

**Official Proceedings**  
**County of Codington, Watertown, South Dakota**  
**Codington County Courthouse**  
**14 1<sup>st</sup> Ave SE**

October 2, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 2, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman Johnson, presiding. Doug Modica, led the pledge of allegiance.

**CONFLICT OF INTEREST ITEMS**

There were no conflict of interest items to note.

**AGENDA APPROVED**

Motion by Hanten, second by Gabel, to approve the agenda; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Hanten, second by VanDusen, to approve the minutes of September 25<sup>th</sup>, 2018; all voted aye; motion carried.

**MONTHLY REPORTS**

**4-H/Youth Program Advisor, Jodi Loehrer**, reported on the following: the new 4-H year has begun, the Optimist Club will install new officers and Jodi will hold the position of past president, the National Association of Extension 4-H Agents Conference will be held in Ohio, the SDSU Extension annual conference will be held in Brookings in October, the 4-H Recognition event will be held 10/28, and scheduling for 4-H Clover Buds is underway. **Weed Supervisor, Steve Molengraaf**, updated the Board on the following: the spraying season is near completion pending weather conditions, wormwood sage will not be added to the State's noxious weed list after a recent vote by the State Weed Commission, the State Weed Conference will be held in February 2019, surplus equipment was recently sold at public auction including trucks and an ATV from the Weed Dept., the District Weed meeting is scheduled for November 5<sup>th</sup>, the Safety Conference will take place in November, Pete Bauman from SDSU will be conducting NRCS plantings at the Research Farm in Codington County, and the West Nile Conference will be held in Aberdeen. **Welfare Director, Sarah Petersen**, provided the Board with a report of statistics from the Welfare office for the month of August 2018: 31 people were served for the following: 1 prescription, 9 utilities, 1 transportation, 2 miscellaneous, 5 medical, 2 housing support, 9 housing, 5 economic assistance and 1 burial; there were \$3,202.71 in funds expended by the County for these contacts and \$32,838.91 was saved using other resources. Discussion was held regarding involuntary commitments costs at the Human Service Center compared to the costs for clients sent to Avera McKennan. The Welfare Director has been nominated to the NACo Health Policy Steering Committee. Welfare Assistant, Angela Hyde, attended the Veterans Appreciation Day event. The Welfare Director reported there are no funds available for the Navigator Program.

**HIGHWAY AND BRIDGE FIVE-YEAR IMPROVEMENT PLAN RESOLUTION**

Motion by Gabel, second by Waterman to approve Resolution 2018-24 adopting the Codington County Five-Year Highway and Bridge Improvement Plan; and to authorize the Chairman and Auditor to sign the accompanying certification; all voted aye; motion carried.

RESOLUTION 2018-24

A RESOLUTION ADOPTING THE CODINGTON COUNTY FIVE-YEAR HIGHWAY AND  
BRIDGE IMPROVEMENT PLAN

WHEREAS, the South Dakota Department of Transportation Local Bridge and Improvement Grant Fund requires that in order to be eligible to apply for Bridge Improvement Grant funds, Counties are required to develop a five-year Highway and Bridge Improvement Plan, hereinafter referred to as Plan;  
and

WHEREAS, Codington County has utilized the South Dakota Department of Transportation, County Staff, the First District Association of Local Governments, Townships, and the general public in developing the various components of the Plan; and

WHEREAS, the Plan includes maps and lists identifying an inventory of highways and bridges, project needs, and revenue sources; and

WHEREAS, Codington County held a public meeting on September 18<sup>th</sup>, 2018 to solicit input into the Plan, and the citizens who attended expressed an interest in the Plan; and

WHEREAS, the County will be able to use the Plan as a tool to budget for transportation enhancements and better coordinate transportation issues with other entities;

NOW, THEREFORE, BE IT RESOLVED BY THE CODINGTON COUNTY BOARD OF COUNTY COMMISSIONERS THAT THE CODINGTON COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN IS HEREBY ADOPTED AND IS RECOGNIZED AS THE HIGHWAY AND BRIDGE IMPROVEMENT PLAN FOR CODINGTONCOUNTY.

Dated at Codington, South Dakota this 2<sup>nd</sup> day of October, 2018

Myron Johnson  
Chairman Codington County Commission

ATTEST:

Cindy Brugman  
Codington County Auditor

**E-911 SERVICES CONTRACT**

Motion by Hanten, second by VanDusen, to authorize the Chairman to sign a contract for E-911 services, between Codington County and the City of Watertown, for the term of January 1, 2019 through December 31, 2020; all voted aye; motion carried.

