

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

March 13, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 13, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Johnson, presiding. The meeting was opened with the pledge of allegiance.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of March 6, 2018; all voted aye; motion carried.

PLAT RESOLUTIONS

Zoning Officer, Luke Muller, presented and reviewed plats of the James and Marlys Mercie Addition and the Czech Third Addition. The Board took action to approve both plats.

RESOLUTION #2018-8

A Resolution to approve the platting of the James and Marlys Mercie Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:
That an examination has been made of the plat entitled:

James and Marlys Mercie Addition located in the Northeast Quarter of Section 15 Township 116 North, Range 52 West of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner VanDusen; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 13th day of March, 2018, at Watertown, Codington County, South Dakota

Myron Johnson
Chairman

Codington County, March 13, 2018

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2018-8, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 13th day of March, 2018, at Watertown, Codington County, South Dakota.

Cindy Brugman
County Auditor, Codington County, South Dakota

RESOLUTION #2018-9

A Resolution to approve the platting of the Czech Third Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:
That an examination has been made of the plat entitled:

Czech Third Addition located in the Northeast Quarter of Section 15 Township 116 North, Range 52 West of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner Waterman; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 13th day of March, 2018, at Watertown, Codington County, South Dakota

Myron Johnson
Chairman

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2018-9, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 13th day of March, 2018, at Watertown, Codington County, South Dakota.

Codington County, March 13, 2018

Cindy Brugman

County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Auditor, Cindy Brugman, reported nominating petitions are due March 27th for the 2018 Primary Election and a statewide ballot issue will appear on the June Primary ballot which could change the number of precincts needed for the election. **Zoning Officer, Luke Muller**, updated the Board on the drafting of a wind energy ordinance, an increase in the filing/inquires of requests for building permits, mailing of enforcement letters, schedule of office hours, and few inquiries/requests for large feedlot permits at this time.

AUDITOR'S ACCT. W/TREASURER, REIGSTER OF DEEDS MONTHLY FEES

Motion by Hanten, second by VanDusen, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of February 2018, all voted aye; motion carried.

Cash on hand	\$ 10,457.40
Checks in Treasurers' possession	
less than 3 days	\$ 77,208.54
Credit Card Charges	\$ 13,409.33
Cash Items	\$ 346.20
TOTAL CASH ASSETS ON HAND	\$ 101,421.47
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 728.63
Reliabank Dakota	\$19,396,127.31
INVESTMENTS	
SD Public Funds Investment	\$ 7,007.23
TOTAL CASH ASSETS	\$19,505,284.64
General Ledger Cash Balance by Funds:	
General	\$11,331,028.22
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 6,408,688.09
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 1,255,156.48
(schools 522,783.35, townships 98,546.49; city/towns 100,514.37)	
TOTAL GENERAL LEDGER CASH	\$ 19,505,284.64

The Board noted Register of Deeds fees for the month of February in the amount of \$32,984.00 with \$2,030.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS.

CLAIMS

Motion by VanDusen, second by Gabel, to approve for payment the following claims; all voted aye; motion carried: ACCREDITATION, AUDIT AND 150.00 SVC, MARTHA ALLSHOUSE 22.60 JURY, DAVID AMAN 11.68 JURY, AMERICAN CORRECTIONAL ASSOC 65.50 SVC, ANESTHESIA PHYSICIANS, LTD 375.00 SVC, BRIAN ANTOINE 408.80 JURY, NANCY ANTONY 11.68 JURY, AP AUTO PROS 123.98 REP, JEFF ARGO 25.00 UTILITIES, AT&T MOBILITY 273.39 UTIL, AUSTIN LAW OFFICES 404.20 SVC, AUTO BODY SPECIALTIES 34.95 SUPPLIES, AVERA MCKENNAN HOSPITAL 700.00 SVC, AVERA ST LUKE'S 200.00 SVC, AVERA ST LUKE'S 699.50 SVC, MATTHEW BACH 28.40 WIT, EVANELL BACHMAN 11.68 JURY, KENNETH BAILLY 50.84 JURY, BOB BARKER CO. 169.00 SUP, BATTERIES UNLIMITED 95.00 REPAIRS/MAINT., BAUER LAW OFFICE PC 4867.60 SVC, BEACON CENTER 1000.00 SVC, ALLEN BENCK 25.00 UTILITIES, NYLA BERGAN 367.64 JURY, BERNIE'S TELEPHONE AND TECH 93.75 REP, KYLE BILLINGS 40.00 WIT, DONNA BIRGHOLTZ 12.52 JURY, BOARMAN KROOS VOGEL GROUP,

