

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

August 28, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 28, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman Johnson, presiding. Commissioner, Charlie Waterman, led the pledge of allegiance.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of August 21, 2018; all voted aye; motion carried.

FIRE ALARM BIDS

The Board opened and announced the following bids for a fire alarm system for the Courthouse, as previously advertised.

Engelstad Electric \$77,600.00 base bid for components and installation, bid bond noted

Muth Electric \$80,818.00 base bid for components and installation, bid bond noted

Motion by Gabel, second by Hanten, to postpone the awarding of a bid for one week in order to review the bids for accuracy and compliance; all voted aye; motion carried.

HIGHWAY DEPT. TRUCK BIDS

Highway Supt., Rick Hartley, opened and announced the following bid for a truck for the Highway Dept., as previously advertised. One bid was received.

Watertown Ford	2019 Ford F350 60" from cab to axle	\$45,075.00
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	2019 Ford F450 84" from cab to axle	\$49,200.00
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Motion by Hanten, second by Waterman, to accept the bid of Watertown Ford for the F450 at \$49,200.00; all voted aye; motion carried.

MONTHLY REPORTS

Jim Sutton, updated the Board of the following: 8/7 table top exercise at Edgewood Assisted Living, 8/17 S&R assisted with an incident at Lake Pelican, the Local Emergency Operations Plan has been reviewed and no changes/updates are needed at this time, 8/29 a South Dakota Chemical and Oil Industry Safety and compliance workshop will be held, 9/5 a State Emergency Management table top exercise will be held in Hamlin County, 9/10-9/13 the State Emergency Conference will be held, 9/18 LEPC meeting, 10/2 POD flu shot exercise will be held at the Watertown Senior High School and LATI. Work continues to repair the law enforcement emergency generator. **Sheriff, Brad Howell**, submitted the following statistics compiled for the month of July 2018, for the Detention Center and Sheriff's Office: Fees collected in the amount of \$51,138.50 retained by the County; 612 cases/calls for service; responded to 9 accidents; 72 arrest warrants served; 226 sets of civil papers served; 3,847 inmate transport miles; average daily inmate population 75.65 (high of 83 and low of 71); 33 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 56 individuals testing twice daily for PBT'S; 60 individuals reporting twice weekly for UA Drug testing; 4 individuals wearing sweat patches, 253 bookings; \$19,152.30 collected in fees for out of county prisoner contracts; \$6,330.00 collected in work release fees; \$6,227.00 collected in fees for the 24/7 program; and \$4,420.00 collected in SCRAM fees,

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which were remitted to the office of the SD Attorney General. Sheriff Howell also reported on the following: project to upgrade cameras in the Detention Center, ongoing attempts to repair the emergency generator for the law enforcement building, and upcoming Crisis Intervention Training.

FY2019 EMERGENCY MANAGEMENT STATE AND LOCAL AGREEMENT

Motion by Hanten, second by Gabel, to authorize the Chairman to sign the FY2019 State and Local Agreement Sub-Recipient Agreement between Codington County and the South Dakota Department of Public Safety. Emergency Management Director, Jim Sutton, advised the Board, that the SLA grant is provided to counties to pay for 50% of the salaries of the Emergency Management Director and Secretary. All voted aye; motion carried.

HIGHWAY DEPT. OFFICE BUILDING REPAIRS

Highway Supt., Rick Hartley, presented the Board with the following proposals for a project in the Highway Dept. Office:

Hartwig Heating – furnace	\$9,500.00
FM Acoustical Tile – ceiling	\$6,493.00
Sharp Electric, LLC – lighting	\$4,610.82
Peter’s Insulation – spray foam insulation	\$14,467.50
Rhino Services – air duct cleaning	\$549.00

Motion by Gabel, second by Waterman, to accept each proposal and proceed with the repairs project; all voted aye; motion carried.

ASSISTANT HIGHWAY SUPERINTENDENT CELL PHONE STIPEND

Motion by VanDusen, second by Waterman, to approve a monthly \$40.00 cell phone stipend for the Assistant Highway Superintendent, effective September 1st; all voted aye; motion carried.

COMMISSIONERS CONTINGENCY TRANSFERS

Motion by Hanten, second by VanDusen, to approve the following Commissioners Contingency transfers: Court Appointed Attorney budget \$5,539.97, Coroner budget \$2,594.01, and Board of Mental Illness \$333.71. Upon vote of the Board; all voted aye; motion carried.

