

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

November 22, 2016

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 22, 2016, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, and Brenda Hanten; Chairman Elmer Brinkman absent; Vice-Chair Brenda Hanten presiding.

AGENDA APPROVED

Motion by Gabel, second by McElhany, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by McElhany, second by Johnson, to approve the minutes of November 15th, 2016; all present voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported on the following items: 10/28 generator maintenance completed; 11/2 Big Sioux River Study meeting attended; 11/16 FEMA flood plain development meeting; 12/7 Fire Dept. Advisory meeting; Search and Rescue assisted the Watertown Fire Dept. with a house fire on 11/19; and repair work has been completed on the 14th Ave water tower equipment with reimbursement for damages received in the amount of \$5,268.28. **Sheriff, Toby Wishard**, submitted the following statistics compiled during the month of October, 2016, for the Detention Center and Sheriff's Office: Average daily inmate population 72 (low of 63 and high of 78); bookings 237; \$14,371.50 collected in fees for out of county prisoner contracts; \$5,045.00 collected in work release fees; \$5,014.00 collected in fees for the 24/7 program; \$8,080.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General; 44 individuals testing twice daily for PBT'S; 12 individuals reporting twice weekly for UA Drug testing; 2 individuals wearing drug detecting sweat patches; and 38 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 439 cases/calls for service; 14 traffic accidents investigated; 82 arrest warrants served; 260 sets of civil papers served; and 4,690 transport miles conducting 21 transports. Sheriff Wishard provided the Board with a report of fees collected in the amount of \$10,393.20 retained by the County, during the month of October, 2016. The County received a quarterly electronic payment from the SD Attorney General Office on October 14th in the amount of \$2,873.00 for third quarter SCRAM fees collected. Sheriff Wishard updated the Board on the following: Crisis Intervention training, grant application for body camera equipment, a proposed contract for laundry services at the Detention Center, and pending action to increase staff utilizing liquor tax reversion revenue.

EMERGENCY MANAGEMENT VEHICLE

Motion by Gabel, second by McElhany, to authorize the Emergency Management Director to secure proposals for a vehicle to replace a 2005 Suburban purchased with homeland security grant funds in December 2004; all present voted aye; motion carried. This is a budgeted item for 2017.

NOTICE TO BIDDERS MOTOR GRADERS

Motion by McElhany, second by Gabel, to authorize a notice to bidders for "One or More Current Model Motor Graders" as budgeted for in 2017 and requested by Highway Supt., Rick Small; all present voted aye; motion carried.

Codington County, November 15, 2016

FIRST READING PROPOSED ORDINANCE #64

Zoning Officer, Luke Muller, gave the first reading of proposed Ordinance #64 related to listing new residences within one-half mile of an existing CAFO (concentrated animal feeding operation) as a conditional use with specific conditions thereby replacing the requirement to sign a CAFO waiver and defining “Established Residence.” Mr. Muller noted the Planning and Zoning Board, at their November 21st meeting, recommended adoption of this ordinance. The second reading, public hearing and action on the proposed ordinance are scheduled for 9:00 a.m., Tuesday, December 6th, 2016 during the regular meeting of the Codington County Board of Commissioners.

2016 LIQUOR LICENSE RENEWALS

Motion by McElhany, second by Johnson, to approve the renewal of the following County liquor licenses for the year beginning January 1, 2017; all present voted aye; motion carried:

CLASS A – On sale liquor and Sunday liquor located nearest a class one municipality:
Sisseton-Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino; Gordon Kliegel, d.b.a. Rauville Station;
David Bludorn, d.b.a. The Rooster Bar; and W.J. Schmitt Enterprise, d.b.a. Southfork Lounge.

ON SALE WINE:

Sisseton Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino

CLAIMS

Motion by Johnson, second by McElhany, to approve for payment the following claims; all present voted aye; motion carried: Steve Kjellsen 29.93 elec; Carol Maloney 29.93 elec; Visa 340.96 sup; Watertown City Finance 22132.01 E-911 surcharge; West Payment Center 469.00 svc; John Wiles 322.00 elec.

REGISTER OF DEEDS OFFICE FLOORING

Motion by Johnson, second by McElhany, to approve a carpet replacement project in the Register of Deeds Office, estimated cost \$6,500.00, as requested and budgeted by Facility Manager, Milo Ford; all present voted aye; motion carried. Mr. Ford noted this is a project for the 2017 budget year.

AUTOMATIC BUDGET SUPPLEMENT

Motion by McElhany, second by Gabel, to approve an automatic budget supplement, to the Sheriff’s 2016 budget, with reimbursement funds in the amount of \$5,268.28, from Utility Service Co. Inc., for damages inflicted by the company to the County’s radio equipment located at the 14th Ave water tower radio equipment building; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Hanten, second by Gabel, to approve the following anniversary step personnel changes; all present voted aye; motion carried: Director of Equalization Appraisers, Heidi Selchert to step 8/\$20.55 per hour; Allison Forbush to step 7/\$20.25 per hour; and Melissa Sears to step 7/\$20.25 per hour.

CCJAC

Commissioner Gabel updated the Board on the boring project for two potential sites selected for a justice facility. Commissioner Gabel advised the Board that BKV Architects will coordinate with the company chosen to complete the boring project. Commission Gabel will contact the Hamlin County Commissioners, via phone conference, at the conclusion of this meeting, to discuss possible options for other Counties to share in the cost of a new Codington County detention center facility.

EXECUTIVE SESSION

Motion by Johnson, second by McElhany, to enter into executive session, at 9:59 a.m., per SDCL 1-25-2, #4 Preparing for contract negotiations or negotiation with employees or employee representatives; all

present voted aye; motion carried. The Board returned to regular session at 10:13 a.m. Human Resource Officer, Terry Satterlee, was present for executive session. No action was taken following return to regular session.

COUNTY EMPLOYEE HEALTH INSURANCE

Ray Kranz, Kranz Ins., appeared before the Board, per request of the Board, to provide additional information on providers within the AVERA Health Insurance Group. Following a brief discussion the Board took the following action: Motion by Gabel, second by Johnson, to accept the proposal from Kranz Insurance for employee health insurance coverage under the Sanford plan, beginning January 1, 2017; Gabel, Johnson and Hanten voted aye; McElhany voted no; Brinkman absent; motion carried. Motion by Johnson, second by Gabel, to approve the following employee/county insurance payment splits:

<u>PLAN</u>	<u>COUNTY COST</u>	<u>EMPLOYEE COST</u>
Single – option 1	\$548.53	
Single – option 2	\$498.27	
Single – option 3	\$469.61	
Family – option 1	\$684.04	\$684.03
Family – option 2	\$684.04	\$558.38
Family – option 3	\$684.04	\$486.71

Upon vote of the Board; all present voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by McElhany, second by Johnson, to adjourn at 10:39 a.m., until 9:00 a.m., Tuesday, December 6th, 2016; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
 Codington County Auditor

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