

**AGENDA**  
**Board of County Commissioners**  
**Codington County**  
**Codington County Courthouse**  
**January 4, 2011**

- ✓ 1. 9:00 a.m. action to convene as a Board of County Commissioners
- ✓ 2. Action to approve the agenda
- ✓ 3. Action to approve the minutes of December 28, 2010
- ✓ 4. Old Business *Arthur Buildings*
- ✓ 5. Action to adjourn sine-die
- ✓ 6. Taking of oath of office for newly election Commissioners
- ✓ 7. Nominations and action for Chairman and Vice Chairman for 2011
- ✓ 8. Monthly reports
  - ✓ a. Extension
  - ✓ b. Health
  - ~~c. Veterans Service~~
  - ~~d. Weed~~
  - ✓ e. Welfare
- ✓ 9. Action to designate legal papers for Codington County publications
- ✓ 10. Action to set Commissioners salaries for 2011
- ✓ 11. Action to set compensation for Election judges for 2011
- ✓ 12. Action to set compensation for Coroner
- ✓ 13. Action to set compensation for Planning, Weed and Extension Board members
- ✓ 14. Discussion/action to appoint members to Extension, Planning and Weed Boards
- ✓ 15. Discussion regarding Commissioner Board Appointments
- ✓ 16. Action to approve bank depositories for 2011
- ✓ 17. Action to set indigent burial fees
- ✓ 18. Action to appoint Housing and Redevelopment board members and set a meeting date
- ✓ 19. Action to appoint Watertown-Codington County Regional Railroad Authority members
- ✓ 20. Action to appoint a representative to the Pre-Disaster Mitigation Planning Team

- ✓21. Action to authorize the Maintenance Supervisor to proceed with a project to replace the handicapped lift at the south entrance to the Courthouse, a 2011 budgeted item
- ✓22. Action to authorize the Maintenance Supervisor to proceed with a ceiling and lighting project in the Register of Deeds office, a 2011 budgeted item
- ✓23. Review of delinquent tax lists
- ✓24. Action to approve personnel changes
- 25. Old Business ✓Travel requests
- 26. New Business
- 27. Open
- 28. Action to enter into Executive Session
- 29. Action to adjourn until 9:00 a.m., Tuesday, January 11<sup>th</sup>, 2011

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.

January 4, 2011

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 4<sup>th</sup>, 2011, in the Codington County Courthouse. Members present were; Thomas, Marquardt, Brinkman, and Larson; absent Johnson; Chairman Thomas, presiding.

**AGENDA APPROVED**

Motion by Brinkman, second by Larson, to approve the agenda, all present voted aye; motion carried.

**MINUTES APPROVED**

Motion by Marquardt, second by Larson, to approve the minutes of December 28<sup>th</sup>, 2010, as presented by the Auditor, all present voted aye; motion carried.

**OLD BUSINESS – ENFORCEMENT ISSUE**

Zoning Officer, Luke Muller, met with the Board to discuss an enforcement issue, previously discussed on October 5, 2010 before this board, and also previously discussed with the Planning and Zoning Board. The property in question involves a building located on Lot 5 of the Kahnke Addition in Lake Township, and owned by several Arthur family members, which has been torn down but which debris from said building have not been removed. The property owners were previously given 45 days in which to remove the building from the site. This deadline has passed and Mr. Muller asked this Board for direction on proceeding with this enforcement issue. After a brief discussion the Board took the following action: Motion by Brinkman, second by Larson, to authorize the Zoning Officer to send a notice, to the property owner, notifying the owner of a 45 day deadline to remove the rubble pile at which time if the site is not clear the matter will be turned over to the States Attorney; all present voted aye; motion carried.

**BOARD ADJOURNS FOR 2010**

There being no further business to come before the Board, a motion was made by Larson, second by Marquardt, to adjourn sine-die, at 9:13 a.m.; all present voted aye; motion carried.

**OATHS OF OFFICE**

Newly elected Commissioners: Heller, Johnson, and Hanten took their oaths of office as administered by the Auditor.

**NOMINATIONS FOR CHAIRMAN AND VICE CHAIRMAN**

The Auditor called for nominations for Chairman of the Board for 2011. Commissioner Heller nominated Commissioner Brinkman as Chairman for 2011; motion by Marquardt, second by Hanten that nominations cease and a unanimous ballot be cast for Commissioner Brinkman; all present voted aye; motion carried. Chairman Brinkman then called for nominations for Vice Chairman for 2011. Commissioner Heller nominated Commissioner Johnson as Vice Chairman for 2011; motion by Hanten, second by Heller, that nominations cease and a unanimous ballot be cast for Commissioner Johnson; all present voted aye; motion carried.

