February 6, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 6, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Johnson, presiding. The meeting was opened with the pledge of allegiance.

**AGENDA APPROVED**
Motion by Hanten, second by Waterman, to approve the agenda; all voted aye; motion carried.

**MINUTES APPROVED**
Motion by Hanten, second by VanDusen, to approve the minutes of January 23, 2018; all voted aye; motion carried.

**BIDS FOR HIGHWAY SUPPLIES AND WEED CHEMICALS**
This being the time and place set for the opening of bids for 2018 Highway supplies and Weed chemicals, the following bids were received and acted upon by the Board.

**Concrete Pipe, Pre-Stressed Bridge Deck, and Concrete Box Culverts**

Cemcast Pipe and Pre-Cast; Hartford, SD

a. Concrete Pipe: 24” - $25.28 per ft.; 36” - $49.47 per ft.; 60” - $210.84. (all class 3)
b. Pre-Stressed Concrete Bridge Deck: no bid
c. Concrete Box Culverts: no bid

Forterra Concrete Products; Rapid City, SD

a. Concrete Pipe: 24” class 3 - $31.06 per ft.; 36” class 2 - $56.86 per ft.; 60” class 2 - $158.49
b. Pre-Stressed Concrete Bridge Deck: 40”x23” - $4,722.00 each; 50”x30” - $6,860.00 each.
c. Concrete Box Culverts: 8’x8’ $481.00 plf; 10’x10’ $595.00 plf.

Motion by Hanten, second by Waterman, to accept the concrete pipe bid of Cemcast (class 3), as recommended by Highway Supt., Rick, Small; all voted aye; motion carried. Motion by Gabel, second by Hanten, to accept the prestressed bridge deck and concrete box culverts bids of Forterra, as recommended by Highway Supt., Rick Small; all voted aye; motion carried.

**Corrugated Metal Pipe**

True North Steel; Huron, SD

a. 2 2/3” x 1/2” corrugation helical:
   - 18”x16 ga. - $12.75 plf
   - 24”x16 ga. $16.15 plf
   - 30”x14 ga. $25.50 plf
   - 36”x14 ga. $30.60 plf
b. 5” x 1” corrugation helical:
   - 60”x14 ga. $53.10 plf
   - 72”x12 ga. $87.30 plf
   - 96”x12 ga. $117.00 plf
   - 108”x12 ga. $131.40 plf
c. 5” x 1” corrugation arch helical:

Codington County, February 6, 2018
60” class 66”x51” 12 ga. $79.38 plf
72” class 81”x59” 12 ga. $95.06 plf
108” class 128”x83” 12 ga. $143.08 plf

Motion by Hanten, second by Waterman, to accept the bid of True North Steel; as recommended by Highway Supt., Rick, Small; all voted aye; motion carried.

**Bridge Lumber**
**True North Steel; Huron, SD**
  a. Plank 3”x12”x20’ Partial Truck Load from Stock - $2,632.00 M’BF
  b. Creosote piling 35’ to 40’ lengths – no bid
  c. Wood posts 4” to 5” x 12’ – no bid

Motion by Waterman, second by VanDusen, to accept the bid of True North Steel, per the recommendation of the Highway Supt.; all voted aye; motion carried.

**Diesel Fuel and Gasohol – no bids received**

**Liquid Asphalt**
**Jebro, Inc.; Sioux City, IA**
  a. MC-70 $699.22 per ton; MC-3000 $584.22 per ton; AE150 $437.46 per ton.

**Flint Hills Resources; Marshall, MN**
  a. MC-70 $679.95 per ton; MC-3000 $529.95 per ton; AE150 – $404.95 per ton.

Motion by VanDusen, second by Waterman, to accept the bid of Flint Hills per the recommendation of the Highway Supt.; all voted aye; motion carried.

**Pea Gravel**
**Northern Con-Agg, LLP; Plymouth, MN**
  a. $5.35 per ton

Motion by Hanten, second by Gabel, to accept the bid of Northern Con-Agg., per the recommendation of the Highway Supt.; all voted aye; motion carried.

