

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

November 27, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 27, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman Johnson presiding. Emergency Management Director, Jim Sutton, led the pledge of allegiance.

CONFLICT OF INTEREST ITEMS

There was no conflict of interest items to note.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by VanDusen, to approve the minutes of November 20, 2018; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, updated the Board on the following: emergency generator repairs, installation of new radios, HAZMAT training for first responders, use of the Hover Craft by Search and Rescue during a dog rescue on Lake Kampeska, Stop the Bleed project training, and an upcoming Watertown City Dept. head meeting. **Sheriff, Brad Howell**, submitted the following statistics compiled during the month of October 2018, for the Detention Center and Sheriff's Office: Fees collected in the amount of \$11,330.00 were retained by the County; 560 cases/calls for service; response to 26 accidents; 84 arrest warrants served; 244 sets of civil papers served; 21 transports for a total of 4,973 inmate transport miles; average daily inmate population 73.29 (high of 85 and low of 56); 28 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 65 individuals testing twice daily for PBT'S; 60 individuals reporting twice weekly for UA Drug testing; 7 individuals wearing sweat patches, 230 bookings; \$12,732.95 collected in fees for out of county prisoner contracts; \$8,450.00 collected in work release fees; \$6,626.00 collected in fees for the 24/7 program; and \$5,652.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General. Sheriff Howell updated the Board on the following: state Sheriff's conference held in Watertown and "Project Pajamas" scheduled to run through December 21st. Sheriff Howell expressed thanks to Watertown Ford and the Family Worship Church for the meals delivered to inmates on Thanksgiving Day.

2019 LIQUOR LICENSES

Motion by Hanten, second by VanDusen, to approve the renewal of the following County liquor licenses for the year beginning January 1, 2019; all voted aye; motion carried:

CLASS A – On sale liquor and Sunday liquor located nearest a class one municipality:

Sisseton-Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino; Robert & Brenda Boettcher d.b.a. Country Road Bard LLC; David Blutorn, d.b.a. The Rooster Bar; and W.J. Schmitt Enterprise, d.b.a. Southfork Lounge.

ON SALE WINE:

Sisseton Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino

2019 PUBLIC HEALTH SERVICES CONTRACT

Motion by Hanten, second by Gabel, to authorize the Chairman to sign the contract between the Codington County Commission and the South Dakota Dept. of Health, Community Health Services, for community health nursing services, beginning January 1, 2019 and ending December 31, 2019, in the amount of \$13,551.00; all voted aye; motion carried.

SURPLUS COPIER

Motion by VanDusen, second by Waterman, to declare GEN01636, Welfare Office copier, surplus to be destroyed; all voted aye; motion carried.

COURTHOUSE FIRE SPRINKLER SYSTEM

The Board held a discussion regarding the drafting of a letter of intent to the Watertown City Fire Marshall stating the County's intent to eventually install sprinklers throughout the Courthouse. Commissioner Gabel will draft a letter and bring it to the Board for approval at a future meeting.

COMMISSIONERS CONTINGENCY TRANSFERS

Motion by Gabel, second by Waterman, to transfer \$16,648.12 in Commissioners Contingency to the following budgets: Court Appointed Attorney \$11,589.86, Catastrophic Legal \$4,364.00, and Board of Mental Illness \$694.26. Upon vote of the Board; all voted aye; motion carried.

EXTENSION CENTER COMPLEX STAGING EQUIPMENT

Motion by Hanten, second by Gabel, to authorize the purchase of 10 4x8 sections of staging, in the amount of \$7,359.51, for use at the Extension Center Complex. Facilities Manager, Milo Ford, advised the Board that the Winter Farm Show Committee will contribute \$3,500.00 towards this project which will be paid from the 2019 budget. Upon vote of the Board; all voted aye; motion carried. Chairman Johnson expressed thanks to the Watertown Ag. Committee for their contribution to this project.

