

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

September 5, 2017

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 5, 2017, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Myron Johnson presiding.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda. Chairman Johnson noted item #17, action on a firework permit application, will not be addressed as the application has been withdrawn. All voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by VanDusen, to approve the minutes of August 22nd, 2017; all voted aye; motion carried.

PUBLIC HEARING PETITION TO VACATE STREET RIGHT OF WAY IN WAVERLY

The Board held a public meeting, as advertised, to address a petition to vacate a public street right of way in Waverly. Zoning Officer, Luke Muller, reviewed the petition to vacate a portion of Central Ave in Waverly. Mr. Muller noted the Codington County Planning Commission has recommended denial of the petition to vacate based on comments from the Codington County States Attorney and Highway Superintendent. Applicant, Doug Comes, addressed the Board and explained the petition to vacate is based on regulations of banking institutions and loan requirements to build on or sell the property in question which partially sits in the public right of way. Motion by VanDusen, second by Hanten, to place action, on the petition to vacate, on the Board's agenda on Tuesday, September 12th, 2017; all voted aye; motion carried.

FY2018 EMERGENCY MANAGEMENT STATE AND LOCAL AGREEMENT

Motion by Hanten, second by Waterman, to authorize the Chairman to sign the FY2018 State and Local Agreement Sub-Recipient Agreement between Codington County and the South Dakota Department of Public Safety. Emergency Management Director, Jim Sutton, advised the Board, that the SLA grant is provided to counties to pay for 50% of the salaries of the Emergency Management Director and Secretary along with administrative costs accrued as a result of maintaining the office of the director. All voted aye; motion carried.

CODINGTON COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN

The Board held a public hearing, as advertised, to allow public comment on the proposed Codington County Five-Year Highway and Bridge Improvement Plan. Highway Superintendent, Rick Small, briefly reviewed the plan including several changes to the project needs list from a year ago. Chairman Johnson asked for comments from the Public at this time. No comments were offered. The plan is scheduled for adoption, by the Board, on Tuesday, October 3rd, 2017.

CHIP SEAL PROJECT CONTRACT

Motion by Hanten, second by Gabel, to authorize the Chairman to sign a contract for the Bridge Deck Polymer Chip Seal Project previously bid and awarded; all voted aye; motion carried.

PLAT RESOLUTIONS

Zoning Officer, Luke Muller, reviewed the Kemp Addition Plat and the Thyen-Tesch Addition Plat and the Board took action to approve both plats.

RESOLUTION #2017-18

A Resolution to approve the platting of the Kemp Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:
That an examination has been made of the plat entitled:

Kemp Addition located in the Northeast Quarter of Section 10, Township 117 North, Range 51 West of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner Gabel; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 5th day of September, 2017, at Watertown, Codington County, South Dakota

Myron Johnson
Chairman

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2017-18, adopted by the Board of County Commissioners of Codington County, South Dakota.
Dated this 5th day of September, 2017, at Watertown, Codington County, South Dakota.

Cindy Brugman
County Auditor, Codington County, South Dakota

RESOLUTION #2017-19

A Resolution to approve the platting of the Thyen-Tesch Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:
That an examination has been made of the plat entitled:

Codington County, September 5, 2017

Thyen-Tesch Addition located in the Southwest Quarter of Section 22, Township 118 North, Range 51 West of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner Waterman; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 5th day of September, 2017, at Watertown, Codington County, South Dakota

Myron Johnson
Chairman

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2017-19, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 5th day of September, 2017, at Watertown, Codington County, South Dakota.

