

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

February 13, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 13, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Johnson, presiding. The meeting was opened with the pledge of allegiance.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by VanDusen, to approve the minutes of February 6, 2018; all voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, reported on the following items: Farm show wrap up, Archery program, air pistol and BB gun safety training, Women and Men in Science committees, Character All Stars program and the Strengthening Families program. Jodi provided the Board with the following 2017 rental data: 83 paid rentals resulting in \$26,425.00 income revenue. **Auditor, Cindy Brugman**, reported on 2018 election legislation, annual report preparation, and filing of nominating petitions. The Dept. of Revenue has sent out the Consumer Price Index, for taxes payable in 2019, in the amount of 2.1%. **Director of Equalization, Shawna Constant**, reported new values have been updated in the software program and are now being handwritten on each property card. Assessment notices are being prepared for mailing by March 1st.

AUDITOR'S ACCOUNT W/TREASURER AND REGISTER OF DEEDS FEES

Motion by Hanten, second by Gabel, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of January 2018, all present voted aye; motion carried.

Cash on hand	\$ 9,057.79
Checks in Treasurers' possession	
less than 3 days	\$ 92,690.04
Credit Card Charges	\$ 2,953.06
Cash Items	\$ 400.74
TOTAL CASH ASSETS ON HAND	\$ 105,101.63
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 802.83
Reliabank Dakota	\$21,521,038.24
INVESTMENTS	
SD Public Funds Investment	\$ 7,002.50
TOTAL CASH ASSETS	\$21,633,945.20
General Ledger Cash Balance by Funds:	
General	\$12,597,564.51
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 5,540,238.18
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 2,985,730.66

Codington County, February 13, 2018

(schools 1,857,665.18, townships 103,485.05; city/towns 382,585.51)
TOTAL GENERAL LEDGER CASH \$ 21,633,945.20

The Board noted Register of Deeds fees for the month of January in the amount of \$29,995.50 with \$1,720.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS.

