

**Official Proceedings  
County of Codington, Watertown, South Dakota  
Codington County Courthouse  
14 1<sup>st</sup> Ave SE**

February 6, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 6, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Johnson, presiding. The meeting was opened with the pledge of allegiance.

**AGENDA APPROVED**

Motion by Hanten, second by Waterman, to approve the agenda; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Hanten, second by VanDusen, to approve the minutes of January 23, 2018; all voted aye; motion carried.

**BIDS FOR HIGHWAY SUPPLIES AND WEED CHEMICALS**

This being the time and place set for the opening of bids for 2018 Highway supplies and Weed chemicals, the following bids were received and acted upon by the Board.

**Concrete Pipe, Pre-Stressed Bridge Deck, and Concrete Box Culverts**

**Cemcast Pipe and Pre-Cast; Hartford, SD**

- a. Concrete Pipe: 24" - \$25.28 per ft.; 36" - \$49.47 per ft.; 60" - \$210.84. (all class 3)
- b. Pre-Stressed Concrete Bridge Deck: no bid
- c. Concrete Box Culverts: no bid

**FORTERRA Concrete Products; Rapid City, SD**

- a. Concrete Pipe: 24" class 3 - \$31.06 per ft.; 36" class 2 - \$56.86 per ft.; 60" class 2 - \$158.49
- b. Pre-Stressed Concrete Bridge Deck: 40'x23" - \$4,722.00 each; 50'x30" - \$6,860.00 each.
- c. Concrete Box Culverts: 8'x8' \$481.00 plf; 10'x10' \$595.00 plf.

Motion by Hanten, second by Waterman, to accept the concrete pipe bid of Cemcast (class 3), as recommended by Highway Supt., Rick, Small; all voted aye; motion carried. Motion by Gabel, second by Hanten, to accept the prestressed bridge deck and concrete box culverts bids of Forterra, as recommended by Highway Supt., Rick Small; all voted aye; motion carried.

**Corrugated Metal Pipe**

**True North Steel; Huron, SD**

- a. 2 2/3" x 1/2" corrugation helical:
  - 18"x16 ga. - \$12.75 plf
  - 24"x16 ga. \$16.15 plf
  - 30"x14 ga. \$25.50 plf
  - 36"x14 ga. \$30.60 plf
- b. 5" x 1" corrugation helical:
  - 60"x14 ga. \$53.10 plf
  - 72"x12 ga. \$87.30 plf
  - 96"x12 ga. \$117.00 plf
  - 108"x12 ga. \$131.40 plf
- c. 5" x 1" corrugation arch helical:

Codington County, February 6, 2018

60" class 66"x51" 12 ga. \$79.38 plf  
72" class 81"x59" 12 ga. \$95.06 plf  
108" class 128"x83" 12 ga. \$143.08 plf

Motion by Hanten, second by Waterman, to accept the bid of True North Steel; as recommended by Highway Supt., Rick, Small; all voted aye; motion carried.

**Bridge Lumber**

**True North Steel; Huron, SD**

- a. Plank 3"x12"x20' Partial Truck Load from Stock - \$2,632.00 M'BF
- b. Creosote piling 35' to 40' lengths – no bid
- c. Wood posts 4" to 5" x 12' – no bid

Motion by Waterman, second by VanDusen, to accept the bid of, True North Steel, per the recommendation of the Highway Supt.; all voted aye; motion carried.

**Diesel Fuel and Gasohol – no bids received**

**Liquid Asphalt**

**Jebro, Inc.; Sioux City, IA**

- a. MC-70 \$699.22 per ton; MC-3000 \$584.22 per ton; AE150 \$437.46 per ton.

**Flint Hills Resources; Marshall, MN**

- a. MC-70 \$679.95 per ton; MC-3000 \$529.95 per ton; AE150 – \$404.95 per ton.

Motion by VanDusen, second by Waterman, to accept the bid of Flint Hills per the recommendation of the Highway Supt.; all voted aye; motion carried.

**Pea Gravel**

**Northern Con-Agg, LLP; Plymouth, MN**

- a. \$5.35 per ton

Motion by Hanten, second by Gabel, to accept the bid of Northern Con-Agg., per the recommendation of the Highway Supt.; all voted aye; motion carried.

**Gravel Crushing (crushing only)**

**Brownlee Construction, Watertown, SD**

- a. 1/2" \$2.98 per ton; 5/8" \$2.58 per ton; 3/4" \$2.24 per ton

Motion by Waterman, second by Gabel, to accept the bid of Brownlee Construction, as recommended by the Highway Supt.; all voted aye; motion carried.

