johnson, to approve the minutes of December 28<sup>th</sup>, 2011; all present voted aye; motion carried.

**BOARD ADJOURNS FOR 2011**

There being no further business to come before the Board, a motion was made by Johnson, second by Hanten, to adjourn sine-die, at 9:03 a.m.; all present voted aye; motion carried.

**NOMINATIONS FOR CHAIRMAN AND VICE CHAIRMAN**

The Auditor called for nominations for Chairman of the Board for 2012. Commissioner Johnson nominated Commissioner Brinkman as Chairman for 2012; motion by Heller, second by Johnson that nominations cease and a unanimous ballot be cast for Commissioner Brinkman; all present voted aye; motion carried. Chairman Brinkman then called for nominations for Vice Chairman for 2012. Commissioner Hanten nominated Commissioner Johnson as Vice Chairman for 2012; motion by Heller, second by Hanten, that nominations cease and a unanimous ballot be cast for Commissioner Johnson; all present voted aye; motion carried.

**MONTHLY REPORTS**

**Extension Office Coordinator, Becky Goens**, reported activities at the Extension Center Complex are picking up in the New Year with classes, event, and meetings scheduled for various functions. Ms. Goens reported rental income at the Extension Center Complex for 2011 showed an increase over 2010 with collections coming in just under \$20,000.00 in 2011. Discussion was also held regarding the current makeup of the Extension Board and possible changes to the Board because of the reorganization of the SDSU Cooperative Extension Service. **Weed Dept. Manager, Paul Johnson**, reported there is little activity in the Weed Dept. at this time of year Mr. Johnson will apply for the annual grant which is available through the State of South Dakota for County Weed Departments. Mr. Johnson also reported on Regional Extension activities including an ornamental and turf commercial applicators class; pest control officer training; and the Crops Expo which is scheduled for Friday, January 6<sup>th</sup>. Mr. Johnson noted Farm Show preparations continue. **Welfare Director, Sarah Peterson**, submitted a written report of the following statistics for the time period December 6<sup>th</sup>, 2011 through January 4<sup>th</sup>, 2012: 11 applications; with 3 approved for County assistance; 2 denials; 2 pending or referred; 3 other resources utilized; 1 guarantee; and 1 new client approved. Total Assistance: \$4,562.00 for 2 rentals and 1 burial; 2 active medical cases and 0 medical applications pending decision. Total Credits: \$3,867.40. The Welfare Director noted 328 persons utilized the NACo Prescription Drug Program in Codington County in the month of November with a realized savings of \$7,759.33. Ms. Petersen noted \$7,023.81 has been expended in 2011 FEMA funds from a beginning balance of \$7,029.56. Commissioner Brinkman noted the County pays \$536.00 annually in NACo dues which allows the County to participate in the prescription drug program which has greatly benefited County residents in recent years.

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**LEGAL PAPERS**

Motion by Hanten, second by Johnson, to designate the Watertown Public Opinion and the South Shore Gazette as the legal newspapers, for Codington County publications, for 2012, as required by statute, all present voted aye; motion carried.

**COMMISSIONERS SALARIES**

Motion by Hanten, second by Heller, to set the Commissioners salaries, for 2012, at the same rate as was paid in 2009, 2010, and 2011; \$1,680.00 per month with an extra \$100.00 per month for the Chairman; upon vote of the Board; all present voted aye; motion carried.

**2011 EMPLOYEE WAGES**

Motion by Johnson, second by Hanten, to approve a 2% hourly wage increase, beginning January 1, 2012, for all pay classifications in the County's Pay Series and Management Compensation policy; all present voted aye; motion carried.

**COMPENSATION FOR JUDGES OF ELECTIONS**

Motion by Heller, second by Marquardt, to compensate 2012 Judges of elections at \$120.00 per election, plus \$25.00 for attending election schools and training, as recommended by the Auditor, all present voted aye; motion carried.

**CORONER COMPENSATION**

Motion by Marquardt, second by Heller, to compensate the Coroner and Coroner Deputies, at the same rate as was paid in 2009, 2010 and 2011; \$150.00 per investigation, plus mileage allowance, beginning January 1, 2012, all present voted aye; motion carried.