**Gravel Crushing (crushing only)**
**Brownlee Construction, Watertown, SD**
  a. 1/2” $2.98 per ton; 5/8” $2.58 per ton; 3/4” $2.24 per ton

Motion by Waterman, second by Gabel, to accept the bid of Brownlee Construction, as recommended by the Highway Supt.; all voted aye; motion carried.

**Asphalt Patching Material**
**Duininck, Prinsburg, MN**
  a. Cold Mix $116.00 per ton
  b. Hot Mix:  1/2” $73.50 per ton; 3/4" 68.50 per ton; 30% RAP $65.00 per ton

Motion by VanDusen, second by Hanten, to accept the bid of Duininck, Inc., as recommended by the Highway Supt., all voted aye; motion carried.

**Weed Chemicals**
**VanDiest, Pierre SD**
  a. Rodeo or Equivalent $12.97 gal
  b. Roundup Pro or Equivalent $11.13 gal
  c. Plateau or Equivalent $104.89 gal - BASF

Codington County, February 6, 2018
Plateau or Equivalent $99.89 gal – generic (Panoramic)
2-4D Amine, Aquatic Labeled $9.23 gal
2-4D Ester or Equivalent $12.93 gal
Tordon 22K or Equivalent $45.97 gal
GrazonNext $44.59 gal
NonIonic Surfactant $10.39 gal

Motion by Hanten, second by Waterman, to accept the Bid of VanDiest Supply Co., per the recommendation of the Weed Supervisor; all voted aye; motion carried.

INSURANCE OFFER FOR DAMAGED COUNTY HIGHWAY VEHICLE
Highway Supt., Rick Small, advised the Board he has received an offer from a private insurance company, for damage inflicted on a County Highway vehicle, which occurred when the County vehicle was stopped in traffic waiting to make a legal turn and was struck by a private vehicle. The private insurance company has declared the County vehicle as completely totaled and has indicated they will make a payment to the County in the amount of $25,872.43 for the County’s damaged 2015 Chevrolet K1500 Silverado purchased in January 2015 for $28,152.00. Mr. Small noted the insurance company will also pay the County up to $500.00 to transfer the equipment, radio/lights, from the damaged truck to any replacement truck. Motion by Waterman, second by Gabel, to accept the insurance payment of $25,872.43; all voted aye; motion carried. Mr. Small advised the Board that to purchase off State bids the wait for a new truck could take 6-8 weeks. Mr. Small secured a quote in the amount of $31,101.00, from a local dealer for a replacement vehicle. Mr. Small will check with other local dealers for a replacement vehicle similar to the destroyed vehicle and report back to the Board at a later date.

MONTHLY REPORTS
Weed Supervisor, Steve Molengraaf, updated the Board on the following: working the Sioux Falls Farm Show, upcoming Watertown Winter Farm Show, upcoming Weed conference, upcoming recertification class, and annual Weed Board and Townships meeting scheduled for February 28th.
Welfare Director, Sarah Petersen, provided the Board with a report of statistics from the Welfare office for the month of December 2017: 37 people were served for the following: 12 medical, 7 housing, 1 prescription, 2 transportation, 2 burials, and 12 utilities; there were no funds expended by the County for these contacts and $5,123.83 was saved using other resources. Ms. Petersen reported the NACO prescription drug card program provided $3,694.83 in savings for 42 people in the month of December. The Welfare Director noted a stepping up meeting was held on December 12th. The Welfare Director provided the Board with a report of annual savings and costs, clients served, types of services provided, costs of services, time spent by service, average time per service, expense trends in the past 10 years, and catastrophic poor relief expense from 2012-2017.

TAX DEED PROPERTY LOCATED IN HENRY
Don Larson, President of the Henry Town Board, met with the Board to discuss a property that the County recently obtained through tax deed proceedings and located in Henry. Mr. Larson stated the Henry Board’s opinion is that the property valuation is grossly misleading and would like the County to reconsider the amount that the County would accept to transfer the property ownership to the Town of Henry. Mr. Larson indicated the Town of Henry would like to obtain this property for use as a greenspace, park or storm shelter. Mr. Larson provided the Board with a cost estimate of $11,500.00 to demolish and remove the structures on the property which does not include the cost to fill the basement and regrade the property. Codington County Treasurer, Carol Maloney, provided the Board with the amount of unpaid taxes on the property along with the costs to the County for the tax deed proceedings totaling $5,672.96. The Board determined a discussion with the Director of Equalization and Treasurer is in order before a decision can be made to consider accepting less than the $5,672.96 in back taxes and costs to the County incurred during the tax deed proceedings. No action was taken at this time.