Codington County, March 13, 2018

INC 40896.50 SVC, BORNS GROUP 4.19 POST, BORNS GROUP 7627.04 POST, BOYS & GIRLS CLUB 1458.33 PMT, JANET BRAGE 14.20 JURY, BRATLAND LAW 1015.20 SVC, BREVIK LAW OFFICE PROF LLC 244.93 SVC, BROOKINGS COUNTY 77.00 PMT, BROWN CLINIC PLLP 6402.00 SVC, VINCENT BRUEGGEMAN 13.36 JURY, BURNS LAW OFFICE 3000.00 PMT, BUTLER MACHINERY 3573.78 SUPPLIES, CARTNEY BEARING & SUPPLY 402.70 REPAIRS/MAINT., JEFF CASE 25.00 UTILITIES, LEANN CAULFIELD 18.40 JURY, CENTURYLINK 716.88 UTIL, CHARM-TEX 1836.20 SUP, CHUCK'S LOCK & KEYS 210.20 REP, CODINGTON-CLARK ELECTRIC COOPE 35.71 UTILITIES, CODINGTON COUNTY TREASURER 21.20 REPAIRS/MAINT., CODINGTON COUNTY TREASURER 5.90 POST, COLE PAPERS, INC. 933.10 SUP, JENNIFER COLLINS 58.40 JURY, COMPASS COUNSELING 5400.00 SVC, CONNECTING POINT COMPUTER CENT 1661.20 MAINT, SHAWNA CONSTANT 25.00 CELL, COUNTY FAIR FOODS 242.35 SUP, CREATIVE PRODUCT SOURCING, INC 555.08 SUP, CREDIT COLLECTIONS BUREAU 1383.47 PMT, CREDIT COLLECTIONS BUREAU 238.75 PMT, JACOB CROWL 11.68 JURY, CULLIGAN WATER CONDITIONING 194.00 SUP, KARA DAMGAARD 10.84 JURY, MATT DARGATZ 25.00 UTILITIES, DATA TRUCK 69.98 UTIL, DELYLE'S SOUTH 81 SERVICE INC 982.76 REP, FREDRICK DEUTSCH 22.60 JURY, ANNETTE DEVILLE 12.52 JURY, STEPHANIE DEVINE 55.04 JURY, EDWARD DEVRIES 50.84 JURY, DEXTER TOWNSHIP 89.50 SVC, DIAMOND VOGEL 125.21 SUPPLIES, DIAMOND VOGEL 616.54 REP, CORA DIETRICK 12.52 JURY, BARBARA DOHRER 10.84 JURY, JAMIE DOLEN 25.00 UTILITIES, JASON DUCKER 25.96 JURY, DUGAN SALES & SERVICE 40.00 REP, BIMBO FOODS, INC 800.00 SUP, BRUCE EGERSTROM 56.72 JURY, CHRISTINE EHLEBRACHT 361.76 JURY, EMC INSURANCE COMPANIES 61507.00 INS, ENGELSTAD ELECTRIC CO. 375.00 REP, SHARLEEN ENGEN 50.84 JURY, MARIA ESCAMILLA 40.00 SVC, ROBIN EVANS 355.88 JURY, RANDY FALVEY 25.00 UTILITIES, FAMILY DENTAL CENTER 503.00 SVC, FASTENAL COMPANY 6.76 SUPPLIES, CURTIS FICK 13.36 JURY, MIRON FISK IV 20.00 WIT, TOWN OF FLORENCE-PEGGY LINDAHL 63.40 UTILITIES, JOSH FLOREY 11.68 JURY, ALLISON FORBUSH 25.00 CELL, MILO FORD 96.00 TRAV, FOX & YOUNGBERG, P.C. 600.06 SVC, MALISA FRENCH 20.00 JURY, FSA - FARGO 5605.22 SUP, WILLIAM FUERSTENAU 15.88 JURY, GALLS, LLC 234.88 SUP, GCR TIRES & SERVICE 795.32 REP, GENOA HEALTHCARE/WATERTOWN 22.85 SUP, GLACIAL INTERACTIVE INC 55.00 SVC, GLASS PRODUCTS INC. 160.00 REP, DENNIS GLINES 11.68 JURY, SCOTT GOOD 53.36 JURY, GRAINGER 419.27 SUP, GREEN, ROBY, OVIATT, 4458.33 SVC, LAURIE GRIEPP 10.84 JURY, MICHAEL GUBKA 40.00 CELL, BEVERLY HAGEN 11.68 JURY, JUSTIN HALAJIAN 25.00 CELL, CAROL HANSON 10.84 JURY, TIFFANY HARRIS 20.00 WIT, HARTFORD STEAM BOILER 135.00 REP, RICK HARTLEY 40.00 UTILITIES, JOSEPH HAUCK 14.20 JURY, DAVE HEDDING 25.00 UTILITIES, KAREN HEMILLER 361.76 JURY, RICHARD HERR 51.68 JURY, JEFF HERSHMAN 25.00 CELL, HILLYARD/SIOUX FALLS 1378.72 REP, RICK HOLINKA 25.00 UTILITIES, LARRY HOWARD 40.00 CELL, BRAD HOWELL 40.00 CELL, HUMAN SERVICE AGENCY 4275.00 SVC, GLACIAL LAKES HUMANE SOCIETY 5000.00 SVC, LEE HURLBERT 16.72 JURY, HYVEE #1871 ACCTS RECEIVABLE 4808.11 SUP, INTERLAKES COMMUNITY ACTION 1227.00 PMT, INTERSTATE ALL BATTERY CENTER 439.20 SUP, GREGORY JOHNSON 53.36 JURY, JON JOHNSON 10.84 JURY, KYLE JOHNSON 355.88 JURY, TARA JOHNSON 18.40 JURY, BILLIE JONES 58.40 JURY, SCOTT JONGBLOED 14.20 JURY, JURGENS PRINTING 153.00 SUP, KARL'S 84.98 SUP, MARK KATTERHAGEN 60.00 SVC, LISA KEIZER 361.76 JURY, TERRY KELLY 54.20 JURY, KENNEDY PIER KNOFF LOFTUS, LLP 250.40 SVC, KARI KEUP 13.36 JURY, DANYEL KLOOS 50.84 JURY, JACOB KRANTZ 20.00 REIMB, JENIFER KRANZ 60.08 JURY, LAURA KROGER 355.88 JURY, LAKE CITY FIRE EQUIPMENT 869.49 REP, VICTORIA LAMB 20.00 WIT, DONNA LANTGEN 361.76 JURY, MARY LARSON 11.68 JURY, DAVID LAW 14.20 JURY, LAWSON PRODUCTS 40.77 SUPPLIES, ERIK LEE 50.84 JURY, LEWNO LAW OFFICE 662.86 SVC, DEAN LIMBERG 10.84 JURY, LINCOLN CO TREASURER 713.43 SVC, LINDNER MUSIC 79.00 SUP, CATHY LINNEMAN 14.20 JURY, DARCY