CLAIMS

Motion by Hanten, second by VanDusen, to approve for payment the following claims; all voted aye; motion carried: ACCREDITATION, AUDIT AND 150.00 SVC, A&B BUSINESS SOLUTIONS 1.61 SVC, AUTOMATIC BUILDING CONTROLS 1281.00 REP, AGTERRA TECHNOLOGIES, INC 680.00 SVC, LARIN ALBERTSON 101.68 JURY, AMERICAN LEGION 43.50 SUP, AP AUTO PROS 198.98 REP, JEFF ARGO 25.00 UTILITIES, AT&T MOBILITY 288.01 UTIL, AUDRA HILL CONSULTING, INC 116.06 SVC, AUSTIN LAW OFFICES 253.80 SVC, AUTO BODY SPECIALTIES 236.96 SUPPLIES, QUEEN OF PEACE HEALTH SERVICES 51.00 REPAIRS/MAINT., AVERA MCKENNAN HOSPITAL 1399.00 SVC, KENNETH BAILLY 50.84 JURY, BATTERIES UNLIMITED 250.00 SUP, BEACON CENTER 2000.00 PMT, KEVIN BEHNKE 14.20 JURY, ALLEN BENCK 26.80 JURY, ALLEN BENCK 25.00 UTILITIES, KAIHLEY BENIKE 20.00 WIT, ERIC BERGELAND 11.68 JURY, ELISA BEUTLER 12.52 JURY, NORMA BITTIKER 11.68 JURY, BOARMAN KROOS VOGEL GROUP, INC 23317.25 SVC, TERRY BLAIS 20.92 JURY, DEANNA BOADWINE 14.20 JURY, TOM BOLDT 20.00 WIT, BORNS GROUP 7931.32 POST, BOYS & GIRLS CLUB 1458.33 PMT, BRATLAND LAW 770.80 SVC, BROWN CLINIC PLLP 5707.00 SVC, KENNETH BUCHOLZ 12.52 JURY, JAMES BUNDE 108.40 JURY, BURNS LAW OFFICE 3000.00 SVC, SHARYL BUSE 11.68 JURY, BUTLER MACHINERY 85.75 REPAIRS/MAINT., SHAWNA CARTER 385.20 REC, CARTNEY BEARING & SUPPLY 249.17 SUPPLIES, JEFF CASE 25.00 UTILITIES, CASHWAY LUMBER INC. 347.61 REP, CENTURYLINK 716.88 UTIL, CHILD'S VOICE ROUTE #6361 100.00 SVC, CODINGTON COUNTY HIGHWAY DEPT. 415.75 SUP, CODINGTON COUNTY TREASURER 76.92 POST, CODINGTON-CLARK ELECTRIC COOPE 35.62 UTILITIES, COLE PAPERS, INC. 2116.43 SUP, JENNIFER COLLINS 116.80 JURY, COMPASS COUNSELING 3600.00 SVC, CONNECTING POINT COMPUTER CENT 2347.50 MAINT, CONNECTING POINT 100.00 REPAIRS/MAINT., SHAWNA CONSTANT 25.00 CELL, COUNTY FAIR FOODS 246.01 SUP, CREATIVE REWARDS 30.00 SUP, CREDIT COLLECTIONS BUREAU 1672.75 PMT, CREDIT COLLECTIONS BUREAU 317.89 PMT, CULLIGAN WATER CONDITIONING 255.00 SUP, JOHN DAHL 13.36 JURY, TYLER DAHL 103.36 JURY, BRYON DAHLE 105.04 JURY, MATT DARGATZ 25.00 UTILITIES, DATA TRUCK 69.98 UTIL, KATHY DECKER 10.84 JURY, TRENTON DEVILLE 10.84 JURY, STEPHANIE DEVINE 55.04 JURY, EDWARD DEVRIES 101.68 JURY, JAMIE DOLEN 25.00 UTILITIES, LAURIE DOLEN 143.68 JURY, JANET DRAKE 14.20 JURY, BIMBO FOODS, INC 1532.75 SUP, BRUCE EGERSTROM 56.72 JURY, ELITE SIGNS & GRAPHIX 130.00 SUP, ENGELSTAD ELECTRIC CO. 428.56 REP, SHARLEEN ENGEN 101.68 JURY, MARIA ESCAMILLA 80.00 SVC, MARIA ESCAMILLA 279.97 GYM, RANDY FALVEY 25.00 UTILITIES, FAMILY DENTAL CENTER 1044.00 SVC, FARNAMS GENUINE PARTS 30.98 MAINT, HEATHER FARNHAM 116.80 JURY, DAVID FELTCH 11.68 JURY, FIRST DISTRICT ASSN OF LCL GOV 5199.33 SVC, TOWN OF FLORENCE-PEGGY LINDAHL 72.75 UTILITIES, ALLISON FORBUSH 25.00 CELL, MILO FORD 225.86 PMT, KRISTIN FOX 10.84 JURY, FSA - FARGO 6866.82 SUP, GCR TIRE CENTER 556.32 REPAIRS/MAINT., GCR TIRES & SERVICE 198.34 REP, GENOA HEALTHCARE/WATERTOWN 2022.76 SUP, GLACIAL INTERACTIVE INC 55.00 SVC, GLASS PRODUCTS INC. 69.95 REP, SCOTT GOOD 53.36 JURY, RENEE GRABOW 10.84 JURY, GRAINGER 498.64 SUP, GREEN APPLE SEPTIC TANK SERVIC 675.00 REPAIRS/MAINT., GREEN, ROBY, OVIATT, 4693.69 SVC, MICHAEL GUBKA 40.00 CELL, EVAN HAGEN 26.80 JURY, JUSTIN HALAJIAN 25.00 CELL, SANDRA HALAJIAN 10.84 JURY, BRENDA HANTEN 279.97 GYM, RICK HARTLEY 40.00 UTILITIES, HARTWIG HEATING 160.00 REPAIRS/MAINT.,

