

**Official Proceedings**  
**County of Codington, Watertown, South Dakota**  
**Codington County Courthouse**  
**14 1<sup>st</sup> Ave SE**

July 22, 2014

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 22, 2014, at the Codington County Courthouse. Commission members present were: George Heller, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

**AGENDA APPROVED**

Motion by Hanten, second by McElhany, to approve the agenda, all present voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Hanten, to approve the minutes of July 15, 2014; all present voted aye; motion carried.

**ORDINANCE #56 FIRST READING**

The Board held the first reading on proposed Ordinance #56, an ordinance to change the N660' of E660' in SE1/4 of Section 33-T117N-R53W from "A" agricultural to "C" commercial. Commissioner Johnson reviewed the proposed ordinance on behalf of Zoning Officer, Luke Muller, who could not be present for this meeting. The 2<sup>nd</sup> reading, public hearing, and action on proposed Ordinance #56, has been set for 9:00 a.m., Tuesday, August 5<sup>th</sup>, 2014.

**KRANZBURG TOWNSHIP CULVERTS**

Robert Mack, Kranzburg Township Chairman, appeared before the Board to discuss two culverts on Kranzburg Township roads that the Township Board has deemed unsafe at this time. Highway Supt., Rick Small, was also present for this discussion. Mr. Small provided the following cost estimates for the two locations in question: Site 1 - Approximately 1.10 mile north of US 212 on 462<sup>nd</sup> Ave, \$14,914.50 and Site 2 - approximately .65 mile north of US 212 on 461<sup>st</sup> Ave, \$42,570.00. Mr. Mack noted both of these routes are heavily traveled and one is actually a bus route. Discussion was held regarding South Dakota codified laws that apply to the inspection and repair or replacement of such culverts and to which entity, the cost of such inspections, repairs, or replacement, falls. Highway Supt., Small, recommended the Township might install delineators, which are small white reflectors, at the roads edge to indicate that there is a narrow culvert in the location. Mr. Mack noted the Township does anticipate attempting to repair site 1 yet this year and agreed an engineer's assessment is needed on site 2 to determine the extent of safety issues. The Highway Supt. will contact Aason Engineering to complete an assessment of the culvert at site 2.

**2015 BUDGET REVIEW**

The Board reviewed the following 2015 budget appropriation requests: County Jail, 24/7 Program, and Sheriff's Office.

**MONTHLY REPORTS**

**Emergency Management Director, Jim Sutton**, updated the Board on activities of the Search and Rescue team and upcoming events for the team including their 11<sup>th</sup> annual banquet and raffle scheduled for August 14<sup>th</sup> at the Watertown Event Center. Mr. Sutton will assist State Emergency Management at the Sturgis Bike Rally and his wages will be paid by the State for that event. The deadline for Homeland Security grant applications is July 31, 2014 and several requests have been submitted through Codington County. Mr. Sutton advised the Board that a "National Night Out" event is scheduled for Tuesday,

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August 5<sup>th</sup> at the Watertown Police Dept. Mr. Sutton invited the Board to attend an open house today at the West Fire Station to view the new training facility building. **Sheriff, Toby Wishard**, submitted the following statistics for the month ending May 31, 2014, for the Detention Center and Sheriff's Office: average daily inmate population 59.52; bookings 233; \$10,947.98 collected in fees for out of county prisoner contracts; \$7,605.00 collected in work release fees; \$3,664.00 collected in fees for the 24/7 program, \$3,468.00 collected in SCRAM fees and remitted to the Clerk of Courts Office; with 37 individuals testing twice daily for PBT's; 6 individuals reporting twice weekly for UA Drug testing; and 19 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 513 cases/calls for service; 10 traffic accidents investigated; 110 arrest warrants were served; 249 sets of civil papers served; and 9 prisoner transports conducted with 2,171 miles traveled. Sheriff Wishard presented the Board with a report of fees, collected and retained by the County, in the month of May 2014, in the amount of \$5,805.93. Sheriff Wishard also submitted the following statistics for the month ending June 30, 2014, for the Detention Center and Sheriff's Office: average daily inmate population 56.47; bookings 210; \$13,295.35 collected in fees for out of county prisoner contracts; \$11,855.00 collected in work release fees; \$3,302.00 collected in fees for the 24/7 program, \$4,022.50 collected in SCRAM fees and remitted to the Clerk of Courts Office; with 32 individuals testing twice daily for PBT's; 4 individuals reporting twice weekly for UA Drug testing; and 21 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 507 cases/calls for service; 13 traffic accidents investigated; 102 arrest warrants were served; 197 sets of civil papers served; and 17 prisoner transports conducted with 4,422 miles traveled. Sheriff Wishard presented the Board with a report of fees, collected and retained by the County, in the month of June 2014, in the amount of \$6,786.07.

#### **COMMISSIONER EXCUSED**

Chairman Brinkman noted that Commissioner McElhany was excused at this time, 9:48 a.m.

#### **TAX DEED PROPERTY SALE**

The County conducted a tax deed property sale, by public auction, at 10:00 a.m., at the north entrance of the Codington County Courthouse. The auction was conducted by Sheriff, Toby Wishard. One parcel of property was offered for sale and was sold to Dave McElhany for \$5,625.00. The sale will be approved at the Board's meeting to be held on Tuesday, August, 5, 2014.

#### **CLAIM**

Motion by Hanten, second by Johnson, to approve for payment a claim payable to the City of Watertown in the amount of 22,482.86 for May E-911 surcharge collections; all present voted aye; motion carried.

#### **SURPLUS EQUIPMENT**

Motion by Johnson, second by Hanten, to declare the following equipment surplus to be destroyed; all present voted aye; motion carried.

**Register of Deeds Office** – Two HP computers; s/n's 2UA704050L and 2UA704050K.

#### **TRAVEL REQUESTS**

Motion by Johnson, second by Hanten, to approve the following travel requests; all present voted aye; motion carried: Veterans Service Officer, annual training in Pierre; Emergency Management Director, State Homeland Security Conference in Rapid City; Director of Equalization and appraisal staff, SDAAO School in Pierre; and Facilities Manager, Emergency Management Director, Highway Supt., and Weed Supervisor, Safety Benefits joint safety and loss control conference in Pierre.

#### **PERSONNEL CHANGES**

Motion by Hanten, second by Heller, to approve the following personnel changes; all present voted aye; motion carried: Anniversary step increases - Treasurer's Office Clerks, Sandy Theye and Betty Overlie;

Building Maintenance, Steve DeVille; Deputy Sheriff, David Curtis; Highway Maintenance III, Dave Hedding; and new hire - seasonal Memorial Park maintenance, Charles Warner.

**JUSTICE CENTER BUILDING PROJECT**

Commissioner Hanten noted she has had contact with Financial Advisor, Toby Morris, who is putting together information for future public meetings on the proposed Justice Center Building project.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 10:13 a.m., until 9:00 a.m., Tuesday, August 5<sup>th</sup>, 2014; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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