LOCKWOOD 60.00 SVC, JODI LOEHRER 87.40 PMT, STEVEN LOWRY 40.00 CELL, LUTHERAN SOCIAL SERVICES 1203.86 SVC, MAC'S INC 64.65 SUPPLIES, MAC'S INC. 53.37 SUP, MACHOVEC 4324.79 SUP, MAHOWALD'S 27.95 SUP, JERED MANCELL 12.52 JURY, TROY MANLEY 15.88 JURY, MARCO, INC 295.87 RENT, MARK'S AUTO 374.90 REP, RUSSELL MATHEWS 40.00 CELL, PATRICK MCCLEMAN'S 58.40 JURY, JAMES MCKEE 361.76 JURY, MEDICAL WASTE TRANSPORT 146.07 SUP, MENARDS 195.02 SUPPLIES, MENARDS 9.97 SUP, MIDCONTINENT COMMUNICATIONS 432.79 UTIL, MIDWEST AUTOMOTIVE 75.98 REPAIRS/MAINT., MIKELSON LAW OFFICE 246.36 SVC, MILBANK COMMUNICATIONS 22.50 REP, MINNEHAHA COUNTY AUDITOR 215.35 SVC, DEREK MOE 12.52 JURY, DAVID MOFFATT 12.52 JURY, STEVE MOLENGRAAF 483.10 TRAV, BELINDA MULTHAUP 15.88 JURY, MUNICIPAL UTILITIES 16766.87 UTIL, MUNICIPAL UTILITIES 1783.89 UTILITIES, MUTH ELECTRIC 155.76 REPAIRS/MAINT., NEWMAN TRAFFIC SIGNS 362.07 SUPPLIES, NORTHWESTERN ENERGY 556.31 UTILITIES, OFFICE PEEPS 111.70 SUPPLIES, OFFICE PEEPS, INC. 179.65 SUP, OFFICE PEEPS, INC. 2431.11 SUP, OLESON MACHINING 65.00 REPAIRS/MAINT., BONNIE OLETZKE 14.20 JURY, CINDY OLSON 11.50 REIMB, JERROD OLSON 40.00 CELL, JULIE OLSON 10.84 JURY, SEAN ONEIL 11.68 JURY, OTTERTAIL POWER CO, 47.54 UTILITIES, OVERHEAD DOOR CO 183.67 REP, KENNETH PARKER 11.68 JURY, MICHELLE PEDERSON 25.00 CELL, PENNINGTON COUNTY JAIL 90.35 TRAV, PERFORMANCE TOWING 82.50 REP, SARAH PETERSEN 362.05 CELL, PITNEY BOWES 194.04 RENT, PMB 0112 279.19 UTIL, PRAIRIE LAKES HEALTH CARE CENT 2383.04 SVC, PRINT 'EM NOW 492.00 SUP, PRO LINE, INC. 30.83 SUPPLIES, SUNNY PROUTY 15.04 JURY, SARAH RADTKE 11.68 JURY, JOHN REDLINGER 50.84 JURY, STEVEN REDWING 10.84 JURY, REDWOOD TOXICOLOGY LABORATORY 2071.68 SUP, ADAM REEVES 40.00 CELL, REBECCA MORLOCK REEVES 40.00 CELL, RHOMAR INDUSTRIES 636.04 SUP, BRIAN RICHTER 40.00 CELL, GAYLE RIES 379.40 JURY, ROBYN RITER 25.00 UTILITIES, PATSY RORVICK 52.52 JURY, RUNNINGS FARM & FLEET 51.00 SUPPLIES, DAWN