

**Official Proceedings**  
**County of Codington, Watertown, South Dakota**  
**Codington County Courthouse**  
**14 1<sup>st</sup> Ave SE**

March 21, 2017

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 21<sup>st</sup>, 2017, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, and Troy VanDusen; Commissioner Brenda Hanten was present via telephone conference; Chairman Johnson, presiding.

**AGENDA APPROVED**

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

**MINUTES APPROVED**

Motion by Hanten, second by VanDusen, to approve the minutes of March 14<sup>th</sup>, 2017; all present voted aye; motion carried.

**MONTHLY REPORTS**

**Highway Supt., Rick Small**, reported on the following: ICS training for new employees; roofing and furnace problems at the Highway office building; pre-construction meeting regarding the Highway 212 project east of Watertown; and asphalt millings for 3 camping pads at Memorial Park. **Facility Manager, Milo Ford**, reported on the following: Memorial Park – advertising for seasonal employees, refurbishing of 3 camping pads, commencement of the project for new electrical service in the upper campground, and online reservations have begun; Ag. Building – the end of large events since the first of the year, preparation for the special election in the south Expo, and the end of the Weed Supervisor’s assistance to maintenance staff as of April 1st; Courthouse – snow removal and related parking problems, distribution of election equipment, repair of a broken sewer pipe; and carpet tile adjustments in the Register of Deeds office; Detention Center – completion of the roofing project and mechanical failures.

**CLAIMS**

Motion by Waterman, second by Gabel, to approve for payment the following claims; all present voted aye; motion carried: Watertown City, 911 surcharge collections, 21482.47; VISA, sup/trav, 278.37.

**APRIL 18 MEETING DATE CHANGE**

Motion by Hanten, second by Waterman, to change the Board’s regular meeting date from Tuesday, April 18<sup>th</sup> to Wednesday, April 19<sup>th</sup>; per the request of the Auditor; all present voted aye; motion carried.

**ASPHALT MAT CONSTRUCTION NOTICE TO BIDDERS**

Motion by Hanten, second by Gabel, to authorize a notice to bidders for 2017 Asphalt Mat Construction; all present voted aye; motion carried. Bids will be opened at the Board’s regular meeting scheduled for Tuesday, May 9<sup>th</sup>, 2017.

**BOND COUNSEL PROPOSALS**

Motion by Gabel, second by VanDusen, to accept the proposal from Meierhenry Sargent LLP for bond counsel services; all present voted aye; motion carried.

**PERSONNEL CHANGES**

Motion by VanDusen, second by Hanten, to approve the following personnel changes; all present voted aye; motion carried: Kristi Gast, Sheriff Criminal Civil Records Manager, from step 9/\$22.30 to step

10/\$22.64 and Kathy Young, Sheriff Criminal Civil Support Coordinator, from step 10/\$20.10 to step 11/\$20.40.

**TRAVEL REQUEST**

Motion by Gabel, second by Hanten, to approve the following travel request; all present voted aye; motion carried: Community Health Nurse and WIC secretarial staff, region staff meeting.

**SEQUENTIAL INTERCEPT MAPPING APPLICATION APPROVED**

Welfare Director, Sarah Petersen, advised the Board that Codington County has been awarded a grant for SIM (Sequential Intercept Mapping), based on an application previously submitted by the Welfare Director and related to minutes dated February 7, 2017.

**JUVENILE DETENTION ALTERNATIVE INITIATIVE**

Commissioner Gabel advised the Board that Codington County has been offered the opportunity to send a County representative, free of charge, to a Juvenile Detention Alternative Initiative workshop.

**EXECUTIVE SESSION**

Motion by Waterman, second by Gabel, to enter into executive session at 9:42 a.m.; per SDCL 1-25-2 (3) contractual matters; all present voted aye; motion carried. The Board returned to regular session at 10:21 a.m., no action was taken. Mayor, Steve Thorson and States Attorney, Patrick McCann were present for executive session. Commissioner Hanten did not participate in the executive session discussion.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Waterman, second by Hanten, to adjourn at 10:22 a.m., until 9:00 a.m., Tuesday, March 28<sup>th</sup>, 2017; all present voted aye; motion carried.

ATTEST:

Cindy Brugman  
Codington County Auditor

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