

Official Proceedings
Codington County Justice Advisory Committee
Lake Area Technical Institute, Room 430
Watertown, SD 57201
April 12, 2018

The Codington County Justice Advisory Committee (CCJAC) met on April 12, 2018, at Lake Area Technical Institute. Attending were committee members Lee Gabel, Larry Wasland, Al Koistinen, non-voting member Tom Walder (designated by the sheriff to be a voting member), and non-voting member Honorable Robert Spears. Absent were Troy VanDusen, Brad Howell, Megan Olson and Matthew Kranz. Meeting called to order by Chairman Lee Gabel at 6:14 p.m.

Agenda Approved. Motion to approve the meeting agenda was made by Koistinen. Motion seconded, all in favor, agenda approved.

Minutes Approved. Motion to approve minutes of the February 13, 2018 meeting was made by Koistinen. Motion seconded, all in favor, minutes approved.

Update on Courthouse Remodel Anthony Enright and Bruce Schwarzman, architects with BKV Group, joined the meeting by telephone conference.

On April 11th, 2018, three bids were received for the courthouse remodeling project. (see slide, Crestone Builders =A, Gray Construction=B, Mills Construction=C). The Base Bid covers the proposed building project to include including attorney/client conference rooms, air circulation within the remodeled spaces. Of note, the attorney/client conference rooms, air circulation were added to the scope of the project in the course of the design phase. Alternate 1 is security checkpoint equipment itself, Alternate 2 is the glass partition walls to control flow to the security checkpoint.

When the architectural fees are added to the bid amounts, the amount for the two lowest bids, are in the area of the estimated project cost \$1.34M. The lowest base bid of \$1.209M is especially close to this estimate. However, due to the added scope of the attorney/client conference rooms and air circulation system, both lower bids absorb the contingency money included in the estimated project cost. Schwartzman recommended that the county plan a construction contingency of roughly \$60K (5% of the lowest bid) for possible change orders during construction. It was also noted that the county needs to upgrade the fire control system in the courthouse. This will be a separate project as it will address both the basement and the ground levels of the courthouse; not only the remodeled spaces.

Mr. Enright is in the process of qualifying the bids, checking references and speaking with the architects. State law requires that the lowest qualified bid be accepted. The architects will be at the board of county commissioners meeting next week regarding a possible contract award/intent to award.


Review of Community Criminal Justice Process Improvement Efforts. Handout was given showing the different phases a person passes through in the criminal justice process (see slide); going from the original crisis, through the contact with the justice system, and then re-entry into the community. Some of the programs (Teen court, Veterans court, Work release, 24/7 monitoring, Juvenile Risk Assessment, Drug Court) have been in place for some time. Newer programs include the part-time mental health professional in the jail, and crisis intervention training. In the development phase are Behavioral Health Deflection, Juvenile Detention Alternative Initiative, and Behavioral Health Referral court process changes.

Facility needs include the second jury-capable courtroom (in process), possible additional halfway-house services, and an updated jail.

Reviewed jail update process. The basic process to address the need for an updated jail was reviewed. It parallels the previous process. However, it makes use of the analytical work already done and the city of Watertown is working with the County to identify potential sites and cooperation opportunities.

- Maintain/update jail population analysis (noting impact of ongoing justice work, new courtroom)
- Review/update existing criteria
- Work with city to ID sites, cooperation opportunities
- Pre-design to develop concepts and sites options
- Evaluate options using criteria
- Recommend option

Adjournment. Next meeting was set for June 19th at 6:10 PM at LATI. Koistinen moved to adjourn. Motion seconded All in favor. Meeting adjourned at approximately 6:50