RUSSELL 64.60 SVC, MARK SANDEN 361.76 JURY, SANFORD HEALTH 7086.00 SVC, SATELLITE TRACKING OF PEOPLE 900.25 SVC, SCOTT SATHER 11.68 JURY, ROBERT SAVAGE 10.84 JURY, TREVER SCHIMMEL 40.00 CELL, JILL SCHOENEFELD 11.68 JURY, CASEY SCHULTZ 15.04 JURY, BRAD SCHWINGER 25.00 UTILITIES, SD ATTORNEY GENERAL'S OFFICE 323.00 PMT, SD DEPARTMENT OF REVENUE 4005.00 SVC, S.D. FEDERAL PROPERTY 293.00 SUP, SD STATE TREASURER 449514.28 MARCH REMITTANCE, SDACC 2270.00 SVC, SDACC 9841.00 SVC, SDACO 696.00 M&P, SDN COMMUNICATIONS 1151.28 UTIL, SDPAA 104441.80 INS, MELISSA SEARS 25.00 CELL, SECURUS TECHNOLOGIES 3667.00 SUP, DONNIE SELCHERT 17.56 JURY, HEIDI SELCHERT 25.00 CELL, SHARP AUTOMOTIVE 210.00 REPAIRS/MAINT., SHERMAN CANVAS 30.00 REPAIRS/MAINT., THE SHERWIN WILLIAMS CO. 982.63 SUPPLIES, SHOPKO EYECARE 4054 454.91 SVC, DEVIN SINNER 55.04 JURY, SIOUX FALLS TWO-WAY RADIO 2184.37 SUP, SIOUX RURAL WATER SYSTEM 33.00 UTILITIES, SIOUX VALLEY COOP 10083.90 SUPPLIES, SIOUX VALLEY COOP 482.71 SUP, SIOUX VALLEY GREENHOUSES 498.59 SUP, RICKY SMALL 40.00 UTILITIES, LYNN SOLBERG 25.00 UTILITIES, BRENT SOLUM 40.00 CELL, NATHAN SOUPIR 14.20 JURY, TOWN OF SOUTH SHORE 66.00 UTILITIES, SOUTH SHORE GAZETTE 627.26 PUB, TOM STANLEY 58.00 TRAV, STAR LAUNDRY 109.54 SUPPLIES, STAR LAUNDRY 1576.48 SUP, STATE INDUSTRIAL PRODUCTS 164.01 SUP, STEVE'S WORLD 331.93 REP, STREICHER'S 254.92 UNIF, STURDEVANTS AUTO PARTS 210.52 REPAIRS/MAINT., THOMAS STURM 52.52 JURY, SUBWAY #31923-0 78.13 SUP, SUTTON LAW OFFICE PC 15893.52 SVC, SCOTT SWANSON 25.00 CELL, SYSCO NORTH DAKOTA 3882.71 SUP, TECHNICOLOR SCREEN PRINTING 106.98 SUP, NATASHA THARP 10.84 JURY, THOMSON REUTERS-WEST 571.70 SVC, STEVEN TOPERO 10.84 JURY, ALICE TORGERSON 12.52 JURY, DOUG TORSTENSON 25.00 UTILITIES, TOSHIBA FINANCIAL SERVICES 359.54 RENT, TRAV'S OUTFITTER INC 419.88 SUP, TURBAK LAW OFFICE, P.C. 300.80 SVC, AUSTIN ULRICH 355.88 JURY, JOEL URBAN 15.04 JURY, LESTER URBAN 11.68 JURY, CONNIE

