

# Architecture Incorporated

SIoux FALLS    □    RAPID CITY

## AGREEMENT FOR THE PROVISION OF LIMITED PROFESSIONAL SERVICES

**Client:** Codington County Commission  
14 First Avenue Southeast  
Watertown, SD 57201

**Date:** June 19, 2013  
**Project #:** 2500

**Client's Representative:**  
Mr. Elmer P. Brinkman

**Architect's Representative:**  
Mark Aspaas, AIA

**Project Name/Location:**  
Codington County Complex Facilities Study  
14 First Avenue Southeast  
Watertown, SD 57201

### Scope/Intent and Extent of Service:

Architecture Incorporated shall provide professional services to study the expansion needs of the Codington County Complex. The scope of the study will include the following:

- Review of plans and drawings that represent the current conditions of the County Facilities.
- Hold a workshop session with department heads, commissioners and other stakeholders in order to establish the scope of the space needs.
- Study a variety of options that accommodate the county's expansion needs.
- Hold meetings with the assigned building committee to determine which option is the best.
- Provide preliminary plans, renderings and cost estimates of the selected option.
- Be available for public meetings in order to describe the process and the selected option.
- Assist the county in exploring funding options to pay for the expansion and renovation.

### Fee Arrangement:

Compensation for Architectural and Engineering services shall be based on a lump sum of Twenty Thousand Dollars (\$20,000).

### Special Conditions:

If authorized by the Owner to proceed with the remainder of the project, the Architect shall apply its compensation of Twenty Thousand dollars (\$20,000) for the Study towards the overall Architectural/Engineering fee.

*Terms and conditions on the reverse of this form are a part of the Agreement.*

### Offered by:

Architecture Incorporated

Mark Aspaas    6.25.13  
(Signature)    (Date)

Mark Aspaas, AIA  
(Printed Name/Title)

### Accepted by:

Codington County

Elmer P Brinkman    7-2-13  
(Signature)    (Date)

Elmer P Brinkman  
(Printed Name/Title) Chairman

