

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

December 11, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 11, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman Johnson presiding. Commissioner Gabel led the pledge of allegiance.

CONFLICT OF INTEREST ITEMS

There was no conflict of interest items to note.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of December 4, 2018; all voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported the office is monitoring year end budget totals, pay 2019 tax levies have been approved by the Dept. of Revenue along with the County's 2019 budget and advance tax requests are being prepared. **Director of Equalization, Shawna Constant**, reported staff is working on building permits, updating sales data, and taking applications for flooded farmland and buffer strip qualification.

AUDITOR'S ACCT. W/TREASURER AND MONTHLY REGISTER OF DEEDS FEES

Motion by Hanten, second by Waterman, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of November 2018, all present voted aye; motion carried.

Cash on hand	\$ 21,469.16
Checks in Treasurers' possession	
less than 3 days	\$ 95,424.22
Credit Card Charges	\$ 8,595.24
Cash Items	\$ 341.73
TOTAL CASH ASSETS ON HAND	\$ 125,830.35
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 1,724.28
Reliabank Dakota	\$21,576,625.80
INVESTMENTS	
SD Public Funds Investment	\$ 7,077.23
TOTAL CASH ASSETS	\$21,711,257.66
General Ledger Cash Balance by Funds:	
General	\$13,057,152.49
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 6,477,281.38
Trust & Agency	\$ 1,676,823.79
(schools 898,688.64, townships 51,681.35; city/towns 193,293.60)	

Codington County, December 11, 2018

TOTAL GENERAL LEDGER CASH \$ 21,711,257.66

The Board noted November, Register of Deeds fees, in the amount of \$24,440.00.

SURPLUS COMPUTER EQUIPMENT

Motion by VanDusen, second by Gabel, to declare the following computers, purchased in 2013 for the Auditor's Office, surplus to be destroyed: HP600PO, all in one computer, s/n MXL3461WX1, MXL3461WXD, and MXL3461WX3. Upon vote of the Board; all voted aye; motion carried.

2019 COMPENSATION FOR NON-UNION EMPLOYEES

Motion by Hanten, second by Gabel, to approve the following 2019 compensation package for all non-union employees, elected officials, and department heads, per the recommendation of Human Resource Director, Terry Satterlee: 2% COLA added to each step in the current pay schedule; add pay steps 13 and 14 to existing pay schedule with 1.25% increase per step; and \$30.00 County match for all employees who contribute \$60.00 or more to their supplemental retirement fund. Upon vote of the Board; all voted aye; motion carried.

INMATE PHYSICAL AND MENTAL HEALTH SERVICES

The Board briefly discussed physical and mental health services for inmates. Commissioner Gabel is working with Sheriff Howell to determine the best recourse to provide these services for inmates.

