April 10, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 10, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Johnson, presiding. The meeting was opened with the pledge of allegiance.

AGENDA APPROVED
Motion by Hanten, second by Gabel, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED
Motion by Hanten, second by VanDusen, to approve the minutes of April 3, 2018; all voted aye; motion carried.

ORDINANCE #67
Zoning Officer, Luke Muller, gave the second reading of Ordinance #67; An Ordinance entitled, an Ordinance amending Article IV Administration of Ordinance 65 an Ordinance amending Ordinance #15, an ordinance establishing comprehensive zoning regulations for Codington County, South Dakota, and providing for the administration, enforcement, and amendment thereof; pursuant to SDCL 11-2, 1967, and amendments thereof, and for the repeal of all resolutions and/or ordinances in conflict herewith. Mr. Muller reviewed said ordinance. Mr. Muller advised the Board this ordinance amends the Administrative section of the Codington County Zoning Ordinance which deals with how permits are issued. The changes in this section are basically to catch up with State law and/or to change language to reflect the policies of the Board. At this time Chairman Johnson opened the Public Hearing to those present for the meeting, and no public comments were offered. Chairman Johnson closed the hearing to the public and asked for comments and a motion from the Board. Motion by Hanten, second by Gabel, to approve Ordinance #67; all voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported ballots are being prepared for the 2018 Primary Election and the office will be open extended hours on April 10th for local school elections. Community Health Nurses, Anne Kriese and Karla Moes, provided the Board with a quarterly report, as presented by Ms. Kriese, who advised the Board that Karla will be retiring on April 20th. Ms. Kriese updated the board on the following: POD meetings are occurring in preparation of an event on October 4th; the nurses have completed community visits to several businesses and both clinics; the office participated in a town hall meeting at LATI; $346.40 was collected in office fees; office visits covered baby care, WIC, pregnant clients, Cribs for Kids, Reach out and Read, and postpartum visits. The Nurses/WIC office has completed the move to leased office space, at 104 1st Ave NW.

DIRECTOR OF EQUALIZATION ANNUAL CONFERENCE
The Board held an annual conference with the Director of Equalization per SDCL 10-3-14. Discussion was held regarding a county-wide reappraisal project, 2018 assessment adjustments, the reappraisal of 965 parcels in the small towns, an overall 3% increase in agricultural land, 908 total building permits and 77 new houses.

Codington County, April 10, 2018
AUDITOR’S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES
Motion by VanDusen, second by Hanten, to approve the Auditor’s Account of the cash and cash items in the hands of the County Treasurer as of the last day of March 2018, all present voted aye; motion carried.
Cash on hand $ 11,578.83
Checks in Treasurers’ possession
  less than 3 days $ 119,798.31
Credit Card Charges $ 7,076.21
Cash Items $ 518.30
TOTAL CASH ASSETS ON HAND $ 138,971.65
RECONCILED CHECKING
  Great Western Bank Checking (Memorial Park) $ 6,897.94
  Reliabank Dakota $19,341,603.04
INVESTMENTS
  SD Public Funds Investment $ 7,011.80
TOTAL CASH ASSETS $19,494,484.43
General Ledger Cash Balance by Funds:
  General $11,014,779.96
  General restricted cash $ 500,000.00
  Sp. Revenue $ 6,365,756.69
  Sp. Revenue restricted cash $ 10,411.85
  Trust & Agency $ 1,603,535.93
  (schools 830,489.64, townships 57,273.30; city/towns 157,998.63)
TOTAL GENERAL LEDGER CASH $ 19,494,484.43

The Board noted Register of Deeds fees for the month of March in the amount of $28,253.50 with $2,460.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS.

2018 WEED CHEMICAL & SPRAYING RATES
Motion by Hanten, second by Gabel, to approve a 2018 fee schedule for Weed Spraying, as prepared by Weed Supervisor, Steve Molengraaf; all voted aye; motion carried.