Cochranton County, February 6, 2018
PROPERTY TAX ABATEMENTS
Motion by Hanten, second by Gabel, to approve the following qualifying property tax abatement applications:

<table>
<thead>
<tr>
<th>Record #</th>
<th>Abatement</th>
</tr>
</thead>
<tbody>
<tr>
<td>5118</td>
<td>$155.88</td>
</tr>
<tr>
<td>8271</td>
<td>$429.70</td>
</tr>
<tr>
<td>8781</td>
<td>$822.88</td>
</tr>
<tr>
<td>9544</td>
<td>$420.20</td>
</tr>
<tr>
<td>9800</td>
<td>$608.56</td>
</tr>
<tr>
<td>10128</td>
<td>$381.98</td>
</tr>
<tr>
<td>19236</td>
<td>$312.60</td>
</tr>
</tbody>
</table>

Upon vote of the Board, all voted aye; motion carried.

CORRECTIONAL OFFICER FULL TIME POSITION
Motion by Hanten, second by VanDusen, to authorize Chief Correctional Officer, Tom Walder, to fill a full time correctional officer position, with an internal promotion, due to the resignation of a full-time officer; all voted aye; motion carried.

COURTHOUSE RENOVATION PROJECT
Facility Manager, Milo Ford, requested authorization to hire Engelstad Electric to locate/run new cables for phone and data lines to move the Director of Equalization office to the office space currently occupied by the Clerk of Courts, all part of the current Courthouse Renovation project. Mr. Ford noted this could be a labor-intensive project with a high-end cost estimate of $6,500.00. Motion by Gabel, second by Waterman, to authorize the requested project with a maximum expenditure of $6,500.00. Mr. Ford informed the Board that Engelstad is the contractor of choice due to familiarity with the Courthouse and previous data wiring projects for the County. Upon vote of the Board; all voted aye; motion carried.

BHJWG AND CCJAC APPOINTMENTS
Motion by Gabel, second by Hanten, to appoint Commissioners Gabel and Johnson, to the Behavioral Health and Justice Working Group for two-year terms ending 12/31/2019; all voted aye; motion carried. The Board also noted that Commissioners VanDusen and Gabel were previously appointed to the CCJAC for two-year terms ending 12/31/2018.

COMMISSIONER BOARD ASSIGNMENTS AND DUTIES
The Board held a discussion regarding the Commissioner board assignments approved on 1/2/2018. Commissioner Gabel advised the Board that some of the Board appointments are duplicates of liaison appointments. The Board will continue to amend the list of Board appointments to clean up the current list to provide transparency and clarity to the public.

OPERATING CASH TRANSFERS
Motion by Hanten, second by VanDusen, to approve operating cash transfers, as previously budgeted, from the General Fund to the following funds: Road & Bridge Fund $601,547.00; Emergency Management Fund $167,486.00; Victims of Crime Fund $73,583.00; and WIC Fund $5,244.00; all voted aye; motion carried.