**MONTHLY REPORTS**

**Extension Educators, Deb Sundem and Paul Johnson**, met with the Board. Ms. Sundem requested authorization to continue the employment of Liz Waag, seasonal Horticulturist, at an average of less than twenty (20) hours per week which would be a classification of part time without benefits. Extension Educator Johnson explained the reason for this request is to allow Ms. Waag to continue with preparation of Master Gardner training classes. This item will be placed on the Board's agenda for action at the next meeting. Ms. Sundem reported 300

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individuals were assisted with the Medicare Part D annual enrollment period through the Extension Service and several SHINE volunteers. A Fair was also held at LATI where over 100 people were assisted, with the Medicare program, by Extension Service staff, SHINE volunteers and staff from Adult Services and Aging. Preparations for the Winter Farm Show are underway at this time. Extension Educator, Paul Johnson, reported Commercial Horticulture training is taking place today at the Extension Center Complex through the use of Illuminate System Technology and a "No Till" meeting is scheduled for later this week. **Community Health Nurse, Karla Moes**, submitted a quarterly report, prepared by herself and Community Health Nurse, Karen Nygaard, RN; which covered the following items: various meetings attended; office fees collected; office visits; WIC caseload; baby care; immunizations; and upcoming activities. Ms. Moes also provided the Board with a pamphlet which outlines the services of the South Dakota Community Health Services Office. **Welfare Director, Sarah Petersen**, submitted the following statistics for the time period December 13<sup>th</sup>, 2010 through January 4<sup>th</sup>, 2011: 11 applications; with 5 approved for County assistance; 4 denials; 1 pending or referred; 0 other resources utilized; 1 guarantee; and 3 new clients approved. Total Assistance: \$602.35 for 2 rentals, 3 utilities, 0 medical, and 0 pharmacy. 0 active medical cases and 0 medical applications pending decision. Total Credits: 10,549.15.

#### **LEGAL PAPERS**

Motion by Marquardt, second by Johnson, to designate the Watertown Public Opinion and the South Shore Gazette as the legal newspapers, for Codington County publications, for 2011, as required by statute, all present voted aye; motion carried.

#### **COMMISSIONERS SALARIES**

Motion by Johnson, second by Hanten, to set the Commissioners salaries, for 2011, at the same rate as was paid in 2009 and 2010; \$1,680.00 per month with an extra \$100.00 per month for the Chairman; upon vote of the Board; all present voted aye; motion carried.

#### **COMPENSATION FOR JUDGES OF ELECTIONS**

Motion by Marquardt, second by Johnson, to compensate 2011 Judges of elections at \$120.00 per election, plus \$25.00 for attending election schools and training, as recommended by the Auditor, all present voted aye; motion carried.

#### **CORONER COMPENSATION**

Motion by Johnson, second by Heller, to compensate the Coroner and Coroner Deputies, at the same rate as was paid in 2009 and 2010; \$150.00 per investigation, plus mileage allowance, beginning January 1, 2011, all present voted aye; motion carried.

#### **PLANNING, WEED, AND EXTENSION BOARD COMPENSATION**

Motion by Heller, second by Hanten to compensate the members of the Planning, Weed, and Extension Boards at the same rate as was paid in 2010; \$30.00 per meeting; all present voted aye; motion carried.

#### **PLANNING BOARD APPOINTMENTS**

Motion by Marquardt, second by Johnson, to approve the following Planning Board re-appointments, all present voted aye; motion carried: Dan Thyen and Robert Fox, 3 year terms, beginning January 1, 2011 and ending December 31, 2013.

#### **WEED BOARD APPOINTMENTS**

Appointments to the Weed Board were postponed one week.

**EXTENSION BOARD APPOINTMENTS**

Motion by Johnson, second by Hanten, to approve the following Extension Board appointments; all present voted aye; motion carried: Phil Tesch and Kelli Rumpza, 3 year terms, beginning January 1, 2011 and ending December 31, 2013.

**COMMISSIONERS BOARD APPOINTMENTS**

The Board discussed the current board appointments for the Board of County Commissioners and will take action to approve the appointments at their next meeting.