VANDEPOL 14.20 JURY, TYLER VARNS 40.00 CELL, VAST BUSINESS 512.81 UTIL, VAST BROADBAND 49.95 UTILITIES, VERIZON WIRELESS 437.56 UTIL, RICKY VICKERS 14.20 JURY, GREAT WESTERN BANK 97.88 TRAVEL & CONF., GREAT WESTERN BANK 37.20 PMT, GREAT WESTERN BANK 29.00 PMT, GREAT WESTERN BANK 46.60 PMT, GREAT WESTERN BANK 1189.03 PMT, GREAT WESTERN BANK 164.99 PMT, LONIE VOGELSANG 25.00 UTILITIES, TOM WALDER 40.00 CELL, WALMART COMMUNITY 379.71 SUP, WARNE PLUMBING & HEATING 1185.17 REP, TODD WARNE 25.00 UTILITIES, WATERTOWN FIRE & AMBULANCE 500.00 SVC, WATERTOWN FORD 138.60 REP, WATERTOWN OPTIMIST CLUB 80.00 DUES, WATERTOWN PUBLIC OPINION 1215.90 PUB, WATERTOWN WHOLESALE 229.09 SUPPLIES, JILL WEATHERFORD 30.16 JURY, RODNEY WEIER 10.84 JURY, SHARON WEST 14.20 JURY, WHEELCO 53.46 REPAIRS/MAINT., ANGELA WHITE 11.68 JURY, WIGHT & COMES FUNERAL CHAPEL 200.00 SVC, WILES & RYLANCE, LLP 172.24 SVC, WW TIRE SERVICE INC. 618.00 SUPPLIES, XEROX CORPORATION 115.61 SUPPLIES, YANKTON CO. SHERIFF 150.00 SVC, YANKTON CO TREASURER 237.50 SVC, SARAH ZANDER 17.56 JURY, BARB ZELLER 7.17 REIMB, CHEYENNE ZIMMERMAN 20.00 WIT.

