

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

September 26, 2017

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 26, 2017, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Myron Johnson presiding.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda with the exception of items 8, 13 & 14, which will be addressed at another time; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Waterman, to approve the minutes of September 12th, 2017; all voted aye; motion carried.

ORDINANCE #66, PUBLIC HEARING, 2ND READING, ACTION

The Board held a public hearing and second reading on proposed Ordinance #66, an ordinance that would change property described as: E400' of the S1100' of the SW1/4, Section 21-T118N-R52W, from "Ag" agricultural to "C" commercial. Motion by Hanten, second by Gabel, to approve proposed Ordinance #66. Zoning Officer, Luke Muller, reviewed the proposed ordinance and advised the Board the ordinance was approved by the Planning and Zoning Board on a 5-2 vote. Mr. Muller noted that he has received email forwards from Commissioner Hanten which amounted to 30 emails in favor of the ordinance and 8 emails in opposition. Chairman Johnson asked for public comment at this time. The following provided testimony in opposition to the proposed ordinance: Carl Tesch and Marjorie Tesch. The following provided testimony in favor of the proposed ordinance: Bob Boettcher, Brenda Boettcher, Stacy Britzman, and Julie Plunkett. No further public comments were forthcoming and Chairman Johnson closed the hearing to the public at this time. Chairman Johnson turned to the Board for further discussion. Upon roll call vote of the Board; Gabel voted aye; Waterman voted aye; Johnson voted aye; VanDusen voted aye; and Hanten voted aye; motion carried.

911 INTERGOVERNMENTAL AGREEMENT

Mayor Caron, Police Chief McPeek, and Captain McMahon, appeared before the Board to discuss a proposed intergovernmental agreement, between Codington County and the City of Watertown, for enhanced E-911 telephone service to residents of Codington County. Commissioner VanDusen recused himself from this agenda item. Motion by Hanten, second by Waterman, to authorize the Chairman to sign the agreement with a term beginning October 1, 2017 and ending December 31, 2018. This agreement if approved would authorize the Auditor to remit 100% of the monthly surcharge revenue to the City of Watertown for the operation of the E-911 system through the Watertown City Police Department. Upon vote of the Board; Gabel, Waterman, Johnson, and Hanten voted aye; VanDusen abstained; motion carried.

MONTHLY REPORTS

Highway Supt., Rick Small, reported on the following: County road 20 paving project, road striping progress, railroad crossing repair on County Road 6, roofing project at the Highway Shop, fall mowing progress, and shouldering on 10th Ave and in spots around Lake Kampeska. **Emergency Management Director, Jim Sutton**, reported on the following: State E.M. conference, POD Exercise scheduled for 10/26, completed Search and Rescue DR1 classes, Search and Rescue team assistance in Day County

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(Waubay lake) on 9/23, City Department head meeting on 9/27, a planning session for 2018 4th of July fireworks event, FEMA training on 9/28 & 9/29 (flood planning management), and seasonal removal of buoys at Memorial Park. The County has received a used generator from the City of Watertown. Mr. Sutton discussed the possibility of putting this generator in a trailer for mobility purposes.

ABATEMENT APPLICATION

Motion by Hanten, second by VanDusen, to approve an abatement application on property record #9800 in the amount of \$487.52 (abatement) and \$74.85 (refund); all voted aye; motion carried.

CLAIMS

Motion by Hanten, second by Gabel, to approve for payment the following claims; all voted aye; motion carried: VISA Reliabank 2,514.39, travel/supplies/publishing.