**Asphalt Patching Material**

**Duininck, Prinsburg, MN**

- a. Cold Mix \$116.00 per ton
- b. Hot Mix: 1/2" \$73.50 per ton; 3/4" 68.50 per ton; 30% RAP \$65.00 per ton

Motion by VanDusen, second by Hanten, to accept the bid of Duininck, Inc., as recommended by the Highway Supt., all voted aye; motion carried.

**Weed Chemicals**

**VanDiest, Pierre SD**

- Rodeo or Equivalent \$12.97 gal
- Roundup Pro or Equivalent \$11.13 gal
- Plateau or Equivalent \$104.89 gal - BASF

Plateau or Equivalent \$99.89 gal – generic (Panoramic)  
 2-4D Amine, Aquatic Labeled \$9.23 gal  
 2-4D Ester or Equivalent \$12.93 gal  
 Tordon 22K or Equivalent \$45.97 gal  
 GrazonNext \$44.59 gal  
 NonIonic Surfactant \$10.39 gal

Motion by Hanten, second by Waterman, to accept the Bid of VanDiest Supply Co., per the recommendation of the Weed Supervisor; all voted aye; motion carried.

### **INSURANCE OFFER FOR DAMAGED COUNTY HIGHWAY VEHICLE**

**Highway Supt., Rick Small**, advised the Board he has received an offer from a private insurance company, for damage inflicted on a County Highway vehicle, which occurred when the County vehicle was stopped in traffic waiting to make a legal turn and was struck by a private vehicle. The private insurance company has declared the County vehicle as completely totaled and has indicated they will make a payment to the County in the amount of \$25,872.43 for the County's damaged 2015 Chevrolet K1500 Silverado purchased in January 2015 for \$28,152.00. Mr. Small noted the insurance company will also pay the County up to \$500.00 to transfer the equipment, radio/lights, from the damaged truck to any replacement truck. Motion by Waterman, second by Gabel, to accept the insurance payment of \$25,872.43; all voted aye; motion carried. Mr. Small advised the Board that to purchase off State bids the wait for a new truck could take 6-8 weeks. Mr. Small secured a quote in the amount of \$31,101.00, from a local dealer for a replacement vehicle. Mr. Small will check with other local dealers for a replacement vehicle similar to the destroyed vehicle and report back to the Board at a later date.

### **MONTHLY REPORTS**

**Weed Supervisor, Steve Molengraaf**, updated the Board on the following: working the Sioux Falls Farm Show, upcoming Watertown Winter Farm Show, upcoming Weed conference, upcoming recertification class, and annual Weed Board and Townships meeting scheduled for February 28<sup>th</sup>. **Welfare Director, Sarah Petersen**, provided the Board with a report of statistics from the Welfare office for the month of December 2017: 37 people were served for the following: 12 medical, 7 housing, 1 prescription, 2 transportation, 2 burials, and 12 utilities; there were no funds expended by the County for these contacts and \$5,123.83 was saved using other resources. Ms. Petersen reported the NACO prescription drug card program provided \$3,694.83 in savings for 42 people in the month of December. The Welfare Director noted a stepping up meeting was held on December 12<sup>th</sup>. The Welfare Director provided the Board with a report of annual savings and costs, clients served, types of services provided, costs of services, time spent by service, average time per service, expense trends in the past 10 years, and catastrophic poor relief expense from 2012-2017.

### **TAX DEED PROPERTY LOCATED IN HENRY**

Don Larson, President of the Henry Town Board, met with the Board to discuss a property that the County recently obtained through tax deed proceedings and located in Henry. Mr. Larson stated the Henry Board's opinion is that the property valuation is grossly misleading and would like the County to reconsider the amount that the County would accept to transfer the property ownership to the Town of Henry. Mr. Larson indicated the Town of Henry would like to obtain this property for use as a greenspace, park or storm shelter. Mr. Larson provided the Board with a cost estimate of \$11,500.00 to demolish and remove the structures on the property which does not include the cost to fill the basement and regrade the property. Codington County Treasurer, Carol Maloney, provided the Board with the amount of unpaid taxes on the property along with the costs to the County for the tax deed proceedings totaling \$5,672.96. The Board determined a discussion with the Director of Equalization and Treasurer is in order before a decision can be made to consider accepting less than the \$5,672.96 in back taxes and costs to the County incurred during the tax deed proceedings. No action was taken at this time.

**PROPERTY TAX ABATEMENTS**

Motion by Hanten, second by Gabel, to approve the following qualifying property tax abatement applications:

<u>Record #</u>	<u>Abatement</u>
5118	\$155.88
8271	\$429.70
8781	\$822.88
9544	\$420.20
9800	\$608.56
10128	\$381.98
19236	\$312.60

Upon vote of the Board, all voted aye; motion carried.

