

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

July 12, 2016

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 12th, 2016, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Elmer Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by McElhany, second by Hanten, to approve the minutes of July 5th, 2016; all present voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, updated the Board on the progress of the scanning project in the Auditor's Office and noted early/absentee voting for the General Election is scheduled to begin on September 23rd, 2016. **Director of Equalization, Shawna Constant**, updated the Board on the progress of the Appraisers in the re-appraisal area. **Register of Deeds, Ann Rasmussen**, reported to the Board on the updating of indexing books and the process to repair/mend older plats before they can be saved in a digital format in the future. **Treasurer, Carol Maloney**, reported on her discussion with the States Attorney regarding out of state persons applying to title and license vehicles in Codington County while not actually residing in the County. The Treasurer noted that license and titling will be limited to residents of the County per statute. Exceptions may be made for military personnel and college students with ties to Codington County. The Treasurer also updated the Board on 2016 property tax collection. **Emergency Management Director, Jim Sutton**, reported on the following activities of the Search and Rescue Team and Emergency Management Office: 7/3 assisted with fireworks at the Redlin Center; 7/9 assisted with water safety for the HyVee mini triathlon; 7/7 assisted Highway Patrol and Deuel County with the search for a subject who was being detained; 7/9 called to Hamlin County for a stranded boat on Lake Poinsett; 7/13, 7/20, & 7/27 will assist with Camp Chance; 7/16 assisting with Outland Challenge triathlon at Lake Cochrane; and 7/19 State meeting in Pierre. The new boat purchased by the Search and Rescue Team has been delivered. **Weed Supervisor, Steve Molengraaf**, updated the Board on the following: progress of spraying; pesticide container recycling; Codington County Weed Board meeting; State Weed Commission meeting and tour in Codington County; a bio-control program for poison Hemlock growing in one location in Codington County; mosquito traps; and assisting with Farm Safety classes in Codington and Hamlin counties. **Highway Supt., Rick Small**, reported chip sealing has been completed on approximately 23 miles of County road or half the project miles.

BAN ON OPEN BURNING LIFTED

Emergency Management Director, Jim Sutton, reported to the Board that all but one local Fire Chief has recommended the ban on open burning, enacted on July 5th, could now be lifted due to recent rains. Discussion was held regarding leaving the ban on for another week or lifting the ban at this time and it was noted that the current ordinance does allow for exceptions when a burn ban has been enacted. A motion was made by Johnson, second by Gabel, to approve Resolution 2016-16 lifting the ban on open burning in Codington County. Upon roll call vote; Gabel, Johnson, and Brinkman voted aye; McElhany and Hanten voted no; motion carried.

**RESOLUTION #2016-16
A RESOLUTION TO LIFT BURNING BAN
ENACTED BY PRIOR RESOLUTION**

WHEREAS, Resolution #2016-15 declared a fire danger emergency and banned open burning in the rural area of Codington County, and

WHEREAS, the Fire Chief's Association is in support of lifting the burn ban on open burning, at this time, and

THEREFORE BE IT RESOLVED, by the Codington County Board of Commissioners that the ban on open burning pursuant to Resolution #2016-15 is hereby rescinded.

Approved this 12th day of July, 2016

Elmer P. Brinkman
Chairman

Lee Gabel

Tyler McElhany

Myron Johnson

Brenda Hanten

ATTEST:

Cindy Brugman
Codington County Auditor

HIGHWAY EQUIPMENT DUMP BODY

Highway Supt., Rick Small, presented the Board with a quote from Northern Truck Equipment for the purchase of a Crysteel Select Dump Body as previously budgeted. Discussion was held regarding the addition of a pusher axel to this dump body for a total price of \$34,673.00 for the dump body, pusher axel, dual flow control valve and an additional 4' length to the dump body for a total length of 16'4". Mr. Small noted this purchase is coming in at a price of \$30,000.00 less than anticipated. Motion by McElhany, second by Gabel, to authorize the purchase of the dump body as outlined by the Highway Supt.; all present voted aye; motion carried.

