

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

February 27, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 27, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Johnson, presiding. The meeting was opened with the pledge of allegiance.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of February 20, 2018; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported on the following events: 2/28 City dept. head meeting, 3/7 regional Homeland Security grant meeting, 3/8 Big Sioux Flood Information Project meeting, 3/20 LEPC meeting, 3/22 speaking engagement at the Rotary Club meeting, 1/25 & 2/15 SLA meetings, 5/14 & 5/15 Threat and Hazard Identification and Risk Assessment (THIRA) class, 3/21 National Weather Service Severe Weather seminar, and 3/27 & 3/28 Weather spotter training.

PRE-DISASTER MITIGATION PLAN RESOLUTION

Motion by Gabel, second by Waterman, to approve Resolution 2018-5; all voted aye; motion carried:

RESOLUTION 2018-5

Codington County

A Resolution Adopting the Codington County Pre-Disaster Mitigation Plan 2017-2022

WHEREAS, Codington County received assistance in the preparation of the Codington County Pre-Disaster Mitigation Plan 2017-2022 from representatives of Codington County and received funding from the South Dakota Department of Emergency Management/FEMA; and

WHEREAS, several public planning meetings were held between October 2016 and December of 2017 regarding the development and review of the Codington County Pre-Disaster Mitigation Plan 2017-2022; and

WHEREAS, the Codington County Pre-Disaster Mitigation Plan 2017-2022 contains several potential future projects to mitigate hazard damage in Codington County; and

WHEREAS, the Federal Emergency Management Agency (FEMA) has rendered its approval of the Codington County All Hazard Mitigation Plan on February 1, 2018; and

WHEREAS, a duly-noticed public hearing was held by the Codington County Pre-Disaster Mitigation Team on December 1, 2017 to solicit public comment on the Codington County Pre-Disaster Mitigation Plan 2017-2022; and

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WHEREAS, a duly-noticed public meeting was held by the Codington County Commission on February 27th, 2018 to formally approve and adopt the revised Codington County Pre-Disaster Mitigation Plan 2017-2022.

NOW, THEREFORE, BE IT RESOLVED, that the Codington County Commission adopts the Codington County Pre-Disaster Mitigation Plan 2017-2022.

Adopted this 27th day of February, 2018

Myron Johnson

Chairman

ATTEST:

Cindy Brugman

Auditor

2018 FUEL QUOTES

Highway Supt., Rick Small, met with the Board to discuss 2018 fuel purchases. The County advertised for fuel bids in 2018 and did not receive any bids. Per SDCL 5-18A-5 the County is allowed to negotiate a contract for the purchase of supplies if no firm bids are received. The Highway Supt. advised the Board he has received a proposal from Sioux Valley Coop. for a discount of .06 per gallon at whatever the posted price is at the time of delivery or at the pumps. This discount would be extended to all Codington County offices/departments from March 1, 2018 through February 28, 2018. Mr. Small recommended acceptance of this proposal from Sioux Valley Coop. Motion by Hanten, second by Gabel, to accept the proposal from Sioux Valley Coop.; all voted aye; motion carried.

STATES ATTORNEY CELL PHONE STIPEND

Motion by VanDusen, second by Hanten, to approve a \$40.00 monthly cell phone stipend for States Attorney, Rebecca Morlock Reeves; all voted aye; motion carried.

TOWN OF HENRY TAX DEED PROPERTY

Don Larson, Town of Henry Board President, met with Board to discuss a property in Henry that has been taken by the County through tax deed proceedings. Mr. Larson provided the Board with an offer from the Town of Henry, in the amount of \$1,202.04, based on a taxable land value of \$7,500.00, for the purchase of tax deed property described as the S1/2 of Lot 1 & all of Lot 2, Blk 8, Original Town addition to the town of Henry. Motion by VanDusen, second by Waterman, to accept the offer from the Town of Henry, \$1,202.04, for the purchase of aforementioned and described tax deed property; all voted aye; motion carried.

