

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

October 24, 2017

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 24th, 2017, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman, Myron Johnson presiding. The meeting was opened with the pledge of allegiance.

AGENDA APPROVED

Motion by Hanten, second by Waterman, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by VanDusen, to approve the minutes of October 17th, 2017; all voted aye; motion carried.

SANFORD PROFILE

Britney Gonnerman, Store Manager with Sanford Profile, presented the Board with information on the Sanford Profile Weight Management Program. Ms. Gonnerman asked the Board to consider becoming an Employer Partner with Profile, at no cost to the County, to provide reduced participation fees to Codington County employees who wish to participate in the program. Motion by Hanten, second by Gabel, to authorize Sanford Profile to present their Weight Management Program to employees, on a voluntary basis; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, updated the Board on the following: Volunteer Appreciation Dinner; Jenkins Care Center and Prairie Lakes Hospital emergency evacuation plans; POD clinic on 10/26 from 2:00 -7:00 p.m. at the Extension Center Complex; City Dept. head meeting on 10/25; trailer for the donated generator has been ordered; State IMAT training; Safety Benefits Conference; and ICS classes. The next LEPC meeting will be held on November 14th, 2017. **Sheriff, Brad Howell**, submitted the following statistics compiled during the month of September 2017, for the Detention Center and Sheriff's Office: Average daily inmate population 67.53 (low of 58 and high of 78); 239 bookings; \$4,179.00 collected in fees for out of county prisoner contracts; \$4,420.00 collected in work release fees; \$6,697.00 collected in fees for the 24/7 program; \$5,471.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General; 55 individuals testing twice daily for PBT'S; 26 individuals reporting twice weekly for UA Drug testing; and 33 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 537 cases/calls for service; responded to 6 traffic accidents; 79 arrest warrants served; 234 sets of civil papers served; and 3,134 inmate transport miles. Sheriff Howell provided the Board with a report of fees collected in the amount of \$9,842.58 retained by the County, during the month of September, 2017. Sheriff Howell advised the Board that a Deputy Sheriff who was injured on the job is back on full duty.

SDPAA LAW ENFORCEMENT POLICIES AND PROCEDURES AGREEMENT

Sheriff Howell presented the Board with a Law Enforcement Policies and Procedures Agreement with the SDPAA regarding the 12 high risk policies adopted by the Sheriff's Office, per the recommendation of SDPAA. Motion by VanDusen, second by Hanten, to authorize the Chairman to sign the agreement which will in turn realize a loss control credit on the County's Police Professional Liability annual insurance premium.

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EMERGENCY MANAGEMENT SLA WORK PLAN REVIEW

Emergency Management Director, Jim Sutton, met with the Board to review the SLA (State and Local Agreement) Work Plan, as required annually. Mr. Sutton noted he is working with the First District Association of Local Governments to update the Codington County PDM (Pre-Disaster Mitigation) Plan.

TAX DEED PROPERTY

Treasurer, Carol Maloney, met with the Board to review two properties which have been taken by the County through tax deed proceedings. The Treasurer indicated one parcel, record #4851, is located in the town of Henry. The Treasurer noted this property is covered under the County's General Liability insurance. Discussion was held regarding the option of adding the property to the County's physical property insurance. The Board was of the general consensus that the property does not need to be added to the County's physical property insurance coverage due to the uninhabitable condition of said property. Discussion was held regarding parcel record #954 located in Fuller Township and also taken by tax deed proceedings. The Treasurer asked for the Board's consideration to lease this property to the current occupant, who does not own said property and who was attempting to purchase the property via "Contract for Deed". Motion by Hanten, second by VanDusen, to extend a \$300.00 monthly lease, to the current occupant of this property, for a period of six (6) months, when at that time, the property can be sold at public auction; all voted aye; motion carried. The Treasurer will add this property to the County's physical property insurance.

EMPLOYEE LIFE INSURANCE RENEWAL

Motion by Hanten, second by Gabel, to approve the renewal policy with Reliance Standard for employee General Life and AD&D insurance coverage. Auditor, Cindy Brugman, advised the Board the policy premium will increase from \$.16 to \$.17 for the General Life and will remain at \$.025 for the AD&D. The County does pay the entire premium for all full time eligible employees. All present voted aye; motion carried.

FUTURE MEETINGS AND CLOSURES

The Board noted that according to previously adopted policy the Commissioners will not meet on Tuesday, October 31st, the 5th Tuesday of October. The Board noted information received that all State offices will be closed on Friday, November 24th and Tuesday, December 26th, per action of Governor Daugaard and that per previously adopted policy the Courthouse and all County offices will also be closed those days.

CLAIMS

Motion by VanDusen, second by Gabel, to approve for payment the following claims; all voted aye; motion carried: VISA – Reliabank 650.01 sup/trav; City of Watertown 22692.78 August 911 surcharge collections.

CCJAC

Commissioner Gabel noted the next meeting of the CCJAC will be held at LATI, 6:10 p.m., November 7, 2017.

EXECUTIVE SESSION

Motion by Hanten, second by VanDusen, to enter into executive session at 10:15 a.m., per SDCL 1-25-2; (3) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters and (4) Preparing for contract negotiations or negotiating with employees or employee's representatives; all voted aye; motion carried. The Board returned to regular session at 10:33 a.m. Human Resource Director, Terry Satterlee and States Attorney, Rebecca Morlock Reeves, were present for executive session. No action was taken.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:33 a.m., until 9:00 a.m., Tuesday, November 7th, 2017; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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Published once at the total approximate cost of \$_____.