

**Official Proceedings**  
**County of Codington, Watertown, South Dakota**  
**Codington County Courthouse**  
**14 1<sup>st</sup> Ave SE**

September 4, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 4, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman Johnson, presiding. Doug Modica led the pledge of allegiance.

**AGENDA APPROVED**

Motion by Hanten, second by VanDusen, to approve the agenda; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Hanten, second by Gabel, to approve the minutes of August 28, 2018; all voted aye; motion carried.

**FIRE ALARM BIDS**

**Facilities Manager, Milo Ford**, met with the Board regarding the bids received on August 28<sup>th</sup> for a fire alarm system for the Courthouse. Mr. Ford, after consulting with the Watertown Fire Marshal, recommended rejecting all bids. Mr. Ford explained the fire alarm system was designed without considering that the County was going to install a sprinkler system. By re-designing the fire alarm system with a sprinkler system in place, less smoke alarms will be required and drive the cost down. Motion by Gabel, second by VanDusen, to reject all bids; all voted aye; motion carried. The Board will draft a letter to the Fire Marshal indicating the County's intent to install a fire alarm system in the next couple of years.

**MONTHLY REPORTS**

**4-H/Youth Program Advisor, Jodi Loehrer**, gave the Board a State Fair wrap up report including the Consumer Decision Making Teams for Seniors receiving 2<sup>nd</sup> place and 3<sup>rd</sup> place in the State (unofficially) along with the Beginner Team taking 3<sup>rd</sup> place and the Junior Team taking 2<sup>nd</sup> place. Jodi reported on the following: finishing up of record books, recognition event scheduled for 10/28, new 4-H year beginning October 1<sup>st</sup>, National meeting 10/7 – 10/12, and Extension Annual Conference at the end of October. Jodi expressed her thanks to local supporters and volunteers who assist with 4-H activities through out the year. **Veterans Service Officer, Al Janzen**, reported 63 walk-ins/appointments, 4 trips with 9 riders, and plans are underway for the Veterans Day program, which is scheduled for Sunday, November 11<sup>th</sup> at 2:00 p.m., at the Codington County Extension Center. **Welfare Director, Sarah Petersen**, provided the Board with a report of statistics from the Welfare office for the month of July 2018: 21 people were served for the following: 2 utilities, 2 miscellaneous, 1 mental health, 4 medical, 7 housing, and 5 economic assistance; there were \$1,669.00 in funds expended by the County for these contacts and \$15,997.00 was saved using other resources. 26 persons used the Prescription Drug program with a savings of \$1,273.51. The Welfare Director gave the Board an update on the Stepping Up Program, and the goals to reduce the number of people with mental illness booked into jail; shorten the length of stay for people with mental illnesses in jail; increase the percentage of people with mental illnesses in jail connected to the right services and supports; and reduce the rate of recidivism among those with mental illness.

**BEHAVIORAL HEALTH DEFLECTION PROGRAM CONTRACT**

Welfare Director, Sarah Petersen, reviewed the project costs of the Behavioral Health Deflection Program (BHDP) and budget balance as of the end of July 2018. Motion by Gabel, second by Waterman, to

extend the BHDP contract through December 2018 utilizing funds budgeted in 2018; all voted aye; motion carried.

**CLAIMS**

Motion by Hanten, second by Gabel, to authorize the Auditor's Office to prepare and pay claims during the Board's absence, due to the SDACC/SDACO Convention, on September 11, 2018; all voted aye; motion carried.

**CLERK OF COURTS CAMERA EQUIPMENT**

Motion by Gabel, second by Waterman, to approve the purchase of additional monitors and camera equipment for the Clerk of Courts new office space. Facilities Manager, Milo Ford, presented the Board with a quote from Safe-N-Secure in the amount of \$3,312.28, for this equipment. The request for additional equipment is due to obstructed views of the customer walk up windows in the new office space. Upon vote of the board; all voted aye; motion carried.

**2019 PROVISIONAL BUDGET HEARING**

The Board held a public hearing on the 2019 Provisional Budget as previously advertised. Bruce Hestad and Matt Kranz appeared before the Board to request funding, in the amount of \$50,000 - \$75,000 conservatively, within the County's 2019 budget and subsequent years for a project they and others in the community are undertaking to provide transitional housing for select individuals who are being released from detention and to reduce recidivism in the Detention Center. The Board did not act on this request at this time. No other public comments were offered on the provisional budget and the Chair turned to the Board for additional discussion. Commissioner Gabel provided the Board with items to consider adding to the 2019 County budget, including: bills from the Courthouse Remodel Project not submitted in time for payment in 2018 - \$201,000.00; data analysis to help with the jail, BHJWG and JDAI - \$25,000.00; fire alarms per the Fire Marshal - \$60,000.00; furniture not included in the remodel project or covered by the UJS - \$25,000.00; pre-design for a jail recommended by the CCJAC - \$70,000.00; and sprinklers for the remainder of the courthouse per the Fire Marshal - \$70,000.00.

**COURTHOUSE REMODEL PROJECT CHANGE ORDERS**

Commissioner Gabel presented the Board with two change orders to the Courthouse Remodel Project. Motion by Gabel, second by Waterman, to approve a change order to change the acoustic wall panels, in the second jury courtroom, from square to beveled edge at a cost of \$989.00; Gabel and Waterman voted aye; Johnson, VanDusen, and Hanten voted no; motion failed. Motion by Gabel, second by VanDusen, to approve a change order to remove the 36" round bronze state seal from the second jury courtroom for a savings of \$2,969.00; all voted aye; motion carried.

**PERSONNEL CHANGES**

Motion by VanDusen, second by Hanten, to approve the following personnel changes; all voted aye; motion carried:

Correctional Officer, Lindsey Stricherz, anniversary step increase, step 12/\$22.86 per hour

Correctional Officer, Shawna Carter, anniversary step increase, step 12/\$22.86 per hour

**TRAVEL REQUESTS**

Motion by Hanten, second by Waterman, to approve a travel request for Director of Equalization Appraiser, Heidi Selchert, to attend a District Meeting; all vote aye motion carried.

**EXECUTIVE SESSION**

Motion by Hanten, second by Gabel, to enter into executive session at 10:37 a.m., per SDCL 1-25-2, (4) Preparing for contract negotiations or negotiating with employees or employees' representatives; all voted

aye; motion carried. The Board returned to regular session at 10:52 a.m., no action was taken. Labor Contract Negotiator, Terry Satterlee, was present for executive session.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by VanDusen, second by Waterman, to adjourn at 10:52 a.m., until 9:00 a.m., Tuesday, September 18<sup>th</sup>, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman  
Codington County Auditor

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