**PLANNING, WEED, AND EXTENSION BOARD COMPENSATION**

Motion by Johnson, second by Hanten to compensate the members of the Planning Board, Weed Board, Extension Board, and if and when created a 4-H Advisory Board, at the same rate as was paid in 2011; \$30.00 per meeting; all present voted aye; motion carried.

**COMMISSIONERS BOARD APPOINTMENTS**

The Board discussed the current board appointments for the Board of County Commissioners. Motion by Hanten, second by Heller, to approve the following Board appointments, all present voted aye; motion carried:

Aging Council	Elmer Brinkman
Buildings & Grounds	George Heller/Elmer Brinkman
Codington County Home Health	Myron Johnson
Watertown Area Transit	Brenda Hanten
Dive Rescue	Lavern Marquardt
E-911	Lavern Marquardt
Emergency Management	George Heller
Extension	Myron Johnson
First District Assoc. Local Govts.	Brenda Hanten
Glacial Lakes	George Heller
Health & Welfare	Myron Johnson/Lavern Marquardt
Highway	Brenda Hanten/Lavern Marquardt
Interlakes Community Action Program	Brenda Hanten
Local Emergency Planning Committee	Lavern Marquardt/George Heller
Legislative contact	Myron Johnson
Planning Board	Myron Johnson

Weed Board	Lavern Marquardt/Myron Johnson
Crime Victim Liaison	George Heller
Codington County Human Resource Committee	Current Chair and Vice Chair
Americans with Disabilities Act Coordinator	Myron Johnson

All other Liaisons are listed in 10.3 of the Codington County Personnel Policy and Procedure Manual.

**BANK DEPOSITORIES**

Motion by Johnson, second by Hanten, to approve the following bank depositories for 2012, as submitted by Treasurer, Carol Maloney; all present voted aye; motion carried: Reliabank Dakota will be used for checking and the depositing of cash. The following banks will be authorized to sell the County certificates of deposit and for investments at competitive bids: Dacotah Bank, First Bank & Trust, First Premier Bank, Great Western Bank, Home Federal Bank, Peoples State Bank, Plains Commerce Bank, Reliabank Dakota, SD Fit, and Wells Fargo Bank.

**INDIGENT BURIAL FEES**

Motion by Heller, second by Johnson, to set indigent burial rates as follows: \$3,952.00 for each indigent burial paid by the County in 2012 and \$2,575.00 for each indigent cremation paid for by the County in 2012, the same rates as allowed in 2009, 2010, and 2011; all present voted aye; motion carried.

**HOUSING AND REDEVELOPMENT COMMISSION**

Appointments to the Housing and Redevelopment Commission were postponed until new and continuing Board members can be contacted.

**REGIONAL RAILROAD AUTHORITY**

**RESOLUTION 2012-1**

**AUTHORIZING ELECTION OF MEMBERS OF THE WATERTOWN-CODINGTON COUNTY REGIONAL RAILROAD AUTHORITY**

**BE IT RESOLVED** that County of Codington, South Dakota, hereby reaffirms its membership in the Watertown-Codington County Regional Railroad Authority pursuant to the Agreement establishing such regional railroad authority which was made and entered into on May 28, 2002;

**BE IT FURTHER RESOLVED** that Lavern Marquardt and Myron Johnson are hereby elected as the two (2) Commissioners designated to represent Codington County on the Board of Commissioners of the Watertown-Codington County Regional Rail Authority to serve for a term of one (1) year, and said commissioners shall serve in that capacity until their successors are elected and qualified.

Dated at Watertown, South Dakota, this 4<sup>th</sup> day of January, 2012.

The above and foregoing Resolution was moved for adoption by Commissioner Hanten, second by Commissioner Heller, and upon roll call all voted aye whereupon the Chairman declared the resolution to be duly passed and adopted.

Elmer P. Brinkman  
Chairman

January 4, 2012

**ATTEST:**

Cindy Brugman  
County Auditor

I hereby certify that Resolution 2012-1 was published in the Watertown Public Opinion, the official newspaper of said County, on the 14th day of January, 2012, and an affidavit of publication is filed in the County Auditor's Office.

Cindy Brugman  
Codington County Auditor

**DELINQUENT TAX LISTS**

Treasurer, Carol Maloney, provided the Board with delinquent tax lists of Mobile Homes and Real Estate Property for their review.