**CORRECTIONAL OFFICER FULL TIME POSITION**

Motion by Hanten, second by VanDusen, to authorize Chief Correctional Officer, Tom Walder, to fill a full time correctional officer position, with an internal promotion, due to the resignation of a full-time officer; all voted aye; motion carried.

**COURTHOUSE RENOVATION PROJECT**

Facility Manager, Milo Ford, requested authorization to hire Engelstad Electric to locate/run new cables for phone and data lines to move the Director of Equalization office to the office space currently occupied by the Clerk of Courts, all part the of the current Courthouse Renovation project. Mr. Ford noted this could be a labor-intensive project with a high-end cost estimate of \$6,500.00. Motion by Gabel, second by Waterman, to authorize the requested project with a maximum expenditure of \$6,500.00. Mr. Ford informed the Board that Engelstad is the contractor of choice due to familiarity with the Courthouse and previous data wiring projects for the County. Upon vote of the Board; all voted aye; motion carried.

**BHJWG AND CCJAC APPOINTMENTS**

Motion by Gabel, second by Hanten, to appoint Commissioners Gabel and Johnson, to the Behavioral Health and Justice Working Group for two-year terms ending 12/31/2019; all voted aye; motion carried. The Board also noted that Commissioners VanDusen and Gabel were previously appointed to the CCJAC for two-year terms ending 12/31/2018.

**COMMISSIONER BOARD ASSIGNMENTS AND DUTIES**

The Board held a discussion regarding the Commissioner board assignments approved on 1/2/2018. Commissioner Gabel advised the Board that some of the Board appointments are duplicates of liaison appointments. The Board will continue to amend the list of Board appointments to clean up the current list to provide transparency and clarity to the public.

**OPERATING CASH TRANSFERS**

Motion by Hanten, second by VanDusen, to approve operating cash transfers, as previously budgeted, from the General Fund to the following funds: Road & Bridge Fund \$601,547.00; Emergency Management Fund \$167,486.00; Victims of Crime Fund \$73,583.00; and WIC Fund \$5,244.00; all voted aye; motion carried.

**SALARY CLAIMS**

Motion by Hanten, second by Gabel, to approve January salary claims; all voted aye; motion carried: Commissioners: 10,115.30 total salaries; Lee Gabel 1818.92; Brenda Hanten 1818.92; Myron Johnson 1918.62; Harlan Waterman 1818.92; Troy VanDusen 1818.92. Auditor: 20,189.20 total salaries; Cindy

