

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

November 15, 2016

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 15, 2016, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Elmer Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by McElhany, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by McElhany, second by Hanten, to approve the minutes of November 10th, 2016; all present voted aye; motion carried.

MONTHLY REPORTS

Highway Supt., Rick Small, reported on the following projects/activities of the Highway Dept: road striping, signing projects, preparation of new trucks, graveling and culvert repair, and preparing equipment for winter weather events. **Facility Manager, Milo Ford**, reported on the following: Memorial Park – bike trail is complete; Extension Center Complex – distribution, set up, and return of equipment used in the recently completed General election and numerous events scheduled for the remainder of the year; and Courthouse – distribution and return of equipment used in the recently completed General election. Mr. Ford recently attended the annual Safety Benefits and Risk conference with plans to set up a defensive driving class for County employees and other public entities in the area.

AUDITOR'S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES

Motion by Hanten, second by McElhany, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of October, 2016, all present voted aye; motion carried.

Cash on hand	\$ 12,955.52
Checks in Treasurers' possession	
less than 3 days	\$ 1,471,191.89
Credit Card Charges	\$ 5,510.61
Cash Items	\$ 325.00
TOTAL CASH ASSETS ON HAND	\$ 1,489,983.02
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 1,787.20
Reliabank Dakota	\$27,577,586.53
INVESTMENTS	
SD Public Funds Investment	\$ 6,973.46
CERTIFICATES OF DEPOSIT	
Reliabank Dakota	\$ 200,000.00
TOTAL CASH ASSETS	\$29,276,330.21
General Ledger Cash Balance by Funds:	
General	\$11,924,847.83
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 6,263,833.95
Sp. Revenue restricted cash	\$ 10,411.85

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Trust & Agency	\$10,577,236.58
(schools 8,286,757.41, townships 124,006.44; city/towns 84,215.73)	
TOTAL GENERAL LEDGER CASH	\$ 29,276,330.21

The Board noted the collection of \$36,640.50 in Register of Deeds fees during the month ending October 31, 2016, with \$1,670.00 remitted to the State of South Dakota for certified records.

CLAIMS

Motion by Johnson, second by Gabel, to approve for payment the following claims; all present voted aye; motion carried: Boy Scout Troop 8 50.00 elec, Kingsbury County 88.00 trav.

COMMISSIONER CONTINGENCY TRANSFER

Motion by Hanten, second by Gabel, to transfer \$2,333.45 to the Court Appointed Attorney budget and \$658.89 to the Coroner budget from the Commissioner Contingency budget; all present voted aye; motion carried.

WEED & PEST GRANT FUNDS FY2018

Motion by McElhany, second by Hanten, to authorize Weed Supervisor, Steve Molengraaf, to apply for FY2018 Weed & Pest Grant funds, with a minimum of \$2,500.00 or \$5,000.00 in grant funds available, dependent upon meeting partial or full criteria; all present voted aye; motion carried.

WEED DEPARTMENT SPRAY LOGGER EQUIPMENT

Weed Supervisor, Steve Molengraaf, presented the Board with a request to purchase a "Spray Logger" hardware and software system, at an estimated cost of \$11,930.00 plus the additional cost of a computer tablet to use with the system. Mr. Molengraaf noted this system would potentially reduce the County costs for weed spraying as utilization of such a system will generate professional application maps and chemical usage reports. Motion by McElhany, second by Johnson, to authorize the purchase of the "Spray Logger" system and accompanying computer tablet, pending approval of the Codington County Weed Board, who will meet later this month; all present voted aye; motion carried.

APPOINTMENT OF SHERIFF

The Board reviewed the employment history of Chief Deputy Sheriff, Brad Howell. Motion by Gabel, second by Hanten, to approve the appointment of Chief Deputy Sheriff, Brad Howell, to the position of Codington County Sheriff, effective January 1, 2017 at 12:01 a.m. Sheriff Wishard addressed the Board at this time and recommended the appointment of Deputy Howell to the position of Sheriff. Upon roll call vote of the Board; the following votes were cast: Gabel aye; McElhany aye; Johnson aye; Brinkman aye; and Hanten aye; motion carried.

COUNTY OWNED PROPERTY APPRAISAL

Motion by Gabel, second by Hanten, to hire Johnson Appraisal Inc. to appraise County property, located along Highway 212 in west Watertown, all present voted aye; motion carried.

COUNTY EMPLOYEE HEALTH INSURANCE

The Board continued discussion regarding the selection of a health insurance plan for employee health insurance coverage.

AMENDMENT "S" CRIME VICTIMS RIGHTS

States Attorney, Patrick McCann, met with the Board to discuss the potential effects on County government of the passage of Amendment "S" regarding crime victims' rights. Mr. McCann presented the Board with a print out of how cases opened in October would have some application of "Marsy's Law." One potential effect on County government could be increased docket size and length of court time,

which in turn requires law enforcement personnel to be present. The States Attorney has begun the process to have “Marsy’s Cards” printed to provide to law enforcement for all new victims and is working with the software provider, JustWare, to identify a “business rule” to do a mass mailing for pending files and possibly going forward.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Hanten, second by Johnson, to approve an automatic budget supplement to the Emergency Management revenue and expenditure budgets with Homeland Security grant funds in the amount of \$2,600.00; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Hanten, second by Gabel, to approve the following personnel changes; all present voted aye; motion carried: Auditor Clerk, Alissa Harte, anniversary step increase to step 5/\$16.47 per hour; Emergency Management Secretary, Cheri Howell, anniversary step increase to step 4/15.94 per hour; and part time Legal Secretary, Jamie Monson, promotion to Criminal Civil Records Manager, step 1/\$17.61 per hour.

TRAVEL REQUESTS

Motion by Johnson, second by Gabel, to approve the following travel requests; all present voted aye; motion carried: Weed and Pest Supervisor, VanDiest 2016 End-User seminar. Welfare Director, Motivational Interviewing training.

CCJAC

Commissioner Gabel briefly reviewed items addressed at a recent working meeting of the CCJAC. Commissioner Gabel noted the next working meeting of the CCJAC is set for Wednesday, November 30th at LATI at 6:10 p.m.

BOY SCOUT TROOP 8 ELECTION ASSISTANCE

The Auditor recognized and thanked the following scouts, from Boy Scout Troop #8, who assisted with carrying election supplies at the Courthouse on the evening of the 2016 General Election: Mason Bundy, Connor Herman, Scott Johnson, Ethan Maag, Tyler Mutziger, Darin VanMeter, Alex Vockrodt, and Nick Vockrodt.

FIVE YEAR COUNTY HIGHWAY AND BRIDGE IMPROVEMENT PLAN

The Board noted correspondence regarding the approval, by the SDDOT, of the Five-Year County Highway and Bridge Improvement Plan for Codrington County.

EXECUTIVE SESSION

Motion by Hanten, second by McElhany, to enter into executive session, at 10:20 a.m., per SDCL 1-25-2, #4 Preparing for contract negotiations or negotiation with employees or employee representatives; all present voted aye; motion carried. The Board returned to regular session at 10:37 a.m. Human Resource Officer, Terry Satterlee, was present for executive session. No action was taken following return to regular session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 10:37 a.m., until 9:00 a.m., Tuesday, November 22nd, 2016; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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