**CELL PHONE STIPEND APPROVAL**

Motion by Johnson, second by Hanten, to approve a \$25.00 monthly cell phone stipend for SDSU 4-H Youth Program Advisor, Jodi Loehrer, for the use of her personal cell phone for business use; all present voted aye; motion carried.

**CLAIMS APPROVED**

Motion by Heller, second by Hanten, to approve the following claims which were paid on Friday, December 30<sup>th</sup>, 2011; all present voted aye; motion carried: Dennis Aas 10.74 Jury, Roger Adams 11.48 Jury, Katie Balo 11.48 Jury, Lonnie Becking 16.66 Jury, Lisa Bock 11.48 Jury, Maxine Britzman 17.40 Jury, Clark Stainless Shop 120.00 Rep, Clerk Of Courts 100.00 Pmt, Gerald Comes 11.48 Jury, Greg Comes 11.48 Jury, Connecting Point Computer Cent 9394.00 Sup, Ted Davenport 12.96 Jury, Larry Dufek 10.74 Jury, Martin Eide 10.74 Jury, Melvin Erickson 10.74 Jury, Eseind, Inc 5796.00 Sup, Carie Flemming 21.10 Jury, Barbara Fox 10.74 Jury, Lyle Freese 10.74 Jury, Glass Products Inc. 44.65 Rep, Kelsey Good 324.00 Jury, Grainger 95.60 Sup, David Harrington 11.48 Jury, Hillyard Floor Care Supply 1184.82 Sup, Jeanne James-Hansen 275.90 Jury, Donlyn Johanson 28.50 Jury, Johnson Controls, Inc. 306.26 Rep, Opal Jordan 10.74 Jury, Arlys Kays 27.76 Jury, William Keller 12.96 Jury, Mark Kludt 12.22 Jury, Gwendy Krause 264.80 Jury, Todd Ksenych 12.22 Jury, Angela Laframboise 10.00 Jury, Wanda Lau 10.74 Jury, Daniel Leveque 253.70 Jury, William Marotz 10.74 Jury, Christopher McGuire 10.74 Jury, Sharyl Mennenga 15.18 Jury, Barbara Obyrne 10.74 Jury, Leland Otoole 305.50 Jury, James Pietz 11.48 Jury, Clinton Rabine 14.44 Jury, Mary Ramynke 11.48 Jury, Koleen Randall 10.00 Jury, Emma Jean Schnabel 11.48 Jury, Tamym Schoon 272.20 Jury, S.D. Federal Property 40612.50 Equip, Securus Technologies 700.00 Sup, Francis Sehnert 10.74 Jury, Byran Seppanen 10.74 Jury, David Severson 24.80 Jury, Donna Sheehan 12.22 Jury, Sherwin Williams 250.43 Sup, Lorinda Smith 10.00 Jury, Nancy Spiegel 16.66 Jury, Timothy Sprung 21.10 Jury, Randall Suttan 15.18 Jury, Leray Swedeen 23.32 Jury, Wade Taylor 11.48 Jury, Ronald Tesch 14.44 Jury, Darla Thompson 268.50 Jury, Tanya Thompson 17.40 Jury, Gabriel Thyne 253.70 Jury, Charlotte Troska 253.70 Jury, Jeremy Urdahl 10.74 Jury, Tory Vanderesch 11.48 Jury, Charlie Waldner 250.00 Jury, Lynn Walsh 12.22 Jury, Travis Weber 298.10 Jury, Thomas West 268.50 Jury, Eileen Wientjes 10.74 Jury.

**SHERIFF'S PATROL VEHICLES**

Motion by Heller, second by Johnson, to approve an order for two (2) Ford Utility Police Interceptors from Watertown Ford, in the amount of \$25,412.00, which is under the current bid

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held by Lamb Motors as listed on the State of South Dakota's Central Bid Exchange; all present voted aye; motion carried. Sheriff Wishard noted these vehicles are budgeted items in 2012.