COMMISSIONERS EMAIL SERVICE

The Board held a discussion regarding adding email service for the Commissioners to the County’s system. It has been determined it would be more practical to take up this project after the County purchases new server equipment as budgeted in 2019.

COURTHOUSE REMODEL PROJECT COMPLETION SIGN OFF CERTIFICATES

Motion by Gabel, second by Hanten, to authorize the Chairman to sign off on certificates of substantial completion, of Phase I of the Courthouse Remodel Project (Clerk of Courts Office); all voted aye; motion carried.

MEMORIAL TREES FOR MEMORIAL PARK

Milo and Carol Ford appeared before the Board having purchased the first three memorial trees as part of the “Memorial Trees for Memorial Park Project.” The Ford’s made the presentation of a Harvest Gold Linden in memory of their daughter Sarah. A “rack card” has been developed to assist the public when purchasing memorial trees. The Board expressed thanks to Milo and Carol, the current campground managers, for under taking this project along with the refurbishing projects that have taken place at the park this season.

SALARY CLAIMS

Motion by VanDusen, second by Waterman, to approve August salary claims; all voted aye; motion carried. Commissioners: 10,035.75 total salaries. Auditor: 20,170.50 total salaries. Co. Treasurer: 29,037.53 total salaries Betty Overlie 3384.30 step increase. States Attorney: 35,301.79 total salaries; Rebecca Reiter 5129.52 Step Increase. Gov. Buildings: 15,420.47 total salaries; Bryan Bleeker 3267.72 step increase. Dir. Equalization: 39,879.04 total salaries. Reg. of Deeds: 20,002.36 total salaries. Veterans Service: 9,837.65 total salaries. Sheriff: 82,988.53 total salaries; Mike Gubka 4854.60 step increase; Trevor Schimmel 4278.66 step increase. Co. Jail: 104,834.70 total salaries; Brittni Schliesman 3459.12 Step Increase; Matt Blackwelder 4437.00 promotion; Maria Escamilla 3692.28 step increase; Kelly Oelrich 3575.70 step increase. Care of the Poor: 5,944.94 total salaries. County Nurse: 4,419.41 total salaries. Co. Park: 9,345.38 total salaries. Ag. Bldg.: 8,680.71 total salaries; Scott Swanson 3659.22 step increase. Co. Extension: 9,145.67 total salaries. Weed Control: 7,649.88 total salaries. Planning Board: 336.19 total salaries. Road & Bridge: 82,393.94 total salaries; Lynn Solberg 4640.58 promotion; Dave Hedding 4156.86 step increase. Emergency Management: 11,719.11 total salaries. Crime Victim: 6,340.22 total salaries. W.I.C.: 3,965.92 total salaries. Total 517,449.69. Breakdown of withholding amounts which are included in the above: S.D. Retirement 46,589.16; S.D. Retirement 219.92 spouse option; S.D. Supplemental Retire. 2,960.00 suppl. retire.; Sanford 64,922.93 ins.; Reliance Standard Life Insurance 444.08 life ins.; Delta Dental 6,052.32 ins.; Avesis 839.90 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 424.80 employee union dues; AFLAC 3,914.40 ins.; John Hancock 6,460.00 suppl. retire.; AFLAC 627.35 ins.; Watertown United Way 60.00 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 23,154.28 employee payments; Cod. Co. Treasurer 28,000.00 employee monthly draw; SDRS Supplemental Retirement 775.00 Roth retirement; Teamsters Local Union 120 312.00 employee union due; Codington County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 33,567.67 federal withholding; ReliaBank Dakota 59,159.66 social security; Credit Collections Bureau 479.04 employee garnishment.

PERSONNEL CHANGES

Motion by Hanten, second by Gabel, to approve the following personnel changes; all voted aye; motion carried:

Scott Swanson, Lead Building Maintenance, anniversary step increase, step 10/\$21.03 per hour
Bryan Bleeker, Building Maintenance, anniversary step increase, step 10/\$18.78 per hour

EXECUTIVE SESSION

Motion by Hanten, second by Gabel, to enter into executive session at 10:07 a.m., per SDCL 1-25-2, (4) Preparing for contract negotiations or negotiating with employees or employees' representatives; all voted aye; motion carried. The Board returned to regular session at 10:19 a.m., no action was taken. Labor Contract Negotiator, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:19 a.m., until 9:00 a.m., Tuesday, September 4th, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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