CLAIMS

Motion by Hanten, second by Gabel, to approve the following claims for payment; all voted aye; motion carried: ACCREDITATION, AUDIT AND 150.00 SVC, ABC LOCK & KEY 90.00 SUPPLIES, AMTEC LESS-LETHAL SYSTEMS, INC 350.60 SUP, ANDOR, INC. 1010.35 REP, MELISSA ANGERMEIER 250.00 JURY, TAMARA ARBACH 15.04 JURY, JEFF ARGO 25.00 UTILITIES, STEVEN ARNESEN 31.00 JURY, KELLI ASLESEN 27.20 SVC, AT&T MOBILITY 536.30 UTIL, AUSTIN LAW OFFICES 4519.28 SVC, ANITA BACH 20.08 JURY, KENNETH BAILLY 50.84 JURY, NAOMI BARRETT 13.36 JURY, CODY BARSE 20.00 WIT, BATTERIES UNLIMITED 70.00 REP, BAUER LAW OFFICE PC 545.20 SVC, BEACON CENTER 1000.00 SVC, TODD BECKING 11.68 JURY, ALLEN BENCK 25.00 UTILITIES, NICHOLAS BENT 20.00 WIT, BOARMAN KROOS VOGEL GROUP, INC 4352.47 SVC, BLACKHAWK COUNTY SHERIFF 36.06 PUB, MATTHEW BLACKWELDER 40.00 CELL, RODNEY BLEEKER 10.84 JURY, BONDELL BOADWINE 50.84 JURY, TAMARA BOES 10.00 JURY, SCOTT BOHLS 56.72 JURY, NORMA BOHMS 13.36 JURY, RICHARD BONEN 12.52 JURY, BORNS GROUP 2894.41 POST, BOYS & GIRLS CLUB 1458.33 PMT, SHARON BRANDSRUD 11.68 JURY, BRATLAND LAW 498.20 SVC, BRIAN'S GLASS & DOOR INC. 1010.00 REPAIRS/MAINT., ZACHARY BRIST 10.84 JURY, BROTHERHOOD ARMS 840.00 SUP, LINDA BROWER 10.00 JURY, STACEY BROWER 20.00 WIT, BROWN CLINIC PLLP 3053.00 SVC, BROWNLEE CONSTRUCTION 139741.80 SUPPLIES/REPAIRS, BROOKE BRUNS 10.84 JURY, RODNEY BUBLITZ 12.52 JURY, TARI BURKHART 271.00 JURY, BURNS LAW OFFICE 3000.00 SVC, BUTLER MACHINERY 1854.05 SUPPLIES, CHARLES CAMERON 262.60 JURY, CHARLES CARBONNEAU 11.68 JURY, JEFF CASE 25.00 UTILITIES, CASHWAY LUMBER INC. 2417.60 SUP, CENTURYLINK 717.32 UTIL, CHILD'S VOICE ROUTE #6361 450.00 SVC, CHRISTY CHING 20.00 WIT, CHUCK'S LOCK & KEYS 6.00 REP, CLAUSEN & SONS CONSTRUCTION LL 2322.64 REPAIRS/MAINT., CODINGTON COUNTY HIGHWAY DEPT. 6468.08 MISC, CODINGTON COUNTY SHERIFF 147.05 REIMB, CODINGTON COUNTY TREASURER 20.27 POST, COLE PAPERS, INC. 7553.37 SUP, CONNECTING POINT COMPUTER CENT 14012.07 SUP, CONNECTING POINT COMPUTER CENT 23744.43 SUP, CONNECTING POINT 425.00 TRAVEL & CONF., SHAWNA CONSTANT 25.00 CELL, COUNTY FAIR FOODS 145.26 SUP, BRUCE COZAD 20.00 WIT, CREATIVE VISIONS 87.95 REP, CREDIT COLLECTIONS