**PLANNING BOARD APPOINTMENTS**

Zoning Officer, Luke Muller, met with the Board to review the current appointments to the Planning Board. Mr. Muller advised the Board, that Harold Bunde, who has served on the Board for 12 years and John Johnson who has served on the Board for 31 years, are both leaving the Board as of December 31, 2011. Mr. Muller noted one appointee has been found for one of the positions and a search is on for a second appointee. Motion by Marquardt, second by Johnson, to appoint Charles Rossow to the Planning and Zoning Board, as recommended by the Zoning Board members; all present voted aye; motion carried. Mr. Rossow's term will begin January 1, 2012 and end on December 31, 2014.

**WEED BOARD APPOINTMENTS**

Motion by Johnson, second by Hanten, to reappoint the following to the Codington County Weed Board for terms beginning January 1, 2012 and ending December 31, 2014; all present voted aye; motion carried: Jon Kahnke and Arlen Boehnke.

**EXTENSION BOARD APPOINTMENTS**

Motion by Johnson, second by Hanten, to reappoint the following to the Extension Board for terms beginning January 1, 2012 through December 31, 2014 or until such time as the Extension Board is reorganized; all present voted aye; motion carried: Sue Arnesen and Larry Wasland.

**CORRESPONDENCE NOTED**

The Board noted correspondence from the SDDOT advising the Board that once again in 2012 the County will be allowed to exchange federal highway funds for state funds.

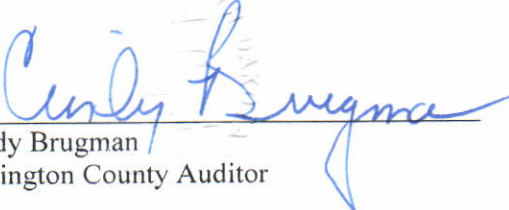
**EXECUTIVE SESSION**

Motion by Hanten, second by Johnson, to enter into executive session at 10:01 a.m., to discuss a personnel matter; all present voted aye; motion carried. The Board returned to regular session at 10:30 a.m., no action was taken. Welfare Director, Sarah Petersen, was present for executive session.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Hanten, second by Marquardt to adjourn at 10:30 a.m., until 9:00 a.m., Tuesday, January 10<sup>th</sup>, 2012; all present voted aye; motion carried.

ATTEST:

  
Cindy Brugman  
Codington County Auditor

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Published once at the total approximate cost of \$\_\_\_\_\_.

**AGENDA**  
**Board of County Commissioners**  
**Codington County**  
**Codington County Courthouse**  
**January 10, 2012**

✓ 9:00 a.m. action to convene as a Board of County Commissioners

2. ✓ Action to approve the agenda and adjust cell phones

3. ✓ Action to approve the minutes of January 4<sup>th</sup>, 2012

4. ✓ Monthly reports

✓ a. Auditor

✓ b. Director of Equalization

✓ c. Treasurer

15. ✓ Action to approve the Auditor's monthly account with the Treasurer

16. ✓ Review of Register of Deeds monthly statement of fees and County's year ending surplus cash carryover

17. ✓ Action to approve claims for payment

18. ✓ Action to approve agreements to house adult prisoners from Grant and Kingsbury Counties

19. ✓ 9:30 a.m., annual report from Todd Kays, Executive Director of the First District Association of Local Governments

✓ Discussion/action regarding appointments to the Housing and Redevelopment Commission

11. ✓ Discussion/action to appoint a Planning and Zoning Board member

✓ 12. Action on a bid submitted for tax deed property

✓ 13. 10:00 a.m., report from Dr. Charles Sherman regarding the Crisis Room at Serenity Hills

~~14. Action to approve automatic budget supplements~~

~~15. Action to approve travel requests~~

✓ 16. Action to approve personnel changes  
a. Brian Hosmer, Temporary Appraiser hire

~~17. Discussion of Extension Complex matters~~

18. ✓ Old Business

19. ✓ New Business

20. ✓ Open

✓ Action to enter into Executive session

✓ Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, January 17<sup>th</sup>, 2012

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January 10, 2012

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 10<sup>th</sup>, 2012, in the Codington County Courthouse. Members present were: George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

**AGENDA APPROVED**

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Hanten, to approve the minutes of January 4<sup>th</sup>, 2012; all present voted aye; motion carried.