AUDITOR'S ACCOUNT W/TREASURER AND REGISTER OF DEEDS FEES

Motion by Hanten, second by McElhany, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of June, 2016, all present voted aye; motion carried.

Cash on hand	\$ 7,542.68
Checks in Treasurers' possession	
less than 3 days	\$ 43,521.72
Credit Card Charges	\$ 4,398.24
Cash Items	\$ 535.00
TOTAL CASH ASSETS ON HAND	\$ 55,997.64
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 1,000.00

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Reliabank Dakota	\$18,716,169.85
INVESTMENTS	
SD Public Funds Investment	\$ 6,972.99
CERTIFICATES OF DEPOSIT	
Home Federal Bank	\$ 400,000.00
Reliabank Dakota	\$ 200,000.00
TOTAL CASH ASSETS	\$19,380,140.48
General Ledger Cash Balance by Funds:	
General	\$ 10,715,270.43
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 7,075,710.12
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 1,078,748.08
(schools 320,469.69, townships 58,674.58; city/towns 64,227.74)	
TOTAL GENERAL LEDGER CASH	\$ 19,380,140.48

The Board noted the collection of \$30,779.50 in Register of Deeds fees during the month of June with \$1,680.00 remitted to the State of South Dakota for certified records.

CLAIMS

Motion by Hanten, second by McElhany, to approve for payment the following claims; all present voted aye; motion carried: A-Ox Welding Supply 37.40 Sup, Accreditation, Audit And 150.00 Svc, A&B Business Solutions 660.00 Maint, Accurate Machine And Tool 905.00 Repairs/Maint., Tait Anderson 336.00 Wit, AP Auto Pros 239.48 Rep, AT&T Mobility 146.43 Util, Austin Law Offices 4086.02 Svc, Avera St. Luke's 200.00 Svc, Batteries Unlimited 18.00 Rep, Beacon Center 1000.00 Svc, Beacon Center 3085.00 Svc, Tom Beadnell 51.68 Jury, Allen Benck 25.00 Utilities, Scott A. Bohls 40.00 Cell, Todd Bohls 51.68 Jury, Borns Group 2765.89 Post, Boys & Girls Club 1250.00 Svc, Bratland Law 3974.40 Svc, Brown Clinic Pllp 6470.00 Svc, Burns Law Office 2900.00 Svc, Business Telephone Company 489.54 Rep, Jenelle Bussard 116.80 Jury, Dan Busta 25.00 Utilities, C & R Supply 132.42 Sup, Cartney Bearing & Supply 290.00 Repairs/Maint., Jeff Case 25.00 Utilities, Cash-Wa Distributing 2378.82 Sup, Castlewood School District 362.65 June 2016 Apportionment, Centurylink 37.41 Util, Centurylink 733.54 Util, Certified Laboratories 521.94 Supplies, Charm-Tex, Inc 735.17 Sup, Chuck's Lock & Keys 2.25 Sup, Clerk Of Courts 833.00 Pmt, Codington County Sheriff 109.49 Reimb, Codington County Treasurer 10.00 Maint, Codington-Clark Electric Coope 35.62 Utilities, Denise Cody 15.00 Svc, Cole Papers, Inc. 2069.20 Sup, Compass Counseling 1800.00 Svc, Connecting Point Computer Cent 10493.70 Maint, Connecting Point 1250.00 Repairs/Maint., Shawna Constant 25.00 Cell, County Fair Foods 111.88 Sup, Crescent Electric Supply Compa 22.18 Supplies, Culligan Water Conditioning 152.00 Sup, David Curtis 40.00 Cell, Dakota Portable Toilets, Inc 165.00 Rep, Matt Dargatz 25.00 Utilities, Data Truck 39.99 Util, Deuel School District 25.74 June 2016 Apportionment, Deutsch Excavating 765.31 Rep, Lori Deutsch 203.04 Travel & Conf., Chris Devine 106.72 Jury, Dexter Township 5936.64 June 2016 Apportionment, Jamie Dolen 25.00 Utilities, Dugan Sales & Service 600.00 Equip, Dynotune Speed & Performance 846.00 Rep, Bimbo Foods, Inc 399.36 Sup, East Dakota Water Development 235.22 June 2016 Apportionment, Eden Township 2939.40 June 2016 Apportionment, John Egge 54.20 Jury, Election Systems & Software 1796.64 Sup, Ellyson Law Office 5337.48 Svc, Elmira Township 2680.94 June 2016 Apportionment, Calvin Engels 25.00 Utilities, Engelstad Electric Co. 1424.92 Rep, Maria Escamilla 80.00 Svc, Ese Ind Inc 3151.80 Sup, Family Dental Center 1472.00 Svc, Farnams Genuine Parts 4.49 Rep, Farnams Genuine Parts 268.38 Supplies, Town Of Florence-Peggy Lindahl 45.90 Utilities, Florence School Dist. 27121.31 June 2016 Apportionment, Town Of Florence 443.39 June 2016 Apportionment, Allison Forbush 25.00 Cell, Milo Ford 81.00 Reimb, Fuller Township 4486.47 June 2016 Apportionment, Linda Fulmer 52.52 Jury, GCR Tire Center 599.52 Repairs/Maint., GCR Tires & Service 53.95 Rep, Genoa Healthcare/Watertown 663.25 Sup, Germantown Township 4254.41 June 2016 Apportionment,

