

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

September 12, 2017

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 12, 2017, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Myron Johnson presiding.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda with the exception of item #5. Chairman Johnson noted item #5, discussion/action on a 911 contract for services, should have been scheduled for September 26th and will not be addressed at this September 12th meeting. All voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by VanDusen, to approve the minutes of September 5th, 2017; all voted aye; motion carried.

PETITION TO VACATE STREET RIGHT OF WAY IN WAVERLY

States Attorney, Patrick McCann, was present for this meeting and reviewed the County's statutory requirements regarding a petition to vacate a public street right of way in Waverly. Mr. McCann noted that by statute the County is required to keep all public right of ways free of obstructions/obstacles. Approving the petition to vacate the public right of way would create liability issues for the County. Mr. McCann advised the Board that granting a life estate and leasing the land to the petitioner would violate statute and would be similar to selling County property to a private citizen when the right of way still has viability and use for the County. Discussion was held regarding the size of the right of way, which is set by statute. Motion by Hanten, second by Waterman, to approve the petition to vacate the public street right of way regarding property described as: 12' of Central Avenue adjacent to Lots 1 through 5, in Block 17 and the N50' of Lots 17 and 18, in Block 17 and the N50' of the W25' of Lot 16, in Block 17 in the Town of Waverly. Waterman voted aye; Gabel, Johnson, VanDusen, and Hanten voted no; motion failed.

ORDINANCE #66 SECOND READING

Motion by VanDusen, second by Gabel, to table the second reading of Ordinance #66, an ordinance that would change property described as: E400' of the S1100' of the SW1/4, Section 21-T118N-R52W, from "Ag" agricultural to "C" commercial; and to set a public hearing, second reading, and action for 9:00 a.m., Tuesday, September 26th, 2017. All voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported taxable values have been sent to the Department of Revenue for taxes payable in 2018, budget requests from various taxing entities are yet to be filed by October 1st, and the SDACO Conference will be held September 18th & 19th. **Director of Equalization, Shawna Constant**, reported August sales are being processed to send to the Dept. of Revenue, the appraisers will soon finish up with re-appraisal in South Shore and begin re-appraisal in Kranzburg which will signal the end of the re-appraisal field work in the small towns in the County. **Welfare Director, Sarah Petersen**, provided the Board with a report of statistics from the Welfare office for the month of July 2017. 39 people were served for the following: 17 medical, 3 homeless, 6 housing, 1 housing support, 1 prescription, and 10 utilities; there were \$3,908.00 in funds expended by the County for these contacts and \$11,277.50 was saved using other resources. Ms. Petersen reported the NACO prescription drug card

program provided \$2,120.44 in savings for 20 people in the month of July. Ms. Petersen reviewed the following: July 14th Stepping Up Meeting with a presentation from the SD Division of Behavioral Health Re-entry Program, July 13th Stepping up Convening, and preparations for the SIM workshop. Ms. Petersen also provided the Board with stepping up highlights regarding jail/offense related information.

INDIGENT BURIAL REQUEST

Welfare Director, Sarah Petersen, reviewed with the Board a request for burial assistance and asked the Board's opinion as to whether or not the application meets indigent guidelines. Motion by Hanten, second by VanDusen, to approve the burial assistance request not to exceed payment in the amount of \$4,517.00 (burial and opening and closing of grave). Ms. Petersen provided the Board with financial information of family members of the deceased and also provided monetary amounts, that could be applied to lower the County's payment to the funeral home, from family members and Veterans benefits. All voted aye; motion carried.

AUDITOR'S ACCOUNT W/TREASURER AND REGISTER OF DEEDS FEES

Motion by Hanten, second by Waterman, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of August 2017, all present voted aye; motion carried.

Cash on hand	\$ 10,345.33
Checks in Treasurers' possession	
less than 3 days	\$ 52,316.27
Credit Card Charges	\$ 4,565.96
Cash Items	\$ 525.00
TOTAL CASH ASSETS ON HAND	\$ 67,752.56
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 10,010.31
Reliabank Dakota	\$18,426,569.40
INVESTMENTS	
SD Public Funds Investment	\$ 6,985.43
TOTAL CASH ASSETS	\$18,511,317.70
General Ledger Cash Balance by Funds:	
General	\$10,782,132.09
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 6,247,231.92
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 971,541.84
(schools 147,787.27, townships 65,088.01; city/towns 67,974.73)	
TOTAL GENERAL LEDGER CASH	\$ 18,511,317.70

The Board noted Register of Deeds fees for the month of August in the amount of \$30,285.50 with \$2,020.00 remitted to the State of South Dakota for certified births, deaths, and EVRSS.

