

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

October 23, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 23, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman Johnson, presiding. Commissioner VanDusen, led the pledge of allegiance.

CONFLICT OF INTEREST ITEMS

There was no conflict of interest items to note.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of October 16th, 2018; all voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Brad Howell, submitted the following statistics compiled during the month of September 2018, for the Detention Center and Sheriff's Office: Fees collected in the amount of \$6,863.92 were retained by the County; 536 cases/calls for service; response to 7 accidents; 79 arrest warrants served; 196 sets of civil papers served; 20 trips for a total of 4,172 inmate transport miles; average daily inmate population 76.07 (high of 84 and low of 70); 27 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 74 individuals testing twice daily for PBT'S; 53 individuals reporting twice weekly for UA Drug testing; 5 individuals wearing sweat patches, 229 bookings; \$10,995.16 collected in fees for out of county prisoner contracts; \$5,430.00 collected in work release fees; \$8,335.00 collected in fees for the 24/7 program; and \$4,393.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General. Sheriff Howell updated the Board on the following: emergency generator repair and inmate data compiled, using the Zurcher software, by Commissioner Gabel; Chief Correctional Officer, Matt Blackwelder; and Sheriff's Office Criminal Civil Records Manager, Kristi Gast.

SURPLUS EQUIPMENT

Motion by Hanten, second by VanDusen, to declare a light bar, s/n 77607, surplus to be donated to the Florence Fire Department per the recommendation of Sheriff Howell; all voted aye; motion carried.

TEMPORARY VETERANS SERVICE OFFICE CLERICAL

Motion by Hanten, second by Gabel, to authorize Veterans Service Officer, Al Janzen, to hire a temporary clerical employee during the absence of a full-time employee for approximately 4-6 weeks; all voted aye; motion carried.

COURTHOUSE REMODEL CHANGE ORDERS

Motion by Gabel, second by VanDusen, to approve Courthouse Remodel change order PR17 to extend movable security walls 7'6" and add an additional swinging door, to enhance security, at a cost of \$1,828.00; all voted aye; motion carried. Motion by Gabel, second by Waterman, to approve Courthouse Remodel change order PR13, to add data and power connections for the UJS, at a cost of \$2,635.00, utilizing available Law Library funds; all voted aye; motion carried. Motion by Hanten, second by VanDusen, to approve Courthouse Remodel change order PR15, to delete a planned window frame in the Clerk of Courts Office, for a savings of \$405.00; all voted aye; motion carried.

FY2020 WEED GRANT FUNDS APPLICATION

Motion by Waterman, second by Hanten, to authorize Weed Supervisor, Steve Molengraaf, to apply for FY2020 weed grant funds; all voted aye; motion carried.

HIGHWAY MAINTENANCE II POSITION

Motion by Gabel, second by Waterman, to authorize the Highway Superintendent to advertise and fill a Highway Maintenance II position vacancy; all voted aye; motion carried.

JUVENILE JUSTICE REINVESTMENT FUNDS

Boys and Girls Club representatives, Kyle Thyen, Director of Club Services and Cora Sorensen, Youth Prevention Coordinator/Teen Court Coordinator; met with the Board to review the "Teen Court" process and also provide the Board with program success data. Motion by Hanten, second by Gabel, to disburse Juvenile Justice Reinvestment Initiative grant funds to the Boys and Girls Club, in the amount of \$4,995.54, per the recommendation of States Attorney, Becky Morlock Reeves; all voted aye; motion carried.

COMPUTER EQUIPMENT

Motion by VanDusen, second by Hanten, to approve the purchase of three computers for the Auditor's Office, including software and installation, at a cost of \$4,827.00, as requested and budgeted by the Auditor; all voted aye; motion carried.

STAGING FOR EXTENSION CENTER COMPLEX

Facilities Manager, Milo Ford, met with the Board to discuss a need for new/improved staging at the Extension Center Complex. Mr. Ford informed the Board that new staging is estimated to cost \$5,800.00. Mr. Ford requested authorization to approach the Watertown Winter Farm Show Committee for their consideration in purchasing or cost sharing this project with the County. The Board had no objection to this request.