**BANK DEPOSITORIES**

Motion by Johnson, second by Heller, to approve the following bank depositories for 2011, as submitted by Treasurer, Carol Maloney; all present voted aye; motion carried: Reliabank Dakota will be used for checking and the depositing of cash. The following banks will be authorized to sell the County certificates of deposit and for investments at competitive bids: Dacotah Bank, First Bank & Trust, First Premier Bank, Great Western Bank, Home Federal Bank, Peoples State Bank, Plains Commerce Bank, Reliabank Dakota, SD Fit, and Wells Fargo Bank.

**DELINQUENT TAX LISTS**

Treasurer, Carol Maloney, presented to the Board the delinquent tax lists of Mobile Homes and Real Estate Property for their review. The Treasurer also provided the Board with a report comparing the 2009 property tax collections to the 2010 property tax collections. Discussion was held regarding the policy the County has adopted to handle tax certificates.

**INDIGENT BURIAL FEES**

The Board held a discussion with the Welfare Director regarding the County's current payment schedule for indigent burials. Motion by Johnson, second by Heller, to pay funeral homes, as recommended by the Welfare Director, \$3,952.00 for each indigent burial paid by the County in 2011 and \$2,575.00 for each indigent cremation paid for by the County in 2011, the same rates as allowed in 2009 and 2010; all present voted aye; motion carried.

**WHEELCHAIR LIFT REPLACEMENT PROJECT**

Motion by Johnson, second by Hanten, to authorize the Maintenance Supervisor to proceed with a project to replace the old wheelchair lift, installed in 1989, at the south entrance to the Courthouse. Maintenance Supervisor, Milo Ford, advised the Board that the current lift does not work properly at times and is not serviceable by any companies contacted by Mr. Ford. Mr. Ford also noted the cost for this project, \$11,500.00, was included in the 2011 budget. Upon vote of Commissioner Johnson's motion; all present voted aye; motion carried.

**ACOUSTICAL CEILING AND LIGHTING PROJECT**

Maintenance Supervisor, Milo Ford, requested authorization to proceed with a project to install acoustical ceiling tile and new lighting in the Register of Deeds office. Mr. Ford noted this project was included in the 2011 budget and is estimated at a cost of \$7,825.00. Motion by Johnson, second by Hanten to authorize the Maintenance Supervisor to proceed with the aforementioned project; all present voted aye; motion carried.

**SNOW REMOVAL EQUIPMENT**

Motion by Heller, second by Marquardt, to authorize the purchase of a snow blower; as requested by Maintenance Supervisor, Milo Ford; all present voted aye; motion carried.

**HOUSING AND REDEVELOPMENT COMMISSION**

Appointments to the Housing and Redevelopment Commissioner were postponed until the Board's next meeting.

**REGIONAL RAILROAD AUTHORITY**

**RESOLUTION 2011-1**

**AUTHORIZING ELECTION OF MEMBERS OF THE WATERTOWN-CODINGTON COUNTY REGIONAL RAILROAD AUTHORITY**

**BE IT RESOLVED** that County of Codington, South Dakota, hereby reaffirms its membership in the Watertown-Codington County Regional Railroad Authority pursuant to the Agreement establishing such regional railroad authority which was made and entered into on May 28, 2002;

**BE IT FURTHER RESOLVED** that Lavern Marquardt and Myron Johnson are hereby elected as the two (2) Commissioners designated to represent Codington County on the Board of Commissioners of the Watertown-Codington County Regional Rail Authority to serve for a term of one (1) year, and said commissioners shall serve in that capacity until their successors are elected and qualified.

Dated at Watertown, South Dakota, this 4<sup>th</sup> day of January, 2011.

The above and foregoing Resolution was moved for adoption by Commissioner Heller, seconded by Commissioner Hanten, and upon roll call all voted aye whereupon the Chairman declared the resolution to be duly passed and adopted.

Elmer P. Brinkman  
Chairman

**ATTEST:**

Cindy Brugman  
County Auditor

I hereby certify that Resolution 2011-1 was published in the Watertown Public Opinion, the official newspaper of said County, on the 15th day of January, 2011, and an affidavit of publication is filed in the County Auditor's Office.

