

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

May 2, 2017

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 2nd, 2017, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Myron Johnson presiding.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Waterman, to approve the minutes of April 25th, 2017; all voted aye; motion carried.

EXTENSION COMPLEX STORAGE BUILDING BIDS

The following bids were received for a storage building and were announced by Emergency Management Director:

JR Construction, Watertown, SD; \$32,276.00; bid check enclosed; concrete bid.
Nygaard Concrete Construction, Watertown, SD; \$28,653.11; bid check enclosed; concrete bid.
Crestone Builders, Inc., Watertown, SD; \$28,600.00; bid bond enclosed; concrete bid.
Dan Urban Electric LLC, Watertown, SD; \$9,980.00; bid check enclosed; electrical bid.
Kloos Electric, LLC, Watertown, SD; \$8,754.87; no bid bond enclosed; electrical bid.
Engelstad Electric, Watertown, SD; \$12,080.00; bid bond enclosed; electrical bid.
L. Marquardt Electric Inc., Watertown, SD; \$10,988.00; bid bond enclosed; electrical bid.
Muth Electric, Inc., Watertown, SD; \$9,430.00; bid bond enclosed; electrical bid.
Zack Wipf Construction Remodeling, Watertown, SD; \$103,649.68; no bid bond enclosed; structure bid.
Morton Buildings, Inc., Watertown, SD; \$105,821.00; bid bond enclosed; structure bid.
Crestone Building, Inc., Watertown, SD; \$96,500.00; bid bond enclosed; structure bid.

Motion by Hanten, second by Waterman, to table a bid award for one week, per the recommendation of the Emergency Management Director, to allow the bids to be reviewed for accuracy; all present voted aye; motion carried.

SCHLEUSNER PLAT RESOLUTION

Zoning Officer, Luke Muller, presented the Board with a plat of the Schleusner Addition. Mr. Muller reviewed the plat and noted the Planning and Zoning Board has recommended approval of said plat. The Board took the following action:

RESOLUTION #2017-8

A Resolution to approve the platting of the Schleusner Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:
That an examination has been made of the plat entitled:

Codington County, May 2, 2017

MONTHLY REPORTS

Weed Supervisor, Steve Molengraaf, updated the Board on the following: equipment preparation, Township spraying agreements, mosquito workshop, calibration of mosquito sprayer, spread of the Zika virus, and a recent Weed Board meeting. Mr. Molengraaf gave a video presentation on Bio Control methods to control certain weeds. Mr. Molengraaf noted he has received a request from Deuel County asking Codington County to participate in a chemical control project. Deuel County has received grants funds for chemical control. **4H Youth Program Advisor, Jodi Loehrer**, updated the Board on the following: Rotary meeting, State Shoot, judging schools, bike safety training, 4H camp registration, Kid Care classes, Promotion and Expansion Committee meeting, and 4H Achievement days July 31 – August 3, 2017. **Veterans Service Officer, Al Janzen**, reported 102 appointments/walk ins, 4 home visits, and 3 trips with 6 riders in the month of April. Mr. Janzen advised the Board that local service organizations are preparing for Memorial Day services to be held at St. Mary's and Mount Hope cemeteries. Mr. Janzen informed the Board that his office has seen an increase in claims from Veterans exposed to contaminated water at Camp Lejeune, from 1953 to 1985, which was discovered in the 1980's. **Sheriff, Brad Howell**, submitted the following statistics compiled during the month of March 2017, for the Detention Center and Sheriff's Office: Average daily inmate population 83.42 (low of 78 and high of 89); 261 bookings ; \$9,484.00 collected in fees for out of county prisoner contracts; \$5,520.00 collected in work release fees; \$4,928.00 collected in fees for the 24/7 program; \$9,397.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General; 44 individuals testing twice daily for PBT'S; 29 individuals reporting twice weekly for UA Drug testing; 1 individual on a sweat patch; and 39 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 458 cases/calls for service; 8 traffic accidents investigated; 91 arrest warrants served; 334 sets of civil papers served; and 3,028 transport miles. Sheriff Howell provided the Board with a report of fees collected in the amount of \$15,005.00 retained by the County, during the month of March, 2017. Sheriff Howell was recently selected to attend the 112th National Sheriff's Institute, a free grant course that provided 41 hours of Executive Level Management Education and Training, held in Aurora, Colorado. Sheriff Howell graduated from this course.

