

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

December 19, 2017

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 19, 2017, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman, Myron Johnson presiding. The meeting was opened with the pledge of allegiance.

AGENDA

Motion by Hanten, second by VanDusen, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of December 12th, 2017; all voted aye; motion carried.

MONTHLY REPORTS

Highway Supt., Rick Small, updated the Board on the following: preparation of specs for 2018 supply bids; preparation of specs for a budgeted building project; trimming trees in preparation of snow removal in small towns; preparation of plans for the bridge epoxy deck projects; and preparation for a bridge replacement project. **Facility Manager, Milo Ford**, reported all facilities have been busy in the past month with no specific problems at any one site.

BEHAVIORAL HEALTH DEFLECTION PROGRAM CONTRACT

Welfare Director, Sarah Petersen, presented the Board with a contract, to renew through June 30, 2018, the services of Lutheran Social Services for the purposes of acquiring law enforcement deflection services for persons with behavioral health issues. The Welfare Director presented the Board with 18 weeks of data from the Behavioral Health Deflection Program and recommended the Board renew the contract for an additional 6 months. Motion by Gabel, second by VanDusen, to renew the aforementioned contract through June 30, 2018; all voted aye; motion carried.

TAX DEED SURPLUS PROPERTY

Motion by Hanten, second by Waterman, to declare the following properties, taken by tax deed proceedings, surplus to be sold at a future date; all voted aye; motion carried: Record #18426, Block 3, Hornings 1st Addition; Record #4851, South Half of Lot 1 and all of Lot 2, Block 8, Original Town of Henry; Record #19346, West 49.5' of the North 39' of the South 1650' of the West 275', except the West 16.5' of the NW1/4 of Sec. 24-T117N-R53W; and Record #954, the East 227.13' of Govt. Lot 1 in Sec. 8-T118N-R54W, subject to public right of way.

SURPLUS COMPUTER EQUIPMENT

Motion by Gabel, second by Waterman, to declare a HP Compaq Pro 6300, s/n #2UA3300J2N, in the Treasurers' office, surplus to be destroyed; all voted aye; motion carried.

SALARY CLAIMS

Motion by Hanten, second by Gabel, to approve the following December salary claims; all present voted aye; motion carried: Commissioners: 9,891.66 total salaries. Auditor: 20,683.37 total salaries; Alissa Harte 2999.76 step increase. Co. Treasurer: 29,737.19 total salaries; Betty Overlie 3283.38 step increase. States Attorney: 29,604.81 total salaries; Jamie Monson 3356.46 step increase. Gov. Buildings: 19,328.65

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total salaries. Dir. Equalization: 40,233.37 total salaries; Heidi Selchert 3666.18 step increase; Barbara Martenson 3265.98 step increase; Melissa Sears 3612.24 step increase; Allison Forbush 3629.64 step increase. Reg. of Deeds: 20,203.20 total salaries. Veterans Service: 10,712.27 total salaries; Peg Raml 3265.98 step increase. Sheriff: 85,060.53 total salaries; Adam Reeves 4078.56 step increase. Co. Jail: 114,014.83 total salaries; Megan Olson new hire PT @ 17.20 per hr. Coroner: 188.39 total salaries. Care of the Poor: 5,994.43 total salaries. County Nurse: 4,487.89 total salaries. Ag. Bldg.: 8,621.95 total salaries. Co. Extension: 9,119.76 total salaries. Weed Control: 5,594.55 total salaries. Planning Board: 199.93 total salaries. Road & Bridge: 90,121.22 total salaries. Emergency Management: 11,692.84 total salaries; Cheri Howell 2893.62 step increase. Crime Victim: 6,885.21 total salaries. W.I.C.: 3,810.49 total salaries. Total 526,186.54. Breakdown of withholding amounts which are included in the above: S.D. Retirement 47,862.50; S.D. Retirement 324.24 spouse option; S.D. Supplemental Retire. 2,800.00 suppl. retire.; Sanford 64,256.95 ins.; Reliance Standard Life Insurance 440.66 life ins.; Delta Dental 5939.52 ins.; Avesis 837.64 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 472.00 employee union dues; AFLAC 3583.53 ins.; Assurity Life Insurance Company 115.87 ins.; U.M.B. Bank 7,070.00 suppl. retire.; AFLAC 622.93 ins.; Watertown United Way 55.00 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 23,539.28 employee payments; Cod. Co. Treasurer 27,970.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 120 340.00 employee union due; Codington County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 42,507.87 federal withholding; ReliaBank Dakota 60,461.58 social security; Gentry Finance 341.13 garnishment; Hauge Associates 482.09 garnishment; Washington National Ins. 20.20 ins.

CLAIMS

Motion by VanDusen, second by Gabel, to approve the following claims for payment; all voted aye; motion carried: DELZER LAW OFFICE 460.00 SVC; 2ND ST. STATION 1040.00 TRAV; CONNECTING POINT 2095.00 SUP; DEPT. OF LEGISLATIVE AUDIT 23316.00 SVC; CARLA ROBY 80.00 SUP; SDACC 2203.50 CLERP; STEIN SIGN DISPLAY 3145.94 SUP; VISA RELIABANK 1497.17 SUP/TRAV.

TRAVEL REQUESTS

Motion by Hanten, second by Gabel, to approve the following travel request; all voted aye; motion carried: Facility Manager and Deputy Maintenance Supervisor, retrieve Detention Center supplies from Pheasantland Ind.

CCJAC

Commissioner Gabel reviewed topics of the recent CCJAC meeting including the need for a security check point/metal detector on the ground floor of the Courthouse. The next meeting of the CCJAC is scheduled for February 13, 2018.

EXECUTIVE SESSION

Motion by Hanten, second by Gabel to enter into executive session at 10:00 a.m. per SDCL 1-25-2 (3) consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters; all voted aye motion carried. The Board returned to regular session at 10:27 a.m., was taken. Motion by Hanten, second by Waterman to enter into executive session at 10:27 a.m. per SDCL 1-25-2 (4) Preparing for contract negotiations or negotiating with employees or employee representatives; all voted aye; motion carried. The Board returned to regular session at 10:39 a.m., no action was taken. States Attorney, Rebecca Morlock Reeves; Sheriff, Brad Howell; Auditor, Cindy Brugman; and Human Resource Director, Terry Satterlee, were present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:39 a.m., until 11:00 a.m., Wednesday, December 27th, 2017; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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Published once at the total approximate cost of \$_____.