

**Official Proceedings**  
**County of Codington, Watertown, South Dakota**  
**Codington County Courthouse**  
**14 1<sup>st</sup> Ave SE**

August 7, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 7, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, and Brenda Hanten; Commissioner Troy VanDusen was absent; Chairman Johnson, presiding; Jay Gilbertson, East Dakota Water Development District, led the pledge of allegiance.

**AGENDA APPROVED**

Motion by Hanten, second by Waterman, to approve the agenda; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Hanten, second by Gabel, to approve the minutes of July 24<sup>th</sup>, 2018; all voted aye; motion carried.

**RIPARIAN BUFFER STRIP RESOLUTION**

Jay Gilbertson, Executive Director East Dakota Water Development District; Roger Foote, Project Coordinator for the Upper Big Sioux River Watershed Project; and Shawna Constant, Codington County Director of Equalization, met with the Board to discuss a resolution which would allow the Director of Equalization to treat any agricultural land within one hundred twenty feet of a tributary to any lake, river, or stream as a riparian buffer strip for the purposes of taxation. Mr. Gilbertson reviewed the legislation that provided for this action and provided the Board with a draft resolution for their consideration. Mr. Foote noted that if the Board does approve such a Resolution, the Upper Big Sioux Watershed Project will contact eligible property owners to promote application. Director of Equalization, Shawna Constant, advised the Board there will be a November 1<sup>st</sup> deadline to file applications with her office. Luke Muller and Ryan Hartley, representatives from the First District Association of Local Governments also participated in this discussion. Motion by Gabel, second by Hanten, to postpone action to adopt a resolution in order to gather additional input on which bodies of water could be listed within a resolution; all voted aye; motion carried.

**MONTHLY REPORTS**

**4-H members, Callie Flemming, Bailey Schlotterbeck, and Morgan Kohl**, appeared before the Board in the absence of **4-H Youth Advisor, Jodi Loehrer**, who could not be present for this meeting. The 4-H members provided the Board with information on their experiences and activities through 4-H. These three 4-H members are all graduating from the 4-H program in 2018. The 4-H members were accompanied by Codington County Extension Office Coordinator, Becky Goens. **Veterans Service Officer, Al Janzen**, who could not be present for this meeting, provided the Board with the following statistics from the month of July: 87 walk in/appointments; 1 house call; 2 nursing home calls; and 6 trips to Sioux Falls with 13 riders. Further discussion was held regarding the move of the VA Clinic in Watertown to a new location on 19<sup>th</sup> St NE. **Welfare Director, Sarah Petersen**, who could not be present for this meeting provided the Board with the following statistics from the month of June 2018: 28 people were served for the following: 7 medical, 7 housing, 4 economic assistance, and 10 utilities; there were \$851.73 in funds expended by the County for these contacts and \$6,590.59 was saved using other resources. Use of the NACO prescription drug card resulted in savings of \$599.18 for 19 people in the month of June. **Emergency Management Director, Jim Sutton**, reported on the following: the Law Enforcement emergency generator will once again need to be excavated for repairs; Search and Rescue assisted with Camp Chance; National Night Out will be held on August 7<sup>th</sup> on the grounds of the

Watertown Police Department; Mr. Sutton will participate in a regional exercise in Hamlin County on 8/23; the next LEPC meeting is scheduled for 9/18; the State Emergency Management Conference will be held 9/10 – 9/13; and a table top exercise will be held at the Edgewood Assisted Living Facility on 8/7.

### **2019 BUDGET REVIEW**

The Board reviewed the following 2019 budget request from the Emergency Management Director.

### **KRANZBURG TOWNSHIP HAUL ROAD AGREEMENT**

Motion by Hanten, second by Gabel, to approve a haul road agreement with Kranzburg Township. Highway Supt., Rick Hartley, advised the Board that Kranzburg Township officials are requesting this haul road agreement due to a pit located in Kranzburg Township from which the County hauls material. Upon vote of the Board; all voted aye; motion carried.

### **ENGINEERING SERVICES AGREEMENT**

Motion by Gabel, second by Waterman, to approve an agreement with Banner Associates, Inc.; in the amount of \$8,300.00, for the preparation of a haul road agreement for Codington County. Highway Supt., Rick Hartley, advised the Board this agreement, when completed, will be used for the Dakota Range I, LLC and Dakota Range II, LLC, wind energy projects in Codington County. Upon vote of the Board; all voted aye; motion carried. Representatives from the Dakota Range projects were present for this meeting.

### **PARTIAL RELEASE OF COUNTY LIEN**

Motion by Hanten, second by Gabel, to issue a partial release of a county liens pertaining to property described as The SE1/4 of Section 2 and the NE1/4 of Section 11, all in Township 119N of Range 52W of the Fifth Principal Meridian in Codington County, South Dakota; and the SW1/4 and S1/4 of the NW1/4 and Government Lots 3 and 4, Section 5, Township 119N, Range 51W of the Fifth Principal Meridian, Codington County, South Dakota, subject to public right of way; less and except a strip of land for Highway right-of-way purposes, described as follows: a strip of land parallel to and adjoining the regular Public Right-of-Way, along the west side of W1/2 W1/2 Section 5, Township 119N, Range 51 West of the Fifth P.M., said strip of land being 5,280' x 16.5', containing 2.0 acres, more or less, and less except the S762' of the N1535' of the West 621.65' of the NW1/4 of Section 5, Township 119N, Range 51W, of the 5<sup>th</sup> P.M., Codington County, South Dakota. An Affidavit of Identity was filed with the Board to verify that the owner of the aforementioned property, Melvin LeRoy Thompson, is not in fact the Melvin Thompson who incurred county liens totaling \$940.62. The affidavit clearly indicates the property owner does not share the same birth date as the lienee. Upon vote of the Board; all voted aye; motion carried.