SWAT EQUIPMENT

Motion by VanDusen, second by Hanten, to authorize the purchase of \$15,720.00 in SWAT equipment utilizing Homeland Security grant funds. Sheriff, Brad Howell, advised the Board he applied for grant funds to purchase ballistic vests and communication headsets. Sheriff Howell noted he has received 100% grant funding for these items. All voted aye; motion carried.

EXTENSION CENTER HAIL DAMAGE CLAIM

The Board noted a payment of \$258,868.80 from EMC Insurance for an insurance claim on the Extension Center Complex roof which suffered hail damage on July 11, 2017. The Auditor noted these funds can be

automatically supplemented to the Ag. Building budget when the roof is repaired. The project to repair the roof will follow bid laws prescribed by SDCL 5-18-3.

2ND JURY COURT ROOM

Commissioner Gabel updated the Board on the possibility of creating a 2nd jury court room by moving a number of offices currently located in the Courthouse within the Courthouse and moving an office currently in the Courthouse to a location outside the Courthouse.

2018 PROVISIONAL BUDGET PUBLIC HEARING

The Board held a public hearing on the 2018 Provisional Budget as previously advertised. Chairman Johnson asked for comments from the Public and none were forthcoming. The Board will hold one additional public hearing on September 26th before adoption of the budget at that time.

SEPTEMBER 19, 2017 MEETING DATE

The Board noted there will not be a meeting of the Codington County Commissioners on Tuesday, September 19th, 2017 due to the SDACO/SDACC annual conference.

PERSONNEL CHANGES

Motion by VanDusen, second by Gabel, to approve the following personnel changes; all voted aye; motion carried: Correctional Officer, Shawna Carter, anniversary step increase, step 11/\$22.19 per hour; and Correctional Officer, Lindsey Stricherz, anniversary step increase, step 11/\$22.19 per hour.

EXECUTIVE SESSION

Motion by Hanten, second by Gabel, to enter into executive session at 10:02 a.m., per SDCL 1-25-2 (1) Discussion of personnel issues and (4) Preparing for contract negotiations or negotiating with employees or employee's representatives; all voted aye; motion carried. The Board returned to regular session at 11:14 a.m. States Attorney, Patrick McCann and Human Resource Director, Terry Satterlee, were present for executive session. No action was taken.

CLAIMS

Motion by Gabel, second by Hanten, to approve for payment the following claims; all voted aye; motion carried: A-OX WELDING SUPPLY 131.30 SUP, ACCREDITATION, AUDIT AND 150.00 SVC, AMERICAN STAMP & MARKING PROD 244.77 SUP, NATALIE ARENDSEE 20.00 WIT, JEFF ARGO 25.00 UTILITIES, AT&T MOBILITY 286.58 UTIL, AUSTIN LAW OFFICES 322.00 SVC, AVERA MCKENNAN HOSPITAL 636.00 SVC, AVERA MEDICAL GROUP 3500.00 EVAL, KENNETH BAILLY 50.84 JURY, BEACON CENTER 1000.00 SVC, ALLEN BENCK 25.00 UTILITIES, ROGER BENTHIN 88.00 MAINT, BEST WESTERN OF HURON 468.00 TRAV, DR MARK BONTREGER INC 345.00 SVC, BORNS GROUP 1.08 POST, BORNS GROUP 3075.11 POST, BOYS & GIRLS CLUB 1250.00 PMT, BRATLAND LAW 3271.20 SVC, BRIAN'S GLASS & DOOR INC. 30.00 REPAIRS/MAINT., BROWN CLINIC PLLP 7954.00 SVC, KARA BROWN 20.00 WIT, BUILDING SPRINKLER INC 379.45 REP, BURNS LAW OFFICE 3000.00 SVC, C & R SUPPLY 16.16 SUP, CARRICO LAW PROF. LLC 300.80 SVC, CARTNEY BEARING & SUPPLY 17.82 REP, CARTNEY BEARING & SUPPLY 185.12 REPAIRS/MAINT., JEFF CASE 25.00 UTILITIES, CASHWAY LUMBER INC. 48.76 REP, CASTLEWOOD BUILDING SUPPLIES 214.80 SUP, CENTURYLINK 702.59 UTIL, GINA CHILSON 71.00 JURY, CODINGTON CO. REGISTER DEEDS 30.00 SVC, CODINGTON-CLARK ELECTRIC COOPE 35.62 UTILITIES, COLE PAPERS, INC. 1398.80 SUP, COMPASS COUNSELING 1800.00 SVC, CONNECTING POINT COMPUTER CENT 1207.43 REP, SHAWNA CONSTANT 25.00 CELL, THE COTEAU SHOPPER 36.22 PUB, COUNTY FAIR FOODS 128.03 SUP, CREDIT COLLECTIONS BUREAU 2233.02 PMT, CREDIT COLLECTIONS BUREAU 394.47 PMT, CRESCENT ELECTRIC SUPPLY CO. 121.97 REP, CRESTONE BUILDERS, INC 6846.63 BLDG, CULLIGAN WATER CONDITIONING 158.00 SUP,

