

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

July 10, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 10, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Johnson, presiding. Commissioner Waterman led the pledge of allegiance.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of July 3rd, 2018; all voted aye; motion carried.

MONTHLY REPORTS

The Board heard monthly reports from the Auditor, Director of Equalization, Register of Deeds and Treasurer. The Community Health Nurses submitted a written quarterly report.

AUDITOR'S ACCT. W/TREASURER AND REGISTER OF DEEDS MONTHLY FEES

Motion by Hanten, second by Waterman, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of June 2018, all present voted aye; motion carried.

Cash on hand	\$ 11,726.10
Checks in Treasurers' possession	
less than 3 days	\$ 77,448.45
Credit Card Charges	\$ 11,320.12
Cash Items	\$ 593.60
TOTAL CASH ASSETS ON HAND	\$ 101,088.27
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 1,000.00
Reliabank Dakota	\$21,296,500.66
INVESTMENTS	
SD Public Funds Investment	\$ 7,032.42
TOTAL CASH ASSETS	\$21,405,621.35
General Ledger Cash Balance by Funds:	
General	\$12,819,437.70
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 6,893,076.86
Trust & Agency	\$ 1,193,106.79
(schools 342,863.00, townships 58,371.24; city/towns 127,733.43)	
TOTAL GENERAL LEDGER CASH	\$ 21,405,621.35

The Board noted Register of Deeds fees for the month of June in the amount of \$37,115.00 with \$2,040.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS.

CELL PHONE STIPEND

Motion by Hanten, second by Gabel to approve a monthly cell phone stipend for Deputy States Attorney Reiter in the amount of \$40.00 per month, effective August 1st; all voted aye; motion carried.

Codington County, July 10, 2018

OFFICE CARPETING

Facilities Manager, Milo Ford, presented the Board with a proposal for carpeting of office space in the Courthouse. Motion by Gabel, second by Hanten, to approve the purchase of carpeting, from Williams Carpet One, in the amount of \$4,178.00, for the office space to be occupied by the Director of Equalization Office; all voted aye; motion carried.

COURTHOUSE FIRE ALARM SYSTEM

Facilities Manager, Milo Ford, presented the Board with a proposal for a fire alarm system for the Courthouse and a proposal for the installation of same. Commissioner Gabel advised the Board this project comes as a result of the Courthouse Remodel Project and as the Courthouse currently does not have any type of modern fire protection. Discussion was held regarding projects that are unbudgeted and extra costs in association with the remodel project. Motion by Waterman, second by Gabel, to approve the purchase of a fire alarm system for the Courthouse, from Automatic Buildings Control Inc., in the amount of \$27,866.38; all voted aye; motion carried. Motion by Hanten, second by VanDusen, to approve the installation costs for a fire alarm system for the Courthouse in the amount of \$46,306.00 based on a proposal from Muth Electric Inc.; all voted aye; motion carried.

2019 BUDGET REVIEW

The Auditor, Treasurer, Director of Equalization, and Register of Deeds reviewed their 2019 budget requests. All non-profit group budget requests were also reviewed along with mandated budgets, County Nurse and WIC budgets.

