

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

June 6, 2017

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 6th, 2017, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chairman Myron Johnson presiding.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda; with an addition to add possible action to approve a lease agreement for the property associated with the County's proposed storage building; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of May 23rd, 2017; all voted aye; motion carried.

MONTHLY REPORTS

4H Youth Program Advisor, Jodi Loehrer, updated the Board on the following: 4-H camp attendance, Team Leadership Conference at SDSU, Kid Care babysitting clinic, Citizen Washington Focus trip, Shake Wagon schedule, judging schools, sewing workshops, County Horse Show in Clark, Clover Bud camp, and poster workshop. Ms. Loehrer presented the Board with a Codington County 4-H Newsletter which outlines numerous upcoming 4-H events. **Weed Supervisor, Steve Molengraaf**, updated the Board on the following: equipment breakdown, weed I.D. tour, spraying progress in Townships, the City of Watertown, and private properties, and progress with use of the data logger. **Veterans Service Officer, Al Janzen**, reported 102 appointments and walk-ins in May, 4 home visits and 3 funeral home visits, 3 trips to Sioux Falls, and 1 trip to St. Cloud. Mr. Janzen reported on Memorial Day services and preparation for the 4th of July activities. **Welfare Director, Sarah Petersen**, provided the Board with a report of statistics from the Welfare office for the month of April 2017. 31 people were served for the following: 14 medical, 2 homeless, 6 housing, 1 housing support, 1 prescription, 3 burials, and 4 utilities; there were zero funds expended by the County for these contacts and \$4,204.04 was saved using other resources. Ms. Petersen reported the NACO prescription drug card program provided \$3,012.04 in savings for 43 people in the month of April. Ms. Petersen gave a power point presentation on reducing the number of people with mental illness in jails.

FIREWORKS PERMIT

Motion by Hanten, second by Waterman, to approve a permit to discharge fireworks as follows: Lane Logan Memorial; June 10, 2017; 2424 Serenity Drive; Big Shots Fireworks Inc applicant; upon vote of the Board; all present voted aye; motion carried.

FIREWORKS ORDINANCE

Mike Alama, Big Shots Firework, Inc., met with the Board to request a change to County Ordinance #16, an ordinance pertaining to the discharge of Fireworks. Mr. Alama requested that the Board consider amending the Ordinance to streamline the process for the approval of permits to discharge fireworks. Mr. Alama would like to see the process changed so that a permit could be approved without coming before the full Board during a weekly meeting. The Board agreed to consider this request and will research the proper steps to amend the ordinance and permit application process.

POCKET GOPHER BOUNTY

Jason Orthaus, Dexter Township Supervisor, met with the Board to request the County's participation in a pocket gopher bounty program. Mr. Orthaus indicated local utility companies have agreed to pay .50 per tail. Tails would be turned in to Township officials who would pay the entire bounty and then invoice the County for any amount the County would agree to pay. Motion by Hanten, second by Gabel, to authorize the payment of .25 per pocket gopher tail. The Board discussed that there are no budgeted funds for this program in 2017 and payment will come from the Commissioners budget. The Board also discussed budgeting for this program in 2018. Upon vote of the Board; all present voted aye; motion carried.

VOLUNTARY REAL ESTATE SURRENDER/QUIT CLAIM DEED ACCEPTANCE

County Treasurer, Carol Maloney, reviewed a voluntary real estate surrender, for a piece of property known as, Block 3, Horning's 1st Addition to the City of Watertown. The Treasurer noted this property, basically a boulevard, is ready to be taken through tax deed proceedings. In order to save County funds, associated with taking property by tax deeds proceedings, the Treasurer recommended acceptance of a quit claim deed from the property owner to Codington County. Motion by Hanten, second by Waterman, to accept a quit claim deed for the aforementioned property, record #18426; all present voted aye; motion carried.

ACH PAYMENTS

Motion by VanDusen, second by Gabel, to allow ACH payments for the following types of transactions: Mid-month payroll draw, monthly salary claims, tax apportionment payments to taxing districts, and claims incurred through credit card transactions. Upon vote of the Board; all present voted aye; motion carried.

2017 ROAD STRIPING AGREEMENT

Motion by Hanten, second by VanDusen, to authorize the Chairman to sign the funding agreement for the 2017 road striping project with the SDDOT. Paper work submitted by Highway Supt., Rick Small, indicates 56 miles to be striped at a total cost of \$56,677.38, with the SDDOT providing \$12,520.93 towards the project and the net cost to the County of \$44,156.45. Upon vote of the Board all present voted aye; motion carried.

STEPPING UP CONVENING

Motion by Gabel, second by Waterman, to authorize Welfare Director, Sarah Petersen, to accept an invitation to a Stepping Up Convening in Washington D.C. Commissioner Gabel noted this is an invitation only event and all travel costs will be paid by the National Institute of Corrections. Upon vote of the Board; all present voted aye; motion carried.

NACo PEER EXCHANGE

Commissioner Gabel updated the Board on the NACo Peer Exchange event, which he recently attended along with Chief Correctional Officer, Tom Walder, in Pennington County. Commissioner Gabel explained this event provided information on different methods to reduce jail population and alternatives to incarceration.