Cindy Brugman  
Codington County Auditor

**PRE-DISASTER MITIGATION PLANNING TEAM**

Motion by Heller, second by Johnson, to appoint Commissioner Marquardt to the Pre-Disaster Mitigation Planning Team. The Board received an invitation, in November 2010 from Emergency Management Director, Jim Sutton, to appoint a member to the aforementioned team. Upon vote of Commissioner Heller's motion; all present voted aye; motion carried.

**PERSONNEL CHANGES**

Motion by Marquardt, second by Hanten, to approve the following personnel change; all present voted aye; motion carried: Jamie Monson; Appraiser II; anniversary step increase from step 3 to step 4/2011 wage schedule; effective date January 1, 2011; submitted and approved by Director of Equalization, Shawna Constant.

**TRAVEL REQUESTS**

Motion by Johnson, second by Marquardt, to approve the following travel requests as submitted by Sheriff Toby Wishard; all present voted aye; motion carried: Sheriff's Office personnel; Kristi Gast and Janelle Nygaard; NCIC training in Pierre.

**COUNTY/CITY COMMITTEE**

Motion by Heller, second by Johnson, to appoint Commissioners Brinkman and Hanten to serve on a County/City Committee consisting of Mayor Williams and two Watertown City Council members. Commissioner Heller noted the purpose of said committee is to keep the lines of communication open between the County and City and to coordinate efforts when applicable. Upon vote of Commissioner Heller's motion; all present voted aye; motion carried.

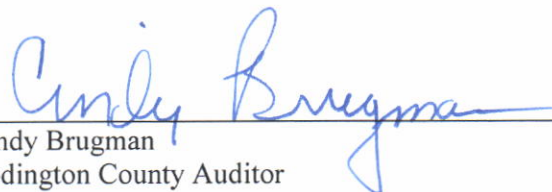
**EXECUTIVE SESSION**

Motion by Johnson, second by Hanten, to enter into executive session at 10:47 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 11:29 a.m.; no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Johnson, second by Hanten, to adjourn at 11:32 a.m., until 9:00 a.m., Tuesday, January 11<sup>th</sup>, 2011; all present voted aye; motion carried.

ATTEST:

  
\_\_\_\_\_  
Cindy Brugman  
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$\_\_\_\_\_.

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**January 11, 2011**

- ✓ 1. 9:00 a.m. action to convene as a Board of County Commissioners
- ✓ 2. Action to approve the agenda and request cell phones to be adjusted
- ✓ 3. Action to approve the minutes of January 4<sup>th</sup>, 2011
- ~~4.~~ 9:00 a.m., Year-end report from First Dist. Assoc. Local Govts. Executive Director, Todd Kays
- ~~5.~~ Action to authorize the Chairman to sign a contract w/First District for development and hosting of the City/County Geographic Information System website
- ✓ 6. Monthly reports
  - ✓ a. Auditor
  - ✓ b. Director of Equalization
  - ✓ c. Register of Deeds
  - ~~d.~~ Treasurer
- ✓ 7. Action to approve the Auditor's Account with the Treasurer for the month ending December 31, 2010 and note year end surplus cash
- ✓ 8. Action to approve claims for payment
9. ✓ Action to re-appoint Terry Satterlee as the Human Resource Director/Union Negotiator
- ✓ 10. Discussion with the Welfare Director regarding emergency situations
- ✓ 11. Action to approve Commissioner Committee appointments
- ✓ 12. Action to approve Weed Board members
- ✓ 13. Action to approve Housing Board member and set a meeting date
- ✓ 14. Action to declare GEN00027, wheel chair lift, surplus to be destroyed
- ✓ 15. Action to authorize the Chairman to sign a contract for continued joint funding for the operation and maintenance of flood monitoring stations, etc.
- ✓ 16. Note Monday Holiday, January 17<sup>th</sup>, 2011; Martin Luther King Jr. Day
- ~~17.~~ Action to approve automatic supplements to budgets w/grant reimbursement funds
- ~~18.~~ Action to approve travel requests
- ✓ 19. Action to approve personnel changes
  - a. Liz Waag, seasonal Horticulturist to part time Horticulturist
20. Old Business
21. New Business



22. **Open**
23. **Action to enter into Executive session**
24. **Action to adjourn as a Board of County Commissioners, until 9:00 a.m., Tuesday, January 18<sup>th</sup>, 2011**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.**

January 11, 2011

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 11<sup>th</sup>, 2011, in the Codington County Courthouse. Members present were; George Heller, Lavern Marquardt, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

**AGENDA APPROVED**

Motion by Johnson, second by Marquardt, to approve the agenda, all present voted aye; motion carried.