DESIGNATED PARKING FOR VETERANS

Facilities Manager, Milo Ford, requested authorization to designate one or two, Veterans only parking signs, in the Courthouse parking lot. Motion by Gabel, second by Hanten, to designate specific parking for Veterans in the Courthouse parking lot as requested; all voted aye; motion carried.

AG. BUILDING INTERNET SERVICE

Facilities Manager, Milo Ford, presented the Board with a three-year proposal for internet service at the Ag. Building. Mr. Ford noted this service is for the areas of the complex which are used by vendors and

those renting the classrooms. Motion by Hanten, second by Gabel, to approve the contract in the amount of \$195.00 per month as presented by Mr. Ford; all voted aye; motion carried.

COMMISSIONERS CONTINGENCY TRANSFER

Motion by Hanten, second by Gabel, to approve the transfer of budgeted funds from Commissioner Contingency to the Court Appointed Attorney budget in the amount of \$5,858.58 and to the Board of Mental Illness budget in the amount of \$4,435.00; all voted aye; motion carried.

CLAIMS

Motion by Hanten, second by VanDusen, to approve for payment the following claims; all voted aye; motion carried: Watertown City Finance 23166.38 Aug. 911 surcharge and VISA Reliabank 648.30 travel.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Hanten, second by Gabel, to approve the following automatic budget supplements; all voted aye; motion carried: States Attorney budget line item 429.50 Juvenile Diversion Funds \$4,995.54 and Ag. Building budget line item 425.00 insurance proceeds \$9,400.00.

PERSONNEL CHANGES

Motion by VanDusen, second by Gabel, to approve the following personnel changes; all voted aye; motion carried: Jill Schweitzer, Register of Deeds clerk, anniversary increase to step 11/\$19.15 per hour; Brent Solum, Deputy Sheriff, anniversary increase to step 5/\$23.70 per hour; Allen Benck, Highway Maintenance III, anniversary increase to step 12/\$23.89 per hour; Rick Holinka, Highway Maintenance II, anniversary increase to step 12/\$23.21 per hour; and Brad Schwinger, Highway Maintenance III, anniversary increase to step 12/\$23.89 per hour.

TRAVEL REQUESTS

Motion by Hanten, second by Gabel, to approve the following travel requests; all voted aye; motion carried: Facilities Manager, Milo Ford; Safety Conference and Dude Solutions University Seminar. Weed Supervisor, Steve Molengraaf, and seasonal sprayers, John Engels and Tom Stanley; District Weed Meeting. Weed Supervisor, Steve Molengraaf; Safety Conference and VanDiest Year-end workshop. Highway Supt., Rick Hartley; Safety Conference and Caterpillar Plant tour.

HIGHWAY DEPT. ITEMS

Highway Supt., Rick Hartley, presented the Board with pictures of damage to County Road 20-2 near Grover. Mr. Hartley has received an estimated cost of \$4,007.85 to repair the road damaged by an Ag. Producer. Mr. Hartley will contact the States Attorney about billing the person(s) responsible for the damage. Mr. Hartley advised the Board he has received an estimate of \$55,000 to \$75,000 to repair a section of County road right-of-way, due to erosion caused by Willow Creek, along County Road 7-5 (460th Ave), along with an additional cost of \$3,900.00 for engineering services for this project. Action to proceed to repair this right-of-way will be placed on a future agenda. Discussion was held regarding applicable fees to charge two wind energy companies for the Counties cost to prepare a haul road agreement specifically for wind energy projects.

OTHER

Commissioner Gabel informed the Board that the next meeting of the CCJAC has been set for Thursday, November 29th. The Board noted October 30th is the 5th Tuesday of the month and by previous action the Board will not meet on that date.

EXECUTIVE SESSION

Motion by Hanten, second by VanDusen, to enter into executive session at 10:21 a.m., per SDCL 1-25-2, (4) Preparing for contract negotiations or negotiating with employees or employees' representatives; all voted aye; motion carried. The Board returned to regular session at 10:38 a.m., no action was taken. Labor Contract Negotiator and Human Resource Officer, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by VanDusen, to adjourn at 10:38 a.m., until 9:00 a.m., Thursday November 8th, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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Published once at the total approximate cost of \$_____.