

**Official Proceedings**  
**County of Codington, Watertown, South Dakota**  
**Codington County Courthouse**  
**14 1<sup>st</sup> Ave SE**

April 3, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Johnson, presiding. The meeting was opened with the pledge of allegiance.

**AGENDA APPROVED**

Motion by Hanten, second by VanDusen, to approve the agenda; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Hanten, second by Gabel, to approve the minutes of March 27, 2018; all voted aye; motion carried.

**MONTHLY REPORTS**

**Veterans Service Officer, Al Janzen**, reported 118 walk-ins/appointments, 6 trips with 7 veterans, and 4 trips canceled due to weather. Mr. Janzen noted his office has moved and is currently operating in new office space at the Watertown City Auditorium. Mr. Janzen advised the Board he will be speaking at a pre-needs seminar to outline Veterans' funeral benefits. **Weed Supervisor, Steve Molengraaf**, updated the Board on the following: attended numerous County Weed meetings in the past month; working with the Data Logger System in preparation of the 2018 weed spraying season; working on preparing the 2019 budget to present at the County Weed Board meeting on April 25<sup>th</sup>; a Weed ID tour will be held on June 7<sup>th</sup> in the Summit/Marvin area; a Mosquito/calibrating workshop will be held on April 25<sup>th</sup>; West Nile grant funding will be available again this year; and the new Weed truck is being prepped for the upcoming season.

**DEPUTY SHERIFF POSITION**

Motion by VanDusen, second by Hanten, to authorize Sheriff Howell to advertise and hire a full time Deputy Sheriff to fill a vacant position; all voted aye; motion carried.

**SURPLUS EQUIPMENT**

Motion by Gabel, second by Hanten, to declare a 2006 Smart Buy Computer; s/n MXL1231NQ6, located in the Sheriff's office, surplus to be destroyed; all voted aye; motion carried.

**CELL PHONE STIPENDS**

Motion by VanDusen, second by Hanten, to approve a \$40.00 monthly cell phone stipend for Corrections Sergeant, Matt Blackwelder; all voted aye; motion carried. Motion by Hanten, second by Gabel, to approve a \$25.00 monthly cell stipend for Ag. Building Maintenance employee, Gordon Hedges; all voted aye; motion carried. Both cell phone stipends will begin April 1, 2018.

**QUIT CLAIM DEED**

Motion by Hanten, second by Waterman, to authorize the Chairman to sign a quit claim deed, to the City of Henry, pertaining to property known as, The South Half of Lot 1, and all of Lot 2, in Block 8, of the Original Town of Henry, subject to visible or recorded easements and reservations of record, if any, Codington County, South Dakota, all present voted aye; motion carried.

**AMENDMENT TO RESOLUTION 2017-26 BHJWG CHARTER**

Motion by Gabel, second by Hanten, to amend Resolution 2017-26, Behavioral Health and Justice Working Group Charter, Article V, Meetings; Paragraph C, Quorum; A quorum is no less than 4 representatives of the total voting membership; all voted aye; motion carried.

**ABATEMENT APPLICATION**

Motion by Hanten, second by Gabel, to approve an abatement application for property record #11335 in the amount of \$460.08; all voted aye; motion carried.

**CLAIM**

Motion by Hanten, second by Gabel, to approve a claim payable to Brian Richter, in the amount of \$786.49, for the refund of health and dental insurance premiums; all voted aye; motion carried.

**PERSONNEL CHANGES**

Motion by Hanten, second by Gabel, to approve the following personnel changes; all voted aye; motion carried: Highway Superintendent, Rick Small, letter of resignation effective 4/30/2018; Correctional Officer, Matthew Blackwelder; promoted from Work Release Coordinator to Corrections Sergeant, step 10/\$23.11 per hour; and Temporary Clerk at Memorial park, Carol Ford, step 1/\$14.97 per hour.

**TRAVEL REQUESTS**

Motion by Hanten, second by Gabel, to approve the following travel requests; all voted aye; motion carried: Auditor, Treasurer, Deputy Treasurer, and Register of Deeds - SDACO Spring Workshop; and Highway Department Officer Manager – SDACHS 2018 Office Personnel Workshop.

**CODINGTON COUNTY JUSTICE ADVISORY COMMITTEE**

Commissioner Gabel advised the Board that the next meeting of the CCJAC will be held at 6:10 p.m., Thursday, April 12<sup>th</sup> at LATI. Commissioner Gabel noted this is a change from the meeting date announced at the March 27<sup>th</sup> meeting.

**EXECUTIVE SESSION**

Motion by Hanten, second by VanDusen, to enter into executive session at 9:38 a.m., per SDCL 1-25-2, (1) discussion of personnel issues; all voted aye; motion carried. The Board returned to regular session at 10:04 a.m., no action was taken.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Hanten, second by VanDusen, to adjourn at 10:04 a.m., until 9:00 a.m., Tuesday, April 3<sup>rd</sup>, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman  
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ \_\_\_\_\_.