DAVID CURTIS 40.00 CELL, DAKOTA FLUID POWER INC. 969.47 REPAIRS/MAINT., DAKOTA PORTABLE TOILETS 165.00 RENT, VICTORIA DANENS 52.52 JURY, MATT DARGATZ 25.00 UTILITIES, DATA TRUCK 69.98 UTIL, DELYLE'S SOUTH 81 SERVICE INC 620.47 REP, LORI DEUTSCH 231.68 TRAVEL & CONF., STEPHANIE DEVINE 55.04 JURY, JAMIE DOLEN 25.00 UTILITIES, DOUG'S ANCHOR MARINE 39.99 SUP, DUDE SOLUTIONS 1098.09 REP, JEFFREY DUNN 20.00 WIT, LAURA DUNN 20.00 WIT, DYNOTUNE SPEED & PERFORMANCE 897.64 REP, BIMBO FOODS, INC 1982.10 SUP, ELLYSON LAW OFFICE 548.96 SVC, EMC INSURANCE COMPANIES 302.00 PREMIUM, JOHN ENGELS 52.52 JURY, MARIA ESCAMILLA 40.00 SVC, RANDY FALVEY 25.00 UTILITIES, FAMILY DENTAL CENTER 859.00 SVC, FARNAMS GENUINE PARTS 472.04 SUPPLIES, FASTENAL COMPANY 128.23 SUP, FLINT HILLS RESOURCES 118046.47 SUPPLIES, ALLISON FORBUSH 25.00 CELL, TAMMY FOSTER 57.00 JURY, FOX & YOUNGBERG, P.C. 195.32 SVC, FSA - FARGO 7135.97 SUP, GALLS, LLC 291.45 SUP, ALYSSA GARCIA 20.00 WIT, GCR TIRE CENTER 725.72 SUPPLIES, GCR TIRES & SERVICE 319.27 REP, GENOA HEALTHCARE/WATERTOWN 732.42 SUP, GLACIAL INTERACTIVE INC 192.50 MAINT, BECKY GOENS 52.11 TRAV, SCOTT GOOD 53.36 JURY, GRAINGER 196.29 SUP, GREEN, ROBY, OVIATT, 4492.35 SVC, MICHAEL GUBKA 40.00 CELL, LYLE HAAS 72.00 REF, JUSTIN HALAJIAN 25.00 CELL, HARMELINK, FOX & RAVNSBORG LAW 149.00 SVC, RICK HARTLEY 40.00 UTILITIES, DAVE HEDDING 25.00 UTILITIES, HELSPER, MCCARTY & RASMUSSEN 9286.02 SVC, RICHARD HERR 51.68 JURY, JEFF HERSHMAN 25.00 CELL, CONROY HIGHBEAR 20.00 WIT, HILLYARD/SIOUX FALLS 1153.67 SUP, RICK HOLINKA 25.00 UTILITIES, HOMETOWN BUILDING CENTER 95.50 REPAIRS/MAINT., MICHAEL HOVERSTADT 62.60 JURY, LARRY HOWARD 40.00 CELL, BRAD HOWELL 40.00 CELL, HUMAN SERVICE AGENCY 4525.00 SVC, HYVEE #1871 ACCTS RECEIVABLE 4768.69 SUP, I STATE TRUCK CENTER 37.91 REPAIRS/MAINT., INTERLAKES COMMUNITY ACTION 1210.00 SVC, INTOXIMETERS 750.00 SUP, JOSH ISLER 106.52 WIT, DAVID JANSSEN 71.00 JURY, AL JANZEN 