

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

April 17, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 17, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Johnson, presiding. The meeting was opened with the pledge of allegiance.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by VanDusen, to approve the minutes of April 10, 2018; all voted aye; motion carried. Motion by Hanten, second by Gabel, to approve the minutes of April 11, 2018; all voted aye; motion carried. Motion by Hanten, second by Gabel, to approve the minutes of the 2018 County Board of Equalization; all voted aye; motion carried.

2018 ASPHALT MAT CONSTRUCTION BIDS

The following bids were received, opened and announced by Highway Supt., Rick Small, as previously advertised, for 2018 Asphalt Mat Construction:

Bituminous Paving Inc., Ortonville, MN; bid bond included;

Bid option	Virgin product	Recycled product
A – 5800 tons	\$ 92.00 per ton	
B – 5800 tons		\$ 92.00 per ton
C – 1500 tons	\$140.00 per ton	
D – 1500 tons		\$140.00 per ton
E – 500 tons	\$ 63.00 per ton	
F – 500 tons		\$ 63.00 per ton
Total project per product:	\$775,100.00	\$775,100.00

Bowes Construction, Inc., Brookings, SD; no bid bond; bid documents not in specified form, bid was not considered.

Duininck, Inc., Prinsburg, MN; bid bond included;

Bid option	Virgin product	Recycled product
A – 5800 tons	\$ 76.00 per ton	
B – 5800 tons		\$ 69.00 per ton
C – 1500 tons	\$ 88.00 per ton	
D – 1500 tons		\$ 79.00 per ton
E – 500 tons	\$ 57.00 per ton	
F – 500 tons		\$ 47.00 per ton
Total project per product:	\$601,300.00	\$542,200.00

Highway Supt., Small, reviewed the bids for accuracy, recommended acceptance of the bid from Duininck, Inc; and use of the recycled product. Mr. Small also recommended including an additional 2 miles, listed in the bid specs, in addition to the original 4 miles of County Road 6, due to available

Codington County, April 17, 2018

funding and bid prices received. Motion by Hanten, second by Waterman, to accept the bid per the recommendation of the Highway Supt and the recommendation to include the 2 additional miles of County Road 6; all voted aye; motion carried. Assistant Highway Superintendent, Rick Hartley, was present for the bid letting.

REQUEST FOR LOWERING SPEED LIMIT ON 460TH AVE

Mike Mack presented to the Board a petition to lower the speed limit on 460th Ave South of US Highway 212 for a specified distance. Mr. Mack indicated a number of property owners along this section of 460th Ave would like the speed limit lowered from 55 mph to 34-45 mph on the first 1.5 miles south of US Highway 212. Mr. Mack noted the residents along this stretch have a great concern that an accident could occur due to a lack of shoulders and a blind spot. Highway Supt., Rick Small and Assistant Highway Supt., Rick Hartley were present for this discussion. Mr. Small's recommendation, from a transportation standpoint, does not recommend lowering the speed on rural highways. After a brief discussion the Board indicated more investigation into the matter is required before any action occurs. Motion by Hanten, second by VanDusen, to investigate the request by taking traffic counts and speed monitoring; all voted aye; motion carried. Mr. Mack also questioned the number of required speed limit signs along rural highways. The Highway Superintendent will investigate this along the portion of highway in question.

MONTHLY REPORTS

Highway Supt., Rick Small, informed the Board that the Highway has primarily been occupied with snow removal and crack sealing when possible. **Facilities Manager, Milo Ford**, updated the Board on the following: **Memorial Park** - campground reservations are being covered; \$17,000.00 in advance reservations has been collected; seasonal employees are on duty; a mold issue has been discovered in the sheet rock in the campground office; and the campground will be ready for campers by May 1st but water hookups may not be available due to weather conditions. **Extension Center Complex** – SDSU employees have reported difficulty in receiving cell phone signal in the area. The Vendor who supplies the reception extender system has been contacted. **Courthouse** – tours of the remodel area have occurred for various contractors; the Veterans Service and Welfare offices were successfully moved to the Watertown City Auditorium on April 2nd; the Community Health Nurse Office has also been moved to their new location. Mr. Ford expressed his thanks to Maintenance Staff for their exceptional work in preparing the Veterans Service and Welfare Offices for the move to the new offices. **Detention Center** – work continues in the basement area of the Detention Center to utilize vacant space for files and storage. Mr. Ford noted snow removal has been a major issue since his last report. **Welfare Director, Sarah Petersen**, provided the Board with a report of statistics from the Welfare office for the month of February 2018: 24 people were served for the following: 12 medical, 4 housing, 1 prescription, 1 burial, 2 economic assistance, and 4 utilities; there were \$2,775.00 in funds expended by the County for these contacts and \$38,981.92 was saved using other resources. Use of the NACO prescription drug card resulted in savings of \$2,454.84 for 36 people in January and savings of \$1,703.99 for 27 people in February. The Welfare Director presented the Board with a power point presentation on Toxic Stress/Adverse Childhood Experiences Study (ACES) data. The Welfare Director expressed her thanks to the Maintenance Dept. for their assistance in the move to the Watertown City Auditorium and in the days following the move.