TAD HEATON 20.00 WIT, DAVE HEDDING 25.00 UTILITIES, TOWN OF HENRY 136.31 UTILITIES, RICHARD HERR 51.68 JURY, JEFF HERSHMAN 25.00 CELL, HILLYARD/SIOUX FALLS 1658.86 REP, RICK HOLINKA 25.00 UTILITIES, CAREY HOLMAN 20.00 WIT, JOHN HOPPER 11.68 JURY, MICHELE HOPPER 12.52 JURY, LARRY HOWARD 40.00 CELL, BRAD HOWELL 40.00 CELL, HUMAN SERVICE AGENCY 537.50 SVC, HUMAN SERVICE AGENCY 8600.00 SVC, LINDA HURLBUT 18.40 JURY, HYVEE 25819.50 SUP, HYVEE #1871 ACCTS RECEIVABLE 2512.52 SUP, INTERLAKES COMMUNITY ACTION 2454.00 SVC, INTOXIMETERS 750.00 SUP, JH LARSON COMPANY 35.51 SUPPLIES, JOHNSON CONTROLS, INC. 5247.76 REP, GREGORY JOHNSON 53.36 JURY, SCOTT JONGBLOED 750.00 GRANT, JURGENS PRINTING 868.00 SUP, MARK KATTERHAGEN 30.00 SVC, TERRY KELLY 108.40 JURY, KENNEDY PIER KNOFF LOFTUS, LLP 191.00 SVC, THE KING CORPORATION 151.20 SUP, DANYEL KLOOS 101.68 JURY, TRACI KNIGHT 113.44 JURY, MARTY KOISTINEN 11.68 JURY, MARY BETH KONSTANT 11.68 JURY, JANET KORNMANN 31.00 JURY, JENIFER KRANZ 120.16 JURY, JUDITH KUBAT 15.04 JURY, LAKEAREA CHILD PROTECTION TEAM 30.00 DUES, LAKE CITY FIRE EQUIPMENT 427.73 SVC, TIMOTHY LARSON 14.20 JURY, LAWSON PRODUCTS 332.47 SUPPLIES, ERIK LEE 101.68 JURY, LEWIS & CLARK BHS 320.00 SVC, LEWNO LAW OFFICE 332.92 SVC, LINCOLN CO TREASURER 2780.43 SVC, STEVEN LINDGREN 103.36 JURY, JOELLE LINDNER 14.20 JURY, DARCY LOCKWOOD 30.00 SVC, JODI LOEHRER 255.72 CELL, STEVEN LOWRY 40.00 CELL, STEVEN LOWRY 137.59 GYM, MICHAEL LOY 10.84 JURY, LUTHERAN SOCIAL SERVICES 1277.75 SVC, JAYME LYNCH 12.52 JURY, M & T FIRE AND SAFETY 121.50 SUPPLIES, MAC'S INC 66.99 SUPPLIES, MAC'S INC. 49.12 REP, CHARLES MACK 106.72 JURY, CHERYL MACK 20.08 JURY, MACKSTEEL WAREHOUSE, INC. 84.69 SUPPLIES, MAHOWALD'S 88.89 REP, LAURIE MALIMANEK 11.68 JURY, MARCO, INC 315.37 RENT, RUSSELL MATHEWS 40.00 CELL, PATRICK MCCLEMANS 58.40 JURY, MARCY MCELHANY 103.36 JURY, MEDICAL WASTE TRANSPORT, INC 127.41 SUP, MENARDS 734.72 REP, MENARDS 169.41 