Brugman 5373.12; Jodi Pearson 3617.46; Debbie Melville 3332.10; Alissa Harte 3045.00. Co. Treasurer: 28,754.37 total salaries; Carol Maloney 5099.94; Janet Bevers 3937.62; Betty Overlie 3332.10; Lindee Waba 3439.98; Sandy Theye 3027.60; Ashley Lindner 2843.16. States Attorney: 31,109.09 total salaries; Barb Maxwell 3314.70; Ruth Swenson part time @ 17.96 hr.; Chad Nelson 5926.44; Becky Morlock Reeves 7401.96; Jamie Monson 3406.92; Rene Herke part time @ 17.40 hr. Gov. Buildings: 19,716.85 total salaries; Milo Ford 5616.72; Cindy Dargatz part time @ 17.17 hr.; Steve Deville 3267.72; Bryan Bleeker 3217.26. Dir. Equalization: 39,646.10 total salaries; Shawna Constant 5263.50; Diane Merchant 3617.46; Michelle Pederson 4125.54; Heidi Selchert 3721.86; Barb Martenson 3314.70; Melissa Sears 3666.18; Allison Forbush 3683.58; Sarah Tesch 2843.16. Reg. of Deeds: 19,935.56 total salaries; Ann Rasmussen 5099.94; Mary Fransen 3937.62; Jill Schweitzer 3234.66; Jacki Manning 3384.30. Veterans Service: 9,825.06 salaries; Al Janzen 4205.58; Peggy Raml 3314.70. Sheriff: 99,010.94 total salaries; Brian Richter 4691.04; Adam Reeves 4139.46; Brad Howell 5921.22; Kristi Gast 3998.52; Kathy Young 3603.54; Lonnie Greenfield part time @ 20.76 hr.; Janelle Nygaard 3549.60; Keith Olson part time @ 22.17 hr.; Rusty Mathews 4555.32; Jerrod Olson 4555.32; Mike Gubka 4765.86; Trever Schimmel 4139.46 Cameron Kamlitz part time @ 21.46; Bradley Howell part time @ 20.76 hr.; Brent Solum 4002.00; Toby Wishard part time @ 22.17 hr.; Steven Lowry 3874.98; Tyler Varns 3612.24; James Bakke part time @ 20.76 hr. Co. Jail: 126,343.33 total salaries; Tom Walder 4990.32; Marie Suman part time @ 21.45 hr.; Lori Mills 3901.08; Cindy Olson part time @ 21.12 hr.; Marcy Rossow 3135.48; Shane Yost part time @ 18.01 hr.; Renee Howell part time @ 17.46 hr.; Darian Whitlock part time @ 17.46 hr.; Julie Gallisath part time @ 18.01 hr.; Jonathan Sheehan part time @ 17.46 hr.; Shawna Carter 3918.48; Lindsey Stricherz 3918.48; Jennifer Guest 3918.48; Kayla Schomaker 3250.32; Jaici Schlosser part time @ 17.46; Charles Rossow part time @ 16.21 hr.; Janelle Wishard part time @ 17.46; Brittini Schliesman 3337.32; Judy Greenfield part time @ 17.46 hr.; Grey Tracy part time @ 17.46 hr.; Jennifer Matejek 3901.08; Amalia Barrientos part time @ 17.46 hr.; Matt Blackwelder 3787.98; Erin Lenzner 3460.86; Kayla Brownell 3692.28; Wes Jennings 3692.28; Melissa Holtquist 3558.30; Justin Halajian 3406.92; Maria Escamilla 3575.70; Jeff Hershman 3838.44; Kelly Oelrich 3459.12. Coroner: 1,695.49 total salaries. Care of the Poor: 6,589.81 total salaries; Sarah Petersen 3350.54; Angela Hyde part time @ 16.34 hr. County Nurse: 4,418.24 total salaries; Jeanie Ochsendorf 3314.70. Ag. Bldg.: 9,262.98 total salaries; Scott Swanson 3605.28; James Hedges 2843.16. Co. Extension: 8,959.74 total salaries; Becky Goens 3617.46; Kim Johnson 3027.60. Weed Control: 5566.37 total salaries; Steve Molengraaf 3714.90. Planning Board: 205.29 total salaries. Road & Bridge: 85,851.45 total salaries; Rick Small 6023.88; Allen Benck 4035.06; Brad Schwinger 4035.06; Jeff Case 4095.96; Rick Hartley 4979.88; Todd Warne 4113.36; Dave Hedding 4035.06; Lori Deutsch 3600.06; Rick Holinka 3920.22; Matt Dargatz 3695.76; Jamie Dolen 3558.30; Robyn Riter 3466.08; Lynn Solberg 3248.58; Doug Torstenson 3248.58; Randy Falvey 3156.36; Lonie Vogelsang 3138.96; Jeff Argo 3156.36. Emergency Management: 12,281.80 total salaries; Jim Sutton 5099.94; Cheri Howell 2937.12; Larry Howard part time 20.00 hr. Crime Victim: 6,339.04 total salaries; Jan Steele 4999.02. W.I.C.: 3,857.96 total salaries; Sara Aman 2843.16. Total: 549,673.97. Breakdown of withholding amounts which are included in the above: S.D. Retirement 47,918.00; S.D. Retirement 295.15 spouse option; S.D. Supplemental Retire. 2800.00 suppl. retire.; Sanford Health 64,256.95 ins.; Reliance Standard Life Insurance 440.66 life ins.; Delta Dental 5,939.52 ins.; Avesis 837.64 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 472.00 employee union dues; AFLAC 3,567.13 ins.; Assurity Life Insurance Company 115.87 ins.; U.M.B. Bank 7070.00 suppl. retire.; AFLAC 622.93 ins.; Watertown United Way 72.50 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 23,689.28 employee payments; Cod. Co. Treasurer 28,700.00 employee monthly draw; Teamsters Local Union 120 305.00 employee union due; Codington County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 37,879.12 federal withholding; ReliaBank Dakota 63,779.00 social security; Hauge Associates 133.83 employee garnishment; Washington National Ins. 20.20 ins.

**PERSONNEL CHANGES**

Motion by VanDusen, second by Gabel, to approve the following personnel changes; all voted aye; motion carried: Darian Whitlock, Part-time Correctional Officer; advance to step 2/\$18.01 per hour; Lonie Vogelsang, Highway Maintenance II; anniversary step increase to step 3/\$18.57 per hour; and Randy Falvey, Highway Maintenance II; anniversary step increase to step 3/\$18.67 per hour.

**TRAVEL REQUESTS**

Motion by Hanten, second by Gabel, to approve the following travel request; all voted aye; motion carried: Weed and Pest Supervisor, Bird & Rodent Commercial Recertification.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 11:21 a.m., until 9:00 a.m., Tuesday, February 13<sup>th</sup>, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$\_\_\_\_\_.