**MINUTES APPROVED**

Motion by Heller, second by Hanten, to approve the minutes of January 4<sup>th</sup>, 2011, as presented by the Auditor, all present voted aye; motion carried.

**MONTHLY REPORTS**

**Register of Deeds, Ann Rasmussen**, provided the Board with a monthly statement of fees for the month ending December 31, 2010. Collections totaled \$27,360.50, with \$2,430.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS. The Register of Deeds noted collections are up from the previous two years for this time period. **Auditor, Cindy Brugman**, reported her office is working on closing out accounts from 2010 and making ready accounts for 2011. Property tax notices have been prepared and mailed out, for taxes payable in 2011, and records have been turned over to the Treasurer's office for collection of said property taxes.

**Director of Equalization; Shawna Constant**, reviewed with the Board her 2011 assessment plan for Codington County real property.

**AUDITOR'S ACCOUNT WITH THE TREASURER**

Motion by Hanten, second by Johnson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of December, 2010, all present voted aye; motion carried.

Cash on hand	\$	2,483.97
Checks in Treasurer possess		
less than 3 days	\$	59,264.01
Cash Items	\$	216.84
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$</b>	<b>61,964.82</b>
<b>RECONCILED CHECKING</b>		
Great Western Bank Checking (Memorial Park)	\$	3,205.98
Reliabank Dakota	\$	5,284,146.23
<b>INVESTMENTS</b>		
SD Public Funds Investment	\$	6,964.11
<b>CERTIFICATES OF DEPOSIT</b>		
Dacotah Bank	\$	800,000.00
Great Western Bank	\$	2,200,000.00
Home Federal Bank	\$	1,200,000.00
Plains Commerce Bank	\$	600,000.00
<b>TOTAL CASH ASSETS</b>	<b>\$</b>	<b>10,156,281.14</b>
<b>General Ledger Cash Balance by Funds:</b>		
General	\$	6,041,250.08
General restricted cash	\$	500,000.00
Sp. Revenue	\$	2,958,263.64
Sp. Revenue restricted cash	\$	10,411.85

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Internal Service	\$ 3,988.31
Trust & Agency	\$ 642,367.26
(schools 178,305.91, townships 45,309.78; city/towns 29,721.59)	
<b>TOTAL GENERAL LEDGER CASH</b>	<b>\$ 10,156,281.14</b>

The Board noted the General Fund surplus cash as of December 31, 2010: 3,179,100.08; 38% of the 2011 General Fund budget.

**GIS WEBSITE DEVELOPMENT AND HOSTING**

First District Association of Local Governments representative, Luke Muller, met with the Board to review the proposed contract for services between Codington County and the First District for the provision of services relating to the development and hosting of the City/County Geographic Information System website. Motion by Marquardt, second by Heller, to authorize the Chairman to sign a contract, in the amount of \$3,100.00, with First District Assoc. of Local Govts., for the continued hosting and development of the GIS website for calendar year 2011; all present voted aye; motion carried.

