

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

May 22, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 22, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Johnson, presiding. The meeting was opened with the pledge of allegiance.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of May 15th, 2018; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported on the following: 5/11 maintenance of emergency generators which revealed a mechanical problem with the generator in the Detention Center; 5/18 Law Enforcement Advisory Board meeting; 5/18 planning meeting for the July 3rd fireworks display; 5/22 & 5/23 hosting of a medical response to bombing incident class; 6/4 & 6/6 assisting with the delivery and retrieval of election equipment for the Auditor's Office; 6/5 training exercise in conjunction with law enforcement, fire department and Glacial Lakes Energy ethanol plant; 6/7 severe weather training at the Farm Safety Camp; and 6/19 LEPC meeting. Mr. Sutton provided the Board with information regarding the recent purchase of a hover craft by the Search and Rescue Support Organization. Mr. Sutton noted 100% of the cost of the purchase came from support funds and there were no County funds used for this purchase. **Weed Supervisor, Steve Molengraaf**, reported on the following: Weed Board meeting held in April to review 2019 budget and discuss weed issues in gravel pits in Codington County; spray truck is ready for service with minor pump issues being repaired; new pickup is scheduled for delivery on June 6; spraying could begin in the next week; Weed Tour is scheduled for June 7; the Emerald Ash Borer has been discovered in South Dakota; and a Leafy Spurge beetle collection is tentatively scheduled for the end of June.

WATERTOWN TRANSIT

Watertown Area Transit representatives, Executive Director, Terry Hoffman and Assistant Executive Director, Deb Stuchl, met with the Board to provide an update on operations of the Transit including the number of vehicles currently in the fleet; staffing levels; costs for vans and buses; and an anticipated rate hike to meet a need for funds due to a requirement for matching local funds and no anticipated increase in Federal funding. Watertown Transit is requesting an appropriation from the County in the amount of \$35,000.00 in the 2019 budget.

SURPLUS COMPUTER EQUIPMENT

Motion by VanDusen, second by Waterman, to declare the following computer equipment from the Treasurers' office surplus, to be disposed of accordingly; all voted aye; motion carried. To be destroyed: Computer units - s/n's MXL23611TG, 2UA3300J2Q, 2UA3300J29, 2UA3300HZK, 2UA3300HZN, 2UA35120D3; Monitor - s/n's CNP451K3QM. Assigned to other departments or to be sold at a future surplus sale: Monitors - s/n's CNK82808N8, CNK1331452, CNP449B1DM, CNP4498B1F5, CNP449B1D8.

Codington County, May 22, 2018

PARKING LOTS PROJECTS

Facilities Manager, Milo Ford, presented the Board with estimates, from M.J. Lang LLC, for the following budgeted projects: \$16,294.00 for seal coating, crack repairs, pot hole repairs, striping, etc. in the NW corner of the Extension Center Complex parking lot and \$4,475.00 for crack repair to the Courthouse parking lot. Motion by Hanten, second by Waterman, to authorize the Facilities Manager to proceed with said projects; all voted aye; motion carried.

CLAIMS

Motion by Hanten, second by Gabel, to approve for payment the following claims; all voted aye; motion carried: Clark County 66.00 reg, SDACO 150.00 reg, VISA – Reliabank 290.57 rep/sup, VISA – Great Western 374.39 misc., Watertown Motor Company 27363.00 patrol vehicle.

ABATEMENT APPLICATION

Motion by VanDusen, second by Gabel, to approve an abatement application on property record #8699, in the amount of \$599.30; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Hanten, second by Gabel, to approve the following personnel changes; all voted aye; motion carried.

Payroll Officer, Jodi Pearson, anniversary step increase, step 12/\$21.09 per hour
Building Maintenance, Larry Merchant, new hire, step 3/\$15.85 per hour
Detention Center Cook, Marcy Rossow, anniversary step increase, step 9/\$18.29 per hour
Part time Correctional officer, Jacob Millett, new hire, step 1/\$17.46 per hour
Part time Correctional officer, Alex Hansen, new hire, step 1/\$17.46 per hour
Part time Correctional officer, Laurie Smith, new hire, step 1/\$17.46 per hour

TRAVEL REQUESTS

Motion by VanDusen, second by Gabel, to approve the following travel request; all voted aye; motion carried: Welfare Office Assistant, Homeless Summit.

COURTHOUSE LOCKING SYSTEM

Facilities Manager, Milo Ford, met with the Board to discuss the current locking system within the Courthouse. Mr. Ford noted with the Courthouse Remodel Project underway it has become apparent that there is potential for three different locking systems operating within the building. Mr. Ford advised the Board that it may be possible to convert the old locking system into an upgraded system that will work with the system being installed as part of the remodel project.

MEMORIAL PARK WEDDING EVENT

Facilities Manager, Milo Ford, advised the Board of a request to hold a wedding party at Memorial Park in September. Logistics and City requirements are being reviewed before this will be presented to the Board for formal action.

EXECUTIVE SESSION

Motion by Hanten, second by Waterman, to enter into executive session at 10:05 a.m., per SDCL 1-25-2, (1) discussion of personnel issues and (3) consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters; all voted aye; motion carried. The Board returned to regular session at 10:42 a.m., no action was taken. The Human Resource Director, States Attorney, and Zoning Officer were present for executive session at varying times.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn as a Board of Commissioners at 10:42 a.m., until 9:00 a.m., Thursday, June 7th, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.