BUREAU 943.15 PMT, CREDIT COLLECTIONS BUREAU 1188.16 PMT, CULLIGAN WATER
 CONDITIONING 182.00 SUP, CUMMINS SALES AND SERVICE 2623.32 REPAIRS/MAINT.,
 CUSTOM ENGINE MACHINING 44.50 REPAIRS/MAINT., CUSTOM TRUCK EQUIPMENT INC.
 31454.80 EQUIPMENT, AUSTIN DAHL 13.36 JURY, KELSEY DAILEY 14.20 JURY, MATT
 DARGATZ 25.00 UTILITIES, DATA TRUCK 29.99 UTIL, KATHRYN DEJONG 11.68 JURY,
 STEPHANIE DEVINE 55.04 JURY, DIGITAL-ALLY 1095.00 SUP, DIVE RESCUE
 INTERNATIONAL, INC 267.36 SUP, DK DIESEL 8097.25 REP, DK DIESEL 1224.00 SUPPLIES,
 JAMIE DOLEN 25.00 UTILITIES, DERWIN DORALE 16.72 JURY, BURDETTE DRAKE 10.84
 JURY, DUGAN SALES & SERVICE 2625.00 EQUIP, BIMBO FOODS, INC 1031.50 SUP, BRUCE
 EGERSTROM 56.72 JURY, JESSICA EIDSON 11.68 JURY, EIGHT TEN PROPERTIES, LLC 1740.00
 RENT, ELECTION SYSTEMS & SOFTWARE 2603.27 SUP, ELLYSON LAW OFFICE 5690.11 SVC,
 ENGELSTAD ELECTRIC CO. 120.00 REP, EQUIPMENT BLADES INC 5500.00 SUPPLIES, MARIA
 ESCAMILLA 40.00 CELL, TRICIA ESCHEN 69.32 JURY, RANDY FALVEY 25.00 UTILITIES,
 FARNAMS GENUINE PARTS 988.11 SUPPLIES, JEREMIAH FAWCETT 20.00 WIT, DELL
 FELSTET 22.60 JURY, LISA FELTCH 30.00 REIMB, JODY FEMRITE 14.20 JURY, JANINE
 FIELDS 52.52 JURY, FIRST DISTRICT ASSN OF LCL GOV 40926.14 SVC, FISHER SAND &
 GRAVEL CO. 3483.96 SUPPLIES, TRESSA FLEMMING 26.80 JURY, TOWN OF FLORENCE-
 PEGGY LINDAHL 64.25 UTILITIES, ALLISON FORBUSH 25.00 CELL, HEATHER FROST 20.00
 WIT, JAMIE FROST 20.00 WIT, JOE FROST 20.00 WIT, FSA - FARGO 6178.80 SUP, KEVIN
 GAIKOWSKI 14.20 JURY, GALLS, LLC 1059.88 SUP, GCR TIRES & SERVICE 10328.05 REP,
 CAROL GEIGER 18.40 JURY, GENOA HEALTHCARE/WATERTOWN 787.63 SUP, GENOA
 HEALTHCARE/WATERTOWN 866.74 SUP, GLACIAL INTERACTIVE INC 55.00 MAINT, GLASS
 PRODUCTS INC. 65.00 REP, BECKY GOENS 65.29 TRAV, SCOTT GOOD 53.36 JURY,
 GRAINGER 572.67 REP, RICHARD GRANT 10.84 JURY, SKYLAR GRANT 20.00 WIT, GREEN,
 ROBY, OVIATT, 4869.77 SVC, MICHAEL GUBKA 40.00 CELL, JUSTIN HALAJIAN 25.00 CELL,