Cindy Brugman
County Auditor, Codington County, South Dakota

SALARY CLAIMS

Motion by Gabel, second by VanDusen, to approve the following payroll claims for August; all voted aye; motion carried: Commissioners: 9,891.74 total salaries. Auditor: 19,430.88 total salaries. Co. Treasurer: 27,917.19 total salaries. States Attorney: 37,347.41 total salaries. Gov. Buildings: 18,699.51 total salaries. Dir. Equalization: 38,483.05 total salaries. Reg. of Deeds: 19,292.24 total salaries. Veterans Service: 9,495.55 salaries. Sheriff: 86,679.69 total salaries. Co. Jail: 114,714.41 total salaries; Jonathan Sheehan new hire PT @ \$17.20 per hr.; Brittini Schliesman 3306.00 step increase; Kayla Schomaker full time @ step 3 3203.34 mo.; Maria Escamilla 3523.50 step increase; Kelly Oelrich 3408.66 step increase. Coroner: 2,260.65 total salaries. Care of the Poor: 5,580.60 total salaries. County Nurse: 4,269.98 total salaries. Co. Park: 11,243.71 total salaries. Ag. Bldg.: 8,735.76 total salaries Co. Extension: 8,752.74 total salaries. Weed Control: 8,721.96 total salaries. Planning Board: 334.44 total salaries. Road & Bridge: 85,110.58 total salaries; Dave Hedding 4035.06 step increase; Randy Falvey 3156.36 step increase; Lonie Vogelsang 3138.96 step increase. Emergency Management: 11,200.53 total salaries. Crime Victim: 6,134.71 total salaries. W.I.C.: 3,770.97 total salaries. Total 538,068.30. Breakdown of withholding amounts which are included in the above: S.D. Retirement 47,065.14; S.D. Retirement 289.03 spouse option; S.D. Supplemental Retire. 2,800.00 suppl. retire.; Sanford 59,696.76 ins.; Reliance Standard Life Insurance 418.09 life ins.; Delta Dental 5,907.28 ins.; Avesis 773.28 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 472.00 employee union dues; AFLAC 3,483.86 ins.; Assurity Life

Codington County, September 5, 2017

Insurance Company 115.87 ins.; U.M.B. Bank 7,075.00 suppl. retire.; AFLAC 576.91 ins.; Watertown United Way 55.00 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 23,859.28 employee payments; Cod. Co. Treasurer 31,570.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 120 259.00 employee union due; Codington County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 43,409.19 federal withholding; ReliaBank Dakota 62,873.62 social security; Barbara Curtis 800.00 employee payment; Washington National Ins. 20.20 ins.; SDRS Special Pay Plan 45.00 employee participation fee; SDRS Special Pay Plan 7651.84 final pay out for Bob Byer.

ORDINANCE #66 PUBLIC HEARING FIRST READING

The Board held the 1st reading and public hearing, as advertised, on proposed Ordinance #66; an ordinance to change zoning from "Ag" agricultural to "C" commercial as pertains to property described as the E400' of the S1100' of SW1/4, Section 21-T118N-R52W, Rauville Township in Codington County. Zoning Officer, Luke Muller, reviewed the request for the re-zoning and advised the Board the Planning Commission has recommended approval of the proposed ordinance on a 5-2 vote. Applicants Bob and Brenda Boettcher, who were present for this hearing and did address the Board, would like to use this property to build a structure for a banquet facility/restaurant. Mr. Muller noted a conditional use permit would be required if the zoning is approved and subsequent commercial use is requested. Bret Henricks, adjacent property owner to the related property, spoke in favor of granting the zoning request. There were no other comments from the public at this hearing. The Board will conduct the 2nd reading and take action on proposed Ordinance #66 on Tuesday, September 12th, 2017.

SDSU FOOD & FAMILIES PROGRAM

Suzanne Stluka, SDSU Food & Families Program Director, met with the Board. Ms. Stluka informed the Board that to better utilize the Food & Families Program the Nutrition Assistant, currently based in Codington County, will be moved to another County as there isn't an audience in Codington County for this program at this time. Ms. Stluka thanked the Board for the office space that has been provided to the Nutrition Assistant at the Codington County Extension Center Complex.

MONTHLY REPORTS

4H Youth Program Advisor, Jodi Loehrer, updated the Board on the following: State Fair review/results; National 4-H Week; and grant applications for archery back stops, special interest clubs, and a dog fence. **Veterans Service Officer, Al Janzen**, reported 92 appointments/walk-ins in August; 3 home visits; and four trips to the VA Hospital in Sioux Falls. Mr. Janzen attended a weeklong training in Pierre in the month of August. Mr. Janzen noted he was invited to a preview screening of the "Vietnam War" an 18-hour long movie that will be broadcast on SDPB on Sunday, September 17th. **Weed Supervisor, Steve Molengraaf**, reported on poison Hemlock moth releases; fall spraying; working the State Fair booth; Southeast Region Weed tour and State meeting; and mosquito fogging/high population due to recent rain fall.

WELFARE CLERICAL POSITION

Motion by Hanten, second by Gabel, to authorize the Welfare Director to advertise a part time clerical position, less than 20 hours per week, in the Welfare Office, all voted aye; motion carried.

CAMPGROUND MANAGER PET REQUEST

Facility Manager, Milo Ford, submitted a request from the Memorial Park Campground Managers to allow a household pet, a small dog, in the County owned Manager's home at Memorial Park. Per the Manager's current contract, a household pet must be approved in writing by the Board of County Commissioners. Motion by Hanten, second by VanDusen, to allow the campground Managers to house a small dog in the County owned home at Memorial Park; all voted aye; motion carried.