CLAIMS

Motion by Hanten, second by VanDusen, to approve the following November salary claims; all voted aye; motion carried: Commissioners: 10,035.75 total salaries. Election: 1,612.70 total salaries. Auditor: 20,176.90 total salaries. Co. Treasurer: 29,241.57 total salaries; Janet Bevers 3998.52 step increase. States Attorney: 32,923.10 total salaries; Jamie Monson 3535.38 step increase. Gov. Buildings: 18,102.33 total salaries; Cindy Dargatz 17.43 PT step increase. Dir. Equalization: 39,993.35 total salaries. Reg. of Deeds: 20,057.74 total salaries; Jill Schweitzer 3332.10 step increase. Veterans Service: 10,631.28 total salaries; April Chaisson 14.97 PT temp. Sheriff: 80,664.44 total salaries; Tyler Varns 3751.44 step increase. Co. Jail: 103,863.30 total salaries; Darian Whitlock 18.58 PT step increase; Kayla Schomaker 3459.12 step increase; Amalia Barrientos 18.58 PT step increase. Care of the Poor: 5,629.42 total salaries. County Nurse: 4,478.75 total salaries. Co. Park: 3,988.94 total salaries. Ag. Bldg.: 9,679.72 total salaries. Co. Extension: 9,145.67 total salaries. Weed Control: 5,854.34 total salaries. Planning Board: 200.86 total salaries. Road & Bridge: 82,837.10 total salaries Rick Holinka 4038.54 step increase; Brad Schwinger 4156.86 step increase; Allen Benck 4156.86 step increase. Emergency Management: 12,397.32 total salaries. Crime Victim: 6,340.21 total salaries. W.I.C.: 3,965.92 total salaries. Total 511,820.71. Breakdown of withholding amounts which are included in the above: S.D. Retirement 47,316.56; S.D. Retirement 158.94 spouse option; S.D. Supplemental Retire. 4,760.00 suppl. retire.; Sanford 64,922.93 ins.; Reliance Standard Life Insurance 444.08 life ins.; Delta Dental 6,117.94 ins.; Avesis 854.37 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 472.00 employee union dues; AFLAC 3,914.40 ins.; John Hancock 4,225.00 suppl. retire.; AFLAC 694.43 ins.; Watertown

United Way 60.00 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 22,122.28 employee payments; Cod. Co. Treasurer 29,100.00 employee monthly draw; SDRS Supplemental Retirement 2,150.00 supplemental retirement; Teamsters Local Union 120 312.00 employee union dues; Codington County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 33,170.74 federal withholding; ReliaBank Dakota 58,287.68 social security; Simpson & Gold 534.03 employee garnishment.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Gabel, second by Waterman, to approve automatic budget supplements to the following budgets: Ag. Building Budget \$5,000.00 – insurance claim payment; Emergency Management Expenditure and Revenue Budget, \$5,796.00 – POD grant funds and \$36,591.16 Homeland Security grant funds. Upon vote of the Board; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Hanten, second by Gabel, to approve the following personnel changes; all voted aye; motion carried: Lisa Felch, States Attorney Legal Secretary, step increase, Dec. 1st, to step 5/\$16.88 per hour and Cheri Howell, Emergency Management Secretary, anniversary step increase, Dec. 1st, to step 6/\$17.40 per hour.

OLD BUSINESS

The Board discussed the following under old business: Commissioner email boxes, JDAI meeting, and Chairman Johnson's testimony at a public hearing regarding the Sisseton Wahpeton Oyate Tribe gaming compact with the State of South Dakota.

EXECUTIVE SESSION

Motion by Hanten, second by Gabel, to enter into executive session at 9:50 a.m., per SDCL 1-25-2, (4) Preparing for contract negotiations or negotiating with employees or employees' representatives; all voted aye; motion carried. The Board returned to regular session at 10:41 a.m., no action was taken. Human Service Agency representatives, Dr. Charles Sherman and Kari Johnston, were present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by VanDusen, to adjourn at 10:42 a.m., until 9:00 a.m., Tuesday, December 4th, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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