 JEFFREY HANSEN 14.20 JURY, RICK HARTLEY 40.00 UTILITIES, JENNIFER HARTMAN 50.84
 JURY, HARTWIG HEATING 10000.00 REPAIRS/MAINT., DAVE HEDDING 25.00 UTILITIES,
 JAMES HEDGES 25.00 CELL, JUSTIN HELLER 11.68 JURY, RICHARD HERR 51.68 JURY, JEFF
 HERSHMAN 25.00 CELL, HILLYARD/SIOUX FALLS 435.71 REP, RICK HOLINKA 25.00
 UTILITIES, LARRY HOWARD 40.00 CELL, BRAD HOWELL 40.00 CELL, BRIAN HUBERT 14.20
 JURY, PAULA HULSCHER 26.80 JURY, HUMAN SERVICE AGENCY 26200.71 SVC, HYVEE
 #1871 ACCTS RECEIVABLE 4038.49 SUP, INTERLAKES COMMUNITY ACTION 1227.00 SVC,
 ADAM JEWELL 10.84 JURY, GREGORY JOHNSON 53.36 JURY, ROGER JOHNSON 11.68 JURY,
 BILLIE JONES 58.40 JURY, JURGENS PRINTING 274.48 SUP, MITCHELL KALLHOFF 28.40 WIT,
 MARK KATTERHAGEN 15.00 SVC, HEATHER KERKVLIT 30.16 JURY, KIBBLE EQUIPMENT
 95.26 REPAIRS/MAINT., KIESLER'S POLICE SUPPLY, INC 1849.00 SUP, KIMBALL MIDWEST
 205.71 SUPPLIES, ADAM KLEIN 20.00 WIT, GARY KLIEGEL 20.92 JURY, RODNEY KNIGHT
 14.20 JURY, DANELLE KRUEGER 20.00 WIT, DEVON KWASNIEWSKI 258.40 JURY, TONY
 LADWIG 20.00 WIT, TIM LAFRAMBOISE 560.95 REP, CHAD LEDDY 106.52 WIT, LEWIS &
 CLARK BHS 825.00 SVC, KYLE LEWIS 87.17 REIMB, LEWNO LAW OFFICE 166.47 SVC,
 LINCOLN CO TREASURER 135.00 SVC, LOCATORS & SUPPLIERS, INC. 664.95
 REPAIRS/MAINT., DARCY LOCKWOOD 15.00 SVC, JODI LOEHRER 121.67 TRAV, SHANNAN
 LOMBAARD 283.60 JURY, STEVEN LOWRY 40.00 CELL, DONNA LUDENS 10.84 JURY,
 TRAVIS LUSK 20.00 WIT, LUTHERAN SOCIAL SERVICES 1890.34 SVC, CYDNEY LYNCH
 250.00 JURY, M & T FIRE AND SAFETY 62.00 SUPPLIES, PATRICK MAAG 14.20 JURY,
 RICHARD MAAG 10.84 JURY, MAC'S INC 97.44 SUPPLIES, MAC'S INC. 71.53 REP, FRANCIS
 MACK 15.88 JURY, MACKSTEEL WAREHOUSE, INC. 22.30 SUP, RENAE MADISON 17.56
 JURY, TAMI MAGSTADT 11.68 JURY, THE MAINTENANCE SHOP 1677.84 REP, MANATRON,
 INC 12626.76 MAINT, MARCO, INC 393.01 RENT, JACLYN MARKO 54.20 JURY, RUSSELL
 MATHEWS 40.00 CELL, MACHELLE MCGUIRE 20.08 JURY, MEDICAL WASTE TRANSPORT,
 INC 164.72 SVC, MENARDS 2333.73 SUP, MENARDS 57.38 SUPPLIES, LARRY MERCHANT