SUPPLIES, MIDCONTINENT COMMUNICATIONS 432.79 UTIL, MINNEHAHA COUNTY AUDITOR 137.00 SVC, MUNICIPAL UTILITIES 14008.93 UTIL, MUNICIPAL UTILITIES 1763.70 UTILITIES, MUTH ELECTRIC 88.35 REP, NATIONAL SHERIFFS' ASSOCIATION 115.00 DUES, JEREMY NESS 11.68 JURY, RODNEY NOELDNER 101.68 JURY, NORTHERN SAFETY TECHNOLOGIES 213.31 EQUIP, NORTHWESTERN ENERGY 573.38 UTILITIES, JANELLE NYGAARD 420.00 GYM, OFFICE PEEPS, INC. 5333.84 SUP, OFFICE PEEPS, INC. 1055.59 SUP, OFFICE PEEPS 73.08 SUPPLIES, JERROD OLSON 40.00 CELL, JERROD OLSON 359.52 GYM, OTTERTAIL POWER CO, 54.79 UTILITIES, MICHELLE PEDERSON 25.00 CELL, PENNINGTON COUNTY JAIL 105.30 TRAV, SARAH PETERSEN 25.00 CELL, PMB 0112 190.45 UTIL, POLICEONE.COM 435.00 TRAV, ANGELA PRIES 11.68 JURY, PRINT 'EM NOW 20.00 SUP, PRINT EM NOW 579.32 SUPPLIES, SAMANTHA QUINN 10.84 JURY, JANA RADEMACHER 10.84 JURY, RAINBOW PLAY SYSTEMS 200.00 SUP, JOHN REDLINGER 50.84 JURY, RODGER REDMOND 31.00 JURY, REDWOOD TOXICOLOGY LABORATORY 1148.97 SUP, ADAM REEVES 40.00 CELL, NOAH REICHLING 116.80 JURY, CHARLES RICHARDS 20.00 WIT, BRIAN RICHTER 40.00 CELL, BRIAN RICHTER 420.00 GYM, ROBYN RITER 25.00 UTILITIES, MATT ROBY 305.50 SVC, RON'S SAW SHOP 130.51 REPAIRS/MAINT., PATSY RORVICK 52.52 JURY, DON ROWLAND 750.00 GRANT, RUNNINGS FARM & FLEET 13.77 SUPPLIES, DAWN RUSSELL 136.00 SVC, ANGELA RYCRAFT 15.04 JURY, SAFE-N-SECURE 374.70 MAINT, SANFORD HEALTH 6289.06 SVC, SATELLITE TRACKING OF PEOPLE 2616.25 SVC, CHRISTINA SATTLER 20.00 WIT, DANIELLE SAUER 11.68 JURY, DEAN SCHAEFER COURT REPORTING 171.00 SVC, TREVER SCHIMMEL 40.00 CELL, PATSY SCHMIDT 101.68 JURY, BRAD SCHWINGER 25.00 UTILITIES, SD ATTORNEY GENERAL'S OFFICE 370.00 PMT, SD DEPT OF PUBLIC SAFETY 2700.00 REP, SD DEPARTMENT OF REVENUE 1020.00 SVC, SD ELECTRICAL COMMISSON 40.00 SVC, S.D. FEDERAL PROPERTY 161.75 SUP, SD STATE TREASURER 510118.00 FEB REMITTANCE, SDACC 250.00 TRAV, SDACO 756.00 M&P, SDEMA 190.00 DUES, SDN COMMUNICATIONS