**MONTHLY REPORTS**

**Auditor, Cindy Brugman**, reported her office is working on closing out accounts from 2011 and making ready accounts for 2012. Property tax notices have been prepared for taxes payable in 2012 and have been turned over to the Treasurer's office for distribution and collection of said property taxes. The Auditor noted the decennial revision of Commissioner Districts has been completed and a public hearing will be scheduled for comments from any interested persons regarding said revisions. **Director of Equalization, Shawna Constant**, reported her office is finishing up end of the year assessment work before 2012 assessment notices are mailed to property owners by March 1st. The Director noted a meeting will be held with all property owners, with property located within reappraisal areas, on Wednesday, February 15<sup>th</sup>, 2012 at the County Fair Banquet Hall from 3:00 PM to 7:00 PM and a meeting with Local Equalization Board members is scheduled for February 28<sup>th</sup>, 2012, at 7:00 PM, at the Codington County Extension Center complex to review the new soil survey implemented on the 2012 property assessments. Ms. Constant advised the Board that a circuit court hearing date has been set for Wednesday, January 11<sup>th</sup>, 2012, regarding a 2011 assessment appeal. **Treasurer, Carol Maloney**, reported her office has mailed out tax notices for property taxes due in 2012; is working with property owners who may qualify for assessment freezes on their property; and provided the Board with a report of taxes receivable collected through December 31, 2011 and which also noted tax certificates issued and distress warrants issued.

**AUDITOR'S ACCOUNT WITH THE TREASURER/REGISTER OF DEEDS FEES**

Motion by Hanten, second by Marquardt, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of December, 2011, all present voted aye; motion carried.

Cash on hand	\$	5,397.05
Checks in Treasurers' possession		
less than 3 days	\$	24,023.20
Credit Card Charges	\$	0.00
Cash Items	\$	202.00
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$</b>	<b>29,622.25</b>
<b>RECONCILED CHECKING</b>		
Great Western Bank Checking (Memorial Park)	\$	569.61
Reliabank Dakota	\$	9,867,371.45
<b>INVESTMENTS</b>		
SD Public Funds Investment	\$	6,966.21
<b>CERTIFICATES OF DEPOSIT</b>		

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Peoples State Bank	\$ 400,000.00
Plains Commerce Bank	\$ 800,000.00
Reliabank	\$ 200,000.00
<b>TOTAL CASH ASSETS</b>	<b>\$11,304,529.52</b>
<b>General Ledger Cash Balance by Funds:</b>	
General	\$ 6,597,672.95
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 3,528,501.49
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 667,943.23
(schools 183,403.65, townships 51,880.36; city/towns 32,162.55)	
<b>TOTAL GENERAL LEDGER CASH</b>	<b>\$11,304,529.52</b>

The Board noted the following report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in December were in the amount of \$22,709.00; with \$2,280.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

#### **GENERAL FUND SURPLUS ANALYSIS**

The Board noted the General Fund surplus cash as of December 31, 2011: 3,132,672.95; which equals 37% of the 2012 General Fund budget.

