

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

December 4, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 4, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman Johnson presiding. Commissioner Gabel led the pledge of allegiance.

GUESTS

Chairman Johnson recognized the following guests present for this meeting: Mateus Pereira and Filipe Dias, from Belo Horizonte, Brazil; foreign exchange students attending school in Willow Lake who are job shadowing journalists at the Watertown Public Opinion on this date.

CONFLICT OF INTEREST ITEMS

There was no conflict of interest items to note.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by VanDusen, second by Hanten, to approve the minutes of November 27, 2018; all voted aye; motion carried.

BIRCHALL PLACE PLAT RESOLUTION

Zoning Officer, Luke Muller, presented to the Board and reviewed the Birchall Place Addition Plat which was previously approved by the Codington County Planning and Zoning Board. The Board adopted the following resolution:

RESOLUTION #2018-29

A Resolution to approve the platting of the Birchall Place Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Birchall Place Addition located in the Northwest Quarter of Section 14 Township 116 North, Range 53 West of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

Codington County, December 4, 2018

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner Waterman; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 4th day of December, 2018, at Watertown, Codington County, South Dakota

Myron Johnson
Chairman

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2018-29, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 4th day of December, 2018, at Watertown, Codington County, South Dakota.

Cindy Brugman
County Auditor, Codington County, South Dakota

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, reported on the following: Clover Buds, prep for the 2019 Winter Farm Show, shooting sports, Strengthening Families program, and Jr. Achievement program. **SDSU Regional Employees**, Audrey Rider, Extension Early Childhood Field Specialist, and Grady Ruble, Livestock Cow Calf Specialist, were also present at this meeting. **Al Janzen, Veterans Service Officer**, reported the following: 112 appointments/walk-ins in November, 3 trips to Sioux Falls with 7 riders, and a successful Veterans Day program was held. A brief discussion was held regarding the upcoming move of the local VA Clinic to a location on 19th St SE in Watertown. **Weed Supervisor, Steve Molengraaf**, reported on the following: VanDiest year-end clinic, local Weed Board meeting, and the annual meeting with the Towns and Townships is scheduled for February 27th. **Welfare Director, Sarah Petersen**, provided the Board with a report of statistics from the Welfare office for the month of September 2018: 26 people were served for the following: 3 utilities, 1 transportation, 1 miscellaneous, 11 housing, 1 homeless, 6 economic assistance and 3 burials; there were \$2,620.00 in funds expended by the County for these contacts and \$5,720.00 was saved using other resources. The Welfare Director also reported the following statistics compiled from the month of October: 31 people were served for the following: 9 utilities, 1 transportation, 1 prescription, 1 miscellaneous, 3 housing support, 9 housing, 5 homeless, and 2 burials; there were \$220.00 in funds expended by the County for these contacts and \$2,900.00 was saved using other resources. The Welfare Director noted reports on the use of the NACO prescription drug card are unavailable at this time. Discussion was held regarding the importance of peer support for those who apply for assistance.

MEETING DATES

Due to the upcoming holidays the Board took action to change future meeting dates. Motion by Gabel, second by Hanten, to meet for the final time in 2018 on December 27th and the first meeting of 2019 will be held on January 8th; all voted aye; motion carried.

COURTHOUSE REMODEL CHANGE ORDER

Commissioner Gabel presented the Board with a change order for the Courthouse Remodel Project and reviewed the same. Motion by Gabel, second by VanDusen, to approve, per BKV Group, change order

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PR#6, to eliminate wallcovering in conference rooms, chambers, deliberation and Courtroom; add accents paints to those spaces in addition to the corridor millwork area; eliminate new plastering at existing plastering in Courtroom; update acoustical wall panel fabric, and clarify where paint colors transition in all areas of molding, for a total savings of \$10,753.00; all voted aye; motion carried.

CLAIMS

Motion by Hanten, second by VanDusen, to approve the following claim; City of Watertown \$22,660.55 for September 911 surcharge collections; all voted aye; motion carried:

PERSONNEL CHANGES

Motion by VanDusen, second by Waterman, to approve the following personnel changes; all voted aye; motion carried: Director of Equalization Appraisers II, Melissa Sears, anniversary step increase to step 9/\$21.39 per hour, Dec 1st; Allison Forbush, anniversary step increase to step 9/\$21.49 per hour, Dec. 1st; and Heidi Selchert, anniversary step increase to step 10/\$21.71 per hour, Dec. 1st.

TRAVEL REQUESTS

Motion by Gabel, second by Waterman, to approve the following travel requests; all voted aye; motion carried: Veteran's Service Officer, training at Regional Office in Sioux Falls and Welfare Director, 2019 NACo Legislative Conference.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by VanDusen, to adjourn at 9:50 a.m., until 9:00 a.m., Tuesday, December 11th, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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