306.00 TRAV, BLAKE JOHNSON 99.13 WIT, GREGORY JOHNSON 53.36 JURY, RACHAEL JOHNSON 53.36 JURY, BILLIE JONES 58.40 JURY, JURGENS PRINTING 49.00 SUP, SYDNEY KANNAS 20.00 WIT, MARK KATTERHAGEN 45.00 SVC, KIBBLE EQUIPMENT 670.04 REP, KIMBALL MIDWEST 407.88 SUPPLIES, THE KING CORPORATION 129.00 REP, JODEYL KOWALSKI 62.00 REF, LAKE CITY FIRE EQUIPMENT 120.00 REP, LAWSON PRODUCTS 137.38 SUPPLIES, LEWNO LAW OFFICE 449.88 SVC, LINCOLN CO TREASURER 1003.83 SVC, DARCY LOCKWOOD 45.00 SVC, JODI LOEHRER 339.21 TRAV, STEVEN LOWRY 40.00 CELL, M.J. LANG 1619.00 REP, MAC'S INC 113.99 SUPPLIES, MAC'S INC. 534.93 SUP, MACKSTEEL WAREHOUSE, INC. 842.27 SUP, MARCO, INC 280.00 RENT, MARSHALL & SWIFT/BOECKH, LLC 1968.30 SUP, BARBARA MARTENSON 21.00 TRAV, RUSSELL MATHEWS 40.00 CELL, PATRICK MCCANN 29.98 REIMB, GREG MCDONALD 160.00 TRAV, MENARDS 364.50 SUP, MENARDS 102.66 SUPPLIES, DIANE MERCHANT 21.00 TRAV, MERTZ FENCING 3761.25 BLDG, MIDCONTINENT COMMUNICATIONS 432.57 UTIL, MOE OIL COMPANY 2881.15 SUPPLIES, JENNA MOFFATT CONSULTING 231.25 SVC, MUNICIPAL UTILITIES 15753.06 UTIL, MUNICIPAL UTILITIES 522.91 UTILITIES, MUTH ELECTRIC 238.93 REP, NEWMAN TRAFFIC SIGNS 1037.60 SUPPLIES, NORTHERN CON-AGG 4226.52 SUPPLIES, NORTHWESTERN ENERGY 182.96 UTILITIES, NYGAARD CONCRETE CONSTRUCTION 29142.91 BLDG, OFFICE PEEPS, INC. 27.00 SUP, OFFICE PEEPS, INC. 2618.19 SUP, JERROD OLSON 40.00 CELL, OTTERTAIL POWER CO, 31.62 UTILITIES, MICHELLE PEDERSON 25.00 CELL, JODY PENNING 57.56 JURY, PENNINGTON COUNTY JAIL 540.35 TRAV, SARAH PETERSEN 25.00 CELL, PHARMCHEM INC 25.00 SUP, PHEASANTLAND INDUSTRIES 121.83 SUPPLIES, JENNIFER PLETAN 51.68 JURY, PMB 0112 101.41 UTIL, PRAIRIE LAKES HEALTH CARE CENT 7009.54 SVC, PRAIRIE VIEW PREVENTION 683.12 TRAV, RAMKOTA HOTEL - PIERRE 495.00 TRAV, ANN RASMUSSEN 65.40 TRAV, JOHN REDLINGER 50.84 JURY, REDWOOD TOXICOLOGY LABORATORY 1021.47 SUP, ADAM REEVES 40.00 CELL, BRIAN RICHTER 40.00 CELL, ROBYN RITER 25.00