BEHAVIORAL HEALTH AND JUSTICE WORKING GROUP

Commissioner Gabel presented the Board with a draft charter resolution for a Behavioral Health and Justice Working Group. Commissioner Gabel advised the purpose of this group would be to facilitate coordination between Codington County, the SDUJS, state government agencies, the city of Watertown, behavioral health agencies and other concerned organizations and agencies in the local community to reduce the number of people with mental illnesses in the jail thereby enhancing the overall health and safety of the community.

SALARY CLAIMS

Motion by Hanten, second by VanDusen, to approve May salary claims; all present voted aye; motion carried: Commissioners: 9,898.72 total salaries. Auditor: 19,349.54 total salaries. Co. Treasurer: 28,002.28 total salaries. States Attorney: 36,697.00 total salaries; Jamie Monson 3234.66 step increase. Gov. Buildings: 19,645.73 total salaries; Cindy Dargatz PT @ 16.92 hr. step increase. Dir. Equalization: 38,065.78 total salaries; Diane Merchant 3563.52 step increase; Sarah Tesch 2801.40 step increase. Reg. of Deeds: 19,288.49 total salaries. Veterans Service: 9,510.61 salaries. Sheriff: 85,058.68 total salaries; Cameron Kamlitz PT @ 21.14 hr. step increase. Co. Jail: 110,029.80 total salaries; Lori Mills 3843.66 step increase; Justin Halajian 3142.44 step increase; Jeff Hershman 3676.62 step increase. Coroner: 1507.10 total salaries. Care of the Poor: 4,922.41 total salaries. County Nurse: 4,269.98 total salaries. Co. Park: 11,804.22 total salaries; Bruce Antijunti PT new hire @ 13.76 hr. Ag. Bldg.: 8,735.76 total salaries. Co. Extension: 8,867.37 total salaries; Kim Johnson 2982.36 step increase. Weed Control: 8,006.13 total salaries; Steve Molengraaf 3659.22 step increase; John Engels PT @ 15.45 step increase; Tom Stanley PT @ 14.15 hr. step increase. Planning Board: 334.45 total salaries. Road & Bridge: 84,446.53 total salaries; Dan Busta 3902.82 step increase; Lynn Solberg 3231.18 step increase; Doug Torstenson 3248.58 step increase. Emergency Management: 11,059.88 total salaries. Crime Victim: 6,134.72 total salaries. W.I.C.: 3,681.33 total salaries. Total 529,316.51. Breakdown of withholding amounts which are included in the above: S.D. Retirement 48,028.62; S.D. Retirement 288.11 spouse option; S.D. Supplemental Retire. 2800.00 suppl. retire.; Sanford 60,596.50 ins.; Reliance Standard Life Insurance 427.35 life ins.; Delta Dental 6,048.80 ins.; Avesis 794.81 ins.; Nationwide Retire. Sol. 179.29 suppl. retire.; AFSCME Council 65 330.19 employee union dues; AFLAC 3,221.57 ins.; Assurity Life Insurance Company 115.87 ins.; U.M.B. Bank 7,000.00 suppl. retire.; AFLAC 671.72 ins.; Watertown United Way 55.00 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 23,484.28 employee payments; Cod. Co. Treasurer 29,970.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 120 259.00 employee union due; Codington County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 42,267.24 federal withholding; ReliaBank Dakota 61,430.90 social security; Barbara Curtis 800.00 employee payment; Washington National Ins. 20.20 ins.

CLAIMS APPROVED

Motion by Hanten, second by Gabel, to approve the following claims for payment; all present voted aye; motion carried: Moody County 66.00 registration, SDACC 100.00 directories.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Gabel, second by Waterman, to approve an automatic budget supplement to the Sheriff's budget, in the amount of \$1,878.76, with travel reimbursement funds from the US Dept. of Justice, for Sheriff Howell's recent attendance at the National Sheriff's Institute; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Hanten, second by VanDusen, to approve the following travel request; all present voted aye; motion carried: Auditors office, Budget training workshop in Pierre.

EXTENSION CENTER STORAGE BUILDING PROJECT

Facility Manager, Milo Ford, requested authorization to proceed with site preparation for the County storage building to be located on City owned property adjacent to the Extension Center Complex. The County will take action to enter into a lease agreement with the City for the property in question but the City will not take action on the lease until June 19th. The Board discussed the potential liability issues of beginning site work before the lease is properly executed between the County and the City. Facility Manager, Milo Ford, indicated the site work will be completed by the County Highway Department. The Highway Department is available to begin site work at this time. Mr. Ford noted the Highway Department may not have time available for another six weeks if the site prep. isn't allowed to begin this

week. Motion by Hanten, second by VanDusen, to authorize the Facility Manager to begin site work prep. before the lease agreement is executed; all present voted aye; motion carried.

EXECUTIVE SESSION

Motion by Hanten, second by VanDusen, to enter into executive session at 10:42 a.m., per SDCL 1-25-2 (1), Discussing the qualifications, competence, performance, character of fitness of any public officer or employee or prospective public officer or employee; all present voted aye; motion carried. The Board returned to regular session at 11:04 a.m., no action was taken. Human Resource Director, Terry Satterlee was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Waterman, to adjourn at 11:04 a.m., until 9:00 a.m., Tuesday, June 13th, 2017; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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