

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

March 27, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 27, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Johnson, presiding. The meeting was opened with the pledge of allegiance.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of March 20, 2018; all voted aye; motion carried.

FIRST READING OF ORDINANCE #67 – ZONING ARTICLE IV ADMINISTRATION

The Board held the first reading of Ordinance #67: An Ordinance entitled, an Ordinance amending Article IV Administration of Ordinance 65 an Ordinance amending Ordinance #15, an ordinance establishing comprehensive zoning regulations for Codington County, South Dakota, and providing for the administration, enforcement, and amendment thereof, pursuant to SDCL 11-2, 1967, and amendments thereof, and for the repeal of all resolutions and/or ordinances in conflict herewith. The second reading and public hearing has been scheduled for April 10, 2018.

PLAT RESOLUTIONS

The Board took action to approve plat Resolutions of the Carpenter Addition and Big John Addition.

RESOLUTION #2018-10

A Resolution to approve the platting of the Carpenter Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:
That an examination has been made of the plat entitled:

Carpenter Addition located in the Northeast Quarter of Section 14 Township 118 North, Range 51 West of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner Waterman; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Codington County, March 27, 2018

Dated this 27th day of March, 2018, at Watertown, Codington County, South Dakota

Myron Johnson
Chairman

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2018-10, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 27th day of March, 2018, at Watertown, Codington County, South Dakota.

Cindy Brugman
County Auditor, Codington County, South Dakota

RESOLUTION #2018-11

A Resolution to approve the platting of the Big John Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:
That an examination has been made of the plat entitled:

Carpenter Addition located in the Northwest Quarter of Section 9 Township 119 North, Range 55 West of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Waterman, second by Commissioner Gabel; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 27th day of March, 2018, at Watertown, Codington County, South Dakota

Myron Johnson
Chairman

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2018-11, adopted by the Board of County Commissioners of Codington County, South Dakota.

Codington County, March 27, 2018

Dated this 27th day of March, 2018, at Watertown, Codington County, South Dakota.

Cindy Brugman

County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Highway Supt., Rick Small, reported the Highway Dept. is working on snow removal, crack sealing when possible, vehicle repairs, and upcoming bridge projects. **Emergency Management Director, Jim Sutton**, updated the Board on monitoring of water levels on the Big Sioux River; a City department head meeting scheduled for 3/28; funding for projects submitted through the Homeland Security grant program; a National Weather Service seminar attended on 3/21; weather spotter training scheduled for 3/27 & 3/28; preparing for an airport disaster exercise in the month of April; and the LATI Law Enforcement Advisory Board meeting scheduled for 4/13. Mr. Sutton will be out of the office on 4/20 to assist with the annual "Watoma Relays." **Sheriff, Brad Howell**, submitted the following statistics compiled during the month of February 2018, for the Detention Center and Sheriff's Office: Fees collected in the amount of \$6,504.50 retained by the County; 485 cases/calls for service; responded to 9 traffic accidents; 85 arrest warrants served; 199 sets of civil papers served; 3,542 inmate transport miles; average daily inmate population 64 (high of 72 and low of 57); 27 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 43 individuals testing twice daily for PBT'S; 50 individuals reporting twice weekly for UA Drug testing; 260 bookings; \$8,505.00 collected in fees for out of county prisoner contracts; \$6,805.00 collected in work release fees; \$5,930.00 collected in fees for the 24/7 program; \$4,498.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General. Sheriff Howell reported on MILO training, progress on the County's safety manual, and applications for the reserve program. Sheriff Howell advised the Board that Work Release Coordinator, Matt Blackwelder, has been promoted to the position of Corrections Sergeant in the Detention Center.

ASPHALT MAT CONSTRUCTION NOTICE TO BIDDERS

Motion by Gabel, second by Hanten, to authorize a notice to bidders for 2018 Asphalt Mat Construction; all present voted aye; motion carried. Bids will be opened at the Board's regular meeting scheduled for Tuesday, April 17th, 2018.

DIETICIAN OFFICE SPACE LEASE

Motion by Gabel, second by Hanten, to authorize the Chairman to sign a lease agreement with the SD Dept. of Health for office space, within the Nurses' office, for a dietician staff person; all voted aye; motion carried.

SDACWO COMMITTEE TO UPDATE CARE OF POOR POLICIES

Motion by Gabel, second by VanDusen, to authorize, Welfare Director, Sarah Petersen, to sit on the SDACWO Committee to update Care of Poor Policies and to authorize travel committee meetings as needed; all voted aye; motion carried.

LAKESIDE WORSHIP SERVICES AT MEMORIAL PARK

Motion by VanDusen, second by Hanten, to allow the Lutheran Church of our Redeemer to conduct worship services at Memorial Park during the 2018 park season, from May 27th through September 2nd, 2018; all present voted aye; motion carried.

MEMORIAL PARK CAMPGROUND MANAGERS POSITION

Facility Manager, Milo Ford, presented the Board with a letter of resignation from Memorial Park Campground Managers, Tom and Sharon Sauer, effective May 1st, 2018. Motion by Gabel, second by Hanten, to advertise and hire for the position of Memorial Park Campground Manager; all voted aye; motion carried. Further discussion ensued regarding how to staff this position in the interim period.