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Glacial Interactive Inc 192.50 Svc, Glacial Lakes Property Mgmt 250.00 Asst, Glass Products Inc. 35.00 Repairs/Maint., Glass Products Inc. 195.95 Rep, Jesse Goodwin 20.00 Wit, Graceland Township 2591.32 June 2016 Apportionment, Grainger 429.38 Rep, Green, Roby, Oviatt, 4258.33 Svc, Dianne Grismer 71.00 Jury, Michael Gubka 40.00 Cell, Guest House Motor Inn 350.00 Rent, Justin Halajian 25.00 Cell, Hamlin Codington Regional Lib. 186.42 June 2016 Apportionment, Hamlin School District 1455.92 June 2016 Apportionment, Harmelink, Fox & Ravensborg Law 146.00 Svc, Alissa Harte 36.00 Trav, Rick Hartley 40.00 Utilities, Daniel Hauge 103.36 Jury, Dave Hedding 25.00 Utilities, Donald Heim 20.00 Wit, Town Of Henry 136.17 Utilities, Henry School District 10683.31 June 2016 Apportionment, Henry Township 2890.08 June 2016 Apportionment, Town Of Henry 485.08 June 2016 Apportionment, Jeff Hershman 25.00 Cell, Hillyard Floor Care Supply 1320.81 Rep, Daniel Hoffman 130.24 Jury, Holdgrafer Family Partnership, 500.00 Repairs/Maint., Rick Holinka 25.00 Utilities, Julie Holt 20.00 Wit, James Hoppe 100.00 Jury, Larry Howard 40.00 Cell, Brad Howell 151.00 Reimb, Human Service Agency 5650.00 Svc, HyVee #1871 Accts Receivable 2624.39 Sup, Interlakes Community Action 1195.42 Svc, Intoximeters 600.00 Sup, Jeff's Vacuum Center 106.00 Rep, Johnson Controls, Inc. 3574.51 Rep, Jurgens Printing 146.00 Sup, Kampeska Township 2892.29 June 2016 Apportionment, Jenna Kannas 103.36 Jury, Karl's 54.99 Rep, Mark Katterhagen 15.00 Svc, KCH Law 126.71 Svc, Kennedy Pier Knoff Loftus, Llp 188.00 Svc, Sandra Kerkvliet 62.33 Sup, Kimball Midwest 266.51 Supplies, Christy Kinney 52.52 Jury, Patricia Knutson 103.36 Jury, Town Of Kranzburg 220.05 June 2016 Apportionment, Kranzburg Township 5410.27 June 2016 Apportionment, Lake Kampeska Water Proj. Dist 248.30 June 2016 Apportionment, Lake Pelican Watershed 661.50 June 2016 Apportionment, Lake Township 1481.67 June 2016 Apportionment, Leola Township 2157.44 June 2016 Apportionment, Lewno Law Office 299.42 Svc, Lincoln Co Treasurer 433.50 Svc, Ashley Lindner 36.00 Trav, Jodi Loehrer 123.88 Trav, Lyle Signs Inc 900.29 Supplies, Mac's Inc. 79.51 Rep, Mahowald's 145.51 Sup, Marco, Inc 300.96 Rent, Russell Mathews 40.00 Cell, Mcleod's Printing & Office Sup 536.40 Sup, Medical Waste Transport, Inc 125.01 Rep, Debbie Melville 36.00 Trav, Menards 574.81 Rep, Menards 12.42 Repairs/Maint., Jonathan Meyer 71.00 Jury, Midcontinent