**SURPLUS EMERGENCY MANAGEMENT RADIOS**

Motion by Gabel, second by Waterman, to declare an Emergency Management mobile radio, surplus, to be donated to the Wallace Fire Department. This radio is analog which can be used by the Wallace Fire Department at this time. Upon vote of the Board; all voted aye; motion carried.

**SIDEWALK REPAIR**

Facilities Manager, Milo Ford, who could not be present at this meeting, submitted a written proposal, from Nygaard Concrete Construction, to replace 78' of damaged concrete sidewalk, around the north east

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side of the Courthouse, at a cost of \$3,979.60. Motion by Hanten, second by Gabel, to approve the sidewalk project as presented; all voted aye; motion carried.

**COURTROOM FURNITURE**

Motion by Gabel, second by Hanten, to approve the purchase of courtroom furniture, for the new courtroom, at a cost of \$2,371.00, as quoted by Office Peeps. The furniture will include attorney tables and a desk for the court reporter. This purchase, previously approved on July 17, 2018, at a cost of \$3,220.00 from a different vendor did not occur. Upon vote of the Board; all voted aye; motion carried.

**MEMORIAL PARK SHED**

Motion by Hanten, second by Gabel, to approve the purchase of a shed for Memorial Park, in the amount of \$3,085.00 from 605 Sheds, for the storage of fire wood, as requested by Facilities Manager, Milo Ford, who could not be present for this meeting. A brief discussion was held and the following roll call vote was taken; Gabel, Johnson, and Hanten voted aye; Waterman and VanDusen voted no; motion carried.

**GRANT FUNDS FOR MEMORIAL PARK TREE PROJECT**

The Board noted the availability of grant funds, through the Urban & Community Forestry grant program, which could be for the Memorial Park Tree Project. Motion by Gabel, second by Hanten, to apply for the aforementioned grant funds. Discussion was held regarding the amount of said grant and grant match requirements. Commissioner Gabel moved to amend his motion and to delay action on this item for one week; second by VanDusen; all voted aye; motion carried.

**JOHN HANCOCK 457 SUPPLEMENTAL RETIREMENT PLAN**

Motion by Hanten, second by Waterman, to amend the County's 457 Supplemental Plan with John Hancock to allow employees to make Trustee to Trustee Transfers. The Auditor noted that if the plan amendment is approved by the Board, each employee will be responsible for a one-time fee of \$65.00 to transfer their John Hancock funds to another plan. Upon vote of the Board; all voted aye; motion carried.

**COMMISSIONER CONTINGENCY TRANSFERS**

Motion by VanDusen, second by Waterman, to approve the following Commissioner's Contingency transfers:

Debit: Commissioners' Contingency \$19,937.61

Credit: Court Appointed Attorney \$14,388.94

Credit: Coroner \$1,695.49

Credit: Board of Mental Illness \$3,853.18

Upon vote of the Board; all voted aye; motion carried.

**COURTHOUSE REMODEL PROJECT CHANGE ORDER**

Motion by Gabel, second by VanDusen, to approve the following change order: \$3,048.00 to relocate the phone/data wires, currently on the west wall of the new courtroom space, into the new walls so they will not be visible. Commissioner Gabel noted the total change orders for this project still result in a credit to the County in the amount of \$3,141.00. Upon vote of the Board; all voted aye; motion carried.

**COURT SECURITY GRANT FUNDS**

The Board noted correspondence from the Chief Justice of the South Dakota Supreme Court regarding funding available to help offset the costs of security improvement in Courthouses across the state. The UJS has a total of \$10,000.00 available in FY2019 for Courthouses throughout the state.

**PERSONNEL CHANGES**

Motion by Hanten, second by Gabel, to approve the following personnel changes; all voted aye; motion carried: Sandy Theye, Treasurer Clerk; anniversary step increase to step 7/\$17.96 per hour; and Peggy Novy, new hire part time Correctional officer; step 1/\$17.46 per hour.

**TRAVEL REQUESTS**

Motion by Hanten, second by Gabel, to approve the following travel requests; States Attorney and Deputy States Attorney, state paid training in Pierre; all voted aye; motion carried.

**EXECUTIVE SESSION**

Motion by Hanten, second by Waterman, to enter into executive session at 9:50 a.m., per SDCL 1-25-2, (1) Discussion of personnel issues and (4) Preparing for contract negotiations or negotiating with employees or employees' representatives; all voted aye; motion carried. The Board returned to regular session at 10:10 a.m., no action was taken. Labor Contract Negotiator and Human Resource Officer, Terry Satterlee, was present for executive session.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:10 a.m., until 9:00 a.m., Tuesday, October 9<sup>th</sup>, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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Published once at the total approximate cost of \$\_\_\_\_\_.