2018 WEED SPRAYING RATES SCHEDULE OF FEES

<table>
<thead>
<tr>
<th>Township &amp; County</th>
<th>Equipment and Operator</th>
<th>State, City &amp; Private</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$35.00 hour</td>
<td>Truck $60.00 hour</td>
</tr>
<tr>
<td></td>
<td></td>
<td>RTV $50.00 hour</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Operator $30.00 hour</td>
</tr>
<tr>
<td>2-4D Amine Aquatic</td>
<td>$9.23 gallon</td>
<td>2-4D Amine $18.00 gallon</td>
</tr>
<tr>
<td>Rodeo or Equivalent</td>
<td>$12.97 gallon</td>
<td>Rodeo or Equivalent $26.00 gallon</td>
</tr>
<tr>
<td>Roundup Pro or Equivalent</td>
<td>$11.13 gallon</td>
<td>Roundup Pro or Equiv. $17.50 gallon</td>
</tr>
<tr>
<td>Plateau or Equivalent BASF</td>
<td>$104.89 gallon</td>
<td>Plateau or Equiv. BASF $130.00 gallon</td>
</tr>
<tr>
<td>Plateau or Equivalent Alligare</td>
<td>$99.89 gallon</td>
<td>Plateau or Equiv. Alligare $125.00 gallon</td>
</tr>
<tr>
<td>2-4D Ester or Equivalent</td>
<td>$12.93 gallon</td>
<td>2-4D Ester or Equiv. $23.00 gallon</td>
</tr>
<tr>
<td>Tordon 22K or Équivalent</td>
<td>$45.97 gallon</td>
<td>Tordon 22K or Équiv. $65.00 gallon</td>
</tr>
<tr>
<td>Nonionic Surfactant</td>
<td>$10.39 gallon</td>
<td>Nonionic Surfactant $16.00 gallon</td>
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<tr>
<td>GrazonNext</td>
<td>$44.59 gallon</td>
<td>GrazonNext $50.00 gallon</td>
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<tr>
<td>Milestone</td>
<td>$299.73 gallon</td>
<td>Milestone $320.00 gallon</td>
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<tr>
<td>Transline</td>
<td>$116.97 gallon</td>
<td>Transline $135.00 gallon</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dicamba $90.00 gallon</td>
</tr>
</tbody>
</table>

Codington County, April 10, 2018
1 (one) hour minimum hourly rates (for State, City, and Private), and $.06 per gallon water charge with a 500-gallon minimum. Applicable Sales Tax will be added to all charges based on location of spraying for private companies/individuals.

**TAX DEED PROPERTY AUCTION**  
The Board set an auction date of June 19, 2018, for the sale of property taken by tax deed proceedings.

**FIRE ALARM/FIRE SUPPRESSION SYSTEMS**  
The Board authorized a request for quotes to update the fire alarm system within the Courthouse.  
Motion by Gabel, second by Hanten, to postpone action for a request for proposals for a fire suppression system until a determination can be made as to whether a formal notice to bidders and bidding process may be required.

**CODINGTON COUNTY SAFETY MANUAL**  
Motion by VanDusen, second by Hanten, to approve the Codington County Safety Manual as prepared by a committee of County employees per the recommendation of the County’s insurance carrier, South Dakota Public Assurance Alliance, Safety Benefits Inc; all voted aye; motion carried. Each employee will receive a copy of the manual and will be required to sign an acknowledgment of receipt for said manual. The Safety Manual will also become part of the packet presented to each new hire from this date forward. Further discussion was held regarding the appointment of a Safety Coordinator and preparation of a job description for same.