Communications 396.97 Util, Midwest Medical Services, Inc 25.00 Sup, Moe Oil Company 2459.95 Supplies, Joanna Mors 20.00 Wit, Municipal Utilities 13906.07 Util, Municipal Utilities 379.51 Utilities, Nada 105.00 Sup, Northern Con-Agg 24547.55 Supplies, Northwestern Energy 193.48 Utilities, Chelsea Nygaard 52.52 Jury, Kelly Oelrich 98.90 Reimb, Office Peeps, Inc. 10.89 Sup, Office Peeps, Inc. 3465.45 Sup, Office Peeps 7.61 Supplies, Jerrod Olson 40.00 Cell, Ottertail Power Co, 31.39 Utilities, Jodi Pearson 36.00 Trav, Michelle Pederson 25.00 Cell, Pelican Township 2490.54 June 2016 Apportionment, Pennington County Jail 286.00 Trav, Sarah Petersen 25.00 Trav, Pharmchem Inc 300.00 Sup, Pheasantland Industries, Garne 64.75 Supplies, Phipps Township 2226.42 June 2016 Apportionment, Randy Pickrel 108.40 Jury, Pitney Bowes 210.00 Rent, PMB 0112 115.60 Util, Prairie Lakes Health Care Cent 4270.86 Svc, PRIA 60.00 Dues, Ramkota Hotel 484.95 Trav, Rauville Township 6716.89 June 2016 Apportionment, Redwood Toxicology Laboratory 526.59 Sup, Adam Reeves 40.00 Cell, Hannah Rhody 20.00 Wit, Richland Township 2939.40 June 2016 Apportionment, Brian Richter 40.00 Cell, Robyn Riter 25.00 Utilities, Ron's Saw Shop 41.48 Rep, Marcy Rossow 294.00 Pmt, Don Rowland 1160.00 Svc, Runnings 236.06 Sup, Terri Russman 20.00 Wit, Kris Sands 75.00 Svc, Sanford Health 2100.00 Svc, Terrance Satterlee 1500.00 Svc, Tyler Schaack 133.60 Jury, Linda & Alice Mae Schacht 131.24 Repairs/Maint., Trever Schimmel 40.00 Cell, Brad Schwinger 25.00 Utilities, SD Attorney General's Office 435.00 Pmt, SD Department Of Labor & Reg 2562.00 Pmt, SD Department Of Revenue 86.00 Svc, SD State Treasurer 559277.11 July Remittance, SDACO 910.00 M&P, SDSU Extension 61.51 Reimb, Melissa Sears 25.00 Cell, Securus Technologies 2170.20 Sup, Heidi Selchert 25.00 Cell, Sheridan Township 2676.55 June 2016 Apportionment, Sherwin Williams 105.63 Rep, Sioux Falls Two-Way Radio 61.99 Sup, Sioux Valley Coop 1761.92 Fuel, Sioux Valley Coop 21686.28 Supplies, Ricky Small 365.30 Utilities, Lynn Solberg 25.00 Utilities, Town Of South Shore 61.00 Utilities, South Shore Gazette 1503.12 Pub, Town Of South Shore 549.86 June 2016 Apportionment, Star Laundry 107.60 Supplies, Steve's World 6100.00 Equip, Steve Stunes Consulting 1983.09 Svc, Sturdevant's Auto Parts 102.23 Rep, Sturdevants Auto Parts 33.49 Repairs/Maint., Sutton Law Office Pc 15310.37 Svc, Karen Swanda 30.00 Svc, Scott Swanson 25.00 Cell, Wayne Swenson 50.84 Jury, Sysco