SALARY CLAIMS

Motion by Hanten, second by Gabel, to approve the following salary claims for September; all voted aye; motion carried: Commissioners: 9,891.79 total salaries. Auditor: 19,728.48 total salaries. Co. Treasurer: 27,956.39 total salaries. States Attorney: 35,760.53 total salaries. Gov. Buildings: 17,711.38 total salaries; Bryan Bleeker 3125.04 transfer, Steve DeVille 3219.00 step increase. Dir. Equalization: 38,483.02 total salaries. Reg. of Deeds: 19,482.06 total salaries; Mary Fransen 3880.20 step increase. Veterans Service: 9,495.54 salaries. Sheriff: 80,994.67 total salaries; James Bakke new hire PT @ \$20.45 per hr. Co. Jail: 106,406.50 total salaries; Shawna Carter 3861.06 step increase; Lindsey Stricherz 3861.06 step increase; Jaici Schlosser PT new hire 17.20 per hr.; Matt Blackwelder 3732.30 step increase; Justin Halajian 3356.46 promotion; Jeff Hershman 3782.76 promotion. Care of the Poor: 4,804.94 total salaries. County Nurse: 4,269.98 total salaries. Co. Park: 7,352.41 total salaries. Ag. Bldg.: 8,810.20 total salaries; Scott Swanson 3551.34 step increase 3551.34; James Hedges 2801.40 new hire. Co. Extension: 8,849.02 total salaries. Weed Control: 8,413.88 total salaries. Planning Board: 560.38 total salaries. Road & Bridge: 83,749.58 total salaries. Emergency Management: 11,103.64 total salaries. Crime Victim: 6,134.73 total salaries. W.I.C.: 3,770.97 total salaries. Total 513,730.09. Breakdown of withholding amounts which are included in the above: S.D. Retirement 46,964.68; S.D. Retirement 289.67 spouse option; S.D. Supplemental Retire. 2,800.00 suppl. retire.; Sanford 60,245.29 ins.; Reliance Standard Life Insurance 422.72 life ins.; Delta Dental 5,978.82 ins.; Avesis 780.60 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 472.00 employee union dues; AFLAC 3,483.86 ins.; Assurity Life Insurance Company 115.87 ins.; U.M.B. Bank 7,070.00 suppl. retire.; AFLAC 668.95 ins.; Watertown United Way 55.00 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 22,659.28 employee payments; Cod. Co. Treasurer 31,170.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 120 340.00 employee union due; Codington County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 40,225.72 federal withholding; ReliaBank Dakota 59,322.90 social security; Barbara Curtis 800.00 employee payment; Washington National Ins. 20.20 ins.

ELEVATOR SERVICE CONTRACT

Motion by VanDusen, second by Gabel, to authorize the Chairman to sign preventive maintenance and inspection service contracts with Schumacher Elevator Company for the elevator in the Courthouse. Facility Manager, Milo Ford, advised the Board that the one-year warranty period for the elevator upgrade has ended and these contracts will be in effect beginning September 15, 2017 and shall continue for a period of five years and automatically renewed for the subsequent five-year periods until terminated. Upon vote of the Board; all voted aye; motion carried.

EXTENSION CENTER FURNACE/AIR CONDITIONING PROJECT

Motion by Hanten, second by Waterman, to approve a project at the Extension Center complex to replace a furnace and install air-conditioning in the area known as the "Echo Chamber." Facility Manager, Milo

Ford, noted this project has been budgeted in 2017. Mr. Ford has received a proposal for this project from Hartwig Heating in the amount of \$21,800.00. Hartwig Heating, one of three vendors, was determined to have submitted the proposal that would best meet the County's needs and was also the low proposal. Upon vote of the Board; all voted aye; motion carried.

EMPLOYEE YEARS OF SERVICE AND MEMORIAL RECOGNITION

The following employees were recently recognized, at the SDACC/SDACO annual conference, for their years of service to Codington County: Rick Small, Highway Superintendent, 30 years of service and Cindy Brugman, County Auditor, 40 years of service. Employees are recognized each year based on 25, 30, 35, 40, 45, & 50+ years of service. The following were also recognized as former employees who have passed in the last year: Margaret Ristow, Register of Deeds and John Foley, States Attorney.

2017 SAFETY AND LOSS CONTROL RECOGNITION AWARDS

The following awards were recently awarded to the County at the 2017 SDACC/SDACO Convention: The Codington County Highway Dept. and Highway Supt., Rick Small, was the recipient of a Safety and Loss Control Recognition Award. The Highway Department is a past award recipient of 8 "Bronze" and 11 "Gold" awards for safety and loss control. The Maintenance Dept. and Facilities Manager, Milo Ford, is a past recipient of 11 "Gold" awards for safety and loss control. The County as a whole is once again the recipient of a "Platinum" award based on benefits to claims ratio for three successive years. These awards are sponsored by the SDML Workers Compensation Fund and the SDPAA; and are awarded based on steps taken by the Departments to improve work safety and training for their employees and customers. The Board congratulated Mr. Small and Mr. Ford for their efforts and these accomplishments.