**CLAIMS**  
Motion by Hanten, second by Gabel, to approve for payment the following claims; all voted aye; motion carried:  
ACCREDITATION, AUDIT AND 150.00 SVC, ABERDEEN NEWS COMPANY 67.44 PUB, ACTIVE DATA SYSTEMS, INC 750.00 MAINT, NANCY ADAIR 31.00 JURY, DARRON ADOLPHS EION 36.80 WIT, ADVANCE AUTO PARTS 6.99 REP, ALLIED 100 154.32 REP, AMERICAN LEGION 30.00 SUP, DUSTIN AMMANN 52.52 JURY, JEFF ARGO 25.00 UTILITIES, AT&T MOBILITY 259.32 UTIL, AUSTIN LAW OFFICES 3957.41 SVC, AVERA MCKENNA HOSPITAL 2099.50 SVC, AVERA SPECIALTY PHARMACY 3.45 SUP, KENNETH BAILLY 50.84 JURY, BATTERIES UNLIMITED 66.00 REP, BEACON CENTER 1000.00 PMT, BEACON CENTER 1679.97 DOM, ALLEN BENCK 25.00 UTILITIES, TANIZHA BERG 10.84 JURY, BIERSCHBACH EQUIPMENT 278.54 REPAIRS/MAINT., MATTHEW BLACKWELDER 40.00 CELL, BORNS GROUP 2705.43 POST, BORNS GROUP 110.34 POST, VICTORIA BORNS 13.36 JURY, BOYS & GIRLS CLUB 1458.33 P.MT, BRATLAND LAW 2580.63 SVC, VERLA BRINKMAN 11.68 JURY, BROCK WHITE COMPANY 12810.00 SUPPLIES, BROWN CLINIC PLLP 840.00 SVC, BROWN CLINIC MAIN 107.00 SVC, BURNS LAW OFFICE 3000.00 SVC, BUTLER MACHINERY 228.31 REPAIRS/MAINT., KAY BYER 51.68 JURY, DAVID CALVERT 51.68 JURY, JOHN CARTER 11.68 JURY, CARTNEY BEARING & SUPPLY 16.32 REPAIRS/MAINT., JEFF CASE 25.00 UTILITIES, CASHWAY LUMBER INC. 98.35 SUP, CENTURYLINK 716.88 UTIL, CHILD'S VOICE 150.00 SVC, CHUCK'S LOCK & KEYS 8.00 SUP, CLAIMS ASSOCIATES 3741.92 PMT, CLUBHOUSE HOTEL & SUITES 302.00 TRAV, CODINGTON CO. REGISTRAR'S DEEDS 30.00 SVC, CODINGTON COUNTY TREASURER 194.81 SVC, CODINGTON-CLARK ELECTRIC COOPE 35.53 UTILITIES, COLE PAPERS, INC. 3464.19 SUP, COMPASS COUNSELING 3600.00 SVC, CONNECTING POINT COMPUTER CENT 1040.00 SVC, CONNECTING POINT COMPUTER CENT 5475.95 MAINT, CONNECTING POINT 72.50 REPAIRS/MAINT., SHAWNNA CONSTANT 25.00 CELL, COUNTY FAIR FOODS 187.82 SUP, CREATIVE REWARDS 50.00 SUP, CREDIT COLLECTIONS BUREAU 1364.78 PMT, CREDIT COLLECTIONS BUREAU 401.56 PMT, STEPHANIE CROCKER 51.68 JURY, CULLIGAN WATER CONDITIONING 285.00 SUP, MICHAEL DANFORTH 12.52 JURY, MATT DARGATZ 25.00 UTILITIES, DATA SPEC INC 449.00 SVC, DATA TRUCK 69.98 UTIL, DAYS INN PIERRE 57.00 TRAV, STEPHANIE DEVINE 55.04 JURY, DIAMOND VOGEL 158.65 JURY, CULLIGAN WATER CONDITIONING 285.00 SUP, MICHAEL DANFORTH 12.52 JURY, MATT DARGATZ 25.00 UTILITIES, DATA SPEC INC 449.00 SVC, DATA TRUCK 69.98 UTIL, DAYS INN PIERRE 57.00 TRAV, STEPHANIE DEVINE 55.04 JURY, DIAMOND VOGEL 158.65 JURY, CULLIGAN WATER CONDITIONING 285.00 SUP, MICHAEL DANFORTH 12.52 JURY, MATT DARGATZ 25.00 UTILITIES, DATA SPEC INC 449.00 SVC, DATA TRUCK 69.98 UTIL, DAYS INN PIERRE 57.00 TRAV, STEPHANIE DEVINE 55.04 JURY, DIAMOND VOGEL 158.65 JURY, CULLIGAN WATER CONDITIONING 285.00 SUP, MICHAEL DANFORTH 12.52 JURY, MATT DARGATZ 25.00 UTILITIES, DATA SPEC INC 449.00 SVC, DATA TRUCK 69.98 UTIL, DAYS INN PIERRE 57.00 TRAV, STEPHANIE DEVINE 55.04 JURY, DIAMOND VOGEL 158.65 JURY, CULLIGAN WATER CONDITIONING 285.00 SUP, MICHAEL DANFORTH 12.52 JURY, MATT DARGATZ 25.00 UTILITIES, DATA SPEC INC 449.00 SVC, DATA TRUCK 69.98 UTIL, DAYS INN PIERRE 57.00 TRAV, STEPHANIE DEVINE 55.04 JURY, DIAMOND VOGEL 158.65
SUP, DIGITAL-ALLY 30.00 REP, DIVE RESCUE INTERNATIONAL, INC 360.40 SUP, JAMIE DOLEN 25.00 UTILITIES, JOSEPH DUPONT 51.68 JURY, ASHLEY DURHAM 10.84 JURY, DVL FIRE AND SAFETY 259.15 SUP, BIMBO FOODS, INC 1153.25 SUP, BRUCE EGERSTROM 56.72 JURY, ELLYSON LAW OFFICE 1598.00 SVC, ENGELSTAD ELECTRIC CO. 434.18 REP, EQUIPMENT BLADES INC 2220.00 SUPPLIES, CARI EVEN 16.72 JURY, EVERBRIDGE 2121.80 MAINT, SHARON FALK 31.00 JURY, RANDY FALVEY 25.00 UTILITIES, FAMILY DENTAL CENTER 805.00 SVC, FARNAMS GENUINE PARTS 244.41 SUPPLIES, FIRST DISTRICT ASSN OF LCL GOV 10125.00 GRANT, FIRST LINE APPARATUS TRAINING 2947.00 TRAIN, ALLISON FORBUSH 25.00 CELL, CAROL FORD 60.00 SUP, FORUM COMMUNICATIONS 80.19 PUB, TIM FOX 11.68 JURY, FSA - FARGO 4637.76 SUP, D LEE GABEL 176.28 TRAV, ROBERT GAIKOWSKI 11.68 JURY, GCR TIRES & SERVICE 183.85 REP, ERIN LENZNER 80.00 REIMB, LEWNO LAW OFFICE 386.22 SVC, LINCOLN CO TREASURER 1099.19 SVC, DARY LOCKWOOD 28.50 SVC, JODI LOEHRER 307.45 MISC, STEVEN LOWRY 40.00 CELL, TYLER LUCHTENBURG 11.68 JURY, LUTHERAN SOCIAL SERVICES 1090.18 SVC, MAC'S INC 51.06 SUPPLIES, MAC'S INC. 10.80 REP, DWIGHT MAGEE 50.84 JURY, MAHOWALD'S 14.98 REP, CAROL MALONEY 179.66 REIMB, MARCO, INC 295.87 RENT, MASTER BURN 113.91 REPAIRS/MAINT., LEWNO LAW OFFICE 2540.21 SUP, MICHAEL OKONIEWSKI 14.20 JURY, OLESON MACHINING 97.50 REPAIRS/MAINT., KRISTINA OLIVERSON 18.40 JURY, MONICA RIES 51.68 JURY, ROBYN RITER 25.00 UTILITIES, LANA RONNING 11.68 JURY, DAVID ROSS 50.84 JURY,
PERSONNEL CHANGES
Motion by Hanten, second by Gabel, to approve the following personnel changes; all voted aye; motion carried:

<table>
<thead>
<tr>
<th>TITLE</th>
<th>NAME</th>
<th>STEP/HOURLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Second Deputy Treasurer</td>
<td>Lindee Waba</td>
<td>12/$20.07</td>
</tr>
<tr>
<td>Weed Supervisor</td>
<td>Steve Molengraaf</td>
<td>12/$21.66</td>
</tr>
<tr>
<td>Seasonal Weed Sprayer</td>
<td>John Engels</td>
<td>6/$16.19</td>
</tr>
<tr>
<td>Seasonal Weed Sprayer</td>
<td>Tom Stanley</td>
<td>3/$14.79</td>
</tr>
<tr>
<td>Seasonal Memorial Park Maint.</td>
<td>Jef Schnackenberg</td>
<td>1/$13.97</td>
</tr>
<tr>
<td>Correctional Officer</td>
<td>Kayla Schomaker</td>
<td>4/$19.28</td>
</tr>
<tr>
<td>Highway Maintenance II</td>
<td>Doug Torstenson</td>
<td>4/$19.30</td>
</tr>
<tr>
<td>Highway Maintenance II</td>
<td>Lynn Solberg</td>
<td>4/$19.30</td>
</tr>
</tbody>
</table>
TRAVEL REQUESTS
Motion by Gabel, second by Waterman, to approve the following travel requests; all voted aye; motion carried: Community Health Nurse clerical and WIC clerical, Mental Health First Aid Training.

MEMORIAL PARK RESERVATION DESK
Facility Manager, Milo Ford, met with the Board to discuss changing the hours for the Memorial Park reservation desk. Mr. Ford advised the Board that calls for reservations have declined since the desk opened on April 3rd. Mr. Ford recommended cutting the reservation desk hours to two hours per day until further notice and letting the answer machine take calls outside those hours. The Board agreed with this change.

EXECUTIVE SESSION
Motion by Gabel, second by Hanten, to enter into executive session at 10:12 a.m., per SDCL 1-25-2, (1) discussion of personnel issues; all voted aye; motion carried. The Board returned to regular session at 10:25 a.m., no action was taken.

BOARD OF EQUALIZATION
The Board will meet as a County Board of Equalization at 1:00 PM, Tuesday, April 10th, in the Commission Chambers and again as the Consolidated Board of Equalization at 6:30 PM, Tuesday, April 10th, at Watertown City Hall.

ADJOURNMENT
There being no further business to come before the Board a motion was made by Hanten, second by VanDusen, to adjourn as a Board of Commissioners at 10:25 a.m., until 2:05 p.m., Tuesday, April 11th, 2018; all voted aye; motion carried.

ATTEST:
Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of $_____________.

Codington County, April 10, 2018