North Dakota 10984.83 Sup, Sandy Theye 36.00 Trav, Thompson Mechanical, Inc 448.80 Rep, Productivity Plus Account 4133.13 Repairs/Maint., T&J Parking Lot Maintnace 427.56 Maint, T&M Autobody, Inc 290.00 Rep, Doug Torstenson 25.00 Utilities, Toshiba Financial Services 496.67 Rent, Turbak Law Office, P.C. 483.00 Svc, UUS Records Midwest Llc 989.92 Sup, Van Diest Supply Company 590.72 Sup, Vast Business 413.28 Util, Vast Broadband 49.95 Utilities, Verizon Wireless 508.45 Util, Great Western Bank 884.18 Travel & Conf., Great Western Bank 1517.28 Pmt, Tom Walder 40.00 Cell, Town Of Wallace 418.13 June 2016 Apportionment, Walmart Community 440.67 Sup, Megan Wangen 20.00 Wit, Warne Plumbing & Heating 4956.99 Rep, Todd Warne 25.00 Utilities, Watertown City Finance Office 62111.23 June 2016 Apportionment, Watertown Fire & Ambulance 1250.00 Svc, Watertown Ford 3439.90 Repairs/Maint., Watertown Public Opinion 2283.69 Sub, Watertown School District 226473.04 June 2016 Apportionment, Waverly School District 51997.47 June 2016 Apportionment, Waverly Township 3903.85 June 2016 Apportionment, Webster Area School Dist #18-5 2350.23 June 2016 Apportionment, Wells Fargo Securities, Llc 46068.90 Pmt, Wheelco 38.55 Repairs/Maint., Toby Wishard 40.00 Cell, WW Tire Service Inc. 322.00 Supplies, Xerox Corporation 111.25 Supplies, Yankton Co. Sheriff 50.00 Svc, Yankton Co Treasurer 241.70 Svc.

2017 BUDGET REVIEW

The Board reviewed the following 2017 budget requests: Auditor, Director of Equalization, Register of Deeds, Treasurer, Emergency Management, Weed, and nonprofit requests.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Hanten, second by McElhany, to approve an automatic budget supplement, with Historic Preservation grant funds in the amount of \$1,170.00, to the General Fund revenue budget and Historic Preservation expenditure budget; all present voted aye; motion carried.

MULTI-COUNTY MEETING INMATES/JAIL FACILITIES

Commissioner Gabel, reported a number of Counties were in attendance at an informal working session, on Friday, July 8th, to review Codington County's jail situation and exchange initial thoughts about multi-county cooperation regarding a new/renovated facility. In attendance were representatives from Grant, Hamlin, Deuel, Clark and Codington counties. Another informal session, for Commissioners and Sheriff's that were not able to attend the July 8th meeting, will be held on Friday, July 15th.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 10:45 a.m., until 9:00 a.m., Tuesday, July 19th, 2016; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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