CLAIMS

Motion by Hanten, second by Waterman, to approve for payment the following list of claims; all voted aye; motion carried: A-OX WELDING 457.93 SUPPLIES, ACCREDITATION, AUDIT AND 150.00 SVC, ADVANCE AUTO PARTS 73.96 SUP, JEFF ARGO 25.00 UTILITIES, ARROWWOOD RESORT 183.90 TRAV, AT&T MOBILITY 328.29 UTIL, BRADY ATHERTON 210.00 PMT, AUSTIN LAW OFFICES 529.20 SVC, AXON ENTERPRISE, INC 2290.00 EQUIP, KENNETH BAILLY 50.84 JURY, BATTERIES UNLIMITED 43.00 REP, BEACON CENTER 1000.00 PMT, BEACON CENTER 2750.03 PMT, ALLEN BENCK 25.00 UTILITIES, ROGER BENTHIN 88.00 SVC, MATTHEW BLACKWELDER 40.00 CELL, BORNS GROUP 2354.29 UTIL, BOYS & GIRLS CLUB 1458.33 PMT, BRATLAND LAW 4239.40 SVC, BREKKE SIGNS 25.00 SUP, BREVIK LAW OFFICE PROF LLC 245.05 SVC, BRIAN'S GLASS & DOOR, INC. 145.00 REP, BRITE 192.00 EQUIP, BROWN CLINIC PLLP 2960.50 SVC, BURNS LAW OFFICE 3000.00 SVC, CARTNEY BEARING & SUPPLY 245.56 REPAIRS/MAINT., JEFF CASE 25.00 UTILITIES, CASHWAY LUMBER INC. 342.78 SUP, CENTURYLINK 716.44 UTIL, CODINGTON-CLARK ELECTRIC COOPE 35.62 UTILITIES, CODINGTON COUNTY SHERIFF 134.36 PMT, CODINGTON COUNTY TREASURER 68.60 SVC, COLE PAPERS, INC. 1467.73 SUP, COMPASS COUNSELING 5400.00 SVC, CONNECTING POINT COMPUTER CENT 14045.20 REP, CONNECTING POINT 2730.83 SUPPLIES, SHAWNA CONSTANT 25.00 CELL, COUNTY FAIR FOODS 147.92 SUP, CREDIT COLLECTIONS BUREAU 2086.08 PMT, CREDIT COLLECTIONS BUREAU 648.09 PMT, CULLIGAN WATER CONDITIONING 212.00 SUP, DAKOTA FLUID POWER INC. 2622.83 REPAIRS/MAINT., MATT DARGATZ 25.00 UTILITIES, DATA TRUCK 39.99 UTIL, DEFENDER DYNAMICS LLC 303.17 EQUIP, LORI DEUTSCH 200.56 TRAVEL & CONF., EDWARD DEVRIES 50.84 JURY, DIVE RESCUE INTERNATIONAL, INC 828.54 SUP, DO-ALL INSULATION 125.00 REP, JAMIE DOLEN 25.00 UTILITIES, DOUG'S ANCHOR MARINE 87.99 SUP, DOUG'S UPHOLSTERY 150.00 REPAIRS/MAINT., KRISTA DRURY 100.00 REF, BIMBO FOODS, INC 1200.70 SUP, BRUCE EGERSTROM 56.72 JURY, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, ELECTION SYSTEMS & SOFTWARE 4572.34 SUP, ELLYSON LAW OFFICE 1582.96 SVC, ENGELSTAD ELECTRIC CO. 557.57 REP, SHARLEEN ENGEN 50.84 JURY, RANDY FALVEY 25.00 UTILITIES, FAMILY DENTAL CENTER 840.00 SVC, FARNAMS GENUINE PARTS 344.21

