

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

December 27, 2017

The Codington County Commissioners met in regular session at 11:00 a.m., Wednesday, December 27, 2017, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, and Brenda Hanten; Troy VanDusen was absent; Chairman, Myron Johnson presiding. The meeting was opened with the pledge of allegiance.

AGENDA

Motion by Hanten, second by Gabel, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of December 19th, 2017; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported on: completed ICS 400 class; City Department head meeting scheduled for January 4th; HAZMAT class scheduled for January 17th; Regional meeting scheduled for January 31st; and an EM 101 class scheduled for January 31st. **Sheriff, Brad Howell**, submitted the following statistics compiled during the month of November 2017, for the Detention Center and Sheriff's Office: Fees collected in the amount of \$6,880.52 retained by the County; 538 cases/calls for service; responded to 22 traffic accidents; 65 arrest warrants served; 209 sets of civil papers served; 4,469 inmate transport miles with a total of 20 transports; average daily inmate population 68.63 (low of 66 and high of 76); 34 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 50 individuals testing twice daily for PBT'S; 30 individuals reporting twice weekly for UA Drug testing; 238 bookings; \$7,715.00 collected in fees for out of county prisoner contracts; \$5,390.00 collected in work release fees; \$4,773.00 collected in fees for the 24/7 program; \$4,429.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General. Discussion was held regarding work release fees. Sheriff Howell reported on sending the Sheriff Sergeant to ICS classes and supervisor training. Sheriff Howell will evaluate the costs charged to other Counties and determine if a rate increase is appropriate for out of county inmates.

SHERIFF PATROL VEHICLES

Motion by Hanten, second by Gabel, to authorize the Sheriff to secure proposals from local dealers for two patrol vehicles as budgeted in 2018; all voted aye; motion carried.

ZONING SERVICES CONTRACT

Zoning Officer, Luke Muller, presented to the Board, a letter of agreement, in an amount not to exceed \$27,650.00, for zoning services in 2018, between Codington County and the First District Association of Local Governments. Motion by Hanten second by Gabel, to authorize the Chairman to sign the letter of agreement between Codington County and the First District Association of Local Governments to provide administrative and technical assistance services to the Codington County Planning Commission and County Commissioners in the area of zoning, beginning January 1, 2018 through December 31, 2018; all voted aye; motion carried.

WEED DEPARTMENT VEHICLE

Weed Supervisor, Steve Molengraaf, presented the Board with quotes for a vehicle for the Weed Department as budgeted in 2018. Motion by Waterman, second by Gabel, to approve the purchase of a Dodge Ram 2500 from Watertown Ford in the amount of \$30,076.00; all voted aye; motion carried.

2017 COMPENSATION PACKAGE FOR NON-UNION EMPLOYEES/ELECTED OFFICIALS

Motion by Gabel, second by Hanten, to approve the following compensation package recommendations from Human Resource Manager, Terry Satterlee, for non-union employees and elected officials: COLA 1.5% to employees base salary; vacation schedule of 14 hours per month for employees with 20+ years of continuous employment; maximum sick leave accrument of 1200 hours; sick leave pay out upon retirement of 10% of accrued hours up to 120 hours; and longevity increases for 26 years and beyond of continuous employment; all voted aye; motion carried.

MEMORIAL PARK CAMPGROUND MANAGER CONTRACT/POSITION

Motion by Hanten, second by Gabel, to authorize the Chairman to sign the 2018 Memorial Park Campground Manager Contract, between Codington County and campground managers Tom and Sharon Sauer; including a wage increase of 1.5% over the 2017 contract fee; all voted aye; motion carried.

RESOLUTION 2014-5 CCJAC CHARTER - AMENDED

Motion by Gabel, second by Hanten, to approve an amendment to the CCJAC Charter Resolution, 2015-4, to include a provision to invite the City of Watertown to designate up to two City council members as liaisons to participate in CCJAC meetings in a manner similar to non-voting members; all voted aye; motion carried.

FUTURE BUILDING FUND CASH DESIGNATION

Motion by Hanten, second by Waterman, to assign General Fund unassigned/undesignated cash, in the amount of \$4,333,000.00, for future building projects; all voted aye; motion carried.

CLAIMS

Motion by Hanten, second by Waterman, to approve the following claims for payment; all voted aye; motion carried: Election Systems and Software 27040.00 equip. and City of Watertown 22794.71 October 911 surcharge.

TRAVEL REQUESTS

Motion by Hanten, second by Waterman, to approve the following travel requests; all voted aye; motion carried: Weed and Pest Supervisor, Ornamental & Turf recertification and Sioux Falls Farm Show and Emergency Management Director, State E.M. meeting.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 11:51 a.m., until 9:00 a.m., Tuesday, January 2nd, 2018; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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