#### **CLAIMS APPROVED**

Motion by Johnson, second by Heller, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 140.00 Sup, AP Auto Pros 212.88 Rep, AT&T Mobility 624.56 Util, AT&T Mobility 68.10 Util, AT&T Mobility 115.08 Util, Avera Health Plans 1221.52 Asst, Benefit Concepts 1328.07 Asst, Best Business Products 259.99 Rent, Boys & Girls Club 1000.00 Pmt, Heidi Brandriet 25.00 Cell, Burns Law Office 2600.00 Svc, Cass-Clay Creamery 342.50 Sup, Confidential Investigative Svc 995.92 Svc, Codington Clark Electric 30.00 Util, Codington County Treasurer 2.00 Post, Codington County Weed & Pest 478.94 Sup, Cole Papers, Inc. 349.10 Sup, Shawna Constant 25.00 Cell, Coteau Shopper 33.75 Pub, County Fair Foods 3.49 Sup, Credit Bureau Of Watertown Inc 2414.42 Pmt, Crescent Electric Supply Co. 121.32 Sup, Culligan Water Conditioning 100.00 Sup, Day County Em 420.00 Grant, Deuel County Em 15810.00 Grant, Lori Deutsch 112.20 Trav, Dugan Sales & Service 86.95 Rep, Sara Lee Bakery Group/ 368.43 Sup, East Dakota Water Development 365.94 December Apportionment, Engelstad Electric Co. 959.62 Rep, Farnams Genuine Parts 29.94 Rep, Galls, An Aramark Company 3298.34 Sup, GCR Tire Center 160.10 Rep, Genoa Healthcare/Watertown 18.03 Sup, GIS Workshop 1400.00 Maint, Glacial Lakes & Prairies Tour. 1215.00 Misc, Green, Roby, Oviatt, 4158.37 Svc, Town Of Henry 136.10 Util, Human Service Agency 537.50 Pmt, Glacial Lakes Humane Society 250.00 Svc, HyVee #1871 Accts Receivable 25.63 Sup, Johnson Controls, Inc. 283.43 Rep, Paul Johnson 583.33 Svc, Kennedy, Pier & Knoff LLP 118.80 Svc, Stacey Kjornes 20.00 Wit, Knology 392.62 Util, Knology 49.95 Util, Jodi Loehrer 25.00 Util, M & T Fire And Safety 97.50 Sup, Mac's Inc. 15.52 Sup, Mahowald's 133.34 Sup, Marco, Inc 77.62 Rent, Christopher McGuire 192.22 Jury, McLeod's Printing & Office Sup 491.01 Sup, Menards 20.96 Sup, Metro Fire 7708.75 Grant, Milbank Communications 128.00 Rep, Jamie Monson 12.50 Cell, Mt Hope Cemetery 537.00 Svc, Municipal Utilities 1405.41 Util, Municipal Utilities 13503.57 Util, Muth Electric 727.00 Rep, New Dawn Technologies Inc 2424.92 Svc, Northwestern Energy 373.47 Util, Office Peeps, Inc. 3.20 Sup, Office Peeps, Inc. 578.02 Sup, Otis Elevator Company 3713.02 Maint, Ottertail Power Co. 38.04 Util, Overhead Door Co Of Watertown 182.91 Rep, Michelle Pederson 25.00 Cell, Print 'Em Now 715.00 Sup, Pro Line, Inc 75.00 Rep, Professional Mailing & Marketing 2,859.15 Postage, Redlinger Bros. 23.80 Rep, Redlinger Bros. 143.83 Rep, Brian Richter 40.00 Cell, Ron's Saw Shop 22.50 Rep, Dawn Russell

680.40 Svc, Terrance Satterlee 1500.00 Svc, SD State Treasurer 241727.13 January Remittance, SD Association Of County 50.00 Dues, SD Dept. of Revenue 30.00 title work, SDEMA 60.00 Dues, SDN Communications 612.97 Util, Securus Technologies 700.00 Sup, Sioux Valley Coop 374.03 Sup, Sioux Valley Coop 66.42 Sup, Rick Small 35.00 Reimb, South Shore Gazette 1508.94 Pub, Sprint 255.71 Util, Sprint 47.93 Util, Star Laundry 53.75 Sup, Sutton Law Office Pc 10420.87 Svc, Heidi Thorson 25.00 Cell, Titan Machinery 372.16 Rep, Todd Architects, Ltd. 35611.32 Svc, Toshiba Financial Services 358.93 Copy, Us Foodservice Inc 3644.61 Sup, United States Geological Survey 7768.00 Pmt, Great Western Bank 285.34 Pmt, Tom Walder 40.00 Cell, Wal-Mart Community 547.23 Sup, Watertown Public Opinion 50.03 Pub, Watertown Public Opinion 127.20 Sup, Watertown Public Opinion 1724.37 Pub, Watertown Public Opinion 63.75 Pub, Watertown Resource Center 2195.00 Pmt, Watertown Volunteer Center 2500.00 Pmt, Wells Fargo Securities, LLC 46068.90 Debt, Patty Williams, Landlord 340.00 Rent, Watertown Landfill 9.06 Maint, Yankton Co Treasurer 103.75 Svc, Yankton Co. Sheriff 25.00 Fees,

**ADULT INMATE HOUSING CONTRACTS**

Motion by Hanten, second by Heller, to authorize the Chairman to sign contracts with Grant and Kingsbury Counties for housing of adult prisoners at the Codington County Detention Center; all present voted aye; motion carried.