1151.28 UTIL, SD STATE'S ATTORNEYS ASSOC 1467.00 DUES, SDSU EXTENSION 19436.00 PMT, SDSU PRINT LAB 322.45 SUP, MELISSA SEARS 25.00 CELL, SECURUS TECHNOLOGIES 4420.40 UTIL, HEIDI SELCHERT 25.00 CELL, SENIOR COMPANIONS OF SD 1500.00 PMT, SHARP AUTOMOTIVE 363.14 REPAIRS/MAINT., ALEXIS SHEPHERD 20.00 WIT, SHERWIN WILLIAMS 56.79 REP, SHOPKO EYECARE 4054 156.97 SVC, KEVIN SIEBRANDS 10.84 JURY, DEVIN SINNER 110.08 JURY, SIOUX RURAL WATER SYSTEM 40.78 UTILITIES, SIOUX VALLEY COOP 8396.20 SUP, SIOUX VALLEY COOP 7704.61 SUPPLIES, RICKY SMALL 40.00 UTILITIES, LYNN SOLBERG 25.00 UTILITIES, GREG SOLSAA 101.68 JURY, BRENT SOLUM 155.00 CELL, BRENT SOLUM 275.17 GYM, TOWN OF SOUTH SHORE 66.00 UTILITIES, SOUTH SHORE GAZETTE 1441.24 PUB, STAR LAUNDRY 1785.57 SUP, STAR LAUNDRY 109.54 SUPPLIES, STEVE'S WORLD 174.00 REP, PATRICIA STROHFUS 11.68 JURY, STURDEVANTS AUTO PARTS 291.76 REPAIRS/MAINT., THOMAS STURM 52.52 JURY, JIM SUTTON 231.98 GYM, SUTTON LAW OFFICE PC 15971.02 SVC, SCOTT SWANSON 25.00 CELL, SYSCO NORTH DAKOTA 8458.88 SUP, PRODUCTIVITY PLUS ACCOUNT 127.48 REPAIRS/MAINT., DOUG TORSTENSON 25.00 UTILITIES, TOSHIBA FINANCIAL SERVICES 563.80 RENT, TRANSOURCE 7.69 REPAIRS/MAINT., TRAV'S OUTFITTER INC 456.39 SUP, TRUGREEN, WATERTOWN 601.60 MAINT, LOUISE TUPPER 10.84 JURY, TYLER TECHNOLOGIES, INC 4849.88 SUP, TROY ULRICH 11.68 JURY, VAST BUSINESS 508.56 UTIL, VAST BROADBAND 49.95 UTILITIES, VERIZON WIRELESS 437.56 UTIL, GREAT WESTERN BANK 377.97 PMT, GREAT WESTERN BANK 107.41 PMT, GREAT WESTERN BANK 58.50 PMT, LONIE VOGELSANG 25.00 UTILITIES, STACIE VOLESKY 10.84 JURY, LINDEE WABA 137.59 GYM, TOM WALDER 40.00 CELL, TOM WALDER 279.97 GYM, DOUG WALDNER 20.00 WIT, WALMART COMMUNITY 112.48 SUP, WALMART COMMUNITY 9.01 SUPPLIES, JULIE WALTER 14.20 JURY, WARNE PLUMBING & HEATING 1173.24 REP, TODD WARNE 25.00 UTILITIES, WATERTOWN AREA TRANSIT INC 30000.00 SVC, WATERTOWN FORD 182.99 REP, WATERTOWN PUBLIC OPINION 4762.09 PUB, WATERTOWN VOLUNTEER CENTER 2500.00 PMT, WATERTOWN WHOLESALE 97.53 SUPPLIES, DARLA WEAVER 13.36 JURY, WELLS FARGO SECURITIES, LLC 46068.90 PMT, WHEELCO 55.03 REPAIRS/MAINT., CHAD WIEKAMP 13.36 JURY, STEVE WIETZEMA 26.00 REF, WIGHT & COMES FUNERAL CHAPEL 2075.00 SVC, WILES & RYLANCE, LLP 3141.39 SVC, WW TIRE SERVICE INC. 710.00 REPAIRS/MAINT., XEROX CORPORATION 238.03 SUPPLIES, YANKTON CO. SHERIFF 100.00 SVC, KATHY YOUNG 348.00 GYM

