

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

October 18, 2016

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 18, 2016, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Elmer Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by McElhany, to approve the minutes of October 11th, 2016; all present voted aye; motion carried.

MONTHLY REPORTS

Highway Supt, Rick Small, updated the Board on the county wide signing project. The Highway Dept. is working on finishing up graveling and mowing. Mr. Small noted longtime Highway employee, Calvin Engels, will retire at the end of January 2017. Mr. Small will start the process to fill this position and one other position that has been vacant since July of 2016. **Facility Manager, Milo Ford**, reported on the following. Memorial Park had revenue of \$122,908.00 in 2017, 95% of those funds were for campsites, 2.5% were wood sales, and 2.5% were building rentals. 39% of revenue was paid by cash or check and 61% was paid by credit cards and 16% of reservations were made online. The bike trail project through Memorial Park is progressing rapidly and the road paving project is progressing to the asphalt stage, the new electrical service is being installed on sites 1 – 22 at this time. Extension Center Complex - Mr. Ford is working with the Farm Show committee on a lighting project in the barn area of the Extension Center Complex and the south end of the parking lot project has been completed. Steps to prevent water/rain seepage at the complex have been successful. Mr. Ford has had contact with the Lake Area Radio Klub (LARK) regarding use of the Extension Center Complex for training sessions. The Board took action regarding this matter. A Homeland Security grant has been awarded to the County for installation of an electronic locking system in areas of the Courthouse. The Maintenance department is once again assisting the Auditor's office with the delivery of election equipment during the 2016 General Election cycle. Detention Center – the roofing project has not started at this time and a slight alarm problem has occurred with the emergency generator, which has been corrected. West Nile Virus – Mr. Ford and Weed Supervisor, Steve Molengraaf, recently attended a Mosquito Conference with much discussion the monitoring efforts currently taking place in South Dakota. South Dakota was once again projected as the hot spot in the nation for the West Nile Virus.

LAKE AREA RADIO KLUB

Motion by Johnson, second by McElhany, to allow the Lake Area Radio Klub (LARK) to use facilities at the Extension Center Complex free of charge for training sessions. Commissioner Johnson noted LARK provides a public safety service and should have free use of the public facility. Upon vote of the Board; all present voted aye; motion carried.

STATES ATTORNEY'S OFFICE STAFFING POSITIONS

States Attorney, Patrick McCann, reported a resignation in his office for the position of Criminal Civil Records Management, held by 14 year employee, Linda Young. Mr. McCann requested authorization to fill this position with a full time employee and also hire a part time legal secretary. Motion by McElhany,

second by Gabel, to authorize the States Attorney to advertise and hire for the aforementioned positions; all present voted aye; motion carried.

RESOLUTION TO CANCEL OUT DATED CHECKS

Motion by Hanten, second by McElhany, to approve Resolution 2016-28 canceling unclaimed checks and warrants as presented by the County Treasurer; all present voted aye; motion carried.

Resolution #2016-28

The following unclaimed checks and warrants are being presented, for cancellation to the Board of County Commissioners of Codington County, pursuant to SDCL 7-22-17.

Name	Check Number	Amount
Biberdorf, Will	128864	\$ 2.00
Cooper, Ray Jr	131800	\$ 7.67
Donahoe, David	130147	\$20.00
Hanson, Nicholas	131793	\$ 9.11
Headrick, Lance or Stephanie	130549	\$ 4.16
Kurkowski, Charlene	130006	\$20.00
Larson, Michael	132993	\$10.00
Moen, Lonnie or Spencer	128883	\$ 1.77
Mortgage Services	133000	\$10.00
Negaard, Eric	130499	\$11.48
Osterman, Linda S	132980	\$ 5.00
Schulte, Michaela	130796	\$20.00
Sime, Gail	130510	\$10.00
Stanley, Billy	131809	\$ 5.00
Stanley, Tommy	130599	\$ 6.00
Titan Machinery	130025	\$ 3.00
Tractor Supply	129891	\$ 8.79
Woodruff, Ed	131340	\$20.00
Zoncki, Richard	130523	\$10.00
Total Remitted as Unclaimed Property		\$183.98

Approved by the Board of Codington County Commissioners this 18th day of October 2016.

Elmer P. Brinkman

Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman

Codington County Auditor

BERGSBAKEN 2ND ADDITION PLAT RESOLUTION

Zoning Officer, Luke Muller, presented and reviewed the Bergsbaken 2nd Addition Plat. Mr. Muller noted the Planning and Zoning Board has recommended approval of this plat. The Board approved the following resolution.

RESOLUTION #2016-29

Codington County, October 18, 2016

A Resolution to approve the platting of the “Bergsbaken Second” Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:
That an examination has been made of the plat entitled:

Bergsbaken Second Addition located in Government Lots 1 and 2 of Section 8-T116N-R53W of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, second by Commissioner Hanten; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 18th day of October, 2016, at Watertown, Codington County, South Dakota.

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2016-29, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 18th day of October, 2016, at Watertown, Codington County, South Dakota.

Cindy Brugman
County Auditor, Codington County, South Dakota

CCJAC UPDATE

Commissioner Gabel presented the Board with a Justice Facility basic construction option comparison criteria report, preliminary draft cost estimate reviews, and levy assumptions/annual property tax impact summaries based on estimated costs. Commissioner Gabel noted the information included in this report can be found online on the County’s website. Commissioner Gabel also advised that the CCJAC does have a Facebook page with additional information.

PERSONNEL CHANGES

Motion by Hanten, second by McElhany, to approve the following personnel changes; all present voted aye; motion carried: New Hire, temporary Election Clerk, Sandra Matejek, step 2/\$15.00 per hour; Legal Secretary, Barb Maxwell, step 10/\$18.32 per hour; Director of Equalization Office Coordinator, Diane Merchant, step 10/\$19.88 per hour; Part Time Correctional Officer, Kayla Schomaker, step 3/\$18.13 per

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hour; Part Time Correctional Officer, Tyrel Minor, step 2/\$17.56 per hour; Temporary hire, Building Maintenance, Tom Sauer, step 2/\$15.00 per hour; Highway Maintenance II, Doug Torstenson, step 2/\$17.86 per hour; Highway Maintenance II, Lynn Solberg, step 2/\$17.86 per hour; Highway Maintenance II, Rick Holinka, step 10/\$21.88 per hour; Highway Maintenance III, Brad Schwinger, step 10/\$22.62 per hour; Highway Maintenance III, Allen Benck, step 10/\$22.62 per hour; and Highway Maintenance III, Jamie Dolen, step 4/\$19.62 per hour.

TRAVEL REQUESTS

Motion by Johnson, second by Hanten, to approve the following travel requests; all present voted aye; motion carried: Weed Supervisor and Human Resource Officer, Loss Control & Safety Conference; and Emergency Management Director, IMAT Meeting and DENR Meeting on Big Sioux River Basin Flood Model.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 9:40 a.m., until 9:00 a.m., Tuesday, October 25th, 2016; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.