25.00 CELL, MIDCONTINENT COMMUNICATIONS 352.04 UTIL, MINNEHAHA COUNTY AUDITOR 756.40 SVC, MICHAEL MITCHELL 12.00 REF, MOE OIL COMPANY 1491.45 SUPPLIES, KAYLA MOHLING 11.68 JURY, MICHAEL MORGAN 40.00 CELL, JOANNA MORS 10.84 JURY, MOTOROLA SOLUTIONS, INC 2120.76 SUP, MUNICIPAL UTILITIES 12501.72 UTIL, MUNICIPAL UTILITIES 594.52 UTILITIES, MUTH ELECTRIC 440.19 REP, NATIONAL NIEGHBORHOOD WATCH 222.75 MAINT, CATHERINE NAUMAN 11.68 JURY, BROOKE NELSON 43.52 WIT, GRANT NELSON 10.84 JURY, JULIE NELSON 20.00 WIT, NORTHWESTERN ENERGY 333.76 UTILITIES, MIRANDA NYGAARD 12.52 JURY, OFFICE PEEPS, INC. 910.82 SUP, OFFICE PEEPS, INC. 11498.38 SUP, OFFICE PEEPS 1298.70 SUPPLIES, JERROD OLSON 40.00 CELL, SCOTT OLSON 12.52 JURY, O'REILLY 188.84 REP, OTTERTAIL POWER CO, 39.89 UTILITIES, HOLLI OWENS 50.84 JURY, MICHELLE PEDERSON 25.00 CELL, PENNINGTON COUNTY JAIL 226.20 TRAV, PETERS DISTRIBUTING, INC 2423.32 SUP, SARAH PETERSEN 25.00 CELL, SHARON PEYTON 11.68 JURY, PHARMCHEM INC 314.05 SUP, DANNY PHILLIPS 12.52 JURY, PHILLIP PIES 10.84 JURY, PIPE MASTERS 427.50 REP, PMB 0112 152.72 UTIL, SCOTT POPPEN 10.84 JURY, PPWIX WEBSITE SERVICES 1770.00 MAINT, PRAIRIE LAKES HEALTH CARE CENT 2886.07 SVC, PRAIRIESONS, INC 4528.73 PMT, RAMKOTA HOTEL 631.96 TRAV, RAMKOTA HOTEL 61.95 TRAV, JOHN REDLINGER 50.84 JURY, REDWOOD TOXICOLOGY LABORATORY 1185.28 SUP, ADAM REEVES 40.00 CELL, REBECCA MORLOCK REEVES 47.95 CELL, TONY REHDER 20.00 WIT, BECCA REITER 40.00 CELL, RESERVE ACCOUNT 536.46 MISC, MARSHA RILEY 10.84 JURY, DARIAN RITER 24.28 JURY, ROBYN RITER 25.00 UTILITIES, KATELIN RIVERA 11.68 JURY, JAY ROBERTS 258.40 JURY, MATTHEW ROBERTS 17.56 JURY, PATSY RORVICK 52.52 JURY, RUNNINGS 38.15 SUP, DAWN RUSSELL 107.80 SVC, RHET RUSSELL 14.20 JURY, BRYAN SAATHOFF 68.72 WIT, SANFORD HEALTH PATHOLOGY 4464.45 SVC, SATELLITE TRACKING OF PEOPLE 2463.50 SVC, TERRANCE SATTERLEE 3000.00 SVC, FRED SAUER 258.40 JURY, TREVOR SCHIMMEL 40.00 CELL, JANICE SCHULL 12.52 JURY, SCHUMACHER ELEVATOR COMPANY 712.62 REP, SHERALEE SCHUMANN 20.00 WIT, BRAD SCHWINGER 25.00 UTILITIES, SD ASSOC. OF WEED & PEST SUP 50.00 DUES, SD ATTORNEY GENERAL'S OFFICE 3655.00 PMT, SD ATTORNEY GENERAL'S OFFICE 516.00 PMT, SOUTH DAKOTA FEDERAL PROPERTY 20.00 SUPPLIES, S.D. FEDERAL PROPERTY 51.50 SUP, SD SHERIFFS' ASSOCIATION 207.25 SUP, SD STATE TREASURER 442714.34 DECEMBER REMITTANCE, SDACC 5129.00 DUES, SDACO 2430.89 DUES, SDACO 674.00 PMT, SDAE4-HP 120.00 DUES, SDML WORKERS COMPENSATION FUND 38393.52 INS, SDML WORKERS COMPENSATION FUND 54188.48 INS, SDN COMMUNICATIONS 1151.28 UTIL, SDSA 1316.81 DUES, MELISSA SEARS 25.00 CELL, ANDREW SEBEK 14.20 JURY, SECURUS TECHNOLOGIES 1911.97 SUP, JULIE SEIM 15.04 JURY, HEIDI SELCHERT 25.00 CELL, WADE SEVERSON 10.84 JURY, SHARP ELECTRIC, LLC 4655.61 REPAIRS/MAINT., SHARP ELECTRIC, LLC 307.68 REP, LYNN SHEIL 10.00 JURY, SARAH SHEPARD 10.84 JURY, SHERWIN WILLIAMS 138.59 SUP, SIOUX RURAL WATER SYSTEM 39.89 UTILITIES, SIOUX VALLEY COOP 5466.51 FUEL, SIOUX VALLEY COOP 34287.47 SUPPLIES, SIOUX VALLEY GREENHOUSES 70.00 REP, LYNN SOLBERG 40.00 UTILITIES, BRENT SOLUM 40.00 CELL, SOUTH SHORE GAZETTE 1694.99 PUB, STAR LAUNDRY 2182.55 SUP, STAR LAUNDRY 109.54 SUPPLIES, TROY STAVIG 10.84 JURY, DIANE STILES 15.04 JURY, CAITLIN STROUP 254.20 JURY, STURDEVANTS AUTO PARTS 12.23 SUPPLIES, THOMAS STURM 52.52 JURY, JASON SUHR 11.68 JURY, SUTTON LAW OFFICE PC 16985.85 SVC, SCOTT SWANSON 25.00 CELL, SYSCO NORTH DAKOTA 4810.09 SUP, T&M AUTOBODY, INC 357.64 REP, TANYA THOMPSON 20.00 WIT, THOMSON REUTERS-WEST 285.85 SVC, LANDAN THORSON 56.72 JURY, REBECCA TILBERG 12.52 JURY, PRODUCTIVITY PLUS ACCOUNT 990.76 REPAIRS/MAINT., MICHELLE TOMLINSON 13.36 JURY, DOUG TORSTENSON 25.00 UTILITIES, TOSHIBA FINANCIAL SERVICES 276.54 RENT, TRANSOURCE 101.92 REPAIRS/MAINT., TRUENORTH STEEL 546.75 SUPPLIES, TRUGREEN 287.20 SUP, SARA TSCHAKERT 11.68 JURY, TWO WAY SOLUTIONS, INC 313.99 REP, TWO