2ND JURY COURTROOM

Commissioner Gabel reviewed estimated costs for creating a second jury courtroom in the Courthouse. Including costs to move offices within and outside of the Courthouse along with remodeling of current space for the Courtroom. The 2018 budget will include funds for this project.

2018 PROVISIONAL BUDGET HEARING/ADOPTION

The Board held a public hearing, as advertised, on the 2018 Provisional Budget. Chairman Johnson asked for comments from the public and none were forthcoming. The Chairman turned to the Board for further discussion. Motion by Hanten, second by Waterman, to lower the Welfare Budget, office travel line item, from \$7,500.00 to \$3,500.00. Substitute motion by Gabel, second by VanDusen, to lower the Welfare Budget, office travel line item from \$7,500.00 to \$4,500.00; Gabel, Johnson and VanDusen voted aye; Waterman and Hanten voted no; motion carried. Motion by Hanten, second by Gabel, to approve the 2018 Provisional budget with the following changes: Applied cash increase to \$2,912,681.00; Current Property Tax Levy increase to \$7,996,561; Less 5% decreased to \$406,065; County Nurse budget increase to \$93,631.00; Government Buildings budget increase to \$1,977,523.00; Mental Health Services budget, Inmate Mental Health, increase to \$52,000.00; Welfare budget decrease to \$362,800.00; Commissioners Contingency increase to \$253,000.00. Upon vote of the Board; all present voted aye; motion carried. Motion by VanDusen, second by Waterman, to adopt Resolution 2017-20; all voted aye; motion carried.

RESOLUTION 2017-20

Adoption of Annual Budget for Codington County, South Dakota.

WHEREAS, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year, and

WHEREAS, the board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations, and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates, and all matters therein set forth, shall be approved and adopted as the annual budget of the appropriations and expenditures for Codington County, South Dakota and all its institutions and agencies for calendar year January 1, 2018 and ending December 31, 2018, and the same is hereby approved and adopted by the Board of County Commissioners of Codington County, South Dakota, this 26th day of September, 2017. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Codington County, South Dakota. The accompanying taxes are levied by Codington County for the year January 1, 2018 through December 31, 2018.

Board of County Commissioners of Codington County, South Dakota.

Myron Johnson
Chairman

Lee Gabel
Commissioner

Charlie Waterman
Commissioner

Troy VanDusen
Commissioner

Brenda Hanten
Commissioner

ATTEST:

Cindy Brugman
County Auditor

County tax levies within limited levy: General County Purposes \$7,996,561.00, \$3.148 \$'s/1,000.00, total taxes levied by Codington County. As of September 26th, 2017, these levies are not approved by the S.D. Dept. of Revenue & Regulation.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Hanten, second by VanDusen, to approve an automatic budget supplement to the General Fund revenue budget and Government Buildings expenditure budget in the amount of \$14,735.00 with Homeland Security grant reimbursement funds; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by VanDusen, second by Waterman, to approve the following personnel changes; all voted aye; motion carried: Community Health Nurse clerical, Jeanie Ochsendorf, anniversary step increase, step

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11/\$18.77 per hour; and Justin Halajian, promotion from Building Maintenance to Lead Building Maintenance, step 6/\$19.29 per hour.

TRAVEL REQUESTS

Motion by Hanten, second by Gabel, to approve the following travel requests, all voted aye; motion carried: Facility Manager and Emergency Management Director, South Dakota Safety Conference sponsored by Safety Benefits.

OTHER

Commissioner Gabel noted the next meeting of the CCJAC is scheduled for October 10th. Commissioner Hanten advised the Board she has been appointed to the position of Treasurer for the SDACC.

EXECUTIVE SESSION

Motion by Hanten, second by Gabel, to enter into executive session at 10:54 a.m., per SDCL 1-25-2 (4) Preparing for contract negotiations or negotiating with employees or employee's representatives; all voted aye; motion carried. The Board returned to regular session at 11:53 a.m. Human Resource Director, Terry Satterlee, was present for executive session. No action was taken.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by VanDusen, to adjourn at 11:53 a.m., until 9:00 a.m., Tuesday, October 3rd, 2017; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.