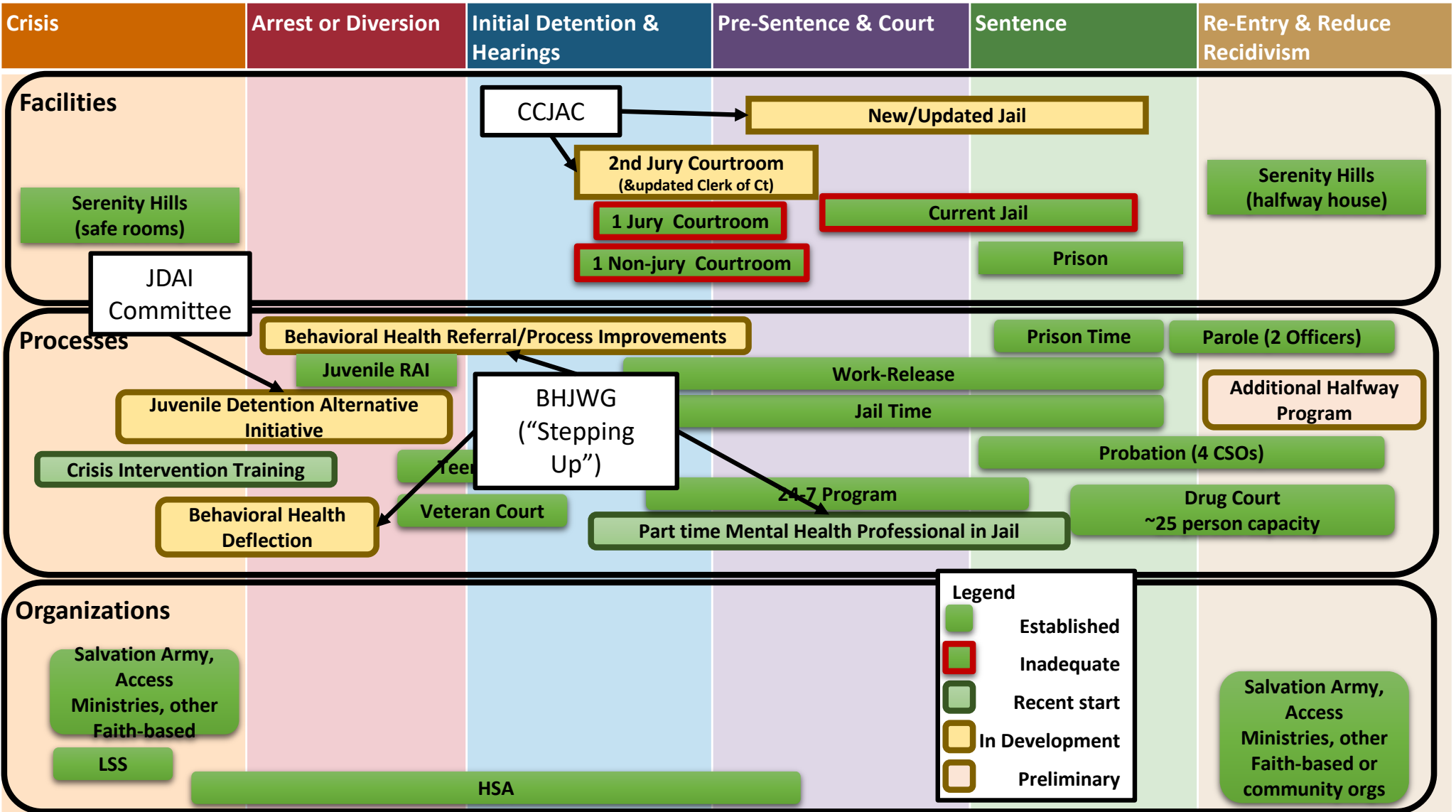
Secretary
CCJAC

June 19th, 2018
Date Approved



Remodel Bids

Bidder	Base Bid	Alternate 1	Alternate 2	Base Bid + Alts
A	\$1,467,000	\$109,000	\$53,000	\$1,629,000
B	\$1,250,000			\$1,250,000
C	\$1,209,000	\$48,000	\$18,000	\$1,275,000





Process for Jail

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