

**Official Proceedings**  
**County of Codington, Watertown, South Dakota**  
**Codington County Courthouse**  
**14 1<sup>st</sup> Ave SE**

October 16, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 16, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman Johnson, presiding. Commissioner Gabel, led the pledge of allegiance.

**CONFLICT OF INTEREST ITEMS**

There was no conflict of interest items to note.

**AGENDA APPROVED**

Motion by Hanten, second by Gabel, to approve the agenda; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Hanten, second by VanDusen, to approve the minutes of October 9<sup>th</sup>, 2018; all voted aye; motion carried.

**MONTHLY REPORTS**

**Facilities Manager, Milo Ford**, reported on the following: Memorial Park – winterization is complete and Home and Garden TV recently used the park as a filming location; Courthouse – the remodel project continues and the restoration project has been completed; Detention Center – inmate numbers are up leading to an increase in maintenance issues; Ag. Building – work continues with insurance companies to resolve the damage claim to the barn area from June. **Highway Supt., Rick Hartley**, advised the Board he has contacted Clark Engineering regarding an area of the right-of-way along County 7-5 which is suffering from erosion from Willow Creek. Approximately 200’ of the right-of-way needs to be sloped and rip rapped to stop the erosion. A permit may be required from the Corps of Engineers before the area can be restored. Superintendent Hartley also updated the Board on the following: screening of reground material, mowing, graveling, striping, rumble strips, and office renovations. Discussion was held regarding extending the time period for the Highway Department’s 10-hour days weather permitting, advertising for a Maintenance II position, and a “hill blocks view” sign has been installed on 460<sup>th</sup> Ave.

**TREE PROJECT GRANT FUNDS**

Motion by Hanten, second by VanDusen, to authorize Facilities Manager, Milo Ford, to apply for grant funds through the Urban & Community Forestry Grant Program for use at Memorial Park. This grant does require a match, which does include an in-kind match. Grant funds in an amount up to \$5,000 are available for planning and assessing projects and up to \$1,000 is available for tree planting projects. Upon vote of the Board; all voted aye; motion carried.

**CORRECTIONS SERGEANT CELL PHONE STIPEND**

Motion by Hanten, second by Waterman, to approve a \$40.00 monthly cell phone stipend for Corrections Sergeant, Maria Escamilla; all voted aye; motion carried.

**NOVEMBER 6<sup>TH</sup> MEETING DATE CHANGED**

Motion by Hanten, second by Gabel, to move the Boards regularly scheduled meeting from Tuesday, November 6<sup>th</sup> to Thursday, November 8<sup>th</sup>; all voted aye; motion carried.

**AUTOMATIC BUDGET SUPPLEMENT**

Motion by VanDusen, second by Gabel, to approve automatic budget supplements to the Emergency Management revenue budget in the amount of \$7,500.00 and Emergency Management expenditure budget in the amount of \$660.71, with POD grant funds; all voted aye; motion carried.

**PERSONNEL CHANGES**

Motion by Hanten, second by Gabel, to approve the following personnel changes; all voted aye; motion carried: Sandy Struss, temporary Election Clerical step 5/\$16.88 per hour; and Maria Escamilla, Corrections Officer promoted to Corrections Sergeant, step 10/\$23.21 per hour.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 9:38 a.m., until 9:00 a.m., Tuesday, October 23rd, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman  
Codington County Auditor

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