UTILITIES, PATSY RORVICK 52.52 JURY, RUNNINGS 384.31 SUP, SANFORD HEALTH OCCUPATIONAL 130.00 SVC, SATELLITE TRACKING OF PEOPLE 1764.75 SUP, TERRANCE SATTERLEE 1500.00 SVC, TREVER SCHIMMEL 40.00 CELL, BRAD SCHWINGER 25.00 UTILITIES, SD ATTORNEY GENERAL'S OFFICE 563.00 PMT, SD DEPARTMENT OF REVENUE 1448.00 SVC, S.D. FEDERAL PROPERTY 252.00 SUP, SOUTH DAKOTA SHERIFFS' ASSOC 880.00 MAINT, SD STATE TREASURER 602703.28 SEPTEMBER REMITTANCE, SDACO 920.00 M&P, SDN COMMUNICATIONS 1151.28 UTIL, MELISSA SEARS 25.00 CELL, SECURUS TECHNOLOGIES 4400.40 SUP, HEIDI SELCHERT 25.00 CELL, SERVICE SIGNS 41.16 SVC, MASON SHEEHAN 160.00 TRAV, SHOPKO EYECARE 4054 156.97 SVC, SIOUX RURAL WATER SYSTEM 33.00 UTILITIES, SIOUX VALLEY COOP 4214.95 FUEL, SIOUX VALLEY COOP 15922.31 SUPPLIES, SIOUX VALLEY GREENHOUSES 86.70 REP, RICKY SMALL 40.00 UTILITIES, LYNN SOLBERG 25.00 UTILITIES, BRENT SOLUM 40.00 CELL, LISA SORENSEN 20.00 WIT, SOUTH DAKOTA DEPT. OF TRANSPOR 400.19 REPAIRS/MAINT., TOWN OF SOUTH SHORE 66.00 UTILITIES, SOUTH SHORE GAZETTE 1545.15 PUB, JENNIE SPOONER 20.00 WIT, STAR LAUNDRY 2274.53 SUP, STAR LAUNDRY 109.54 SUPPLIES, STEVE STUNES CONSULTING 640.10 SVC, STURDEVANTS AUTO PARTS 35.13 REPAIRS/MAINT., SUTTON LAW OFFICE PC 15886.81 SVC, SCOTT SWANSON 25.00 CELL, SYMANTEC 2184.00 SVC, SYSCO NORTH DAKOTA 11439.08 SUP, T&M AUTOBODY, INC 12078.10 REP, SARAH TESCH 21.00 TRAV, THOMSON REUTERS-WEST 448.57 SUP, PRODUCTIVITY PLUS ACCOUNT 1241.08 REPAIRS/MAINT., DOUG TORSTENSON 25.00 UTILITIES, TOSHIBA FINANCIAL SERVICES 445.88 RENT, TRUENORTH STEEL 4795.28 SUPPLIES, ULTEIG 3293.82 REPAIRS/MAINT., UROLOGY SPECIALISTS CLINIC 371.00 SVC, VAST BUSINESS 512.61 UTIL, VAST BROADBAND 49.95 UTILITIES, VERIZON WIRELESS 438.70 UTIL, GREAT WESTERN BANK 23.00 PMT, GREAT WESTERN BANK 320.99 PMT, GREAT WESTERN BANK 603.35 PMT, GREAT WESTERN BANK 891.10 PMT, LONIE VOGELSANG 25.00 UTILITIES, TOM WALDER 40.00 CELL, WALMART COMMUNITY 321.11 SUP, SHAWN & ROCKY WARD 34.00 REF, TODD WARNE 25.00 UTILITIES, WATERTOWN FIRE & AMBULANCE 1000.00 SVC, WATERTOWN LAWN & GARDEN 600.00 REP, WATERTOWN PUBLIC OPINION 1629.65 PUBL, WATERTOWN PUBLIC OPINION 1757.28 PUB, WATERTOWN SCHOOL DISTRICT 240.00 TRAIN, WHEELCO 306.95 REPAIRS/MAINT., WW TIRE SERVICE INC. 1654.76 SUPPLIES, XEROX CORPORATION 235.05 SUPPLIES, YANKTON CO. SHERIFF 150.00 SVC,

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Waterman, to adjourn at 11:18 a.m., until 9:00 a.m., Tuesday, September 26th, 2017; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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