MEMORIAL PARK CAMPGROUNDS MANAGERS TOM AND SHARON SAUER

The Board took a moment to recognize long time Memorial Park employees and campground managers, Tom and Sharon Sauer, who recently resigned their position upon the death of Mr. Sauer. The Board expressed their thanks for the Sauer's dedication to improving the campground over the past 20 years.

MEMORIAL PARK CAMPGROUND OFFICE REPAIR

Facilities Manager, Milo Ford, advised the Board that a mold problem has occurred in the sheet rock of the office area at Memorial Park due to a leaking window air conditioner. Mr. Ford requested

authorization to proceed with a repair project to replace the sheet rock and install two new windows with an estimated cost of \$3,500 to \$4,000. Motion by Gabel to authorize the repair project as requested. Gabel’s motion died for lack of a second. Motion by Hanten, second by Waterman, to authorize the repair project utilizing in house employee labor, with some overtime hours, as a cost saving measure; all voted aye; motion carried.

WEST NILE GRANT FUNDS APPLICATION

Motion by Hanten, second by VanDusen, to authorize Weed Supervisor, Steve Molengraaf, to apply for West Nile Grant Funds; all voted aye; motion carried. The County received funding in 2017 in the amount of \$4,913.00.

FIRE SUPPRESSION SYSTEM BIDS

Motion by Gabel, second by Hanten, to authorize a notice to bidders for a fire suppression system for the basement and ground floor levels of the Courthouse in conjunction of the Courthouse Remodel Project; all voted aye; motion carried. A pre-bid meeting is scheduled for 1:00 p.m., Tuesday, May 1st and bids will be opened on Tuesday, May 15th, 2018.

COURTHOUSE REMODEL PROJECT BID AWARD

Motion by Gabel, second by Hanten, to award the Courthouse Remodel Project bid to Mills Construction, Brookings, SD; base bid in the amount of \$1,209,000; alternate #1 \$48,000; and alternate #2 \$18,000; as recorded at a meeting of this Board on April 11, 2018; upon roll call vote of the Board, Gabel voted aye, Waterman voted aye, Johnson voted aye, VanDusen voted aye, and Hanten voted aye; motion carried.

RESTRICTED CASH TRANSFER

Motion by Hanten, second by Gabel, to transfer cash within the Road and Bridge Fund, from Restricted for Snow Removal in the amount of \$8,078.62 and from Restricted for County Highway and Bridge Reserve in the amount of \$2,333.23, to the Road and Bridge Assigned Fund Balance in the total amount of \$10,411.85; all voted aye; motion carried.

CLAIMS

Motion by VanDusen, second by Waterman, to approve for payment a claim in the amount of \$3,480.00 to Eight Ten Properties, LLC for April and May rent of office space; all voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Hanten, second by Gabel, to approve an automatic budget supplement to the Emergency Management revenue and expenditure budgets in the amount of \$1,500.00 with grant reimbursement funds received on April 6, 2018; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Hanten, second by Gabel, to approve the following personnel change; all voted aye; motion carried:

<u>TITLE</u>	<u>NAME</u>	<u>STEP/HOURLY</u>
Memorial Park Seasonal Maintenance	John Schwandt	2/\$15.38

OPEN – AMBER CHRISTENSON

Codington County resident and property owner, Amber Christenson, briefly addressed the Board regarding a recent public meeting on Ordinance #68. Ms. Christenson provided Board members with packets of information on Wind Energy from non-participating property owners and a Wind Energy Fact Sheet for their review.

FEMA CORRESPONDENCE

The Board noted correspondence from FEMA of notification that the Codington County Pre-Disaster Mitigation Plan has been approved as meeting the requirements of the Stafford Act and Title 44 Code of Federal Regulations §210.6 for a local mitigation plan. This approval extends to the County of Codington, the City of Watertown, and the towns of Florence, Henry, Kranzburg, South Shore and Wallace. The approved jurisdictions are hereby eligible for FEMA Hazard Mitigation Assistance grant programs and the plan is approved through April 8, 2023.

EXECUTIVE SESSION

Motion by Hanten, second by VanDusen, to enter into executive session at 10:38 a.m., per SDCL 1-25-2, (1) discussion of personnel issues; all voted aye; motion carried. The Board returned to regular session at 11:14 a.m., no action was taken. The Human Resource Director, Highway Superintendent and Assistant Highway Superintendent were present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by VanDusen, to adjourn as a Board of Commissioners at 11:14 a.m., until 9:00 a.m., Tuesday, April 24th, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.