### **LABOR CONTRACT NEGOTIATIONS SERVICES**

Motion by Hanten, second by Waterman, to retain the services of Terry Satterlee for labor contract negotiations services; all voted aye; motion carried. Negotiations will take place to accommodate Mr. Satterlee's schedule.

### **SALARY CLAIMS**

Motion by Hanten, second by Gabel, to approve for payment July salary claims; all voted aye; motion carried: Commissioners: 10,035.72 total salaries. Auditor: 20,525.79 total salaries. Co. Treasurer: 29,111.03 total salaries. States Attorney: 35,881.61 total salaries; Rene Herke 17.96 PT Step Increase. Gov. Buildings: 15,589.51 total salaries. Dir. Equalization: 39,889.35 total salaries. Reg. of Deeds: 20,002.36 total salaries; Mary Fransen 3,998.52 step increase. Veterans Service: 9,818.57 total salaries. Sheriff: 81,312.09 total salaries. Co. Jail: 125,462.21 total salaries; Jon Sheehan 18.04 PT Step Increase; Wes Jennings 3749.70 step increase; Melissa Holtquist 3674.88 Step Increase. Care of the Poor: 6,372.65 total salaries. County Nurse: 4,419.42 total salaries. Co. Park: 10,282.72 total salaries; Sara Beynon 14.97 PT new hire; Eugene Beynon 14.97 PT new hire. Ag. Bldg.: 8,619.45 total salaries. Co. Extension:

9,145.65 total salaries. Weed Control: 9,244.24 total salaries. Planning Board: 336.22 total salaries. Road & Bridge: 82,970.35 total salaries; Jeff Argo 3297.30 Step Increase, Robyn Riter 3629.64 step increase. Emergency Management: 11,751.44 total salaries. Crime Victim: 6,340.21 total salaries. W.I.C.: 3,965.93 total salaries. Total 541,076.52. Breakdown of withholding amounts which are included in the above: S.D. Retirement 47,069.94; S.D. Retirement 220.08 spouse option; S.D. Supplemental Retire. 3,610.00 suppl. retire.; Sanford 64,922.93 ins.; Reliance Standard Life Insurance 444.08 life ins.; Delta Dental 6,117.04 ins.; Avesis 854.37 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 472.00 employee union dues; AFLAC 3,539.18 ins.; John Hancock 6,535.00 suppl. retire.; AFLAC 622.93 ins.; Watertown United Way 60.00 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 24,069.28 employee payments; Cod. Co. Treasurer 28,000.00 employee monthly draw; Teamsters Local Union 120 312.00 employee union due; Codington County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 35,469.06 federal withholding; ReliaBank Dakota 62,532.08 social security.

### **PERSONNEL CHANGES**

Motion by Hanten, second by Gabel, to approve the following personnel changes; all voted aye; motion carried:

Correctional Officer, Maria Escamilla; anniversary step increase to step 7/\$21.22 per hour.

Correctional Officer, Brittini Schliesman; anniversary step increase to step 5/\$19.88 per hour.

Part time Correctional Officer, Jon Sheehan; step increase to step 2/\$18.01 per hour.

Sergeant Sheriff, Michael Gubka; anniversary step increase to step 10/\$27.80 per hour.

Deputy Sheriff, Trever Schimmel, anniversary step increase to step 6/\$24.59 per hour.

### **TRAVEL REQUESTS**

Motion by Hanten, second by VanDusen, to approve the following travel requests; all voted aye; motion carried: Veterans Service Officer, Annual Training; Register of Deeds and Highway Supt., 2018 County Convention.

### **OTHER**

Commissioner Hanten reported on the Senior Companion Recognition event she attended. Commissioner Gabel noted the next meeting of the CCJAC will take place at 6:10 p.m., Tuesday, August 14<sup>th</sup>; at LATI.

### **WATERTOWN DEVELOPMENT COMPANY FIVE YEAR PLAN**

Chris Schilken, Watertown Development Company Executive Director, spoke briefly with the Board regarding an open house for local community leaders to provide input on the Development Company's new, visionary five-year Program of Work plan to achieve the community's current and future opportunities.

### **EXECUTIVE SESSION**

Motion by Hanten, second by Gabel, to enter into executive session at 10:23 a.m., per SDCL 1-25-2, (3) consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters; all voted aye; motion carried. The Board returned to regular session at 10:44 a.m., no action was taken. The States Attorney, Sheriff, Chief Correctional Officer, Auditor, and Attorney, Josh Finer, were present for executive session.

### **CODINGTON COUNTY 140<sup>TH</sup> ANNIVERSARY OF PERFECTION**

The Board took a moment to recognize the 140<sup>th</sup> anniversary of the perfection of Codington County. Commissioner Hanten read aloud the original minutes from the first meeting of the Codington County Board of Commissioners from August 7, 1878, when the County was perfected.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:51 a.m., until 9:00 a.m., Tuesday, August 14<sup>th</sup>, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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