DELTA DENTAL PREMIUM RENEWAL

The Board received correspondence from Delta Dental of South Dakota notifying the County that an analysis of costs and expenses indicates a 3% rate change is necessary for Codington County's new plan year beginning June 1, 2018. Motion by Hanten, second by Waterman, to approve the following rates and cost share for employee dental insurance coverage for the time period beginning June 1, 2018 through May 31, 2019, upon vote of the Board, all present vote aye; motion carried:

Single coverage premium: \$40.48 – paid by the County

Two party coverage premium: \$72.88 – County share \$36.44 Employee share \$36.44

Family coverage premium: \$106.10 – County share \$53.05, Employee share \$53.05

ELECTRONIC PROPERTY TAX FILE FEE

Treasurer, Carol Maloney, presented the Board with a proposed formal release form for purchasing the County's property tax file in electronic format. These records are available to the public and are open to inspection pursuant to SDCL 1-27-1 and 1-27-3. The Treasurer recommended an annual fee of \$250.00 for this information which would provide the customer with one complete file annually in the County's current format. Motion by Gabel, second by Hanten, to approve the release form and fee as recommended by the Treasurer; all voted aye; motion carried.

STATES ATTORNEY CLERICAL POSITION

States Attorney, Rebecca Morlock Reeves, met with the Board to request authorization to hire a full-time employee in the States Attorney's office to replace a full-time employee who will be retiring at the end of May. Motion by VanDusen, second by Waterman, to authorize the States Attorney to advertise and hire a full-time employee; all voted aye; motion carried.

EASTER MONDAY ADMINISTRATIVE LEAVE

The Board noted, per previously adopted policy, that the Courthouse and all County offices will follow the policy of the State of South Dakota and be closed all day Easter Monday, April 2nd, 2017. Employees will be given 8 hours of administrative leave to use for the office closures. Essential employees required to work, or on their regularly scheduled day off, will receive 8 hours of administrative leave to use at a later date.

AUTOMATIC BUDGET SUPPLEMENT

Motion by, second by, to approve the following automatic budget supplements: Emergency Management, expenditure budget, in the amount of \$207.92 with POD grant funds and Road & Bridge

expenditure and revenue budgets, in the amount of \$1,271.49 with insurance reimbursement funds; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Hanten, second by Gabel, to approve the following personnel changes; all voted aye; motion carried: Kristi Gast, Sheriff Criminal Civil Records Management; anniversary step increase to step 11/\$23.32 per hour. Kathy Young, Sheriff Criminal Civil Support Coordinator; anniversary step increase to step 12/\$21.02 per hour. Becky Goens, Extension Office Coordinator; anniversary step increase to step 12/\$21.09 per hour. Kim Johnson, Extension Deputy Office Coordinator, anniversary step increase to step 6/\$17.96 per hour. Julie Gallisath, Correctional Officer; promoted to full time; step 3/\$18.68 per hour.

COURTS REMODEL BID OPENING

Commissioner Gabel advised the Board that due to a conflict with the County Board of Equalization meeting on April 10, 2018, the bid opening for the Courts Remodel project will take place on Wednesday, April 11th, 2018, at 2:05 p.m. during a meeting of the Codington County Commission.

EXECUTIVE SESSION

Motion by Hanten, second by Gabel, to enter into executive session at 9:38 a.m., per SDCL 1-25-2, (1) discussion of personnel issues and (3) consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters; all voted aye; motion carried. The Board returned to regular session at 9:47 a.m., no action was taken. States Attorney, Rebecca Morlock Reeves, was present for executive session.

COLONIAL LIFE PRESENTATION

Colonial Life representatives, Jason Banister and Brett Daniel, met with the Board to give a presentation on voluntary employee benefits available through Colonial Life. The Board will relay this information to Codington County department heads for input.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by VanDusen, to adjourn at 10:36 a.m., until 9:00 a.m., Tuesday, March 20th, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.