Codington County, March 27, 2018

STATE'S ATTORNEY CLERICAL JOB DESCRIPTIONS UPDATED

Motion by Hanten, second by Gabel, to approve the updated job descriptions, as recommended by States Attorney, Rebecca Morlock Reeves, for positions in the States Attorneys office identified as Criminal/Civil Records Management and Legal Secretary; all voted aye; motion carried.

SD DOT NOXIOUS WEED CONTROL CONTRACT

Motion by Hanten, second by VanDusen, to authorize the Chairman to sign a contract with the SD DOT to authorize the County Weed Dept. to provide noxious weed control in 2018 within the State highway right of way for an estimated cost of \$24,765.00; all voted aye; motion carried.

PROPERTY TAX ABATEMENTS

Motion by Hanten, second by Gabel to approve the following property tax abatements:

<u>RECORD #</u>	<u>AMOUNT</u>
7671	\$475.64
8307	\$335.16
18408	\$ 65.34
11137	\$269.60

All voted aye; motion carried.

CLAIMS

Motion by Hanten, second by Gable, to approve for payment a claim in the amount of \$127.00 payable to Aitkin County Sheriff for service of notice; all voted aye; motion carried.

SALARY CLAIMS

Motion by Hanten, second by Gabel, to approve March salary claims; all voted aye; motion carried:
Commissioners: 10,036.36 total salaries. Auditor: 20,138.24 total salaries. Co. Treasurer: 28,917.98 total salaries. States Attorney: 35,803.93 total salaries. Gov. Buildings: 18,023.41 total salaries. Dir. Equalization: 39,646.11 total salaries. Reg. of Deeds: 19,938.93 total salaries. Veterans Service: 9,825.07 total salaries. Sheriff: 80,378.45 total salaries: Kristi Gast 4057.68 step increase; Kathy Young 3657.48 step increase. Co. Jail: 108,951.62 total salaries; Shane Yost step increase PT @ 18.58; Julie Gallisath FT 3250.32; Amalia Barrientos step increase PT @ 18.01. Care of the Poor: 6,076.04 total salaries. County Nurse: 4,418.24 total salaries; Becky Goens 3669.66 step increase. Ag. Bldg.: 8,617.09 total salaries. Co. Extension: 9,024.05 total salaries. Weed Control: 5,813.66 total salaries. Planning Board: 415.88 total salaries. Road & Bridge: 88,038.68 total salaries. Emergency Management: 11,656.35 total salaries. Crime Victim: 6,339.04 total salaries. W.I.C.: 3,857.96 total salaries. Total 515,917.09.
 Breakdown of withholding amounts which are included in the above: S.D. Retirement 47,850.36; S.D. Retirement 295.19 spouse option; S.D. Supplemental Retire. 2,800.00 suppl. retire.; Sanford 65,433.89 ins.; Reliance Standard Life Insurance 448.71 life ins.; Delta Dental 5,986.66 ins.; Avesis 855.72 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 472.00 employee union dues; AFLAC 3,525.68 ins.; Assurity Life Insurance Company 71.71 ins.; U.M.B. Bank 7,250.00 suppl. retire.; AFLAC 622.93 ins.; Watertown United Way 72.50 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 24,279.28 employee payments; Cod. Co. Treasurer 28,400.00 employee monthly draw; Teamsters Local Union 120 319.00 employee union due; Codington County Deputy Sheriff's Association 102.00 employee union dues; ReliaBank Dakota 33,383.17 federal withholding; ReliaBank Dakota 58,824.74 social security; Washington National Ins. 20.20 ins.

PERSONNEL CHANGES

Motion by VanDusen, second by Gabel, to approve the following personnel changes; all voted aye; motion carried: Part time Correctional officers; Amalia Barrientos, step increase to step 2/\$18.01 per hour and Shane Yost, step increase to step 3/\$18.58 per hour.

TRAVEL REQUESTS

Motion by Hanten, second by Gabel, to approve the following travel requests; all voted aye; motion carried: Director of Equalization and staff, SDAAO Conference and Weed Supervisor, VanDiest 2018 Mosquito workshop.

CODINGTON COUNTY JUSTICE ADVISORY COMMITTEE

Commissioner Gabel advised the Board that the next meeting of the CCJAC will be held at 6:10 p.m., on Thursday, April 5th at LATI.

EXECUTIVE SESSION

Motion by Hanten, second by Waterman, to enter into executive session at 10:04 a.m., per SDCL 1-25-2, (1) discussion of personnel issues & (4) preparing for contract negotiations with employees or employee representatives; all voted aye; motion carried. The Board returned to regular session at 11:08 a.m., no action was taken. The following were present at varying times for executive session: States Attorney, County Auditor, Highway Superintendent, and Director of Equalization.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by VanDusen, to adjourn at 11:08 a.m., until 9:00 a.m., Tuesday, April 3rd, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.