WAY SOLUTIONS, INC 557.82 GRANT, TYLER TECHNOLOGIES, INC 175.00 SUP, REGENA UREVIG 13.36 JURY, CLARICE VANWELL 50.84 JURY, TYLER VARNIS 40.00 CELL, VAST BUSINESS 590.52 UTIL, VAST BROADBAND 49.95 UTILITIES, VERIZON WIRELESS 443.00 UTIL, GREAT WESTERN BANK 112.00 TRAVEL & CONF., GREAT WESTERN BANK 47.57 PMT, GREAT WESTERN BANK 57.87 PMT, GREAT WESTERN BANK 170.50 PMT, GREAT WESTERN BANK 104.87 PMT, LONIE VOGELSANG 25.00 UTILITIES, WALFORD PROPERTIES 400.00 RENT, WALMART COMMUNITY 84.36 SUP, MICHAEL WALSH 12.52 JURY, KYLE WARD 20.00 WIT, WARNE PLUMBING & HEATING 185.31 REP, TODD WARNE 25.00 UTILITIES, JEFFREY WARREN 258.40 JURY, WATERTOWN FORD 128.40 REP, WATERTOWN FORD 49259.64 EQUIPMENT, WATERTOWN LAWN & GARDEN 650.00 EQUIP, WATERTOWN PARK & REC 250.00 RENT, WATERTOWN PUBLIC OPINION 2832.69 PUB, WATERTOWN WHOLESALE 148.24 SUPPLIES, TROY WATSON 27.64 JURY, WEISMANTEL RENT-ALL 250.00 RENT, JOHN WEISMANTEL 258.40 JURY, BRETT WENDLER 13.36 JURY, WIGHT & COMES FUNERAL CHAPEL 260.00 SVC, WILES & RYLANCE, LLP 188.00 SVC, JODY WILLIAMSON 262.60 JURY, DARREL WOOLERY 283.60 JURY, WATERTOWN LANDFILL 19.88 REP, WW TIRE SERVICE INC 331.14 REP, WW TIRE SERVICE INC. 1606.09 SUPPLIES, YANKTON CO. SHERIFF 50.00 SVC, YANKTON CO TREASURER 617.25 SVC, MARJORIE ZEBROSKI 11.68 JURY, CORY ZIETZ 24.28 JURY.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Gabel, second by VanDusen, to approve an automatic budget supplement to the Emergency Management, revenue and expenditure budgets, in the amount of \$557.82, with anticipated Homeland Security grant reimbursement funds; all voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 9:39 a.m., until 9:00 a.m., Tuesday, December 18th, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.