SUP, FARNAMS GENUINE PARTS 511.10 SUPPLIES, FASTENAL COMPANY 18.84 SUPPLIES, FLINT HILLS RESOURCES 94590.77 SUPPLIES, TOWN OF FLORENCE-PEGGY LINDAHL 61.70 UTILITIES, ALLISON FORBUSH 25.00 CELL, FSA - FARGO 4981.57 SUP, GALLS, LLC 1241.58 SUP, GCR TIRES & SERVICE 174.85 REP, GENOA HEALTHCARE/WATERTOWN 371.74 SUP, GLACIAL INTERACTIVE INC 55.00 SVC, GLASS PRODUCTS INC. 449.00 REP, SCOTT GOOD 53.36 JURY, GRAINGER 240.87 REP, GREEN, ROBY, OVIATT, 5125.73 SVC, MICHAEL GUBKA 74.00 MISC, GUNDERSON & EVENSON, LLP 690.00 SVC, JUSTIN HALAJIAN 25.00 CELL, LL HARDER, INC 854.28 REP, RICK HARTLEY 40.00 UTILITIES, DAVE HEDDING 25.00 UTILITIES, JAMES HEDGES 25.00 CELL, TOWN OF HENRY 136.31 UTILITIES, RICHARD HERR 51.68 JURY, JEFF HERSHMAN 25.00 CELL, HILLYARD/SIOUX FALLS 1079.51 SUP, RICK HOLINKA 25.00 UTILITIES, HORN LAW OFFICE 220.20 SVC, LARRY HOWARD 40.00 CELL, BRAD HOWELL 40.00 CELL, HUMAN SERVICE AGENCY 20824.75 SVC, HURKES IMPLEMENT 37.49 REPAIRS/MAINT., ANGELA HYDE 259.45 TRAV, HYVEE #1871 ACCTS RECEIVABLE 2755.48 SUP, INTERLAKES COMMUNITY ACTION 1227.00 SVC, INTOXIMETERS 750.00 SUP, AL JANZEN 175.88 SUP, J&B SCREEN PRINTING 333.00 SUP, JD POWER 125.00 SUP, JOHNSON CONTROLS, INC. 10570.12 REP, BILLIE JONES 58.40 JURY, MARK KATTERHAGEN 30.00 SVC, TERRY KELLY 54.20 JURY, KIBBLE EQUIPMENT LLC 4.82 SUP, KIMBALL MIDWEST 147.64 SUPPLIES, THE KING CORPORATION 313.40 SUP, DANYEL KLOOS 50.84 JURY, JENIFER KRANZ 60.08 JURY, J.H. LARSON COMPANY 478.60 REP, ERIK LEE 50.84 JURY, LEWIS & CLARK BHS 640.00 SVC, LEWNO LAW OFFICE 331.44 SVC, LINCOLN CO TREASURER 28.20 SVC, DARCY LOCKWOOD 30.00 SVC, JODI LOEHRER 145.20 MISC, STEVEN LOWRY 40.00 CELL, LUTHERAN SOCIAL SERVICES 967.12 SVC, MAC'S INC 21.08 REPAIRS/MAINT., MAC'S INC. 51.47 SUP, CHARLES MACK 53.36 JURY, MACKSTEEL WAREHOUSE, INC. 20.44 SUP, MAHOWALD'S 46.28 REP, THE MAINTENANCE SHOP 1165.35 MAINT, MARCO, INC 302.00 RENT, RUSSELL MATHEWS 40.00 CELL, MENARDS 34.94 SUP, MENARDS 2029.51 REP, MENARDS 70.11 SUPPLIES, MIDCONTINENT COMMUNICATIONS 212.68 UTIL, MILLS CONSTRUCTION, INC 51947.72 PMT, MJ LANG ASPHALT LLC 20558.50 REP, MICHAEL MORGAN 80.00 CELL, MUNICIPAL UTILITIES 14996.52 UTIL, MUNICIPAL UTILITIES 152.72 UTIL, MUNICIPAL UTILITIES 422.72 UTILITIES, MUTH ELECTRIC 4780.84 REP, NORTHERN CON-AGG 14042.40 SUPPLIES, NORTHERN SAFETY TECHNOLOGY 2315.41 EQUIP, NORTHLAND CHEMICAL CORP 208.60 SUP, NORTHWESTERN ENERGY 187.94 UTILITIES, OFFICE PEEPS, INC. 1590.59 SUP, OFFICE PEEPS 2.93 SUPPLIES, JERROD OLSON 40.00 CELL, OTTERTAIL POWER CO, 32.20 UTILITIES, OVERHEAD DOOR CO 277.45 REP, BETTY OVERLIE 21.00 TRAV, MICHELLE PEDERSON 25.00 CELL, PENNINGTON COUNTY JAIL 462.70 TRAV, PETERS DISTRIBUTING, INC 1643.09 SUP, SARAH PETERSEN 25.00 CELL, PHARMCHEM INC 57.10 SUP, PITNEY BOWES 210.00 RENT, PMB 0112 263.37 UTIL, PRAIRIE LAKES HEALTH CARE CENT 27241.39 SVC, PRAIRIE LAKES HOSPITAL 1640.00 SUP, PRAIRIE 60.00 DUES, PRO MAINTENANCE 3200.00 REP, PRO-TEC ROOFING & SHEET METAL 229998.16 REP, RAMKOTA HOTEL - PIERRE 197.98 TRAV, JOHN REDLINGER 50.84 JURY, REDWOOD TOXICOLOGY LABORATORY 1171.31 SUP, ADAM REEVES 40.00 CELL, REBECCA MORLOCK REEVES 40.00 CELL, ROBYN RITER 25.00 UTILITIES, RON'S SAW SHOP 21.95 REP, PATSY RORVICK 52.52 JURY, RUNNINGS 127.86 SUP, RUNNINGS FARM & FLEET 15.99 SUPPLIES, DAWN RUSSELL 136.00 SVC, SANFORD HEALTH 1334.00 SVC, SANFORD WATERTOWN OCCUPATIONAL 528.00 SVC, TERRANCE SATTERLEE 1500.00 SVC, TREVOR SCHIMMEL 40.00 CELL, BRAD SCHWINGER 25.00 UTILITIES, SD ATTORNEY GENERAL'S OFFICE 4260.00 PMT, SD ATTORNEY GENERAL'S OFFICE 310.00 PMT, SD DEPARTMENT OF REVENUE 1792.00 SVC, SD STATE TREASURER 586373.42 JULY REMITTANCE, SDACO 890.00 PMT, SDN COMMUNICATIONS 1151.28 UTIL, MELISSA SEARS 25.00 CELL, SECURUS TECHNOLOGIES 2200.20 SUP, HEIDI SELCHERT 25.00 CELL, SHOPKO EYECARE 4054 158.97 SVC, SIGNPRO 60.00 SUP, DEVIN SINNER 55.04 JURY, SIOUX RURAL WATER SYSTEM 33.00 UTILITIES, SIOUX VALLEY COOP 6494.24 SUP, SIOUX VALLEY COOP 4567.72 SUPPLIES,