COURT SECURITY GRANT

Sheriff, Brad Howell, advised the Board that Circuit Court Administrator, Jenny Hammrich, has requested that Codington County apply for a Court Security Grant to install two security cameras in the Codington County Clerk of Courts Office. Auditor, Cindy Brugman, advised the Board that nothing was specifically budgeted in 2017 for this type of project. Sheriff Howell requested authorization to apply for Court Security Grant funds to cover 50% of the \$5,120.00 anticipated cost of said project. Motion by VanDusen, second by Hanten, to authorize the Sheriff to apply for said grant funds for the security camera project; all present voted aye; motion carried.

APPROVAL 2017 BOARD OF EQUALIZATION MINUTES

Motion by Hanten, second by Waterman, to approve the minutes of the 2017 County and Consolidated Board of Equalization meetings; all present voted aye; motion carried.

COMMISSIONERS SOUND SYSTEM UPGRADE

Commissioner VanDusen presented the Board with a quote for a new sound system for the Commission chambers. Commissioner VanDusen advised the Board that the current system is an FM system and does not work well in the Commission chambers setting. The proposed system, a "Councilman Conference System" will provide better reception for persons watching the Commission live streamed meetings, for persons in attendance, and for any media outlet recording at the meetings. Motion by VanDusen, second by Gabel, to approve the purchase of the aforementioned conference system, from Lindner Music, at a cost not to exceed \$2,600.00; all present voted aye; motion carried. The Board noted the old system will be used as a backup if needed and can also be used at the Extension Center Complex for various functions.

SURPLUS EQUIPMENT

Motion by VanDusen, second by Waterman, to declare the following equipment, from the Highway Dept., surplus to be destroyed; all present voted aye; motion carried: HP Deskjet printer s/n MX09N1S06K; Okidata printer s/n 607A1057777; Sharp calculator s/n 6D00294X; and computer tower s/n2UB60103CV.

PURCHASE AGREEMENT FOR LAND ACQUISITION FOR JUSTICE FACILITIES

Motion by Gabel, second by Hanten, to authorize the Chairman to sign a purchase agreement in the amount of \$70,000.00, for privately owned property adjacent to a proposed site for future Justice Facilities. Commissioner Gabel noted this agreement is contingent on the passage of a bond issue to fund Justice Facilities. Upon vote of the Board; Gabel, Johnson, VanDusen, and Hanten voted aye; Waterman abstained; motion carried.

PERSONNEL CHANGES

Motion by Hanten, second by VanDusen, to approve the following personnel change; all voted aye; motion carried: W.I.C. Clerical, Sara Aman, anniversary step increase, to step 4/\$16.10 per hour.

TRAVEL REQUESTS

Motion by Hanten, second by VanDusen, to approve the following travel request; all voted aye; motion carried: Auditor, 2017 NACO Conference.

EXTENSION CENTER STORAGE BUILDING LOCATION

Mayor Thorson met with the Board to discuss the best location for a storage building, yet to be built, to be located in the immediate vicinity of the Codington County Extension Complex. Mayor Thorson indicated the City is open to a swap of land if the County would locate the storage building on City property near the Fieldhouse (former National Guard Armory.) County/City negotiations are ongoing at this time.

JUSTICE FACILITIES PUBLIC MEETING SCHEDULE

The Board noted the following public meetings that have been scheduled regarding the building of a justice facility pending the outcome of a bond election on June 20th, 2017: May 4th – South Shore Community Center; May 9th – Kranzburg Town Hall (tentative); May 11th – Watertown LATI; May 18th – Henry Community Center; May 23rd – Florence Community Center; May 25th – Waverly Community Center; June 1st – Wallace Community Center; and June 7th – Watertown Chamber of Commerce Election Forum.

EXECUTIVE SESSION

Motion by Hanten, second by VanDusen, to enter into executive session at 10:47 a.m., per SDCL 1-25-2 (1) discussion of personnel issues; all present voted aye; motion carried. The Board returned to regular session at 11:15 a.m.; no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by VanDusen, to adjourn at 10:17 a.m., until 9:00 a.m., Tuesday, May 9th, 2017; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of \$_____.