SALARY CLAIMS
Motion by Hanten, second by Gabel, to approve January salary claims; all voted aye; motion carried: Commissioners: 10,115.30 total salaries; Lee Gabel 1818.92; Brenda Hanten 1818.92; Myron Johnson 1918.62; Harlan Waterman 1818.92; Troy VanDusen 1818.92. Auditor: 20,189.20 total salaries; Cindy
Brugman 5373.12; Jodi Pearson 3617.46; Debbie Melville 3332.10; Alissa Harte 3045.00. Co. Treasurer: 28,754.37 total salaries; Carol Maloney 5099.94; Janet Bevers 3937.62; Betty Overlie 3332.10; Lindee Waba 3439.98; Sandy Thye 3027.60; Ashley Lindner 2843.16. States Attorney: 31,109.09 total salaries; Carol Maloney 5099.94; Janet Bevers 3937.62; Betty Overlie 3332.10; Lindee Waba 3439.98; Sandy Theye 3027.60; Ashley Lindner 2843.16. Gov. Buildings: 19,716.85 total salaries; Milo Ford 5616.72; Cindy Dargatz part time @ 17.96 hr.; Chad Nelson 5926.44; Becky Morlock Reeves 7401.96; Jamie Monson 3406.92; Rene Herke part time @ 17.40 hr. Co. Jail: 126,343.33 total salaries; Tom Walder 4990.32; Marie Suman part time @ 21.45 hr.; Lori Mills 3901.08; Cindy Olson part time @ 21.12 hr.; Marcy Rossov 3135.48; Shane Yost part time @ 18.01 hr.; Renee Howell part time @ 17.46 hr.; Darian Whitlock part time @ 17.46 hr.; Julie Gallissath part time @ 18.01 hr.; Jonathan Sheehan part time @ 17.46 hr.; Shawna Carter 3918.49; Lindsey Stricherz 3918.49; Jennifer Guest 3918.49; Kayla Schomaker 3250.32; Jaici Schlosser part time @ 17.46; Charles Rossov part time @ 16.21 hr.; Janelle Nygaard part time @ 22.17 hr.; Brent Solum 4002.00; Toby Wishard part time @ 22.17 hr.; Steven Lowry 3874.98; Tyler Varns 3612.24; James Bakke part time @ 20.76 hr. Co. Treasurer: 28,754.37 total salaries; Carol Maloney 5099.94; Janet Bevers 3937.62; Betty Overlie 3332.10; Lindee Waba 3439.98; Sandy Theye 3027.60; Ashley Lindner 2843.16. States Attorney: 31,109.09 total salaries; Carol Maloney 5099.94; Janet Bevers 3937.62; Betty Overlie 3332.10; Lindee Waba 3439.98; Sandy Theye 3027.60; Ashley Lindner 2843.16. Gov. Buildings: 19,716.85 total salaries; Milo Ford 5616.72; Cindy Dargatz part time @ 17.96 hr.; Chad Nelson 5926.44; Becky Morlock Reeves 7401.96; Jamie Monson 3406.92; Rene Herke part time @ 17.40 hr. Co. Jail: 126,343.33 total salaries; Tom Walder 4990.32; Marie Suman part time @ 21.45 hr.; Lori Mills 3901.08; Cindy Olson part time @ 21.12 hr.; Marcy Rossov 3135.48; Shane Yost part time @ 18.01 hr.; Renee Howell part time @ 17.46 hr.; Darian Whitlock part time @ 17.46 hr.; Julie Gallissath part time @ 18.01 hr.; Jonathan Sheehan part time @ 17.46 hr.; Shawna Carter 3918.49; Lindsey Stricherz 3918.49; Jennifer Guest 3918.49; Kayla Schomaker 3250.32; Jaici Schlosser part time @ 17.46; Charles Rossov part time @ 16.21 hr.; Janelle Nygaard part time @ 22.17 hr.; Brent Solum 4002.00; Toby Wishard part time @ 22.17 hr.; Steven Lowry 3874.98; Tyler Varns 3612.24; James Bakke part time @ 20.76 hr.;
PERSONNEL CHANGES
Motion by VanDusen, second by Gabel, to approve the following personnel changes; all voted aye; motion carried: Darian Whitlock, Part-time Correctional Officer; advance to step 2/$18.01 per hour; Lonie Vogelsang, Highway Maintenance II; anniversary step increase to step 3/$18.57 per hour; and Randy Falvey, Highway Maintenance II; anniversary step increase to step 3/$18.67 per hour.

TRAVEL REQUESTS
Motion by Hanten, second by Gabel, to approve the following travel request; all voted aye; motion carried: Weed and Pest Supervisor, Bird & Rodent Commercial Recertification.

ADJOURNMENT
There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 11:21 a.m., until 9:00 a.m., Tuesday, February 13th, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of $__________________.