**CLAIMS APPROVED FOR PAYMENT**

Motion by Johnson, second by Hanten, to approve for payment the following claims; all present voted aye; motion carried: Access Elevator & Lifts Inc 5750.00 Maint, Active Heating 135.51 Rep, Alltel 93.66 Util, Alltel 109.95 Svc, OJ Berkner 7.35 Reimb, Best Business Products 259.99 Sup, Best Business Products 72.11 Rent, Sharolyn Beutow 52.96 Jury, Heidi Bierscheid 51.48 Jury, Boys & Girls Club 1200.00 Svc, Ann Brown 50.74 Jury, Brownlee Construction, Inc. 3657.50 Sup, Burns Law Office 2600.00 Svc, Carquest Auto Parts 129.01 Rep, Cartney Bearing & Supply 5.97 Maint, Cass-Clay Creamery 386.00 Sup, Citi-Wide Property Management 190.00 Asst, Clark County Em 11083.80 Grant, CNA Surety 50.00 Svc, Codington County Weed & Pest 634.05 Maint, Codington County Weed & Pest 342.17 Sup, Denise Cody 15.00 Svc, Cole Papers, Inc. 481.62 Sup, Cole Papers, Inc. 1379.16 Sup, Connecting Point Computer Cent 909.75 Maint, County Fair Foods 24.23 Sup, Creative Rewards 52.50 Sup, Credit Bureau Of Watertown Inc 1781.37 Svc, Culligan Water Conditioning 115.00 Sup, Cy & Mike's Hiway Service 310.35 Rep, Donna Dietrich, Chairman 137.64 Svc, Sara Lee Bakery Group/ 444.90 Sup, East Dakota Water Development 643.82 Apportionment, Travis Edgar 2.00 Ref, Exhaust Pros 60.00 Rep, First District Assn Of Lcl Gov 1959.00 Svc, Cole Fischer 51.48 Jury, FSH Communications 120.00 Util, GCR Tire Center 395.80 Sup, GCR Tire Center 34.98 Rep, Grainger 167.08 Sup, Grainger 86.40 Maint, Grant County Em 3328.00 Grant, Green, Roby, Oviatt, 295.20 Svc, Green, Roby, Oviatt, 4158.37 Svc, Gunderson Law Office 680.60 Svc, Hamlin County Em 15408.00 Grant, Interlakes Community Action 412.25 Svc, Intoximeters 345.00 Sup, Johnson Controls, Inc. 3939.75 Maint, Valerie Johnson 96.96 Wit, Knology 49.95 Svc, Knology 214.95 Pmt, Knology 343.39 Svc, Lutheran Social Services 137.84 Svc, Macksteel Warehouse, Inc. 6.76 Maint, Mahowald's 51.99 Sup, Lee Malcolm 38.00 Ref, Mark's Auto 192.34 Rep, Marshall County Em 10115.10 Grant, Menards 12.97 Sup, Milbank Communications 4400.00 Grant, Milbank Communications 125.00 Maint, Mobile Binders 723.60 Sup, MOCIC 100.00 Dues, Motorola 21632.00 Grant, Motorola 24501.60 Grant, Municipal Utilities 6189.81 Util, Municipal Utilities 91.50 Asst, Municipal Utilities 10236.72 Util, Municipal Utilities 97.22 Util, NACO 536.00 Dues, Haleigh Namken 20.00 Wit, Northwestern Energy 414.13 Util, Office Peeps, Inc. 1021.56 Sup, Sam Olson 96.59 Wit, Otis Elevator Company 3543.79 Maint, Ottertail Power Co. 41.02 Util, Angel Peiker 30.00 Ref, Prairie Lakes Health Care Cent 1053.00 Svc, Professional Mailing & Market. 32.86 Post, Professional Mailing & Market. 2516.81 Post, Qwest 16.06 Svc, Qwest 762.66 Svc, Cathryn Rehfuss 15.00 Svc, Victoria Rosendahl 20.00 Wit, Chad Rudebusch 20.00 Wit, Terrance Satterlee 1500.00 Svc, Nick Schley 20.00 Wit, Ross K Schulte DDS Pc 452.00 Svc, SD Department Of Revenue 1344.00 Svc, Secretary Of State Of SD 30.00 Svc, SD State Treasurer 191492.99 Pmt, SD State's Attorneys Assoc. 1277.00 Dues, SDACC 4125.58 Dues,

SDACO 2337.79 Dues, SD Emergency Mgmt Association 60.00 Dues, SDSU Print Lab 103.36 Sup, Kathryn Selchert 52.96 Jury, Sherwin Williams 26.68 Sup, Sioux Valley Coop 881.45 Sup, Sioux Valley Coop 16354.50 Sup, South Shore Gazette 929.15 Svc, Sprint 281.57 Sup, Star Laundry 46.93 Sup, Star Laundry 41.16 Sup, Sutton Law Office Pc 10291.63 Svc, Taecker Plumbing & Heating 24.58 Rep, Toshiba Financial Services 532.85 Rent, Trav's Outfitter Inc 239.97 Sup, Trugreen 24.00 Sup, Jeffrey Tschakert 61.10 Jury, Doi-USgs 7768.00 Cont, Us Foodservice Inc 3172.35 Sup, Cindy Vanderleest 55.92 Jury, Visa - C/O Great Western Bank 306.34 Sup, Visa - C/O Great Western Bank 1957.15 Grant, Visa - C/O Great Western Bank 133.50 Pmt, Wal-Mart Community 92.29 Sup, Watertown Ford 295.12 Maint, Watertown Lawn & Garden 190.00 Rep, Watertown Public Opinion 1611.48 Pub, Watertown Public Opinion 120.20 Sup, Watertown Resource Center 1785.00 Pmt, Wiles & Rylance, LLP 1566.20 Svc, Judy Wolff 55.18 Jury, Watertown Volunteer Center 2500.00 Pmt, WW Tire Service Inc 18.00 Rep, Yankton Co Treasurer 415.00 Svc.

