

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

November 3, 2015

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 3rd, 2015, at the Codington County Courthouse. Commission members present were: Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Lee Gabel was present via phone conference; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Johnson, second by Hanten, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by McElhany, to approve the minutes of October 27, 2015; all present voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehr, updated the Board on the National 4-H Conference, Clover Buds, State Shooting Sports training, the annual 4-H Recognition Event, Junior Achievement at McKinley school, nutrition program presentations at McKinley and Roosevelt schools, and the “4-H Grows Here” national promotion. **Veterans Service Office, Al Janzen**, reported 63 walk in clients and scheduled appointments in October and also discussed preparations for the upcoming Veterans Day program scheduled for November 11th at the Codington County Extension Center Complex. **Weed Dept. Supervisor, Steve Molengraaf**, reported the following spraying data for 2015: 778 hours of spray time; 4,710 miles sprayed; 2,083 gallons of 2-4D used; 772 gallons of Tordon used; 3.5 gallons of forefront used; and 1 gallon of plateau was used; 95 acres of private property was sprayed and equipment has been winterized. The District Weed and Pest Boards met at the Codington County Extension Center complex on November 2nd and a request has been made to hold the 2016 district meeting at Codington County’s facility. Mr. Molengraaf also noted the upcoming Loss and Safety Control Conference and VanDiest workshop, which he will attend. **Welfare Director, Sarah Petersen**, provided the Board with a report of statistics from the Welfare office for September and October 2015, including a report of homeless persons, assisted through the shelter the County is funding, on a monthly basis. 73 people, in September and October, were served for the following: 17 medical, 2 homeless, 22 housing, 2 housing support, 2 prescription, 0 transportation, 4 burials, 18 utilities, and 5 miscellaneous. \$8,355.00 in cost was paid out for these contacts. The NACO prescription drug program provided \$9,569.22 in savings to 232 people for the months of September and October. Ms. Petersen noted a savings to the County, in the months of September and October, of \$53,930.91 by utilizing different programs for the 73 persons who were served by the Welfare Office. Ms. Petersen noted the facility the County is using for homeless persons has requested reimbursement from the County as a homeless client brought an animal into the facility resulting in a flea infestation. Motion by Johnson, second by Brinkman, to reimburse the Guest House for the costs to fog the room in question. The Board determined there was not a need this motion. Commissioner Johnson withdrew his motion and Chairman Brinkman withdrew his second. The Board agreed to the request for reimbursement in the amount of approximately \$159.00 for the fogging of the room in question. Ms. Petersen reported on the SDACWO Conference, Mental Health 1st Aid Class, a presentation to DSS regarding County programs, a Medicaid Advisory Committee meeting, and participating as a panelist in a “Stepping Up Initiative” Committee webinar.

WEST NILE EQUIPMENT

Facility Manager, Milo Ford and Weed Supervisor, Steve Molengraaf, met with the Board to request authorization to purchase West Nile Virus surveillance equipment, in the amount of \$3,864.01, utilizing grant funds received from the South Dakota Dept. of Health. Motion by Hanten, second by Gabel, to approve the purchase of West Nile Virus surveillance equipment from the quote of John W. Hock Company; all present voted aye; motion carried.

COURT SECURITY GRANT APPLICATION

Motion by McElhany, second by Hanten, to approve an application for court security grant funds as submitted by Sheriff, Toby Wishard, to fund court security upgrades in the amount of \$3,473.00 all present voted aye; motion carried.

U.S. GEOLOGICAL FUNDING AGREEMENT/ FLOOD MONITORING STATIONS

Motion by Johnson, second by McElhany, to authorize Chairman Brinkman to sign the Joint Funding Agreement, between Codington County and the USGS (United States Geological Survey), for flood monitoring stations and precipitation gages, for the time period from October 1, 2015 through December 30, 2016, in the amount of \$11,382.00; all present voted aye; motion carried.

CREDIT COLLECTIONS BUREAU LEGAL ACTION

Auditor, Cindy Brugman, advised the Board that the Credit Collections Bureau has recommended that the County allow the company to take legal action on certain county liens the County has turned over for collection. Taking legal action would result in filing the liens in small claims courts and increase the County's chance of collecting payment from former clients where an ability to pay has been determined. Motion by Hanten, second by McElhany, to allow the Credit Collections Bureau to file legal on liens where there is evidence of an ability to pay by the person whom the lien is filed against; all present voted aye; motion carried.

THANKSGIVING AND CHRISTMAS OFFICE CLOSURES

The Board noted the following closures for the Courthouse and all County buildings for the Thanksgiving and Christmas holidays per previously adopted policy: Thanksgiving Day and all day Friday, November 26th and 27th. Employees will be given 8 hours of administrative leave to use for the office closures on Friday, November 27th. Essential employees required to work, or on their regularly scheduled day off, will receive 8 hours of administrative leave, for November 27th, to use at a later date. Christmas Eve all County Offices and the Courthouse will close at 12:00 noon. Employees will be given 4 hours of administrative leave to use for the office closures on Christmas Eve, December 24th. Essential employees required to work, or on their regularly scheduled day off, will receive 4 hours of administrative leave, for December 24th, to use at a later date. The Courthouse and all County offices will be closed all day on Friday, December 25th, Christmas Day.

EMPLOYEE HEALTH AND LIFE INSURANCE PROPOSALS

The Board spent time discussing proposals for health and life insurance coverage for employees. The Board will request that the current agent appear at the November 10th meeting to answer general questions regarding coverage within the proposals that have been submitted.

PERSONNEL CHANGES

Motion by Hanten, second by Johnson, to approve the following personnel change; all present voted aye; motion carried: Highway Maintenance II, Jamie Dolen; change in job classification to Highway Maintenance III; step 3/\$18.64 per hour, effective date November 1, 2015.

FLEMMING OUTLOT NO. 2 ADDITION PLAT CORRECTION

The Board noted the requirement for a “letter of assurance,” associated with the Flemming Outlot No.2 Addition plat approval, has been negated as the property in question is in fact 99.7 acres instead of the 22 acres that was originally presented to the Board.

CCJAC

Commissioner Gabel informed the Board that a draft RFP for pre-architectural services, to address the current and future space needs of the Codington County Courthouse and Detention Center, is being prepared and at this time is based on the legal requirements for state-level construction. Commissioner Gabel noted the next meeting of the CCJAC is scheduled for November 17th, 6:10 p.m., at LATI.

EXECUTIVE SESSION

Motion by Hanten, second by Johnson, to enter into executive session at 10:02 a.m., to discuss labor contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:25 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Hanten, to adjourn at 10:25 a.m., until 9:00 a.m., Tuesday, November 10th, 2015; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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