TAX DEED PROPERTY LOCATED IN HENRY

Treasurer, Carol Maloney and Director of Equalization, Shawna Constant, met with the Board to discuss a piece of property in the town of Henry which the County recently took by tax deed proceedings. The unpaid taxes plus the County's cost to take tax deed currently stands at \$5,672.96. Commissioner Waterman advised the Board that the Town of Henry is willing to pay the land portion of the unpaid taxes on this property if the County is prepared to deed the property over to the town. Chairman Johnson noted the Town would have the opportunity to purchase this property at a public auction along with other interested parties. The Board would like an estimate of taxes to be prepared using a land value of \$7500 before further discussion and/or action is taken.

FIRST DISTRICT CODINGTON COUNTY AT-LARGE REPRESENTATIVE

Motion by Hanten, second by Gabel, to appoint Chris Schilken, Executive Director of the Watertown Development Co., to the position of Codington County "at-large" representative to the First District Association of Local Governments Governing Body Board. Commissioner Hanten noted this appointment will fill the position previously held by Craig Atkins. Upon vote of the Board; all voted aye; motion carried.

INTERNET SERVICE FOR AUDITORIUM OFFICES

Facility Manager, Milo Ford, presented the Board with quotes for internet service, from Midco in the amount of \$90.00 per month and from VAST in the amount of \$80.00 per month, for the Veterans Service and Welfare offices, soon to be located in the Watertown City Auditorium. Motion by Gabel, second by Waterman, to contract with VAST for internet service for the Veterans Service and Welfare Office; all voted aye; motion carried.

CITY AUDITORIUM OFFICES FIREWALL & NETWORK EQUIPMENT

Motion by VanDusen, second by Waterman, to purchase firewall and network equipment from Connecting Point for the Veterans Service and Welfare Offices to be located at the Watertown City Auditorium. Facility Manager, Milo Ford, advised the Board that the purchases and installation fees have an estimated cost of \$2,617.00, plus \$100.00 per hour for any support work, outside of the installation of said equipment, that may be needed. Upon vote of the Board; all voted aye; motion carried.

CARPENTING FOR CITY AUDITORIUM OFFICES

Facility Manager, Milo Ford, presented the Board with two quotes for the Veterans Service and Welfare Offices carpeting in the Watertown City Auditorium. Mr. Ford advised the Board the quote from Williams Carpet is \$3,665.50 and the quote from Larry's Lumber is \$3,989.30. Mr. Ford recommended acceptance of the quote from Williams Carpet in the amount of \$3,665.50. Motion by Gabel, second by Hanten, to accept the quote from Williams Carpet; all voted aye; motion carried.

HIGHWAY DEPT. VEHICLE PURCHASE

Motion by Hanten, second by Waterman, to authorize the purchase of a 2018 Chevy Silverado for the Highway Dept., from Sharp's Chevrolet in the amount of \$31,101.00; all voted aye; motion carried.

SURPLUS HIGHWAY DEPT. VEHICLE

Motion by Hanten, second by Gabel, to declare GEN01610, a 2015 Chevrolet Silverado, purchased by the Highway Dept. and damaged in an accident caused by a private party, surplus, to be surrendered for an insurance payout in the amount of \$25,872.43; all voted aye motion carried.

COMMISSIONER BOARD ASSIGNMENTS AND DUTIES

The Board held a discussion regarding the Commissioner board assignments approved on 1/2/2018. Commissioner Gabel provided the Board with a draft of the revised assignments. Upon review of the draft and further discussion the Board will continue this matter for another week.

PERSONNEL CHANGES

Motion by VanDusen, second by Waterman, to approve the following personnel change; all voted aye; motion carried: Erin Lenzner, Criminal Support Coordinator; anniversary step increase to step 9/\$20.20 per hour.

TRAVEL REQUESTS

Motion by Hanten, second by Gabel, to approve the following travel requests; all voted aye; motion carried: Emergency Management Director, State E.M. SLA meeting and Welfare Director, spring workshop.

EXECUTIVE SESSION

Motion by Hanten, second by VanDusen, to enter into executive session at 10:07 a.m., per SDCL 1-25-2, (1) discussion of personnel issues; all voted aye; motion carried. The Board returned to regular session at 10:15 a.m., no action was taken. Auditor, Cindy Brugman and Director of Equalization, Shawna Constant, were present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:15 a.m., until 9:00 a.m., Tuesday, February 20th, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.