SALARY CLAIMS

Motion by Hanten, second by Gabel, to approve February salary claims; all voted aye; motion carried: Commissioners: 10,126.36 total salaries. Auditor: 20,071.05 total salaries. Co. Treasurer: 28,825.57 total salaries; Ashley Lindner 2937.12 step increase. States Attorney: 35,776.97 total salaries; Rebecca Reiter 5000.00 new hire. Gov. Buildings: 18,187.32 total salaries. Dir. Equalization: 39,646.11 total salaries. Reg. of Deeds: 19,938.96 total salaries. Veterans Service: 9,825.04 total salaries. Sheriff: 82,461.80 total salaries; Steve Lowry 4002.00 step increase. Co. Jail: 111,012.77 total salaries; Jennifer Guest 4562.02 final pay; Erin Lenzner 3514.80 step increase. Care of the Poor: 6,096.78 total salaries. County Nurse: 4,418.25 total salaries. Ag. Bldg.: 8,617.06 total salaries. Co. Extension: 8,959.72 total salaries. Weed Control: 6,967.58 total salaries. Planning Board: 525.00 total salaries. Road & Bridge: 85,818.68 total salaries; Randy Falvey 3248.58 step increase; Lonie Vogelsang 3231.18 step increase. Emergency Management: 13,102.62 total salaries. Crime Victim: 6,339.03 total salaries. W.I.C.: 3,857.96 total

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salaries. Total 520,574.63. Breakdown of withholding amounts which are included in the above: S.D. Retirement 47,344.62; S.D. Retirement 292.31 spouse option; S.D. Supplemental Retire. 2,800.00 suppl. retire.; Sanford 64,845.42 ins.; Reliance Standard Life Insurance 443.83 life ins.; Delta Dental 5,947.36 ins.; Avesis 846.68 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 472.00 employee union dues; AFLAC 3567.13 ins.; Assurity Life Insurance Company 71.71 ins.; U.M.B. Bank 7,070.00 suppl. retire.; AFLAC 622.93 ins.; Watertown United Way 72.50 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 24,709.28 employee payments; Cod. Co. Treasurer 28,700.00 employee monthly draw; Teamsters Local Union 120 305.00 employee union due; Codington County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 33,711.66 federal withholding; ReliaBank Dakota 59,605.10 social security; Washington National Ins. 20.20 ins.

CLAIMS

Motion by Hanten, second by VanDusen, to approve a claim in the amount of \$22717.53, for December 911 surcharge collections, payable to the City of Watertown; all voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Waterman, second by Gabel, to approve an automatic budget supplement to the Road and Bridge revenue and expenditure budgets, with insurance proceeds in the amount of \$25,872.43 as previously accepted by the Board; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by VanDusen, second by Waterman, to approve the following personnel change; all voted aye; motion carried: Deputy Sheriff, Steven Lowry, anniversary step increase to step 4/\$23.00 per hour.

TRAVEL REQUESTS

Motion by Hanten, second by Waterman, to approve the following travel requests; all voted aye; motion carried: Auditor and Auditor Clerk, training on operation of DS850 ballot counting equipment. Weed Supervisor, annual weed meetings in Brookings, Deuel, Grant, and Hamlin counties.

CLOSING AUDIT COMMENTS

Dave Schlosser, SD Dept. of Legislative Audit, reviewed audit findings with the Board for the time period January 1, 2015 through December 31, 2016. Motion by VanDusen, second by Hanten, to authorize the Auditor to send Management's response to the Audit on behalf of the Board; all voted aye; motion carried. Motion by Hanten, second by VanDusen, to authorize the Chairman to sign the management representation letter pertaining to this audit period; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by Hanten, second by VanDusen, to enter into executive session at 9:55 a.m., per SDCL 1-25-2, (1) discussion of personnel issues; all voted aye; motion carried. The Board returned to regular session at 10:17 a.m., no action was taken.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Waterman, to adjourn at 10:17 a.m., until 9:00 a.m., Tuesday, March 6th, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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