COURTHOUSE TUCKPOINTING

Facility Manager, Milo Ford, reviewed a multi-faceted restoration project for the Courthouse. Mr. Ford noted he had budgeted funds in 2017 and 2018 towards this project. Mr. Ford advised the Board that this project would most likely not take place yet in 2017 and may be a project that would require the bidding process. Mr. Ford has received a proposal from KARR Tuckpointing for this project in the amount of \$64,000.00. The Board did not take action at this time and may address the needed funding for this project before the adoption of the 2018 budget.

CONTRACT FOR SERVICES PAYMENT FROM DAKOTA SIOUX CASINO

The Board noted the first 2017 payment from Dakota Sioux Casino, per an agreement for contracted services, is not the payment spelled out in the most recent agreement with the Sisseton-Wahpeton Tribe. Correspondence from the Tribe indicated there was no increase in gaming revenues in 2016. Per the contract language if there is not an increase in gaming revenues the Tribe will not pay the \$225,000.00 indicated in the contract for 2017 but will instead pay the contract amount from 2016 in the amount \$150,000.00. The Tribe did not provide any documentation to support the claim of no increase in gaming revenues in 2016.

2018 PROVISIONAL BUDGET PUBLIC HEARING

The Board held a public hearing on the 2018 Provisional Budget as previously advertised. Chairman Johnson asked for comments from the Public and none were forthcoming. Chairman Johnson turned to the Board for discussion. Discussion was held on the following: a small amount of additional growth will be available to the County, City of Watertown, Watertown School, and East Dakota Water District due to added value from the dissolution of TIF district #3; funding for mental health screening of inmates; funding for moving the Community Health Nurse office out of the Courthouse; and funding for a tuckpointing project at the Courthouse. The Board will hold additional public hearings on September 12th and 26th. The budget will be adopted on September 26th.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Hanten, second by Gabel, to approve the following automatic budget supplements; all voted aye; motion carried: Grant reimbursement funds from the State of South Dakota in the amount of \$819.60, to the Historic Preservation expenditure budget and General Fund revenue budget. Insurance proceeds for hail damage to County vehicles: \$16,932.04 to the Director of Equalization expenditure budget; \$27,772.68 to the Sheriff's expenditure budget; \$6,367.68 to the Road and Bridge expenditure budget; and \$4,232.00 to the Emergency Management expenditure budget.

PERSONNEL CHANGES

Motion by VanDusen, second by Gabel, to approve the following personnel changes; all voted aye; motion carried: Mary Fransen, Deputy Register of Deeds, anniversary step increase to step 10/\$22.30 per hour; Steve DeVille, Building Maintenance, anniversary step increase to step 10/\$18.50 per hour; Bryan Bleeker, Building Maintenance, anniversary step increase to step 9/\$18.22 per hour; Matthew Blackwelder, Work Release Coordinator, anniversary step increase to step 9/\$21.45 per hour; Jaici Schlosser, new hire part time Correctional Officer, step 1/\$17.20 per hour; and Scott Swanson, Lead Building Maintenance, anniversary step increase to step 9/\$20.41 per hour.

TRAVEL REQUESTS

Motion by Hanten, second by Waterman, to approve the following travel requests; all voted aye; motion carried: Chief Correctional Officer, JDAI Conference; part time Correctional Officers, Terminal Operator Course; Community Health Nurse clerical, E-WIC training; Weed Supervisor, 2017 State Weed Tour; and Highway Superintendent, Regional Local Road conference.

CCJAC

Commissioner Gabel noted the next meeting of the CCJAC will be on Tuesday, October 10th. Research continues on the possibility of moving the Community Health Nurse office from the Courthouse to make space for an additional jury court room elsewhere in the Courthouse with the ultimate goal to reduce the jail inmate population.

EXECUTIVE SESSION

Motion by Hanten, second by Waterman, to enter into executive session at 11:06 a.m., per SDCL 1-25-2 (1) Discussion of personnel issues and (4) Preparing for contract negotiations or negotiating with employees or employee's representatives; all voted aye; motion carried. The Board returned to regular session at 11:31 a.m. Facility Manager, Milo Ford and Human Resource Director, Terry Satterlee, were present for executive session. No action was taken.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Waterman, to adjourn at 11:31 a.m., until 9:00 a.m., Tuesday, September 12th, 2017; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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