

**Official Proceedings  
County of Codington, Watertown, South Dakota  
Codington County Courthouse  
14 1<sup>st</sup> Ave SE**

January 23, 2018

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 23<sup>rd</sup>, 2018, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Johnson, presiding. The meeting was opened with the pledge of allegiance.

**AGENDA APPROVED**

Motion by Hanten, second by Gabel, to approve the agenda; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Hanten, second by VanDusen, to approve the minutes of January 16, 2018; all voted aye; motion carried.

**BOETTCHER ADDITION PLAT RESOLUTION**

**Zoning Officer, Luke Muller**, presented to the Board and reviewed a plat of the Boettcher Addition in Rauville Township. The Board took action to adopt the following resolution:

**RESOLUTION #2018-4**

A Resolution to approve the platting of the Boettcher Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Boettcher Addition located in the Southwest Quarter of Section 21 Township 118 North, Range 52 West of the 5<sup>th</sup> P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner Waterman; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 23<sup>rd</sup> day of January, 2018, at Watertown, Codington County, South Dakota

Myron Johnson  
Chairman

Codington County, January 23, 2018

STATE OF SOUTH DAKOTA  
 §  
 COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2018-4, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 23<sup>rd</sup> day of January, 2018, at Watertown, Codington County, South Dakota.

Cindy Brugman

County Auditor, Codington County, South Dakota

**MONTHLY REPORTS**

**Community Health Nurse, Anne Kriese**, provided the Board with a quarterly report of activities, as prepared by herself and **Community Health Nurse, Karla Moes**, covering the following: POD clinic held in October and future POD clinic, office fees collected, and office visits. Ms. Kriese noted an average quarterly caseload, in 2017, of 660 clients. The Nurses office is preparing for a move out of the Courthouse to a new office at 104 1<sup>st</sup> Ave NW. **Emergency Manager Director, Jim Sutton**, updated the Board on the following: 1/4 garage fire assist; 1/9 S&R assist at Lake Kampeska; 1/6 quarterly Fire Chief's meeting; 1/17 HAZMAT class; 1/17 regional EM meeting; 1/25 SLA meeting; 1/31 EM 101 class; 2/7 Pipeline safety training; 2/8 911 Board meeting; 3/21 National Weather seminar on severe weather awareness; and 3/27 & 3/28 Weather spotter training. **Sheriff, Brad Howell**, submitted the following statistics compiled during the month of December 2017, for the Detention Center and Sheriff's Office: Fees collected in the amount of \$8,044.50 retained by the County; 476 cases/calls for service; responded to 15 traffic accidents; 53 arrest warrants served; 205 sets of civil papers served; 4,858 inmate transport miles; average daily inmate population 66.35 (low of 61 and high of 77); 27 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 43 individuals testing twice daily for PBT'S; 31 individuals reporting twice weekly for UA Drug testing; 222 bookings; \$9,680.00 collected in fees for out of county prisoner contracts; \$5,220.00 collected in work release fees; \$4,503.00 collected in fees for the 24/7 program; \$5,545.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General. Sheriff Howell presented yearly data for 2017 including an average daily inmate population of 78.98; 2,857 bookings; and \$62,795.00 collected in 24/7 fees. Sheriff Howell also reviewed additional statistics along with other monies and fees collected during 2017.

**SEARCH AND RESCUE, WEATHER SPOTTERS, CAMP CHANCE VOLUNTEER ROSTERS**

Motion by Hanten, second by VanDusen, to approve current rosters for Search and Rescue, Weather Spotters, and Camp Chance volunteers, as presented by Emergency Management Director, Jim Sutton; and for workers compensation purposes; all voted aye; motion carried.

**4-H PROMOTION AND EXPANSION COMMITTEE ROSTER**

Motion by Gabel, second by Waterman, to approve the 2018 4-H Promotion and Expansion Committee Roster as provided by 4-H Youth Program Advisor, Jodi Loehrer.

<u>NAME</u>	<u>TERM ENDS</u>
Marissa Holinka, 4-H Teen	December 31, 2018
Jacey Orthaus, 4-H Teen	December 31, 2019
Seanna Moes, 4-H Teen	December 31, 2020
Rick Holinka, 4-H Adult	December 31, 2018
Jill Orthaus, 4-H Adult	December 31, 2019
Lynnette Moes, 4-H Adult	December 31, 2020

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Boys & Girls Club teen, Non 4-H Teen	
Boys & Girls Club teen, Non 4-H Teen	
Boys & Girls Club teen, Non 4-H Teen	
Mercedes Zemlicka, Non 4-H Adult	December 31, 2018
Jill Stern, Non 4-H Adult	December 31, 2019
Kyle Thyen, Non 4-H Adult	December 31, 2020

Committee Chair

Jodi Loehrer, 4-H Youth Program Advisor

County Commission Designated Agricultural Representatives

Rick Holinka and Jill Orthaus

County Commissioner Liaison

Myron Johnson

**OFFICES RELOCATION**

Motion by Hanten, second by Gabel, to authorize Facility Manager, Milo Ford, to contract with “Dial A Move” to transfer office equipment and property in the Welfare and Veterans Service offices to the new offices at the City Auditorium; all voted aye; motion carried. It was noted that this is a budgeted item.

**SAFETY MANUAL/COMMITTEE**

The Board discussed preparation of a safety manual and the need to appoint a safety committee. The Board requested that the Facility Manager, Emergency Management Director, Sheriff, and Highway Superintendent, along with a Commissioner, meet to prepare/review a draft safety manual to bring before the entire Board.

**CLAIMS**

Motion by Hanten, second by Waterman, to approve the following claims; all voted aye; motion carried: SD State Treasurer 3347.50 Nurse 1<sup>st</sup> qtr.; VISA – Reliabank 1047.12 sup/trav; Watertown City 22754.14 November 911 collections.

**COMMISSIONER BOARD APPOINTMENTS**

Motion by Gabel, second by VanDusen, to add the following positions to the Boards list of Commissioner Board appointments: Behavioral Health and Justice Working Group and Codington County Justice Advisory Committee. Upon vote of the Board; all voted aye; motion carried. The Board will take action on February 6<sup>th</sup> to appoint Commissioners to the BHJWG.

**BHJWG CHARTER AMENDMENT**

Motion by Gabel, second by Hanten, to amend the Behavioral Health and Justice Working Group Charter to move Prairie Lakes Health Care System from a non-voting member to a voting member; all voted aye; motion carried.

**PERSONNEL CHANGES**

Motion by Hanten, second by VanDusen, to approve the following personnel changes; all voted aye; motion carried: Kayla Brownell, Correctional Officer; anniversary step increase to step 8/\$21.55 per hour; Julie Gallisath, part time Correctional Officer; advance to step 3/\$18.58 per hour.

**TRAVEL REQUESTS**

Motion by VanDusen, second by Gabel, to approve the following travel requests; all voted aye; motion carried: Auditor, annual report workshop; Emergency Management Director, State SLA meeting; Emergency Management Secretary, EM 101 Workshop.

**COURTHOUSE REMODEL UPDATE**

Commissioner Gabel provided the Board with updates to the timeline and design development documents, from the architect, for a proposed remodel to the Courthouse, which would in turn create a second jury courtroom.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:19 a.m., until 9:00 a.m., Tuesday, February 6<sup>th</sup>, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$\_\_\_\_\_.