SIOUX VALLEY GREENHOUSES 378.96 SUP, SIRCHIE 83.25 SUP, LYNN SOLBERG 25.00 UTILITIES, BRENT SOLUM 40.00 CELL, SOUTH SHORE GAZETTE 1288.50 PUB, STAR LAUNDRY 1790.55 SUP, STAR LAUNDRY 109.54 SUPPLIES, STURDEVANTS AUTO PARTS 126.49 REPAIRS/MAINT., SUTTON LAW OFFICE PC 16564.67 SVC, SCOTT SWANSON 25.00 CELL, SYSCO NORTH DAKOTA 5997.07 SUP, T&J PARKING LOT MAINTENANCE 467.16 REP, T&M AUTOBODY, INC 325.00 REP, SANDY THEYE 21.00 TRAV, THOMSON REUTERS-WEST 285.85 SVC, PRODUCTIVITY PLUS ACCOUNT 1344.37 REPAIRS/MAINT., DOUG TORSTENSON 25.00 UTILITIES, TOSHIBA FINANCIAL SERVICES 583.12 RENT, TRACTOR SUPPLY 5.78 SUPPLIES, TRAV'S OUTFITTER INC 1308.00 UNIF, TRUENORTH STEEL 6936.00 SUPPLIES, US RECORDS MIDWEST LLC 1447.69 SUP, VAN DIEST SUPPLY COMPANY 3002.50 SUP, TYLER VARNS 40.00 CELL, VAST BUSINESS 589.08 UTIL, VAST BROADBAND 49.95 UTILITIES, VERIZON WIRELESS 318.91 UTIL, GREAT WESTERN BANK 20.01 TRAVEL & CONF., GREAT WESTERN BANK 46.47 PMT, GREAT WESTERN BANK 78.22 PMT, GREAT WESTERN BANK 71.00 PMT, GREAT WESTERN BANK 92.98 PMT, GREAT WESTERN BANK 648.20 PMT, GREAT WESTERN BANK 367.25 PMT, LONIE VOGELSANG 25.00 UTILITIES, TOM WALDER 40.00 CELL, WALMART COMMUNITY 129.05 SUP, MICHAEL WALSH 20.00 WIT, WARNE PLUMBING & HEATING 1124.50 REP, TODD WARNE 25.00 UTILITIES, WATERTOWN CITY FINANCE OFFICE 16458.75 SVC, WATERTOWN FORD 690.32 SUP, WATERTOWN LAWN & GARDEN 231.00 REP, WATERTOWN MOTOR COMPANY 30076.00 EQUIP, WATERTOWN PARK & REC 250.00 RENT, WATERTOWN PUBLIC OPINION 320.00 SUP, WATERTOWN SCHOOL DISTRICT 20.00 PMT, WATERTOWN WHOLESALE 128.03 SUPPLIES, WELLS FARGO SECURITIES, LLC 46068.90 PMT, WHEELCO 197.47 REPAIRS/MAINT., WILES & RYLANCE, LLP 141.00 SVC, WATERTOWN LANDFILL 33.65 MAINT, XEROX CORPORATION 115.20 SUPPLIES, YANKTON CO. SHERIFF 150.00 SVC, YANKTON CO TREASURER 475.00 SVC.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Hanten, second by Waterman, to approve an automatic budget supplement to the Ag. Building expenditure budget with insurance proceeds in the amount of \$90,502.80; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by VanDusen, second by Gabel, to approve the following personnel changes; all voted aye; motion carried:

Deputy Register of Deeds, Mary Fransen, anniversary step increase, step 11/\$22.64 per hour.

Correctional Officer, Kelly Oelrich, anniversary step increase, step 6/\$20.55 per hour.

Correctional Officer, Wesley Jennings, anniversary step increase, step 8/\$21.55 per hour.

TRAVEL REQUESTS

Motion by Hanten, second by VanDusen, to approve the following travel requests; all voted aye; motion carried: Auditor, 2018 SDACO Convention and Extension 4-H Youth Program Advisor, National Association of Extension 4-H Agents Conference.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by VanDusen, to adjourn at 10:48 a.m., until 9:00 a.m., Tuesday, July 17th, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County, July 10, 2018

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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