

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

July 24, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 24, 2018, at the Codington County Courthouse. Commission members present were: Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Commissioner Lee Gabel was absent; Chairman Johnson, presiding; Director of Equalization, Shawna Constant, led the pledge of allegiance.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by VanDusen, to approve the minutes of July 17th, 2018; all voted aye; motion carried.

BUFFER STRIP TAX BREAKS

Roger Foote, Project Coordinator with the Upper Big Sioux River Watershed Project, met with the Board to discuss land in Codington County available for buffer strip tax breaks. Mr. Foote asked the Board to consider adding the following proposed waterways to the buffer program: Mud/Gravel Creek South and North, Mahoney Creek, Soo Creek, and Still Lake Waterway. Per HB1119, passed by the South Dakota Legislature, the Board of County Commissioners may, by resolution, authorize the Director of Equalization to treat any agricultural land within one hundred twenty feet of a tributary to any lake, river, or stream as a riparian buffer strip for the purposes of taxation. This riparian buffer strip shall meet the requirements of SDCL 10-6-31.8 and shall be assessed at 60% of its agricultural income value as determined by SDCL 10-6-33.28 to 10-6-33.34 inclusive. The Board will determine the proper wording of the required resolution and take action on Mr. Foote's request at a future meeting. Director of Equalization, Shawna Constant, contributed to this discussion.

MONTHLY REPORTS

Planning and Zoning Officer, Luke Muller, presented the Board with a mid-year fact sheet of building permits, conditional use permits, and variances approved through June 30th. Mr. Muller noted building permits revenue through June 30th is \$14,176.00 with a construction value of \$6,590,428.00. **Sheriff, Brad Howell**, submitted the following statistics compiled during the month of June 2018, for the Detention Center and Sheriff's Office: Fees collected in the amount of \$8,026.29 retained by the County; 658 cases/calls for service; responded to 7 accidents; 79 arrest warrants served; 234 sets of civil papers served; 6,950 inmate transport miles; average daily inmate population 68.96 (high of 78 and low of 61); 30 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 50 individuals testing twice daily for PBT'S; 56 individuals reporting twice weekly for UA Drug testing; 2 individuals wearing sweat patches, 246 bookings; \$16,178.47 collected in fees for out of county prisoner contracts; \$7,900.00 collected in work release fees; \$4,384.00 collected in fees for the 24/7 program; and \$4,637.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General. Sheriff Howell was accompanied by Corrections Sergeant, Matt Blackwelder, who will become the Chief Correctional Officer on August 1st. **Highway Superintendent, Rick Hartley**, reported chip sealing continues as weather permits at approximately 3 miles per day with 26.5 miles completed, the epoxy bridge deck overlay project has commenced, bridge inspections have been completed by Banner and Associates and repairs are needed which will need to be contracted out as the Highway Department is not equipped to make said repairs, and the resurfacing project on County Road 6 should be finished up today. Kranzburg

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Township officials have requested the County's participation in a haul route agreement for a pit the County has east of town, on a Kranzburg Township road, where gravel is stored and contractors could possibly access during road projects. Action will be taken on the haul road agreement at the Board's meeting on August 7th. Mr. Hartley provided the Board with a draft agreement for road use, repair and improvements which was drafted by representatives of the Dakota Range I, LLC and Dakota Range II, LLC (developer). The developer wants the County to sign this agreement in conjunction with a wind-powered electric generating facility to be located in Grant, Codington, and Roberts Counties. Mr. Hartley would like to contract with Banner and Associates to assist in a review of said agreement before the County would take action to accept or reject the agreement. The Board authorized Mr. Hartley to contact Banner and Associates for a price quote to assist the County with language within the agreement before any action is taken. **4-H Youth Advisor, Jodi Loehrer**, who could not be present for this meeting, provided a written report of the following activities: Farm Safety Camp, 4-H Camp, 4-H Shake Wagon, Kid Kare Babysitting Clinic, Cloverbud Camp, County & State 4-H Horse Show, 4-H Special Foods Contest, Camp Chance, and Farm Fun Day. **Extension Office Coordinator, Becky Goens**, reviewed the 2019 Extension budget request.

PUBLIC DEFENDER REQUEST FOR PROPOSALS

Motion by Hanten, second by VanDusen, to authorize the Auditor to send a letter of request, to local Attorneys/Attorney Firms, for 2019 – 2022 Public Defender contract services; all voted aye; motion carried.

OLD SERIES LICENSE PLATE DISPOSAL

Motion by Waterman, second by VanDusen, to set a price of \$4.00 per set, for retired series license plates, and to authorize the Treasurer to sell the same to the general public; all voted aye; motion carried.

DIRECTOR OF EQUALIZATION CABINET/COUNTERTOP

Motion by VanDusen, second by Waterman, to approve the purchase and installation, of a cabinet and countertop from Kannas Custom Cabinets in the amount of \$2,434.36, for the Director of Equalization Office upon relocation to the first floor of the Courthouse; all voted aye; motion carried.

SURPLUS COMPUTER EQUIPMENT

Motion by Hanten, second by Waterman, to declare miscellaneous old/outdated computer equipment, towers, monitors, keyboards, etc., from the Director of Equalization Office, surplus to be destroyed; all voted aye; motion carried.

2019 BUDGET REVIEW

The Board reviewed the following 2019 budget requests: Planning and Zoning, Search and Rescue, Sheriff, Detention Center, 24/7, Road & Bridge, and Extension.

CLAIMS

Motion by Hanten, second by VanDusen, to approve for payment the following claims; all voted aye; motion carried: Comfort Inn & Suites 224.98 trav; VISA Reliabank 361.49 sup; City of Watertown 23304.79 May surcharge for 911.

AUTOMATIC BUDGET SUPPLEMENT

Motion by VanDusen, second by Waterman, to approve an automatic budget supplement in the amount of \$1,170.00 to the General Fund revenue budget and Historic Preservation expenditure budget with grant reimbursement funds; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Hanten, second by Waterman, to approve the following personnel change; all voted aye; motion carried:

Highway Maintenance II; Dave Hedding; anniversary step increase to step 12/\$23.89 per hour and Legal Secretary; Rene Herke; step increase to step 7/\$17.96 per hour.

TRAVEL REQUESTS

Motion by Hanten, second by VanDusen, to approve the following travel request; all voted aye; motion carried: Treasurer, 2018 SDACO convention.

OTHER

Commissioner Waterman advised the Board that the Weed Board meeting scheduled for July 25th has been postponed until August 27 at 6:30 p.m. at the Weed building. Per information received via email from Commissioner Gabel, there will be a construction progress meeting on Wednesday, July 25th at 1:00 p.m. and the BHJWG will meet in the Commission chambers at 1:00 p.m. on Thursday, July 26th.

LABOR CONTRACT NEGOTIATION SERVICES

A brief discussion was held regarding moving up the timeline for labor contract negotiations and retaining the services of Terry Satterlee for the purpose of labor contract negotiations.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Waterman, to adjourn at 10:58 a.m., until 9:00 a.m., Tuesday, August 7th, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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