**HOUSING AND REDEVELOPMENT COMMISSION**

The Board discussed appointments to the Housing and Redevelopment Commission. Commissioner Marquardt advised the Board that Judy Kos, whose term on the Housing Commission expired 12/31/2011 is willing to serve another five year term on the Board. Commissioner Hanten advised the Board that Peggy Jungers will accept the unexpired appointment previously held by Gay Turbak, whose term was scheduled to end on 12/31/2013, and whom is recently deceased. Motion by Hanten, second by Marquardt, to authorize the Chairman to sign the following certificate of appointment, all present voted aye; motion carried.

**CERTIFICATE OF APPOINTMENT OF COMMISSIONERS OF THE  
HOUSING AND REDEVELOPMENT COMMISSION OF  
CODINGTON COUNTY, SOUTH DAKOTA**

WHEREAS, the Board of Commissioners of Codington County, South Dakota, held a regular meeting on the 23rd day of July, 2002; and

WHEREAS, at said meeting resolution #2002-18 was passed and adopted declaring the need for a Housing and Redevelopment Commission;

NOW, THEREFORE, pursuant to the provisions of the County and Municipal Housing and Redevelopment Law (S.D. Codified Laws 11-7-12(1995)), and by virtue of my office as chairman, I hereby appoint the five persons hereinafter named to serve as Commissioners of the Housing and Redevelopment Commission of Codington County, South Dakota, and each to serve until the expiration date appearing after his or her name.

\_\_\_\_\_ John (Jack) Thomas \_\_\_\_\_, term expires 12/31/2012

\_\_\_\_\_ Peggy Jungers \_\_\_\_\_, term expires 12/31/2013

\_\_\_\_\_ Elmer Brinkman \_\_\_\_\_, term expires 12/31/2014

\_\_\_\_\_ Georgia Kahnke \_\_\_\_\_, term expires 12/31/2015

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Judy Kos, term expires 12/31/2016

IN TESTIMONY WHEREOF, I have hereunto signed my name as Chairman of the Board of Commissioners of Codington County, South Dakota, caused the corporate seal of said Codington County to be attached hereto this 10<sup>th</sup> day of January 2012.

Elmer P. Brinkman  
Chairman

ATTEST:

Cindy Brugman  
Auditor

**TAX DEED PROPERTY BID**

The Board received the following bid on tax deed property previously offered for sale at a public auction held on July 19th, 2011. No bids were received at that time. Lonnie Phipps submitted a bid of \$75.00 for the following property: Record #4913, The South One Hundred Six Feet (S106') of the North Three Hundred Twenty-six Feet (N326') of Lot Thirteen (13) in Block One (1) of Ulvens Addition to the Town of Henry. Motion by Marquardt, second by Johnson, to accept the offer of \$75.00, from Lonnie Phipps, for the aforementioned property and to issue a quit claim deed accordingly; all present voted aye; motion carried.

**PERSONNEL CHANGES**

Motion by Heller, second by Marquardt, to approve the following personnel change; all present voted aye; motion carried: Brian Hosmer; temporary hire Appraiser II; step 3/hourly rate at the current payroll resolution rate; effective date December 21, 2011; submitted and approved by Director of Equalization, Shawna Constant.

**FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS**

Todd Kays, Executive Director with the First District Association of Local Governments, met with the Board to update the Board on work activities and economic development activities of the First District in 2011. Mr. Kays provided the Board with a copy of an Economic Development Administration Data Collection report and reviewed its contents. Mr. Kays also reviewed the services provided by First District and work activities conducted for the benefit of their participating members during the last year, reviewed 2012 funding sources for the First District, and reviewed current staffing levels at First District. Discussion was also held regarding a project to revise the County's Comprehensive Land Use Plan and the possibility of updating the County's website through the services of First District.

**OTHER**

The Board also discussed the following items: Progress of the desk reconfiguration for the Commissioners Chambers; adding Commissioner email addresses to the County's website; a request for the Board to draft and pass a "buy local" resolution; and Commissioners Hanten and Heller will assist with an employee sick bank request following this meeting.

**HOLIDAY NOTED**

The Board noted the Courthouse and all County offices will be closed on Monday, January 16<sup>th</sup>, 2012, in observance of "Martin Luther King Jr. Day", per previously adopted policy.

January 10, 2012