**HUMAN RESOURCE DIRECTOR/UNION CONTRACT NEGOTIATOR**

Motion by Marquardt, second by Heller, to retain the services of Terry Satterlee, at a rate of \$1,500.00 per month, for the purpose of union contract negotiations and human resource services; all present voted aye; motion carried.

**EMERGENCY WELFARE REVIEW**

**Welfare Director, Sarah Petersen**, reviewed with the Board possible emergency assistance scenarios. The scenarios as described by the Welfare Director could occur when the Welfare Office is closed and a Commissioner is contacted directly by an indigent client.

**COMMISSIONERS BOARD APPOINTMENTS**

The Board discussed the current board appointments for the Board of County Commissioners. Motion by Johnson, second by Heller, to approve the following Board appointments, all present voted aye; motion carried:

Aging Council	Elmer Brinkman
Buildings & Grounds	George Heller/Elmer Brinkman
Codington County Home Health	Myron Johnson
Watertown Area Transit	Brenda Hanten
Dive Rescue	Lavern Marquardt
E-911	Lavern Marquardt
Emergency Management	George Heller
Extension	Myron Johnson
First District Assoc. Local Govts.	Brenda Hanten
Glacial Lakes	George Heller
Health & Welfare	Myron Johnson/Lavern Marquardt
Highway	Brenda Hanten/Lavern Marquardt
Interlakes Community Action Program	Brenda Hanten
Local Emergency Planning Committee	Lavern Marquardt/George Heller
Legislative contact	Elmer Brinkman
Planning Board	Myron Johnson
Weed Board	Lavern Marquardt/Myron Johnson
Crime Victim Liaison	George Heller
Codington County Human Resource Committee	Current Chair and Vice Chair
Americans with Disabilities Act Coordinator	Myron Johnson

All other Liaisons are listed in 10.3 of the Codington County Personnel Policy and Procedure Manual.

**WEED BOARD APPOINTMENTS**

Motion by Marquardt, second by Johnson, to approve the following Weed Board appointments; all present voted aye; motion carried: Chris Coplan and Mike Rye; 3 year terms; beginning January 1, 2011 and ending December 31, 2013.

**HOUSING AND REDEVELOPMENT COMMISSION**

Motion by Johnson, second by Marquardt, to authorize the Chairman to sign the following certificate of appointment, all present voted aye; motion carried.

**CERTIFICATE OF APPOINTMENT OF COMMISSIONERS OF THE  
HOUSING AND REDEVELOPMENT COMMISSION OF  
CODINGTON COUNTY, SOUTH DAKOTA**

WHEREAS, the Board of Commissioners of Codington County, South Dakota, held a regular meeting on the 23rd day of July, 2002; and

WHEREAS, at said meeting resolution #2002-18 was passed and adopted declaring the need for a Housing and Redevelopment Commission;

NOW, THEREFORE, pursuant to the provisions of the County and Municipal Housing and Redevelopment Law (S.D. Codified Laws 11-7-12(1995)), and by virtue of my office as chairman, I hereby appoint the five persons hereinafter named to serve as Commissioners of the Housing and Redevelopment Commission of Codington County, South Dakota, and each to serve until the expiration date appearing after his or her name.

Gay Turbak, term expires 12/31/2013

Elmer Brinkman, term expires 12/31/2014

Georgia Kahnke, term expires 12/31/2015

Judy Kos, term expires 12/31/2011

John (Jack) Thomas, term expires 12/31/2012

IN TESTIMONY WHEREOF, I have hereunto signed my name as Chairman of the Board of Commissioners of Codington County, South Dakota, caused the corporate seal of said Codington County to be attached hereto this 11<sup>th</sup> day of January 2011.

Elmer P. Brinkman  
(Chairman)

ATTEST:

Cindy Brugman  
(Auditor)

**SURPLUS EQUIPMENT**

Motion by Hanten, second by Marquardt, to declare the following equipment surplus to be destroyed, per the request of Maintenance Supervisor, Milo Ford; all present voted aye; motion carried: GEN00027 Wheel Chair Lift, acquisition date 8/31/1989.

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